
LIBRARY BOARD OF TRUSTEES MONDAY, JULY 20, 2015, 5:00 P.M.

Chairperson Adam Riedell presided and convened the regular meeting of Nevada Library Board of Trustees on Monday, July 20, 2015 at 5:00 p.m. at the Nevada Public Library, 631 K Avenue, Nevada, Iowa. The agenda was posted on the official bulletin board in compliance with the open-meeting law.

The roll was called indicating that the following named Trustees were present and absent. Present: Fay Burdick, Rebecca Funke, Barb Parker, Adam Riedell, Josh Sullivan, Hank Zaletel. Absent: Chad Bauman. Chad Bauman arrived at 5:03 p.m.

Others in attendance were Library Director Beth Williams, Shanna Speer, Kerin Wright, Boy Scout Elliott Frideres and Jane Heintz.

Chad Bauman arrived at 5:03 p.m.

Introductions were made by everyone in attendance for the benefit of the new board members.

Motion by Board Member Hank Zaletel, seconded by Board Member Barb Parker, to approve the agenda as posted. The roll being called, the following named members voted. Ayes: Zaletel, Parker, Riedell, Sullivan, Bauman, Burdick, Funke. Nays: None. Chairperson Adam Riedell declared the motion carried.

Elliott Frideres was in attendance to observe the board meeting for his Boy Scout badge.

There was no one present who wished to address the Board at this time.

Motion by Board Member Barb Parker, seconded by Board Member Rebecca Funke, to approve the following consent agenda items as submitted:

- (1) Approve **minutes** of the June 16, 2015 regular meeting
- (2) Approve July **claims** totaling \$5,402.30 (see attached list)
- (3) Accept and place on file the Director's **memo** dated July 17, 2015
- (4) Accept and place on file the July **financial report**

The roll being called, the following named board members voted. Ayes: Parker, Funke, Riedell, Sullivan, Bauman, Burdick, and Zaletel. Nays: None. Chairperson Adam Riedell declared the motion carried.

Discussion was held regarding the Gift Policy. Consensus was to define what a "gift" might be, provide verbiage for "public funding" and what recognitions are. The item will be tabled until the August meeting. Chad Bauman will revise the policy and present it to the board.

Jane Heintz arrived at 5:15 p.m.

Adam advised the board he is trying to arrange a meeting with City Administrator Elizabeth Hansen to discuss the management salaries matrix. The item will be tabled until the next meeting.

Beth advised the board the Garden Solutions quote is based on actual hours. The quote includes assessing the plants that are already there. The plantings on the north side have not been resolved despite weekly attempts. It was suggested to advise the contractor the library will be correcting the issue and sending an invoice if it isn't resolved by a certain day. It was discussed how all plantings would be taken care of after they were put in. It was suggested the city hire a summer staff member to maintain all landscaping at city buildings.

Motion by Board Member Barb Parker, seconded by Board Member Rebecca Funke, to approve the quote from Garden Solutions and allow them to inventory the existing plantings, make recommendations and remove weeds/trees. The roll being called, the following named board members voted. Ayes: Parker, Funke, Sullivan, Zaletel, Bauman, Burdick. Nays: Riedell. Chairperson Adam Riedell declared the motion carried.

Motion by Board Member Hank Zaletel, seconded by Board Member Rebecca Funke, to approve the Bridges: Iowa's eLibrary Consortium Agreement. The roll being called, the following named board members voted. Ayes: Zaletel, Funke, Parker, Riedell, Sullivan, Bauman, Burdick. Nays: None. Chairperson Adam Riedell declared the motion carried.

Library Director Beth Williams reported:

- Summer Programs have ended
- Special Program was held at 5 p.m. Attendance was about 50. Might try another time to get more people in attendance.
- The Tween Reading participants will be skyping with the author of Powerless to ask questions on August 4th at the Ames Public Library. Then they will travel to Camp Dodge for the day on August 10th.
- Trustee training was held with Josh Sullivan before the meeting. A time will be scheduled with Fay Burdick.

Chairperson Adam Riedell updated the board on the production of the recognition items.

Library Director Williams will not be available for the next regular library meeting. The next meeting will be rescheduled to be held at 5:00 p.m. **Tuesday, August 11th, 2015** in the Library Meeting Room. This is a change from the regular scheduled meeting.

There being no further business to come before the Board, it was moved by Board Member Chad Bauman, seconded by Board Member Hank Zaletel, to **adjourn the meeting**. The roll being called, the following board members voted. Ayes: Bauman, Zaletel, Burdick, Funke, Parker, Riedell, Sullivan. Nays: None. Chairperson Adam Riedell declared the motion carried. At 5:40 p.m. he adjourned the meeting.

ATTEST:

Chad Bauman, Secretary

Adam Riedell, Chairperson