

PARKS & RECREATION BOARD

April 19, 2017

The Parks & Recreation Board met in regular session Wednesday, April 19, 2017 at 5:15 p.m., at Gates Memorial Hall 825 15th Street, Nevada, Iowa. The agenda was posted on April 17, 2017, on the official bulletin board in compliance with the open meeting law.

Glen Miller called the meeting to order at 5:15 p.m. The following named members were present and absent. Present: Glen Miller, Linda Griffith, Deb Parker, Justin Gross, Karen Selby, Mark Cahill. Absent: Laura Kiesling. Others present included: Tim Hansen, Rhonda Maier, Harold Brinkman, Tim Shill, and Brett Dutton.

Motion by Board Member Parker, seconded by Board Member Cahill, to **approve the agenda**. After due consideration and discussion the question was put upon the motion and the roll being called, the following named Board Members voted. Ayes: Parker, Cahill, Griffith, Miller, Gross, Selby. Nays: none.

Motion by Board Member Selby, seconded by Board Member Parker, to **approve the consent agenda**. After due consideration and discussion the question was put upon the motion and the roll being called, the following named Board Members voted. Ayes: Selby, Parker, Miller, Griffith, Cahill, Gross. Nays: none.

PUBLIC FORUM:

Nothing.

OLD BUSINESS:

- A. Review Facility Use Agreement with Nevada Community School District and Appropriate Follow-up.

This was discussed at the March Board meeting, but was back for additional discussion/changes if anyone had any. At this time, the Board felt the document looked good and direction was to proceed with review by the school and city representatives.

NEW BUSINESS:

- A. Presentation by Harold Brinkman for Cemetery Donation and Appropriate Follow-up.

Harold Brinkman was in attendance at the meeting to present the Parks and Recreation Board with a check from his sister, Mary Harms, in the amount of \$25,000. This donation is specifically meant for the upkeep/improvement of the turf at the cemetery. It is Mary's wish that this be spent over a period of time, and that it will be only spent at the cemetery. The Board was very appreciative of the donation and assured Mr. Brinkman the donation will only be used as Mary has requested.

- B. Consideration of Proposed Building at Billy Sunday Field for the Nevada High School Baseball Program and Appropriate Follow-up.

Tim Shill and Brett Dutton were in attendance representing the Nevada High School Baseball Program. They are proposing the construction of a new building along the first base bullpen. This building will house a storage area, team area, and coaches' office. The funds for the construction of

the building will come 100% from the baseball program. This building would cost approximately \$12.00/year for the City of add it to their insurance policy; however, there would be no flood insurance. Other items discussed by the board included:

- Ongoing maintenance: City and Baseball Program to work cooperatively in this regard.
- Cleaning/Upkeep: Responsibility of the High School Baseball Program.
- Vandalism: Would like to see reinforced door frames and steel doors and limit windows. If vandalism does occur, the City and Baseball Program will cooperatively to address these issues.
- Construction Materials: Quality commercial grade materials. Construction will be done by individuals with the High School Baseball Program.
- Electrical: Any electrical additions to this building should not overload the current electrical system at the field.

Motion by Board Member Parker, seconded by Board Member Cahill, to **allow the High School Baseball Program to move forward with the construction of a new baseball building at Billy Sunday Field as outlined above.** After due consideration and discussion the question was put upon the motion and the roll being called, the following named Board Members voted. Ayes: Parker, Cahill, Miller, Griffith, Selby, Gross. Nays: none.

C. Review Proposed Layout of New Cemetery Lots Adjacent to First Street and Appropriate Follow-up.

Staff has been working with Howard R. Green, City Engineers, to layout the area adjacent to First Street with new burial lots. The proposed layout adds approximately 888 new spaces and leaves space around the area for mowers, etc. Staff is in favor of the proposed layout.

Motion by Board Member Gross, seconded by Board Member Griffith to ***move ahead with the proposed layout of the new cemetery lots as presented.*** After due consideration and discussion the question was put upon the motion and the roll being called, the following named Board Members voted. Ayes: Gross, Griffith, Parker, Cahill, Miller, Selby. Nays: none.

D. Review Equipment Bids for Parks and Cemetery and Appropriate Follow-up.

Staff is proposing the purchase of 3 pieces of turf maintenance equipment for the Parks and Cemetery. This equipment has been included in the new fiscal year budget beginning July 1, 2017. All bidding procedures were followed to assure that fair pricing was obtained. Staff is recommending the purchase of the following:

- Utility Vehicle from Bobcat of Ames at a cost of \$18,074.80.
- Zero Turn Mower from Van Wall Equipment in Nevada a cost of \$4,832.00
- Stand-on Spreader/Sprayer from Nevada Hardware in Nevada at a cost of \$7,759.44.

Motion by Board Member Selby, seconded by Board Member Gross to ***move ahead with the proposed purchase of turf maintenance equipment as presented.*** After due consideration and discussion the question was put upon the motion and the roll being called, the following named Board Members voted. Ayes: Selby, Gross, Griffith, Parker, Cahill, Miller. Nays: none.

STAFF/BOARD REPORTS

Tim Hansen reported on the following:

- Updated the Board on the DOT's request to the City for support of a new fly-over for Highway S-14 over Highway 30.
- Bids were opened earlier in the afternoon for the asphalt over-lay work that will be done in Nevada this summer/fall. The cemetery roads will be part of this work.
- There is a group interested in doing an Indian Creek clean-up project. More details will be shared as they become available.
- The concrete blocks for the rock and dirt bins have been ordered and should be here by June 1st.

Rhonda Maier reported on the following:

Nevada has received a Farrell Award for the 2016 ASA U16 National Tournament. This award is given for running one the highest rated (95% or higher) tournaments in the country. Ames Convention and Visitors Bureau presented Rhonda the award at the April 10th City Council Meeting. This is the second time Nevada and Rhonda have been recognized with this award.

OTHER:

There being no further business to come before the Board, motion by Board Member Parker, seconded by Board Member Gross to adjourn. The roll being called, the following named Board Members voted. Ayes: Parker, Gross, Cahill, Griffith, Miller Selby. Nays: none. Whereupon the motion was declared and carried and at 6:45 p.m. the meeting adjourned.

Attest:

Erin Mousel, Secretary

Glen Miller, Chair