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NEVADA CITY COUNCIL - MONDAY, MARCH 28, 2016 6:05 P.M.

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1. Call to Order

The City Council of the City of Nevada, Iowa, met for a regular meeting in the Council Chambers located at City Hall, 1209 6<sup>th</sup> Street, Nevada, Iowa. Mayor Lynn Lathrop, convened the meeting at 6:05 p.m. on Monday, March 28, 2016, pursuant to the rules of the Council. The agenda was posted on the official bulletin board in compliance with the open meeting law.

2. Roll Call

The roll was called indicating the following named Council Members present and absent. Present: Andrew Kelly, Brian Hanson, Barb Mittman, Ray Schwichtenberg. Absent: Jim Walker, Brett Barker. Brett Barker arrived at 6:07 p.m.

Staff Present: Elizabeth Hansen, Erin Clanton, Larry Stevens, Kerin Wright, Tim Hansen, Ric Martinez, Shawn Cole, Shawn Ludwig, Shanna Speer, and Mike Neal.

Also in attendance were: Marlys Barker, Jane Heintz, Chad Bauman, and Mitzi Alexander.

3. APPROVAL OF AGENDA

Motion by Brian Hanson, seconded by Andrew Kelly, to **approve the agenda**. After due consideration and discussion the roll was called. Aye: Hanson, Kelly, Mittman, Schwichtenberg. Nay: None. The Mayor declared the motion carried.

Brett Barker arrived at 6:07 p.m.

4. CONSENT AGENDA

Motion by Andrew Kelly, seconded by Ray Schwichtenberg, to **approve the following consent agenda items:**

- A. Approve Minutes of the Regular Meeting held on March 14, 2016
- B. Approve Payment of Cash Disbursements, including Check Numbers 64392-64472, Electronic Payments #223-227 (Inclusive) Totaling \$133,298.36 (See attached list)
- C. Approve "New" Liquor License of Class "C" and Catering Privilege Permit, Farmhouse Catering LC, 1024 6<sup>th</sup> Street, Effective April 27, 2016
- D. Resolution No. 038 (2015/2016): A Resolution to enter into a 28E Agreement with Story County to provide Dispatch/Jail Services
- E. Approve Tax Abatement
  - 1) Permit #PL2014-67, 1540 1<sup>st</sup> Street
  - 2) Permit #BP2015-11, 2220 10<sup>th</sup> Street Place

After due consideration and discussion the roll was called. Aye: Kelly, Schwichtenberg, Barker, Hanson, Mittman. Nay: None. The Mayor declared the motion carried.

5. MAYOR APPOINTMENTS

- A. Planning & Zoning

1. Appointment of John Swanson to fill the vacancy from Deven Markley's resignation, term expires 6/30/18.

Motion by Brian Hanson, seconded by Brett Barker, to **approve the appointment of John Swanson to the Planning and Zoning Board, term to expire 6/30/18.** After due consideration and discussion the roll was called. Aye: Hanson, Barker, Kelly, Mittman, Schwichtenberg. Nay: None. The Mayor declared the motion carried.

## 6. PUBLIC FORUM

There was no one present who wished to address the Council at this time.

## 7. NEW BUSINESS

### A. Approve Exterior Door Replacement at Gates Hall

Motion by Brett Barker, seconded by Brian Hanson, to **approve the Purchase of Exterior Doors for Gates Hall from Clear Image Glass & Mirror Co in the amount of \$13,900.00.** After due consideration and discussion the roll was called. Aye: Barker, Hanson, Kelly, Mittman, Schwichtenberg. Nay: None. The Mayor declared the motion carried.

### B. Approve Preventative Maintenance Agreement for City Hall/Public Safety Facility

Motion by Ray Schwichtenberg, seconded by Barb Mittman, to **approve the 3-Year Preventative Maintenance Agreement for City Hall/Public Safety Facility with Kruck Plumbing and Heating for a cost of \$5,380.00 per year.** After due consideration and discussion the roll was called. Aye: Schwichtenberg, Mittman, Barker, Hanson, Kelly. Nay: None. The Mayor declared the motion carried.

### C. Approve Plans and Specifications for Landscaping at the Nevada Library

Motion by Brett Barker, seconded by Ray Schwichtenberg, to **approve the Plans and Specifications for the Landscaping at the Nevada Library.** After due consideration and discussion the roll was called. Aye: Barker, Schwichtenberg, Hanson, Kelly, Mittman. Nay: None. The Mayor declared the motion carried.

## 8. REPORTS:

Mayor Lathrop reported on the US 30 Task Force meeting. Four different concepts were reviewed and Concept 1 was chosen. The next phase will be to work on Concept 1 and bring back any concerns or changes at the next meeting in April. Brett Barker advised Concept 1 included three interchanges, which made the costs grow considerably. It was asked of the Iowa DOT if Concept 1 could it be done in phases to help spread the costs over more than one year. He also asked the state whether the other at grade crossings could stay open while the phases were being completed. Brian Hanson added that the County representative advised they might be willing to pave 600<sup>th</sup> before the interchange if they knew it was going to be left opened for awhile. The Task Force also discussed the possibility of building the frontage roads ahead of the interchange. Those would more likely wait until the state programmed the interchanges.

Elizabeth Hansen

- Leadership Nevada graduation is April 21<sup>st</sup>. The city has two employees graduating, Tracy Schmidt and Shanna Speer. Registration is needed by April 14<sup>th</sup> if anyone would like to attend.
- Iowa Economic Development SMART Conference is scheduled for April 28<sup>th</sup>.
- The Chamber will be hosting the Mid-Town market on Tuesday's beginning on June 7<sup>th</sup> through August 9<sup>th</sup>. Local musician Neil Hewett will be playing the first Tuesday and the Community Band will begin June 14<sup>th</sup> since school will still be in session. A ribbon cutting for the City Hall Campus Project is also scheduled for June 7<sup>th</sup>.
- Hansen will be attending the Iowa Retail Initiative in Ames with Lynn Scarlett.
- Council Retreat is scheduled for Monday, April 4<sup>th</sup> from 4:30 p.m. to 9 p.m. at the Senior Community Building.

Mayor Lathrop noted he opened the council chambers on Saturday for the League of Women Voters. They had a good turnout with approximately 70% of the seats filled.

Brett Barker thanked Elizabeth Hansen and Tim Hansen for moving quickly on an issue at the cemetery that was posted on facebook last week.

Mike Neal advised staff is working on pot holes, sweeping streets and grading alleys.

Shawn Cole informed council of the upcoming 2017 Sidewalk Project. It will be in the area south of the old hospital on 6<sup>th</sup> Street to E Avenue and 5<sup>th</sup> Street to 3<sup>rd</sup> Street to I Avenue. The budget covers 200 squares.

Tim Hansen relayed events are beginning and they are hiring part-time staff. Staff is meeting regarding the drainage issues at Harrington Park. One suggestion is possibly adding some native plantings to handle the wet area. It is hoped this would soak up the standing water. The plan will be presented to the Park Board soon. Gates Hall has been very busy. There has also been a lot of vandalism at the parks. Lights were replaced at Hattery for approximately \$500.00. Staff is assessing the damaged lights at Harrington.

Shawn Ludwig reported staff has been helping with the meter change out project. There are approximately 600 meters left to be installed. There was a water main break on 2<sup>nd</sup>. Staff is performing maintenance at the plant.

Ric Martinez noted the speed trailer will be out more with the warmer weather. Officers are actively inspecting for Nuisance Abatements. Martinez reported a few staff members will be attending the services for the recent deaths of two officers in Des Moines. The fire truck is on target with a May delivery. Ray Reynolds plans a visit next week to check on the progress.

Kerin Wright reported staff is reviewing the upcoming ICAP Renewal. Iowa Interactive will also be here on Wednesday to train on the new system for Online and Credit Card payments.

Larry Stevens reported survey work will begin on the 2017-2018 capital improvement projects, including 6<sup>th</sup> Street south from I Avenue to the Union Pacific Railroad. He

suggested council hold public input meetings for the area to allow input from adjacent property owners.

Erin Clanton advised Council she will be preparing a Formal Memorandum regarding Open meetings and Rolling Meetings. In the news recently was an Iowa Supreme Court ruling in Warren County regarding this issue.

9. ADJOURNMENT

There being no further business to come before the meeting, motion by Brett Barker, seconded by Ray Schwichtenberg, to **adjourn the meeting**. Following voice vote, the Mayor declared the motion carried at 6:37 p.m. the meeting adjourned.

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Lynn Lathrop, Mayor

ATTEST:

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Kerin Wright, City Clerk

Published: \_\_\_\_\_

Council Approved: \_\_\_\_\_