
NEVADA CITY COUNCIL - MONDAY, AUGUST 10, 2015 6:05 P.M.

1. Call to Order

The City Council of the City of Nevada, Iowa, met for a regular meeting in the Council Chambers located at City Hall, 1209 6th Street, Nevada, Iowa. Mayor Lynn Lathrop, convened the meeting at 6:05 p.m. on Monday, August 10, 2015, pursuant to the rules of the Council. The agenda was posted on the official bulletin board in compliance with the open meeting law.

2. Roll Call

The roll was called indicating the following named Council Members present and absent. Present: Brian Hanson, Andrew Kelly, Jane Heintz, Jim Walker, Chris Clark. Absent: Ray Schwichtenberg. Ray Schwichtenberg arrived at 6:12 p.m.

Staff Present: Elizabeth Hansen, Erin Clanton, Larry Stevens, Jeremy Huntsman, Kerin Wright, Tim Hansen, Ray Reynolds, Ric Martinez, Shawn Cole, Mike Neal, Jeff Stensland, Andrew Henderson, Cathy Jager and Beth Williams.

Also in attendance were: Marlys Barker, Rick Hugdahl, Larry and Cindy Sloan, Annette Renaud, Kim Reynolds, LaVon Schiltz, Mitzi Alexander, Meagan Henderson and Karen Selby.

3. APPROVAL OF AGENDA

Motion by Jim Walker, seconded by Jane Heintz, to **approve the agenda**. After due consideration and discussion the roll was called. Aye: Walker, Heintz, Kelly, Clark, Hanson. Nay: None. The Mayor declared the motion carried.

4. CONSENT AGENDA

Motion by Chris Clark, seconded by Andrew Kelly, to **approve the following consent agenda items:**

- A. Approve Minutes of the Regular Meeting held on July 27, 2015
 - B. Approve Payment of Cash Disbursements, including Check Numbers 63095-63186 (Inclusive) Totaling \$141,738.84 (See attached list)
 - C. Approve Renewal of Class "B" Beer Permit and Outdoor Service Area for Nevada Jaycees, 835 6th Street, Effective August 29 – September 3, 2015
 - D. Approve Sunday Sales Privilege for Liquor License of Class "C" and Catering Privilege Permit, Gatherings, Farmhouse Catering LC, 1024 6th Street, Effective September 15, 2015
 - E. Approve Memorandum of Understanding with Story County Public Health/Homeward and City of Nevada (Gates Hall) for Mass Dispensing Sites in Story County
 - F. Accept Resignation of Planning and Zoning Board Member, Stuart Huse
 - G. Resolution No. 005 (2015/2016): A Resolution approving FY14/15 year end transfers
- After due consideration and discussion the roll was called. Aye: Clark, Kelly, Walker, Hanson, Heintz. Nay: None. The Mayor declared the motion carried.

Ray Schwichtenberg arrived at 6:12 p.m.

5. PUBLIC FORUM

- A. LaVon Schiltz gave the NEDC quarterly report.
- B. Mayor Lathrop swore in Ray Reynolds as Police Sergeant.
- C. Larry Sloan appeared before the council in regards to the parking in front of his business, The Talent Factory. He would like clarification as to what the parking regulations are for that area.

6. OLD BUSINESS

- A. Discussion and Appropriate Follow up on raising deductible for ICAP Insurance

Motion by Ray Schwichtenberg, seconded by Andrew Kelly, to **approve raising the deductible to \$5,000 for the City's Iowa Communities Assurance Pool for insurance coverage**. After due consideration and discussion the roll was called. Aye: Schwichtenberg, Kelly, Walker, Clark, Hanson, Heintz. Nay: None. The Mayor declared the motion carried.

- B. Discussion and Appropriate Follow up on Replacement of Street Lights on South B by Alliant Energy

Motion by Jim Walker, seconded by Brian Hanson, to **approve Option #1, replacing 24 lights on South B Avenue with wood poles and LED fixtures at an upfront cost of \$17,232.67**. After due consideration and discussion the roll was called. Aye: Walker, Hanson, Heintz, Kelly, Schwichtenberg, Clark. Nay: None. The Mayor declared the motion carried.

7. NEW BUSINESS

- A. Resolution No. 006 (2015/2016): A Resolution to approve the Disaster Recovery Plan

Motion by Jane Heintz, seconded by Ray Schwichtenberg, to **adopt Resolution No. 006 (2015/2016)**. After due consideration and discussion the roll was called. Aye: Heintz, Schwichtenberg, Walker, Clark, Hanson, Kelly. Nay: None. The Mayor declared the motion carried.

- B. Resolution No. 007 (2015/2016): A Resolution to approve the Computer Policy

Motion by Brian Hanson, seconded by Jim Walker, to **adopt Resolution No. 007 (2015/2016)**. After due consideration and discussion the roll was called. Aye: Hanson, Walker, Clark, Heintz, Kelly, Schwichtenberg. Nay: None. The Mayor declared the motion carried.

- C. Resolution No. 008 (2015/2016): A Resolution to approve the Cemetery Certificate of Interment Rights and the Trust Agreement

Motion by Andrew Kelly, seconded by Ray Schwichtenberg, to **adopt Resolution No. 008 (2015/2016)**. After due consideration and discussion the roll was called. Aye: Kelly,

Schwichtenberg, Walker, Clark, Hanson, Heintz. Nay: None. The Mayor declared the motion carried.

8. REPORTS:

Elizabeth Hansen-

- Quarterly updates for the Orientation Binder, including On-going Initiatives and Action Plan updates were distributed.
- At the September 14th council meeting, the Iowa Architectural Foundation and the Community Betterment Committee will be in attendance to unveil the conceptual plans for Downtown Streetscape, face Improvements and Directional Signage.
- See the projects page of the website for project updates.
- The 2015 Asphalt Project is set to begin September 14th. Staff will be proposing additional streets to add to the overlay project in an upcoming meeting.
- An Administrative Intern, Deven Markley, began on Tuesday, August 4th. He is an MPA student at Drake.

Mayor Lathrop advised the SOP has been revised from council suggestions. He instructed council to mark up and make any comments regarding the draft before the next council meeting.

Jane Heintz reported of a storm intake that was caving in around 7th Street and R Avenue. Mike Neal will check it out tomorrow.

Ray Schwichtenberg reported complaints regarding a yield sign at the intersection of South I Avenue and South 12th Street. Ric Martinez will look into it.

Beth Williams reported the Tween Reading Group spent the day at Camp Dodge. One of the activities was a wet obstacle course. There will be a county-wide Trustee workshop later this month. This will help trustees learn their responsibilities and help with the accreditation process.

Shawn Cole advised the hospital expansion plans are being reviewed.

Tim Hansen reported Mitzi Alexander is painting a mural at Hattery Park. There has also been vandalism at Harrington Park. Summer staff is being reduced with the students returning to school. The pool will be closing Sunday, August 16th. Mosquito spraying will be sometime this week.

Mike Neal reported staff has been dealing with flooded streets from all the rain.

Jeremy Huntsman informed council the preconstruction meeting for the City Hall Campus Project is scheduled for August 17th.

Ric Martinez shared Tracy Schmidt has signed a conditional offer for the sergeant position. Testing will be completed this week and swearing in at the next council meeting. Last Friday was the ILEA graduation. Two of the three Nevada's graduates made the 300 Point Club for high physical fitness standards. This ILEA class set several records. On August 19th, Nevada Public Safety will be hosting a sexual assault/domestic violence conference. Ray

Reynolds was instrumental in putting this conference together. He arranged for several agencies to sponsor this event so the conference is free for those attending.

Kerin Wright said staff has been receiving calls for appointments from residents to install new meters. Preparations are underway for the audit in a couple weeks.

Erin Clanton handed out the revised SOP's with the changes noted and her correspondence with the Mayor regarding some of the changes. Any additional questions may be directed to her or the Mayor.

9. ADJOURNMENT

There being no further business to come before the meeting, motion by Chris Clark, seconded by Jane Heintz, to **adjourn the meeting**. Following voice vote, the Mayor declared the motion carried at 7:20 p.m. the meeting adjourned.

Lynn Lathrop, Mayor

ATTEST:

Kerin Wright, City Clerk

Published: _____

Council Approved: _____