
LIBRARY BOARD OF TRUSTEES MONDAY, SEPTEMBER 17, 2018, 5:00 P.M.

Chairperson Adam Riedell presided and convened the regular meeting of Nevada Library Board of Trustees on Monday, September 17, 2018 at 5:00 p.m. at the Nevada Public Library, 631 K Avenue, Nevada, Iowa. The agenda was posted on the official bulletin board in compliance with the open-meeting law.

The roll was called indicating that the following named Trustees were present and absent. Present: Rebecca Funke, Lisa Johnson, Peter Korsching, Barb Parker, and Adam Riedell. Absent: Chad Bauman and David Morris.

Others in attendance were Library Director Shanna Speer, Assistant Library Director Amanda Bellis, and Donna Mosinski.

Motion by Board Member Lisa Johnson, seconded by Board Member Barb Parker, to approve the agenda as posted. The roll being called, the following named members voted. Ayes: Johnson, Parker, Riedell, Funke, and Korsching. Nays: None. Chairperson Adam Riedell declared the motion carried.

There was no one present who wished to address the Board at this time.

Motion by Board Member Barb Parker, seconded by Board Member Peter Korsching, to approve the following consent agenda items as submitted:

- (1) Approve **minutes** of the August 20, 2018 regular meeting
- (2) Approve September **claims** totaling \$7,237.15 (see attached list)
- (3) Accept and place on file the Director's **memo** dated September 14, 2018
- (4) Accept and place on file the August 2018 **financial report**

The roll being called, the following named board members voted. Ayes: Parker, Korsching, Riedell, Funke, and Johnson. Nays: None. Chairperson Adam Riedell declared the motion carried.

The Board learned about the Transparent Languages Database on the library's website. There are many languages that one can learn at their own pace. Shanna spoke for twenty minutes on this continuing education topic.

Motion by Board Member Rebecca Funke, seconded by Board Member Lisa Johnson, to approve the 2019 Holiday Schedule as amended. The roll being called, the following named board members voted. Ayes: Funke, Johnson, Korsching, Parker, and Riedell. Nays: None. Chairperson Adam Riedell declared the motion carried.

On October 8th, the Nevada Library is hosting a county wide library training. Public safety from the City and County and Central Iowa Community Services will train the librarians on safety in the library. The training is from 9:00 a.m. to Noon and Shanna asked the Board if they could open at Noon on that day so that all staff could attend the training.

Motion by Board Member Peter Korsching, seconded by Board Member Rebecca Funke, to open the library at Noon on October 8 so that staff can go to training. The roll being called, the following named board members voted. Ayes: Korsching, Funke, Johnson, Parker, and Riedell. Nays: None. Chairperson Adam Riedell declared the motion carried.

Motion by Board Member Barb Parker, seconded by Board Member Lisa Johnson, to approve the Display Policy as amended. The roll being called, the following named board members voted. Ayes: Parker, Johnson, Korsching, Riedell, and Funke. Nays: None. Chairperson Adam Riedell declared the motion carried.

Motion by Board Member Rebecca Funke, seconded by Board Member Peter Korsching, to approve the Personnel Policy. The roll being called, the following named board members voted. Ayes: Funke, Korsching, Parker, Riedell, and Johnson. Nays: None. Chairperson Adam Riedell declared the motion carried.

Library Director Shanna Speer reported on:

- Shanna asked for 2-3 trustees to walk around the library with her to review the ADA Accessibility Checklist for Readily-Achievable Barrier Removal. Adam and Barb agreed to help her with the review. Becky asked about web accessibility.
- The Strategic Planning committee met today. Shanna will be sending out the information the beginning of October for the board's review.
- Carol Brown will be retiring at the end of the year.
- The people counter battery quit working so the stats will off.
- Shanna and Amanda will be attending the ILA Conference in Cedar Rapids on October 4 and 5.

The next meeting will be held at 5:00 p.m. Monday, **October 15, 2018** in the Library Meeting Room.

There being no further business to come before the Board, it was moved by Board Member Peter Korsching, seconded by Board Member Barb Parker, to ***adjourn the meeting***. The roll being called, the following board members voted. Ayes: Korsching, Parker, Riedell, Funke, and Johnson. Nays: None. Chairperson Adam Riedell declared the motion carried. At 5:40 p.m. he adjourned the meeting.

ATTEST:

Lisa Johnson, Secretary

Adam Riedell, Chairperson