
LIBRARY BOARD OF TRUSTEES MONDAY, MAY 16, 2016, 5:00 P.M.

Chairperson Adam Riedell presided and convened the regular meeting of Nevada Library Board of Trustees on Monday, May 16, 2016 at 5:00 p.m. at the Nevada Public Library, 631 K Avenue, Nevada, Iowa. The agenda was posted on the official bulletin board in compliance with the open-meeting law.

The roll was called indicating that the following named Trustees were present and absent. Present: Chad Bauman, Fay Burdick, Barb Parker, Adam Riedell, and Hank Zaletel. Absent: Josh Sullivan and Rebecca Funke (Funke arrived at 5:15 p.m.).

Others in attendance were Library Director Beth Williams, Shanna Speer, and Kerin Wright.

Motion by Board Member Barb Parker, seconded by Board Member Chad Bauman, to approve the agenda as posted. The roll being called, the following named members voted. Ayes: Parker, Bauman, Burdick, Riedell, and Zaletel. Nays: None. Chairperson Adam Riedell declared the motion carried.

There was no one present who wished to address the Board at this time.

Motion by Board Member Hank Zaletel, seconded by Board Member Barb Parker, to approve the following amended consent agenda items as submitted:

- (1) Approve **minutes** of the April 18, 2016 regular meeting and the April 20, 2016 special meeting
- (2) Approve May **claims** totaling \$12,916.65 (see attached list)
- (3) Accept and place on file the Director's **memo** dated May 13, 2016
- (4) Accept and place on file the May **financial report**

The roll being called, the following named board members voted. Ayes: Zaletel, Parker, Riedell, Bauman, and Burdick. Nays: None. Chairperson Adam Riedell declared the motion carried.

Motion by Board Member Hank Zaletel, seconded by Board Member Chad Bauman, to approve the Iowa CatExpress Agreement for the recommended 200 quantity. The roll being called, the following named board members voted. Ayes: Zaletel, Bauman, Burdick, Riedell, and Parker. Nays: None. Chairperson Adam Riedell declared the motion carried.

Motion by Board Member Barb Parker, seconded by Board Member Hank Zaletel, to approve the Bridges eLibrary Consortium Agreement. The roll being called, the following named board members voted. Ayes: Parker, Zaletel, Bauman, Burdick, and Riedell. Nays: None. Chairperson Adam Riedell declared the motion carried.

Rebecca Funke arrived at 5:15 p.m.

Motion by Board Member Hank Zaletel, seconded by Board Member Barb Parker, to amend the City of Nevada's fee schedule, 510.11 Library to remove fees relating to photo copies and floppy disc, CD's and headphones and adding to the outgoing fax charge \$2.00 per page for the first ten pages, \$1.00 per page after ten. The roll being called, the following named board members voted.

Ayes: Zaletel, Parker, Riedell, Bauman, Burdick, Funke. Nays: None. Chairperson Adam Riedell declared the motion carried.

Chairman Adam Riedell will distribute the Director evaluation form and they are due back to him by June 1st. Director Williams reported staff evaluations are completed yearly in June with the exception of the Assistant Library Director which is done on the employment anniversary date. Overall the staff is doing well.

Library Director Beth Williams reported on:

- Activity Report: Same activity as last year
- Attendance is slightly lower than last year
- Todd Scott from Vic Scott Landscaping is coming tomorrow to walk the premises. Items to be discussed are being a good neighbor and the timing for planting. The project is due by October 1st.
- Bike rack has arrived. The public works crew will lay the concrete and install the rack.
- Summer program is gearing up. Middle school classes are scheduled this month and a couple in June.
- On April 22nd the library had 12 high school students volunteer. June 9th there will be 8th graders coming to volunteer and then the 4-H Conference group will be here at the end of June. Shanna Speer has been doing a good job coordinating their assignments.

The next meeting will be held at 5:00 p.m. Monday, **June 20, 2016** in the Library Meeting Room.

There being no further business to come before the Board, it was moved by Board Member Hank Zaletel, seconded by Board Member Chad Bauman, to **adjourn the meeting**. The roll being called, the following board members voted. Ayes: Zaletel, Bauman, Burdick, Funke, Parker, Riedell. Nays: None. Chairperson Adam Riedell declared the motion carried. At 5:22 p.m. he adjourned the meeting.

ATTEST:

Chad Bauman, Secretary

Adam Riedell, Chairperson