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LIBRARY BOARD OF TRUSTEES MONDAY, APRIL 16, 2018, 5:00 P.M.

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Chairperson Adam Riedell presided and convened the regular meeting of Nevada Library Board of Trustees on Monday, April 16, 2018 at 5:04 p.m. at the Nevada Public Library, 631 K Avenue, Nevada, Iowa. The agenda was posted on the official bulletin board in compliance with the open-meeting law.

The roll was called indicating that the following named Trustees were present and absent. Present: Chad Bauman, Rebecca Funke, Lisa Johnson, Peter Korsching, and Adam Riedell. Absent: Barb Parker and Josh Sullivan (arrived at 5:04 p.m.).

Others in attendance were Library Director Shanna Speer, Assistant Library Director Amanda Bellis, Barb Mittman, Brett Barker, and Donna Mosinski.

Motion by Board Member Lisa Johnson, seconded by Board Member Rebecca Funke, to approve the agenda as posted. The roll being called, the following named members voted. Ayes: Johnson, Funke, Korsching, Riedell, Sullivan, and Bauman. Nays: None. Chairperson Adam Riedell declared the motion carried.

Council Member Barb Mittman and Mayor Brett Barker thanked the Trustees for their service. Mayor Barker passed around a declaration he signed for volunteer week.

Motion by Board Member Chad Bauman, seconded by Board Member Josh Sullivan, to approve the following consent agenda items as submitted:

- (1) Approve **minutes** of the March 19, 2018 regular meeting
- (2) Approve April **claims** totaling \$6,885.43 (see attached list)
- (3) Accept and place on file the Director's **memo** dated April 13, 2018
- (4) Accept and place on file the March 2018 **financial report**

The roll being called, the following named board members voted. Ayes: Bauman, Sullivan, Funke, Johnson, Korsching, and Riedell. Nays: None. Chairperson Adam Riedell declared the motion carried.

The board discussed the proposed changes from the previous meeting regarding DVD checkouts. Along with minor wording changes, they made the decision to have books, CDs, and magazines checked out for three weeks with two renewals. There were also changes to renewal limits and fine thresholds.

Motion by Board Member Peter Korsching, seconded by Board Member Lisa Johnson, to approve the Circulation Policy as amended. The roll being called, the following named board members voted. Ayes: Korsching, Johnson, Riedell, Sullivan, Bauman, and Funke. Nays: None. Chairperson Adam Riedell declared the motion carried.

The Continuing Education portion of the meeting will be postponed to the next month.

Motion by Board Member Rebecca Funke, seconded by Board Member Chad Bauman, to approve the Library Non-Management Non-Union Salary Range Matrix. The roll being called, the following named board members voted. Ayes: Funke, Bauman, Johnson, Korsching, Riedell, and Sullivan. Nays: None. Chairperson Adam Riedell declared the motion carried.

Motion by Board Member Lisa Johnson, seconded by Board Member Peter Korsching, to approve the digitization contract with Advantage Companies in the amount of \$19,350.00. The roll being called, the following named board members voted. Ayes: Johnson, Korsching, Riedell, Sullivan, Bauman, and Funke. Nays: None. Chairperson Adam Riedell declared the motion carried.

Library Director Shanna Speer reported on:

- The county funding check was received.
- Direct State Aid funding needs to be spent by the end of June. Shanna would like to use the money for purchasing browsing bins in the Easy section of the library.
- Shanna asked if there was interest in having a county wide training day so that the library boards across the county could interact and get continuing education.
- Shanna is working with staff to plan for the RAGBRAI visit. They will open earlier in the day.

The next meeting will be held at 5:00 p.m. Monday, **May 21, 2018** in the Library Meeting Room.

There being no further business to come before the Board, it was moved by Board Member Lisa Johnson, seconded by Board Member Rebecca Funke, to **adjourn the meeting**. The roll being called, the following board members voted. Ayes: Johnson, Funke, Korsching, Riedell, Sullivan, and Bauman. Nays: None. Chairperson Adam Riedell declared the motion carried. At 6:11 p.m. he adjourned the meeting.

ATTEST:

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Lisa Johnson, Secretary

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Adam Riedell, Chairperson