
LIBRARY BOARD OF TRUSTEES MONDAY, SEPTEMBER 19, 2016, 5:00 P.M.

Vice-Chairperson Hank Zaletel presided and convened the regular meeting of Nevada Library Board of Trustees on Monday, September 19, 2016 at 5:00 p.m. at the Nevada Public Library, 631 K Avenue, Nevada, Iowa. The agenda was posted on the official bulletin board in compliance with the open-meeting law.

The roll was called indicating that the following named Trustees were present and absent. Present: Chad Bauman, Lisa Johnson, Barb Parker, Josh Sullivan, and Hank Zaletel. Absent: Rebecca Funke and Adam Riedell (arrived at 5:01).

Others in attendance were Library Director Beth Williams, Shanna Speer, and Donna Mosinski.

Motion by Board Member Chad Bauman, seconded by Board Member Josh Sullivan, to approve the agenda as posted. The roll being called, the following named members voted. Ayes: Bauman, Sullivan, Zaletel, Johnson, and Parker. Nays: None. Vice-Chairperson Hank Zaletel declared the motion carried.

Adam Riedell arrived at 5:01 p.m. and took over the meeting.

There was no one present who wished to address the Board at this time.

Introductions were made to the new Trustee Lisa Johnson.

Motion by Board Member Hank Zaletel, seconded by Board Member Josh Sullivan, to approve the following consent agenda items as submitted:

- (1) Approve **minutes** of the August 15, 2016 regular meeting
- (2) Approve September **claims** totaling \$10,126.98 (see attached list)
- (3) Accept and place on file the Director's **memo** dated September 15, 2016
- (4) Accept and place on file the September **financial report**

The roll being called, the following named board members voted. Ayes: Zaletel, Sullivan, Bauman, Johnson, Parker, and Riedell. Nays: None. Chairperson Adam Riedell declared the motion carried.

Motion by Board Member Hank Zaletel, seconded by Board Member Barb Parker, to approve the 2017 Holiday Schedule. The roll being called, the following named board members voted. Ayes: Zaletel, Parker, Riedell, Sullivan, Bauman, and Johnson. Nays: None. Chairperson Adam Riedell declared the motion carried.

Motion by Board Member Chad Bauman, seconded by Board Member Hank Zaletel, to accept the Capital Improvement Plan for the library. The roll being called, the following named board members voted. Ayes: Bauman, Zaletel, Johnson, Parker, Riedell, and Sullivan. Nays: None. Chairperson Adam Riedell declared the motion carried.

Motion by Board Member Hank Zaletel, seconded by Board Member Barb Parker, to approve the Unattended and/or Disruptive Behavior of Children Grade 2 – Aged Eight and Under Policy as amended. The roll being called, the following named board members voted. Ayes: Zaletel, Parker, Riedell, Sullivan, Bauman, and Johnson. Nays: None. Chairperson Adam Riedell declared the motion carried.

The Board of Trustees will need to participate in development training for the library to get future accreditation. The Public Library Standards are recommending three to five hours per year per trustee that can be attained by presentations, webinars, classes, demonstrations, and discussions. Beth will look into programs that will fit into the meeting times.

There has been a bequest from Louis Koenecke in the amount of \$500.00. Beth will ask the family if they would like the library to purchase large print westerns or help pay for the landscaping project.

Motion by Board Member Barb Parker, seconded by Board Member Hank Zaletel, to approve payment of \$29,356.70 to Vic Scott Landscaping & Nursery for landscaping. The roll being called, the following named board members voted. Ayes: Parker, Zaletel, Bauman, Johnson, Riedell, and Sullivan. Nays: None. Chairperson Adam Riedell declared the motion carried.

Library Director Beth Williams reported on:

- The Activity Report numbers were up a little.
- The Endowed Fund Report was included in your packet.
- Shanna did a great job of recruiting and managing volunteers for the summer.
- Staff is currently weeding the non-fiction materials.

The next meeting will be held at 5:00 p.m. Monday, **October 17, 2016** in the Library Meeting Room.

There being no further business to come before the Board, it was moved by Board Member Hank Zaletel, seconded by Board Member Josh Sullivan, to adjourn the meeting. The roll being called, the following board members voted. Ayes: Zaletel, Sullivan, Bauman, Johnson, Parker, and Riedell. Nays: None. Chairperson Adam Riedell declared the motion carried. At 5:42 p.m. he adjourned the meeting.

ATTEST:

Chad Bauman, Secretary

Adam Riedell, Chairperson