
LIBRARY BOARD OF TRUSTEES MONDAY, OCTOBER 19, 2015, 5:00 P.M.

Chairperson Adam Riedell presided and convened the regular meeting of Nevada Library Board of Trustees on Monday, October 19, 2015 at 5:00 p.m. at the Nevada Public Library, 631 K Avenue, Nevada, Iowa. The agenda was posted on the official bulletin board in compliance with the open-meeting law.

The roll was called indicating that the following named Trustees were present and absent. Present: Fay Burdick, Rebecca Funke, Barb Parker, Adam Riedell, Josh Sullivan, and Hank Zaletel. Absent: Chad Bauman (arrived at 5:07 p.m.).

Others in attendance were Library Director Beth Williams, Shanna Speer, Jane Heintz, Elizabeth Hansen, and Donna Mosinski.

Motion by Board Member Hank Zaletel, seconded by Board Member Rebecca Funke, to approve the agenda as posted. The roll being called, the following named members voted. Ayes: Zaletel, Funke, Parker, Riedell, Sullivan, and Burdick. Nays: None. Chairperson Adam Riedell declared the motion carried.

There was no one present who wished to address the Board at this time.

Motion by Board Member Hank Zaletel, seconded by Board Member Barb Parker, to approve the following consent agenda items as submitted:

- (1) Approve **minutes** of the September 21, 2015 regular meeting
- (2) Approve October **claims** totaling \$5,448.72 (see attached list)
- (3) Accept and place on file the Director's **memo** dated October 16, 2015
- (4) Accept and place on file the October **financial report**

The roll being called, the following named board members voted. Ayes: Zaletel, Parker, Riedell, Sullivan, Burdick, and Funke. Nays: None. Chairperson Adam Riedell declared the motion carried.

Chad Bauman arrived at 5:07 p.m.

Motion by Board Member Barb Parker, seconded by Board Member Fay Burdick, to approve the Gift Policy as amended. The roll being called, the following named board members voted. Ayes: Parker, Burdick, Funke, Riedell, Sullivan, Zaletel, and Bauman. Nays: None. Chairperson Adam Riedell declared the motion carried.

Adam reviewed the Management Salary matrix with the full board and asked what the intent of the board was when they created the new line for the Library Director during June's meeting.

Motion by Board Member Rebecca Funke, seconded by Board Member Hank Zaletel, to accept the Salary Matrix as originally presented on June 16, 2015.

Motion by Board Member Hank Zaletel, seconded by Board Member Barb Parker, to amend the motion that the change would not be retroactive and will start with the next full pay period as it effects the Library Director's salary. The roll being called, the following named board members voted. Ayes: Zaletel, Parker, Riedell, Sullivan, Bauman, Burdick, and Funke. Nays: None. Chairperson Adam Riedell declared the motion carried.

The roll being called on the amended motion for the Salary Matrix, the following named board members voted. Ayes: Funke, Zaletel, Bauman, Burdick, Parker, Riedell, and Sullivan. Nays: None. Chairperson Adam Riedell declared the motion carried as amended.

The Budget Committee set the meeting date for November 10 at 5:00 p.m.

Motion by Board Member Hank Zaletel, seconded by Board Member Fay Burdick, to accept the proposal for a Certificate of Deposit of \$200,000 for 12 months from Community Bank at 1.01% interest.

There was discussion to send out a request for an 18 month Certificate of Deposit.

Hank Zaletel withdrew his motion.

Motion by Board Member Barb Parker, seconded by Board Member Hank Zaletel, to reject all proposals and send a new request for proposal out asking for rates at 12, 18, and 24 months for the amount of \$200,000. The roll being called, the following named board members voted. Ayes: Parker, Zaletel, Bauman, Burdick, Funke, Riedell, and Sullivan. Nays: None. Chairperson Adam Riedell declared the motion carried.

Beth reported that the Direct Aid Funds received last month will help pay off the Recognition Area. There will be approximately \$1500 left that the board will need to spend by July 1, 2016.

Beth asked for volunteers to join the Landscaping Committee. Chad joined the committee.

The Kelly Laundry property was used by the contractors during the building of the addition on the library. He is trying to get restitution from the contractors and is asking for the board's help. Beth will look at pictures taken during the project.

Library Director Beth Williams reported on:

- Adam did get a picture of the spines for the Recognition Area. They will be shipped soon.
- The Volunteer Lunch is on November 3 at 11:30 a.m. with Middle School band playing. There will be musical lunch breaks on Wednesday, November 4 and Thursday, November 5 also.

The next meeting will be held at 5:00 p.m. Monday, **November 16, 2015** in the Library Meeting Room.

There being no further business to come before the Board, it was moved by Board Member Hank Zaletel, seconded by Board Member Barb Parker, to ***adjourn the meeting***. The roll being called, the following board members voted. Ayes: Zaletel, Parker, Riedell, Sullivan, Bauman, Burdick, and Funke. Nays: None. Chairperson Adam Riedell declared the motion carried. At 6:00 p.m. he adjourned the meeting.

ATTEST:

Chad Bauman, Secretary

Adam Riedell, Chairperson