

PARKS & RECREATION BOARD
February 21, 2018

The Parks & Recreation Board met in regular session Wednesday, February 21, 2018 at 5:15 p.m., at Gates Memorial Hall 825 15th Street, Nevada, Iowa. The agenda was posted on February 16, 2018, on the official bulletin board in compliance with the open meeting law.

Deb Parker called the meeting to order at 5:14 p.m. The following named members were present and absent. Present: Linda Griffith, Deb Parker, Karen Selby, Justin Gross, Mark Cahill. Absent: Laura Kiesling, Glen Miller. Others present included: Tim Hansen, Rhonda Maier, and Erin Mousel

Motion by Board Member Gross, seconded by Board Member Cahill, to **approve the agenda**. After due consideration and discussion the question was put upon the motion and the roll being called, the following named Board Members voted. Ayes: Griffith, Parker, Selby, Gross, Cahill. Nays: none.

Motion by Board Member Selby, seconded by Board Member Griffith, to **approve the consent agenda**. After due consideration and discussion the question was put upon the motion and the roll being called, the following named Board Members voted. Ayes: Griffith, Parker, Selby, Gross, Cahill. Nays: none.

PUBLIC FORUM:

Nothing.

OLD BUSINESS:

- A. Discussion Regarding Expanding the Current Facility Use Fee and Appropriate Follow-up.

During the January board meeting, the subject of an additional fee added to programs was discussed. This fee, called a Program Maintenance Fee, would be collected as part of the registration process and placed in a separate account that can be utilized (by all programs) for purchases necessary to conduct programs for the long term. This account is not intended to be used for wages, supplies, uniforms, etc. that are associated with general program yearly costs and covered by the registration fee. This fund would allow us access to dollars for large and sometimes unforeseen purchases not made on a yearly schedule, for things such as: basketball hoops, scoreboard controllers, softball/baseball bats, flag belts, balls, etc. It was recommended to implement a \$5.00 Program Maintenance Fee to all programs beginning in the fall of 2018.

Motion by Board Member Cahill, seconded by Board Member Griffith, to **implement a \$5.00 Program Maintenance Fee that will be added to all program registration**

costs beginning in the Fall of 2018. After due consideration and discussion the question was put upon the motion and the roll being called, the following named Board Members voted. Ayes: Griffith, Parker, Selby, Gross, Cahill. Nays: none.

NEW BUSINESS:

A. Discussion Regarding Red Cross Aquatics Examiner Service and Appropriate Follow-up.

The Red Cross has reached out to Rhonda in regards to an Aquatics Examiner Service taking place this summer (2018). This service would include a pre-season check of the Aquatic Center and its operation procedures/staffing. It would also include a visit from the Red Cross during the season (unannounced to the guards/staff – Rhonda and managers would be aware of the visit), as well as a follow up with our staff about their findings. This service would cost \$1000.00; however, there is a \$1000.00 grant available, essentially making this a free service. The only cost involved would be for Rhonda to complete the manager certification, which would be minimal (less than \$100.00). A couple of Central Iowa communities have already participated in this service and there are three communities that have signed up for the service in 2018. The general consensus of the Board is to go ahead with this program if staff feels this is a viable and positive opportunity for the Aquatic Center and staff.

B. Consider Request to Purchase Zero-turn Mower for Parks Department and Appropriate Follow-up.

We are scheduled to replace one zero-turn mower. We are requesting to replace a 2007 Toro with a new 2018 model. Typically, our machines are on a multi-year rotation; however, this mower has remained in good condition and we were able to get more use out of it. We are now to the point where it is 11 years old and starting to have engine issues. The funds for a replacement of this machine have been budgeted. RFP's were sent to Nevada Hardware, Van Wall Equipment, and Ames Outdoor Supply. Van Wall Equipment was able to meet all of the specs. Staff recommends accepting the quote from Van Wall Equipment for a John Deere mower at the cost of \$7,750.00.

Motion by Board Member Cahill, seconded by Board Member Gross, to **accept the quote from Van Wall Equipment, Nevada, IA, for a John Deere Z930 Zero Turn mower at a cost of \$7,750.00.** After due consideration and discussion the question was put upon the motion and the roll being called, the following named Board Members voted. Ayes: Griffith, Parker, Selby, Gross, Cahill. Nays: none.

STAFF/BOARD REPORTS

Tim Hansen reported on the following:

- The proposed high school baseball field is still moving forward.
 - Proposed plans were shared at the meeting.

- The plans are coming in over budget. Future meetings will involve scaling back some of the costs.
- The Rec Center is still moving forward. Matt is still trying to collect all information. He's hoping have a work session soon.
- Conversations have been taking place regarding the naming issue of Hattery Park.
 - Tim met with the Nevada Historical Society.
 - New signage is needed at the park and will be purchased by the City. We are in the process of making sure everyone involved with this issue is caught up to speed.

Rhonda Maier reported on the following:

- 4 baseball teams for 3/4 grade and 5/6 grade.
- There are about 10 people signed up for lifeguard training.
- We'll know in April if we're a finalist for Quiddich.
- We may host an adult softball tournament at the end of June.

OTHER:

There being no further business to come before the Board, motion by Board Member Griffith, seconded by Board Member Cahill to adjourn. The roll being called, the following named Board Members voted. Ayes: Griffith, Parker, Selby, Gross, Cahill. Nays: none. Whereupon the motion was declared and carried and at 6:10 p.m. the meeting adjourned.

Attest:

Erin Mousel, Secretary

Glen Miller, Chair