

---

---

NEVADA CITY COUNCIL - MONDAY, OCTOBER 13, 2014 6:00 P.M.

---

---

1. Call to Order

The City Council of the City of Nevada, Iowa, met for a regular meeting in the Council Chambers located at City Hall, 1209 6<sup>th</sup> Street, Nevada, Iowa. Mayor Lynn Lathrop, convened the meeting at 6:00 p.m. on Monday, October 13, 2014, pursuant to the rules of the Council. The agenda was posted on the official bulletin board in compliance with the open meeting law.

2. Roll Call

The roll was called indicating the following named Council Members present and absent. Present: Jim Walker, Ray Schwichtenberg, Andrew Kelly, Jane Heintz, Brian Hanson and Chris Clark. Absent: None.

Staff Present: Elizabeth Hansen, Kerin Wright, Ric Martinez, Shawn Cole, Ray Reynolds, Jeremy Hunstman, Erin Clanton and Beth Williams. Also in attendance were: Marlys Barker, Jody Brooke, Mitzi Alexander, Brett Barker, Mike Potter, Anjeanette Perkins, Kevin Joos, Al Kockler, Cali Smith and Mike Smith .

3. APPROVAL OF AGENDA

Mayor Lathrop request Item 7D be removed from the agenda. Motion by Ray Schwichtenberg, seconded by Jim Walker, to **approve the agenda omitting 7D as requested**. After due consideration and discussion the roll was called. Aye: Schwichtenberg, Walker, Clark, Hanson, Heintz and Kelly. Nay: None. The Mayor declared the motion carried.

4. CONSENT AGENDA

Motion by Brian Hanson, seconded by Jim Walker, to **approve the following consent agenda items:**

- A. Approve Minutes of the Regular Meeting held on September 22, 2014
  - B. Approve Payment of Cash Disbursements, including Check Numbers 61248-61373 (Inclusive) Totaling \$207,678.37 (See attached list)
  - C. Approve Financial Reports for month of September, 2014
  - D. Approve Jody Brooke as Firefighter/EMS with the Nevada Fire Department
  - E. Approve Renewal of Class "C" Beer Permit and Sunday Sales Privileges for Francis Dean Montgomery d/b/a Cook's Grocery, 1116 Lincoln Highway, Effective 11/08/2014
- After due consideration and discussion the roll was called. Aye: Hanson, Walker, Clark, Schwichtenberg, Heintz, Kelly. Nay: None. The Mayor declared the motion carried.

5. PUBLIC FORUM

Mayor Lathrop swore in Jody Brooke as Probationary Firefighter/EMS.

6. OLD BUSINESS

- A. Approval of City Hall Campus Project (Clock Tower Center): Concept, Cost and City Funding up to \$175,000

Motion by Ray Schwichtenberg, seconded by Brian Hanson, to **approve the conceptual design and costs for the City Hall Campus Project and direct staff to budget half the costs in FY15/16.** After due consideration and discussion the roll was called. Aye: Schwichtenberg, Hanson, Heintz, Kelly, Walker. Nay: None. The Mayor declared the motion carried.

- B. Approve Pay Request No. 1 for the 2014 Sidewalk Program from Milam Construction in the amount of \$6,679.55.

Motion by Andrew Kelly, seconded by Jane Heintz, to **approve Pay Request No. 1 for the 2014 Sidewalk Program to Milam Construction in the amount of \$6,679.55.** After due consideration and discussion the roll was called. Aye: Kelly, Heintz, Schwichtenberg, Walker, Clark, Hanson. Nay: None. The Mayor declared the motion carried.

- C. Approve Pay Request No. 8 for the 2013 Streets Project from J&K Construction in the amount of \$205,081.32

Motion by Brian Hanson, seconded by Ray Schwichtenberg, to **approve Pay Request No. 8 for the 2013 Streets Project to J&K Construction in the amount of \$205,081.32.** After due consideration and discussion the roll was called. Aye: Hanson, Schwichtenberg, Walker, Clark, Heintz, Kelly. Nay: None. The Mayor declared the motion carried.

- D. 6<sup>th</sup> Street Rehabilitation Project, Manatt's Inc.

1. Approve Change Order No. 3 in the Amount of \$413.18

Motion by Ray Schwichtenberg, seconded by Jim Walker, to **approve Change Order No. 3 for the 6<sup>th</sup> Street Rehabilitation Project from Manatt's in the amount of \$413.18.** After due consideration and discussion the roll was called. Aye: Schwichtenberg, Walker, Clark, Hanson, Heintz, Kelly. Nay: None. The Mayor declared the motion carried.

2. Approve Pay Request No. 2 in the amount of \$406,313.99

Motion by Jim Walker, seconded by Andrew Kelly, to **approve Pay Request No. 2 for the 6<sup>th</sup> Street Rehabilitation Project to Manatt's in the amount of \$406,313.99.** After due consideration and discussion the roll was called. Aye: Walker, Kelly, Schwichtenberg, Clark, Hanson, Heintz. Nay: None. The Mayor declared the motion carried.

## 7. NEW BUSINESS

- A. Discussion and appropriate follow-up on Sign Request, Seventh Day Adventist Church

Motion by Andrew Kelly, seconded by Chris Clark, to **refer the request from Seventh Day Adventist Church to place a sign on the city right of way to the Planning and Zoning Commission.** After due consideration and discussion the roll was called. Aye: Kelly, Clark, Hanson, Heintz, Walker, Schwichtenberg. Nay: None. The Mayor declared the motion carried.

B. Approval of 2015 Wellness Program and Incentives

Motion by Brian Hanson, seconded by Jim Walker, to **approve the 2015 Wellness Program and Incentives**. After due consideration and discussion the roll was called. Aye: Hanson, Walker, Clark, Heintz, Kelly, Schwichtenberg. Nay: None. The Mayor declared the motion carried.

C. Approve Payment to Kelly Laundry Service for \$600.00 for Gates Hall Towels

Motion by Ray Schwichtenberg, seconded by Jane Heintz, to **approve the payment of \$600.00 to Kelly Laundry Service for Gates Hall Towels**. After due consideration and discussion the roll was called. Aye: Schwichtenberg, Heintz, Walker, Clark, Hanson. Nay: None. Abstain: Kelly. The Mayor declared the motion carried.

D. Discussion and Appropriate Follow up on Storm Sewer Cost Share Program

Item was omitted during the approval of the agenda. No discussion or action was taken.

E. Approval of Engagement Letter from Dorsey & Whitney for Enforcement of Continuing Disclosure of Municipal Bonds

Motion by Ray Schwichtenberg, seconded by Jim Walker, to **approve the Engagement Letter from Dorsey & Whitney for Enforcement of Continuing Disclosure Reporting of Municipal Bonds, Not To Exceed \$10,000. More than \$10,000 will need further approval**. After due consideration and discussion the roll was called. Aye: Schwichtenberg, Walker, Clark, Hanson, Heintz, Kelly. Nay: None. The Mayor declared the motion carried.

8. REPORTS

Ray Schwichtenberg reported on the NEDC meeting. Elizabeth Hansen reported the Advisory Board will be meeting Thursday, October 16<sup>th</sup>.

Ray Schwichtenberg reported on the Council Budget Committee. Discussion was held regarding Code Red and city services. Jim Walker commented on the knowledge he gained of the budget process. Schwichtenberg explained there are a lot of meetings before the budget is finalized. D.A. Davidson provided information regarding the city's finances. The city is in good financial condition.

Elizabeth Hansen

- Hansen reported she will be attending the IDOT Commission meeting in Sioux Center on Tuesday, October 14<sup>th</sup> at 10:00 a.m. to present Nevada's request to be placed in the DOT's 5-year plan.
- The Budget Committee will meet directly after the council meeting to discuss insurance proposals.
- The City/School will meet Monday, November 3<sup>rd</sup> at City Hall at 6:30 p.m.
- The Nevada Rotary was awarded \$2500 from the International Foundation to match the local club to provide 280 winter coats this year.
- If anyone would like to make cookies for the Winter Festival Cookie Parade let Hansen know.

Lynn Lathrop thanked Ray Reynolds and the Nevada Fire Department for their involvement in the Story County Freedom Flight. They displayed a large flag for the procession on Sunday and escorted the veterans back from their trip.

Beth Williams reported the Assistant Library Director has been hired. Rotary district representatives were at the library looking at the items that were purchased from the district funds.

Ray Reynolds reported on Fire Prevention Week. All elementary children participated in a Color/Essay Contest. The winners were given a ride to school in a Fire Truck. Reynolds has been asked to serve on the counties Active Shooter/Violence Committee.

Ric Martinez advised enclosed in the packet was his yearly report. He reported the department has made strides and will continue to move forward with the strong leadership in place. Josh Cizmadia was chosen to attend a drug/recognition training class.

Kerin Wright reported Iowa Municipal Finance Officers Association (IMFOA) Conference is this week. Wright will be assisting Dorsey & Whitney in the Municipal Continuing Disclosure Initiative. The budget is getting underway.

Jeremy Huntsman thanked the council for approving the design and the members of the committee and Leadership Nevada for their work on the project.

## 9. ADJOURNMENT

There being no further business to come before the meeting, motion by Ray Schwichtenberg, seconded by Andrew Kelly, to **adjourn the meeting**. Following voice vote, the Mayor declared the motion carried at 7:20 p.m. the meeting adjourned.

\_\_\_\_\_  
Lynn Lathrop, Mayor

ATTEST:

\_\_\_\_\_  
Kerin Wright, City Clerk

Published: \_\_\_\_\_  
Council Approved: \_\_\_\_\_