
NEVADA CITY COUNCIL - MONDAY, JANUARY 11, 2016 6:00 P.M.

1. Call to Order

The City Council of the City of Nevada, Iowa, met for a regular meeting in the Council Chambers located at City Hall, 1209 6th Street, Nevada, Iowa. Mayor Lynn Lathrop convened the meeting at 6:00 p.m. on Monday, January 11, 2016, pursuant to the rules of the Council. The agenda was posted on the official bulletin board in compliance with the open meeting law.

2. Roll Call

The roll was called indicating the following named Council Members present and absent. Present: Brett Barker, Brian Hanson, Andrew Kelly, Barb Mittman, Ray Schwichtenberg, Jim Walker. Absent: None.

Staff Present: Elizabeth Hansen, Kerin Wright, Ric Martinez, Ray Reynolds, Tim Hansen, Erin Clanton, Jeremy Huntsman, Mike Neal, Shawn Cole, Jeff Stensland, Andrew Henderson and Beth Williams.

Also in attendance were: Marlys Barker, Al Kockler, Chris Clark, Larry Sloan, Mitzi Alexander, Norma Elliott, Randy Collins, Meagan Henderson, Laura Bell, Kalli Bowers, Ellen Johnson, Charlie Good, Todd Finch, Brandt Jelken, Jane Heintz, Rhonda Sykes, Brian Sykes, Jess Eyanson, Adam Riedell, Barb Parker, Faye Burdick, Hank Zaletel, and Josh Sullivan.

3. APPROVAL OF AGENDA

Motion by Jim Walker, seconded by Ray Schwichtenberg, to **approve the agenda**. After due consideration and discussion the roll was called. Aye: Walker, Schwichtenberg, Barker, Hanson, Kelly, Mittman. Nay: None. The Mayor declared the motion carried.

4. CONSENT AGENDA

Motion by Brian Hanson, seconded by Brett Barker, to **approve the following consent agenda items**:

- A. Approve Minutes of the Regular Meeting held on December 14 and Special Meeting December 18, 2015
- B. Approve Payment of Cash Disbursements, including Check Numbers 63917-64078 and Electronic Numbers 196-203 (Inclusive) Totaling \$493,748.12 (See attached list)
- C. Approve Financial Reports for Month of November, 2015
- D. Approve Meagan Henderson as probationary EMT with the Nevada Fire and EMS Department
- E. Approve CIRTPA Representatives for Calendar Year 2016, Larry Stevens-Primary and Jeremy Huntsman-Alternate
- F. Approval of Garbage Licenses for 2016
 1. Pratt Sanitation
- G. Approve Tax Abatement
 1. Permit #BP2015-22, 1534 F Ave
 2. Permit #BP2015-28, 728 7th St

3. Permit #BP2015-29, 1323 5th St
4. Permit #BP2015-30, 1321 5th St
5. Permit #BP2015-35, 1204 K Ave

After due consideration and discussion the roll was called. Aye: Hanson, Barker, Kelly, Mittman, Schwichtenberg, Walker. Nay: None. The Mayor declared the motion carried.

5. MAYOR APPOINTMENTS

- A. Fire/EMS Board – Appointment of Brett Barker to replace Chris Clark, term expires June 30, 2016

Motion by Ray Schwichtenberg, seconded by Jim Walker, to **approve the appointment of Brett Barker to the Fire/EMS Board, term expires June 30, 2016.** After due consideration and discussion the roll was called. Aye: Schwichtenberg, Walker, Hanson, Kelly, Mittman. Nay: None. Abstain: Barker. The Mayor declared the motion carried.

6. PUBLIC FORUM

Mayor Lathrop swore in Probationary Nevada Fire and EMS Member, Meagan Henderson.

The 2015 Library Annual Report was presented to Council by Director Beth Williams.

Youth and Shelter Services presented their Mentoring Program to the Council.

Chris Clark addressed the council regarding the possibility of working with the school board to change day and/or times of meetings so they are not at the same time.

7. OLD BUSINESS

- A. Resolution No. 026 (2015/2016): A Resolution approving Plans and Specifications for the 2016 Emerald Ash Borer Project

Motion by Brian Hanson, seconded by Ray Schwichtenberg, to **adopt Resolution No. 026 (2015/2016).** After due consideration and discussion the roll was called. Aye: Hanson, Schwichtenberg, Walker, Barker, Kelly, Mittman. Nay: None. The Mayor declared the motion carried.

- B. Resolution No. 027 (2015/2016): A Resolution awarding contract for the 2016 Emerald Ash Borer Project

Motion by Ray Schwichtenberg, seconded by Brett Barker, to **adopt Resolution No. 027 (2015/2016).** After due consideration and discussion the roll was called. Aye: Schwichtenberg, Barker, Hanson, Kelly, Mittman, Walker. Nay: None. The Mayor declared the motion carried.

- C. City Hall Campus Project, Shelter Portion

1. Approve Pay Request No. 1 (65,757.10) & 2 (28,292.90) for the City Hall Campus Project (Shelter/installation) from Boland Recreation in the total amount of \$94,050.00

Motion by Jim Walker, seconded by Brian Hanson, to **approve Pay Request No. 1 & 2 for the City Hall Campus Project (Shelter/installation) from Boland**

Recreation in the total amount of \$94,050.00. After due consideration and discussion the roll was called. Aye: Walker, Hanson, Kelly, Mittman, Schwichtenberg, Barker. Nay: None. The Mayor declared the motion carried.

2. Approve Resolution No. 028 (2015/2016): A Resolution accepting the Shelter Portion of the City Hall Campus Project Substantially Complete and release Retainage in 30 days

Motion by Ray Schwichtenberg, seconded by Barb Mittman, to **adopt Resolution No. 028 (2015/2016).** After due consideration and discussion the roll was called. Aye: Schwichtenberg, Mittman, Walker, Barker, Hanson, Kelly. Nay: None. The Mayor declared the motion carried.

D. 2015 Asphalt Project

1. Approve Change Order No. 1 from Manatt's in the amount of \$521,419.50

Motion by Brett Barker, seconded by Ray Schwichtenberg, to **approve Change Order No. 1 for the 2015 Asphalt Project from Manatt's in the amount of \$521,419.50.** After due consideration and discussion the roll was called. Aye: Barker, Schwichtenberg, Walker, Hanson, Kelly, Mittman. Nay: None. The Mayor declared the motion carried.

2. Approve Change Order No. 2 from Manatt's in the amount of (\$15,000)

Motion by Brian Hanson, seconded by Brett Barker, to **approve Change Order No. 2 for 2015 Asphalt Project from Manatt's for a reduction in the amount by (\$15,000).** After due consideration and discussion the roll was called. Aye: Hanson, Barker, Kelly, Mittman, Schwichtenberg, Walker. Nay: None. The Mayor declared the motion carried.

8. NEW BUSINESS

- A. Resolution No. 029 (2015/2016): A Resolution to approve use of City Funds for Public Purpose

Motion by Brian Hanson, seconded by Andrew Kelly, to **adopt Resolution No. 029 (2015/2016).** After due consideration and discussion Hanson withdrew his motion.

- B. Discussion and Appropriate Follow-up on Development and Communication Specialist position

After due consideration and discussion council took no action at this time.

- C. Discussion and Appropriate Follow-up on Assistant Public Works/Street Supervisor Position

Motion by Andrew Kelly, seconded by Brian Hanson, to **approve the Assistant Public Works/Street Supervisor Position and direct staff to budget for the position in FY2016/2017.** After due consideration and discussion the roll was called. Aye: Kelly, Hanson, Mittman, Schwichtenberg, Walker, Barker. Nay: None. The Mayor declared the motion carried.

D. Approve Purchase of Unit and Hydraulic Pump for the Water Department

Motion by Andrew Kelly, seconded by Ray Schwichtenberg, to **approve the Purchase of a Stanley Unit and Pump from Steffen for the Water Department in the amount of \$7,996.00.** After due consideration and discussion the roll was called. Aye: Kelly, Schwichtenberg, Walker, Barker, Hanson, Mittman. Nay: None. The Mayor declared the motion carried.

E. Approve Sump Pump Reimbursement for 1947 8th Street in the amount of \$556.23

Motion by Brett Barker, seconded by Jim Walker, to **approve the Sump Pump Reimbursement for 1947 8th Street in the amount of \$556.23.** After due consideration and discussion the roll was called. Aye: Barker, Walker, Hanson, Mittman, Schwichtenberg. Nay: None. Abstain: Kelly. The Mayor declared the motion carried.

F. Approve Sump Pump Reimbursement for 105 R Avenue in the amount of \$700.00

Motion by Jim Walker, seconded by Brett Barker, to **approve the Sump Pump Reimbursement for 105 R Avenue in the amount of \$700.00.** After due consideration and discussion the roll was called. Aye: Walker, Barker, Hanson, Mittman. Nay: None. Abstain: Kelly, Schwichtenberg. The Mayor declared the motion carried.

9. REPORTS

Elizabeth Hansen

- Hansen reported the Budget is progressing. She inquired if there was a different night that would work for everyone for the Budget Workshop instead of February 1st, which is caucus night. Council consensus was to move it to Tuesday, February 2nd at 6:00 p.m.
- Fill the Foyer is underway. Volunteers are still needed for the February 19th disbursement date. Mayor Lathrop and Council members Hanson and Barker volunteered their vehicles, Mittman also already volunteered.

Beth Williams advised State Bank sent their final pledge for the Library addition. The TOPE Foundation donated to the Story County Community Foundation in the name of the Nevada Library.

Shawn Cole noted two interns will begin in January.

Tim Hanson reported that Park and Recreation also received a gift from the TOPE Foundation for SCORE. Staff is working on the upcoming spring and summer events.

Mike Neal thanked the council for the pump purchase. He also thanked Jamie Tendall for filling in on the snow events while they are short staffed. Administrator Hansen also reported there is an article for the Journal regarding the water meter replacement project and the meters that are being installed. The new meters are more accurate. It was mentioned that if anyone needs to test their meter draw a gallon bucket of water and watch the dial of the meter. Neal advised the new meters will be able to track usage and tell when exactly it occurred.

Ray Reynolds relayed to council the Youth Football League would like for all coaches to be CPR certified. They will also be purchasing an AED to use during games and on the off

season it will be used by the fire department. Reynolds updated the council on the Dollar General liquor license renewal. At this time he does not recommend approval of renewal. Last year there were fire code issues that were noted. Only one issue was corrected. He is working with the District Manager to get them in compliance. Hopefully this will be corrected before their license expiration.

Kerin Wright reported the Water Meter Program is approximately 50% complete. The entire town should now have received their first notice to call for their appointment to have their water meter changed out. Second notices will begin to go out.

10. Closed Session pursuant to authority found in Iowa Code 21.5 (1) (c) to discuss strategy with counsel in matters that are presently in litigation or where litigation is imminent where its disclosure would be likely to prejudice or disadvantage the position of the governmental body in that litigation **and appropriate follow-up.**

Motion by Andrew Kelly, seconded by Jim Walker, to **go INTO Closed Session**. After due consideration and discussion the roll was called. Aye: Kelly, Walker, Barker, Hanson, Mittman, Schwichtenberg. Nay: None. The Mayor declared the motion carried.

Motion by Brian Hanson, seconded by Brett Barker, to **go OUT of Closed Session**. After due consideration and discussion the roll was called. Aye: Hanson, Barker, Kelly, Mittman, Schwichtenberg, Walker. Nay: None. The Mayor declared the motion carried.

No action of the council was taken after the Closed Session.

11. ADJOURNMENT

There being no further business to come before the meeting, motion by Ray Schwichtenberg, seconded by Brett Barker, to **adjourn the meeting**. Following voice vote, the Mayor declared the motion carried at 8:55 p.m. the meeting adjourned.

Lynn Lathrop, Mayor

ATTEST:

Kerin Wright, City Clerk

Published: _____
Council Approved: _____