
LIBRARY BOARD OF TRUSTEES MONDAY, OCTOBER 15, 2018, 5:00 P.M.

Chairperson Adam Riedell presided and convened the regular meeting of Nevada Library Board of Trustees on Monday, October 15, 2018 at 5:00 p.m. at the Nevada Public Library, 631 K Avenue, Nevada, Iowa. The agenda was posted on the official bulletin board in compliance with the open-meeting law.

The roll was called indicating that the following named Trustees were present and absent. Present: Chad Bauman, Rebecca Funke, Peter Korsching, David Morris, Barb Parker, and Adam Riedell. Absent: Lisa Johnson.

Others in attendance were Library Director Shanna Speer, Assistant Library Director Amanda Bellis, and Donna Mosinski.

Motion by Board Member Peter Korsching, seconded by Board Member Barb Parker, to approve the agenda as posted. The roll being called, the following named members voted. Ayes: Korsching, Parker, Riedell, Bauman, Funke, and Morris. Nays: None. Chairperson Adam Riedell declared the motion carried.

There was no one present who wished to address the Board at this time.

Motion by Board Member Barb Parker, seconded by Board Member Chad Bauman, to approve the following consent agenda items as submitted:

- (1) Approve **minutes** of the September 17, 2018 regular meeting
- (2) Approve October **claims** totaling \$7,292.93 (see attached list)
- (3) Accept and place on file the Director's **memo** dated October 12, 2018
- (4) Accept and place on file the September 2018 **financial report**

The roll being called, the following named board members voted. Ayes: Parker, Bauman, Funke, Korsching, Morris, and Riedell. Nays: None. Chairperson Adam Riedell declared the motion carried.

Barb and Adam attended a County Wide Library Training Session with library staff. For twenty minutes, Barb and Adam reviewed what they had learned during the training for the board's continuing education requirement. There was discussion on mental health issues, how a small town library may need to depend on itself until the sheriff can get there, and that libraries are public places and it is up to staff to make it a comfortable place.

The board reviewed the Strategic Plan and Peter asked about including the Friends of the Library and the volunteers in the plan. They also discussed marketing the Endowment fund with Story County Community Foundation. Shanna looks to get final approval on the plan by the December meeting.

The library's CD investment will mature on November 23. The board would like to send out a request for proposal for a twelve month CD and an eighteen month CD.

Motion by Board Member Peter Korsching, seconded by Board Member Rebecca Funke, to approve the CIP/Equipment Revolving Budget. The roll being called, the following named board members voted. Ayes: Korsching, Funke, Morris, Parker, Riedell, and Bauman. Nays: None. Chairperson Adam Riedell declared the motion carried.

Library Director Shanna Speer reported on:

- The state library has provided all libraries in Iowa access to an assessment tool called Edge. Shanna will use this tool to assess how the Nevada Public Library compares to others.
- Shanna learned about how a library used an observation to study to show how the library is used by patrons. She will be implementing this study at the Nevada Public Library.

The next meeting will be held at 5:00 p.m. Monday, **November 19, 2018** in the Library Meeting Room.

There being no further business to come before the Board, it was moved by Board Member Barb Parker, seconded by Board Member Chad Bauman, to ***adjourn the meeting***. The roll being called, the following board members voted. Ayes: Parker, Bauman, Funke, Korsching, Morris, and Riedell. Nays: None. Chairperson Adam Riedell declared the motion carried. At 5:51 p.m. he adjourned the meeting.

ATTEST:

Lisa Johnson, Secretary

Adam Riedell, Chairperson