
LIBRARY BOARD OF TRUSTEES MONDAY, JULY 16, 2018, 5:00 P.M.

Chairperson Adam Riedell presided and convened the regular meeting of Nevada Library Board of Trustees on Monday, July 16, 2018 at 5:24 p.m. at the Nevada Public Library, 631 K Avenue, Nevada, Iowa. The agenda was posted on the official bulletin board in compliance with the open-meeting law.

The roll was called indicating that the following named Trustees were present and absent. Present: Chad Bauman, Rebecca Funke, Peter Korsching, and Adam Riedell. Absent: Lisa Johnson and Barb Parker.

Others in attendance were Library Director Shanna Speer, Assistant Library Director Amanda Bellis, and Donna Mosinski.

Motion by Board Member Rebecca Funke, seconded by Board Member Chad Bauman, to approve the agenda as posted. The roll being called, the following named members voted. Ayes: Funke, Bauman, Korsching, and Riedell. Nays: None. Chairperson Adam Riedell declared the motion carried.

There was no one present who wished to address the Board at this time.

Motion by Board Member Peter Korsching, seconded by Board Member Rebecca Funke, to approve the following consent agenda items as submitted:

- (1) Approve **minutes** of the June 18, 2018 regular meeting
- (2) Approve July **claims** totaling \$6,565.12 (see attached list)
- (3) Accept and place on file the Director's **memo** dated July 13, 2018
- (4) Accept and place on file the June **financial report**

The roll being called, the following named board members voted. Ayes: Korsching, Funke, Riedell, and Bauman. Nays: None. Chairperson Adam Riedell declared the motion carried.

Motion by Board Member Rebecca Funke, seconded by Board Member Chad Bauman, to approve the evaluation of the Library Director. The roll being called, the following named board members voted. Ayes: Funke, Bauman, Korsching, and Riedell. Nays: None. Chairperson Adam Riedell declared the motion carried.

The Board discussed Trustee Handbook Ch. 13 "Evaluating the Director" and Ch. 14 "The Board's Relationship with Library Staff" for 21 minutes as continuing education.

The board discussed the Laptop Policy. Currently there are four laptops used for check out within the library only. The board discussed expanding the check out to over night or 2 day check out.

Motion by Board Member Peter Korsching, seconded by Board Member Rebecca Funke, to sunset the DVD Policy. The roll being called, the following named board members voted. Ayes: Korsching, Funke, Riedell, and Bauman. Nays: None. Chairperson Adam Riedell declared the motion carried.

Library Director Shanna Speer reported on:

- Staff is reviewing new student clerk training and the hiring process.
- They are taking applications for the janitor position and will begin to review those on July 20.
- The Strategic Planning committee needs to meet.
- They will be opening early for RAGBRAI with the help of the Friends of the Library.

The next meeting will be held at 5:00 p.m. Monday, **August 20, 2018** in the Library Meeting Room.

There being no further business to come before the Board, it was moved by Board Member Chad Bauman, seconded by Board Member Peter Korsching, to **adjourn the meeting**. The roll being called, the following board members voted. Ayes: Bauman, Korsching, Riedell, and Funke. Nays: None. Chairperson Adam Riedell declared the motion carried. At 6:34 p.m. he adjourned the meeting.

ATTEST:

Lisa Johnson, Secretary

Adam Riedell, Chairperson