
LIBRARY BOARD OF TRUSTEES MONDAY, NOVEMBER 20, 2017, 5:00 P.M.

Chairperson Adam Riedell presided (Vice-Chair Chad Bauman) and convened the regular meeting of Nevada Library Board of Trustees on Monday, November 20, 2017 at 5:00 p.m. at the Nevada Public Library, 631 K Avenue, Nevada, Iowa. The agenda was posted on the official bulletin board in compliance with the open-meeting law.

The roll was called indicating that the following named Trustees were present and absent. Present: Chad Bauman, Rebecca Funke, Lisa Johnson, Barb Parker, Adam Riedell, Luke Spence, Josh Sullivan. Absent: None.

Others in attendance were Library Director Shanna Speer, Amanda Bellis and Kerin Wright.

Motion by Board Member Chad Bauman, seconded by Board Member Lisa Johnson, to approve the agenda as posted. The roll being called, the following named members voted. Ayes: Bauman, Johnson, Parker, Riedell, Spence, Sullivan, Funke. Nays: None. Chairperson Adam Riedell declared the motion carried.

There was no one present who wished to address the Board at this time.

Motion by Board Member Barb Parker, seconded by Board Member Rebecca Funke, to approve the following consent agenda items as submitted:

- (1) Approve **minutes** of the October 16, 2017 regular meeting
- (2) Approve November **claims** totaling \$7,834.84 (see attached list)
- (3) Accept and place on file the Director's **memo** dated November 17, 2017
- (4) Accept and place on file the October **financial report**

The roll being called, the following named board members voted. Ayes: Parker, Funke, Johnson, Riedell, Spence, Sullivan, Bauman. Nays: None. Chairperson Adam Riedell declared the motion carried.

Library Director Shanna Speer reviewed the FY2018/2019 Budget worksheet with the board.

Motion by Board Member Rebecca Funke, seconded by Board Member Chad Bauman, to approve the FY2018/2019 Budget worksheets as presented. The roll being called, the following named board members voted. Ayes: Funke, Bauman, Johnson, Parker, Riedell, Spence, Sullivan, Bauman. Nays: None. Chairperson Adam Riedell declared the motion carried.

The proposed Copier Lease was presented. The city will be using one managed print vendor. Department heads were consulted to find the ideal number of printer/copiers needed. The proposal includes everything except for paper.

Motion by Board Member Rebecca Funke, seconded by Board Member Lisa Johnson, to accept the Copier Lease Proposal the city enters into. The roll being called, the following named board members voted. Ayes: Funke, Johnson, Parker, Riedell, Spence, Sullivan, Bauman. Nays: None. Chairperson Adam Riedell declared the motion carried.

The Board discussed Newspaper Digitization. There has been no response from the newspaper owner. There is an option to do it in house only and not put up on the website.

Motion by Board Member Rebecca Funke, seconded by Board Member Luke Spence, to table the digitization until it can be determined if there will be additional costs when able to put up on the website and if it would effect that option. The roll being called, the following named board members voted. Ayes: Funke, Spence, Sullivan, Bauman, Johnson, Parker, Riedell. Nays: None. Chairperson Adam Riedell declared the motion carried.

The Board held Continuing Education for 15 minutes on GALE Resources and how it can be used.

Library Director Shanna Speer reported on:

- Storage Agreements are being sorted through.
- The City will be getting Mediacom and bridging to the Library eventually
- January 8th is the Annual Report to the City Council. The meeting will be held at City Hall before the council meeting.
- A new board member will be needed with the resignation of Luke Spence as of December 31, 2017.

The next meeting will be held at 5:00 p.m. Monday, **December 18, 2017** in the Library Meeting Room.

There being no further business to come before the Board, it was moved by Board Member Chad Bauman, seconded by Board Member Rebecca Funke, to *adjourn the meeting*. The roll being called, the following board members voted. Ayes: Bauman, Funke, Johnson, Parker, Riedell, Spence, Sullivan. Nays: None. Chairperson Adam Riedell declared the motion carried. At 5:42 p.m. he adjourned the meeting.

ATTEST:

Lisa Johnson, Secretary

Adam Riedell, Chairperson