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NEVADA CITY COUNCIL - MONDAY, MARCH 23, 2020 6:31 P.M.

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1. CALL TO ORDER

The City Council of the City of Nevada, Iowa, met for a meeting in the Council Chambers of Nevada City Hall located at 1209 6<sup>th</sup> Street, Nevada, Iowa. Mayor Brett Barker, convened the meeting at 6:31 p.m. on Monday, March 23, 2020, pursuant to the rules of the Council. The agenda was posted on the official bulletin board in compliance with the open meeting law. Due to the COVID-19 Pandemic, the City Council held the meeting via Zoom to allow anyone to participate remotely.

2. ROLL CALL

The roll was called indicating the following named Council Members present and absent. Present: Barb Mittman, Sandy Ehrig, Dane Nealson, Jason Sampson, Brian Hanson. Present by Zoom: Luke Spence. Absent: None.

Staff Present: Ric Martinez, Kerin Wright, Ray Reynolds and Cathy Jager. Present by Zoom: Erin Clanton, Larry Stevens and Tim Hansen.

3. APPROVAL OF AGENDA

Motion by Jason Sampson, seconded by Dane Nealson, to **approve the agenda**. After due consideration and discussion, the roll was called. Aye: Sampson, Nealson, Spence, Ehrig, Hanson, Mittman. Nay: None. The Mayor declared the motion carried.

4. PUBLIC HEARING(S)

A. Fiscal Year 2020/2021 Budget

1. Public Hearing – Fiscal Year 2020/2021 Budget

At 6:32 p.m. Mayor Barker announced that this is the time and place set for a **public hearing** as advertised in the Nevada Journal on **March 5, 2020**. The public hearing is **for the FY2020/2021 Budget Estimate**.

There were **no written or oral objections** to the aforementioned recommendation.

With no further comments for or against the proposal, the Mayor declared the hearing terminated at 6:32 p.m.

2. Resolution No. 042 (2019/2020): A Resolution adopting the Fiscal Year 2020/2021 Annual Budget

Motion by Jason Sampson, seconded by Barb Mittman, to **adopt Resolution No. 042 (2019/2020)**. After due consideration and discussion, the roll was called. Aye: Sampson, Mittman, Nealson, Spence, Ehrig, Hanson. Nay: None. The Mayor declared the motion carried.

B. Capital Improvement Plan Fiscal Year 2020/2021

1. Public Hearing, approval of the Fiscal Year 2020/2021 Capital Improvement Plan

At 6:33 p.m. Mayor Barker announced that this is the time and place set for a **public hearing** as advertised in the Nevada Journal on **March 5, 2020**. The public hearing is **proposed FY20/21 Capital Improvements Plan**.

There were **no written or oral objections** to the aforementioned recommendation.

With no further comments for or against the proposal, the Mayor declared the hearing terminated at 6:33 p.m.

2. Resolution No. 043 (2019/2020): A Resolution adopting the Fiscal Year 2020/2021 Capital Improvement Plan

Motion by Dane Neelson, seconded by Jason Sampson, to **adopt Resolution No. 043 (2019/2020)**. After due consideration and discussion, the roll was called. Aye: Neelson, Sampson, Spence, Ehrig, Hanson, Mittman. Nay: None. The Mayor declared the motion carried.

C. General Fund Equipment Acquisition Lease-Purchase Agreement, Wide Area Mower for Parks, Recreation, Cemetery, Public Works

1. Public Hearing, to enter into a General Fund Equipment Acquisition Lease-Purchase Agreement

At 6:34 p.m. Mayor Barker announced that this is the time and place set for a **public hearing** as advertised in the Nevada Journal on **March 12, 2020**. The public hearing is **proposed General Fund Equipment Acquisition Lease-Purchase Agreement for the purchase of mower for Park and Recreation Department**.

There were **no written or oral objections** to the aforementioned recommendation.

With no further comments for or against the proposal, the Mayor declared the hearing terminated at 6:34 p.m.

2. Resolution No. 044 (2019/2020): A Resolution approving and authorizing a General Fund Lease-Purchase Agreement with lease payments in a principal amount not to exceed \$52,000 and providing for the levy of taxes to pay the same

Motion by Sandy Ehrig, seconded by Brian Hanson, to **adopt Resolution No. 044 (2019/2020)**. After due consideration and discussion, the roll was called. Aye: Ehrig, Hanson, Mittman, Neelson, Sampson, Spence. Nay: None. The Mayor declared the motion carried.

D. Amend Chapter 165.17 Zoning Ordinance, Unattached Accessory Buildings,

1. Public Hearing, to amend the Zoning Ordinance Chapter 165.17 Unattached Accessory Buildings

At 6:35 p.m. Mayor Barker announced that this is the time and place set for a **public hearing** as advertised in the Nevada Journal on **March 12, 2020**. The public hearing is **amending the Zoning Ordinance, Chapter 165.17, Accessory Buildings**.

There were **no written or oral objections** to the aforementioned recommendation.

With no further comments for or against the proposal, the Mayor declared the hearing terminated at 6:35 p.m.

2. Ordinance No. 1009 (2019/2020): An Ordinance amending Chapter 165.17, Unattached Accessory Buildings

Motion by Dane Nealson, seconded by Luke Spence, to **approve Ordinance No. 1009 (2019/2020) through the first reading**. After due consideration and discussion, the roll was called. Aye: Nealson, Spence, Ehrig, Hanson, Mittman, Sampson. Nay: None. The Mayor declared the motion carried.

5. Approval of CONSENT AGENDA (Any item on the Consent Agenda may be removed for separate consideration.)

Motion by Sandy Ehrig, seconded by Jason Sampson, to **approve the following consent agenda items**:

- A. Approve Minutes of the Regular Meeting held on March 9, 2020
- B. Approve Payment of Cash Disbursements, including Check Numbers 73165-73242 and Electronic Numbers 752-755 (Inclusive) Totaling \$247,166.73 (See attached list)
- C. Approve Tax Abatement:  
Permit #BP2018-0094, 516 Q Avenue, Single Family attached  
Permit #BP2018-0095, 518 Q Avenue, Single Family attached  
Permit #BP2018-0122, 1423 10<sup>th</sup> Street, Garage

After due consideration and discussion, the roll was called. Aye: Ehrig, Sampson, Spence, Hanson, Mittman, Nealson. Nay: None. The Mayor declared the motion carried.

6. PUBLIC FORUM

- A. No one wished to address the council.

7. OLD BUSINESS

- A. Resolution No. 045 (2019/2020): A Resolution approving Bond Purchase Agreement for the sale of General Obligation Corporate Purpose Bonds, Series 2020 thereunder

Consensus of the council was to take no action on Resolution No. 045 (2019/2020) and proceed with alternative financing option provided by D.A. Davidson.

- B. Approve Amendment to Master Agreement for Municipal Engineering Services for Construction Phase Services for the Central Business District Infrastructure Improvements

Motion by Jason Sampson, seconded by Sandy Ehrig, to **approve the Amendment to Master Agreement for Municipal Engineering Services for Construction Phase Services for the Central Business District Infrastructure Improvements not to**

**exceed \$192,000.** After due consideration and discussion, the roll was called. Aye: Sampson, Ehrig, Hanson, Mittman, Nealson, Spence. Nay: None. The Mayor declared the motion carried.

C. Approve Payment of Additional Payment for Tanker Conversion for the Fire Department

Motion by Brian Hanson, seconded by Jason Sampson, to **approve the Additional Payment for the Tanker Conversion for the Fire Department to R&M Fire Apparatus in the amount of \$7,991.91.** After due consideration and discussion, the roll was called. Aye: Hanson, Sampson, Spence, Ehrig, Mittman, Nealson. Nay: None. The Mayor declared the motion carried.

8. NEW BUSINESS

A. Approve Purchase of GPS Unit for Planning and Zoning Department

Motion by Jason Sampson, seconded by Barb Mittman, to **approve the purchase of a Topcon GPS Unit for Planning and Zoning from Iowa Transit, Inc in the amount of \$11,364.80.** After due consideration and discussion, the roll was called. Aye: Sampson, Mittman, Nealson, Spence, Ehrig, Hanson. Nay: None. The Mayor declared the motion carried.

B. Approve Purchase of Mowers for Park and Rec Department

Motion by Sandy Ehrig, seconded by Brian Hanson, to **approve the purchase of two Zero Turn Mowers for Parks and Cemetery from Van Wall Equipment in the amount of \$13,500.00.** After due consideration and discussion, the roll was called. Aye: Ehrig, Hanson, Mittman, Nealson, Sampson, Spence. Nay: None. The Mayor declared the motion carried.

C. Resolution No. 046 (2019/2020): A Resolution authorizing the City Administrator to approve paid Employee leave during the COVID-19 Pandemic

Motion by Dane Nealson, seconded by Jason Sampson, to **adopt Resolution No. 046 (2019/2020).** After due consideration and discussion, the roll was called. Aye: Nealson, Sampson, Spence, Ehrig, Hanson, Mittman. Nay: None. The Mayor declared the motion carried.

D. Resolution No. 047 (2019/2020): A Resolution Authorizing the Mayor and City Administrator to take Appropriate Emergency Measures during the COVID-19 Pandemic

Motion by Dane Nealson, seconded by Sandy Ehrig, to **adopt Resolution No. 047 (2019/2020).** After due consideration and discussion, the roll was called. Aye: Nealson, Ehrig, Mittman, Nealson, Sampson, Spence. Nay: None. The Mayor declared the motion carried.

E. Discussion and Appropriate Follow-up on City Administrator Applicants

Motion by Dane Nealson, seconded by Brian Hanson, to **approved five finalists for the City Administrator position.** After due consideration and discussion, the roll was

called. Aye: Nealson, Hanson, Mittman, Sampson, Spence, Ehrig. Nay: None. The Mayor declared the motion carried.

9. REPORTS:

Interim City Administrator Martinez reported he and several other staff walked the creek to assess if the area would be a potential sponsored project with the interest paid when doing an SRF Loan for the wastewater treatment plant. He is waiting for more information on MetroNet before we proceed. He has been spending a lot of time with the Mayor and staff making tough decisions regarding the COVID-19 Pandemic.

Mayor Barker noted he had been spending a lot of time on the COVID-19 crisis. Main Street Nevada and NEDC are stepping up to do what they can in this crisis. The Nevada Foundation has set up a donation drive to fund key partners in Nevada. Mayor thanked Henry Corbin, John Hall, all volunteers and staff for stepping up and helping in this crisis.

Council member Ehrig reported she had met with representatives regarding the Iowa Healthy Hometown program powered by Wellmark. Council Member Nealson reported the Community Coffee for April is canceled at this time. Council Member Spence thanked Park and Rec Director Hansen for his quick response to his concerns regarding dog waste dispensers at the parks.

10. ADJOURNMENT

There being no further business to come before the meeting, motion by Dane Nealson, seconded by Brian Hanson, to **adjourn the meeting**. Following voice vote, the Mayor declared the motion carried at 7:15 p.m. the meeting adjourned.

\_\_\_\_\_  
Brett Barker, Mayor

ATTEST:

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Kerin Wright, City Clerk

Published: \_\_\_\_\_  
Council Approved: \_\_\_\_\_