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LIBRARY BOARD OF TRUSTEES MONDAY, APRIL 17, 2017, 5:00 P.M.

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Chairperson Adam Riedell presided and convened the regular meeting of Nevada Library Board of Trustees on Monday, April 17, 2017 at 5:00 p.m. at the Nevada Public Library, 631 K Avenue, Nevada, Iowa. The agenda was posted on the official bulletin board in compliance with the open-meeting law.

The roll was called indicating that the following named Trustees were present and absent. Present: Chad Bauman, Lisa Johnson, Barb Parker, Adam Riedell, Josh Sullivan, and Hank Zaletel. Absent: Rebecca Funke (arrived at 5:03 p.m.).

Others in attendance were Library Director Beth Williams, Shanna Speer, and Donna Mosinski.

Motion by Board Member Hank Zaletel seconded by Board Member Chad Bauman, to approve the agenda as posted. The roll being called, the following named members voted. Ayes: Zaletel, Bauman, Johnson, Parker, Riedell, and Sullivan. Nays: None. Chairperson Adam Riedell declared the motion carried.

There was no one present who wished to address the Board at this time.

Motion by Board Member Barb Parker, seconded by Board Member Hank Zaletel, to approve the following consent agenda items as submitted:

- (1) Approve **minutes** of the March 20, 2017 regular meeting
- (2) Approve April **claims** totaling \$10,889.11 (see attached list)
- (3) Accept and place on file the Director's **memo** dated April 14, 2017
- (4) Accept and place on file the April 2017 **financial report**

The roll being called, the following named board members voted. Ayes: Parker, Zaletel, Bauman, Johnson, Riedell, and Sullivan. Nays: None. Chairperson Adam Riedell declared the motion carried.

Rebecca Funke arrived at 5:03

Motion by Board Member Rebecca Funke, seconded by Board Member Lisa Johnson, to finalize the landscape project balance by using \$5,339.55 of State Direct Aide funds and \$3,873.88 from Equipment Revolving. The roll being called, the following named board members voted. Ayes: Funke, Johnson, Parker, Riedell, Sullivan, Zaletel, and Bauman. Nays: None. Chairperson Adam Riedell declared the motion carried.

The committee has been formed but no meeting date has been set for the Long Range Planning Process.

Motion by Board Member Hank Zaletel, seconded by Board Member Barb Parker, to accept Beth William's resignation on July 13, 2017. The roll being called, the following named board members voted. Ayes: Zaletel, Parker, Riedell, Sullivan, Bauman, Funke, and Johnson. Nays: None. Chairperson Adam Riedell declared the motion carried.

The board discussed the hiring process for the Library Director starting with reviewing the job description and the salary range. They discussed having a special meeting on April 25 at 5:00 p.m. to approve the job description and salary range.

Discussion of the hiring process for the Library Director position was also the Continuing Education portion of the meeting.

Library Director Beth Williams reported on:

- The musical lunch breaks were well attended.
- Expiration of Board Terms – Hank will be leaving the board at the end of his term on 6/30/2017. Adam’s term is also ending on 6/30/2017.
- It was the consensus of the board to get a Request for Proposal for a CD with a 12 month term and an 18 month term. They also agreed that the Library Trust amount of \$11,700 should be included in the new CD making it \$211,700.

The next meeting will be held at 5:00 p.m. Monday, **May 15, 2017** in the Library Meeting Room.

There being no further business to come before the Board, it was moved by Board Member Hank Zaletel, seconded by Board Member Lisa Johnson, to ***adjourn the meeting***. The roll being called, the following board members voted. Ayes: Zaletel, Johnson, Parker, Riedell, Sullivan, Bauman, and Funke. Nays: None. Chairperson Adam Riedell declared the motion carried. At 6:05 p.m. he adjourned the meeting.

ATTEST:

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Chad Bauman, Secretary

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Adam Riedell, Chairperson