
LIBRARY BOARD OF TRUSTEES MONDAY, SEPTEMBER 21, 2015, 5:00 P.M.

Chairperson Adam Riedell presided and convened the regular meeting of Nevada Library Board of Trustees on Monday, September 21, 2015 at 5:00 p.m. at the Nevada Public Library, 631 K Avenue, Nevada, Iowa. The agenda was posted on the official bulletin board in compliance with the open-meeting law.

The roll was called indicating that the following named Trustees were present and absent. Present: Chad Bauman, Fay Burdick, Adam Riedell, Josh Sullivan, and Hank Zaletel. Absent: Rebecca Funke and Barb Parker.

Others in attendance were Assistant Library Director Shanna Speer, and Donna Mosinski.

Motion by Board Member Chad Bauman, seconded by Board Member Fay Burdick, to approve the agenda as posted. The roll being called, the following named members voted. Ayes: Bauman, Burdick, Riedell, Sullivan, and Zaletel. Nays: None. Chairperson Adam Riedell declared the motion carried.

There was no one present who wished to address the Board at this time.

Motion by Board Member Chad Bauman, seconded by Board Member Josh Sullivan, to approve the following consent agenda items as submitted:

- (1) Approve **minutes** of the August 11, 2015 regular meeting
- (2) Approve September **claims** totaling \$9,451.31 (see attached list)
- (3) Accept and place on file the Director's **memo** dated September 18, 2015
- (4) Accept and place on file the September **financial report**

The roll being called, the following named board members voted. Ayes: Bauman, Sullivan, Zaletel, Burdick, and Riedell. Nays: None. Chairperson Adam Riedell declared the motion carried.

The board reviewed the Gift Policy and Adam asked about changing the approval from Director and Board to Director or Board. They also discussed changing the wording to and/or.

Adam reported that he did discuss the new Management Salary Matrix with the City Administrator and how it affects the Library Director's salary.

Motion by Board Member Hank Zaletel, seconded by Board Member Chad Bauman, to approve the Holiday Schedule for 2016. The roll being called, the following named board members voted. Ayes: Zaletel, Bauman, Burdick, Riedell, and Sullivan. Nays: None. Chairperson Adam Riedell declared the motion carried.

Shanna went through the Capital Improvements Program and what changes that Beth made to it.

Motion by Board Member Hank Zaletel, seconded by Board Member Josh Sullivan, to approve the Capital Improvements Program as presented. The roll being called, the following named board

members voted. Ayes: Zaletel, Sullivan, Bauman, Burdick, and Riedell. Nays: None. Chairperson Adam Riedell declared the motion carried.

Assistant Library Director Shanna Speer reported on:

- They have received recommendations about the landscaping. Some United Way volunteers helped clean up the beds.
- She received an offer to donate 41 Daffodil bulbs to the library.
- She had asked the Public Works Director when they would be able to take the two trees on the south side out. The board asked that the tree removal be postponed until they discussed it further.
- The Enrich Iowa check for \$2,664.55 was deposited.
- The library received the Energy rebate of \$3,200. The funds will be used towards the remaining project expenses.
- The ILA Conference will be October 14-16.
- Story Times have started and are going well.
- Adam reported that the spines for the Recognition Area were done and will be shipped soon.

The next meeting will be held at 5:00 p.m. Monday, **October 19, 2015** in the Library Meeting Room.

There being no further business to come before the Board, it was moved by Board Member Hank Zaletel, seconded by Board Member Chad Bauman, to **adjourn the meeting**. The roll being called, the following board members voted. Ayes: Zaletel, Bauman, Burdick, Riedell, and Sullivan. Nays: None. Chairperson Adam Riedell declared the motion carried. At 5:41 p.m. he adjourned the meeting.

ATTEST:

Chad Bauman, Secretary

Adam Riedell, Chairperson