

PARKS & RECREATION BOARD  
December 5, 2018

The Parks & Recreation Board met for a short session Wednesday, December 5, 2018 at 5:15 p.m., at Gates Memorial Hall 825 15<sup>th</sup> Street, Nevada, Iowa. The agenda was posted on December 3, 2018, on the official bulletin board in compliance with the open meeting law.

Glen Miller called the meeting to order at 5:15 p.m. The following named members were present and absent. Present: Linda Griffith, Karen Selby, Glen Miller, Mark Cahill, Deb Parker. Absent: Laura Kiesling, Justin Gross. Others present included: Tim Hansen and Erin Mousel.

Motion by Board Member Parker, seconded by Board Member Griffith, to **approve the agenda**. After due consideration and discussion the question was put upon the motion and the roll being called, the following named Board Members voted. Ayes: Griffith, Selby, Miller, Cahill, Parker. Nays: none.

PUBLIC FORUM:

Nothing.

OLD BUSINESS:

A.

NEW BUSINESS:

A. Review Consideration of Proposed Storage Shed at Cemetery and Appropriate Follow-up.

Funds were allocated last year for the construction of a storage building at the Cemetery. The size of the existing building was reduced to keep costs down when it was built. Since that building was built, city staff has taken on the mowing and trimming of the Cemetery and new equipment has been added that overcrowds the space that is there. The maintenance building was also plumbed to have a small bathroom, sink, and eyewash station, but there's no room for any of those things with all of the other items in the building. What's being proposed is a basic post frame steel building measuring 32' x 30' with two 10' x 10' insulated overhead doors, one walk in door, and no windows. In addition, we plan to do the concrete floor with city staff and have a local electrician put in outlets and lighting. The building can be insulated at a later date if we choose. RFP's were sent to six contractors and we received five back. Doty Construction was the most inexpensive at \$13,750.00 plus an additional \$300.00 - \$500.00 for Tyvek wrap.

Motion by Board Member Parker, seconded by Board Member Selby, to **accept the bid from Doty Construction, Nevada, IA for the construction of a steel storage building at the Cemetery at a cost of \$13,750.00, plus an additional \$300.00 - \$500.00 for Tyvek wrap (pending any fluctuations in steel prices, the city staff completing concrete work and a**

**local electrician doing the electrical work.** After due consideration and discussion the question was put upon the motion and the roll being called, the following named Board Members voted. Ayes: Griffith, Selby, Miller, Cahill, Parker. Nays: none.

#### STAFF/BOARD REPORTS

Tim Hansen reported on the following:

- The work on the HS baseball field is continuing.
  - They may have to take the bleachers down to redo some concrete work.
  - They're continuing to do work and address already needed repairs.

Rhonda Maier reported on the following:

#### OTHER:

There being no further business to come before the Board, motion by Board Member Gross, seconded by Board Member Selby to adjourn. The roll being called, the following named Board Members voted. Ayes: Griffith, Selby, Miller, Cahill, Parker. Nays: none. Whereupon the motion was declared and carried and at 5:40 p.m. the meeting adjourned.

Attest:

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Erin Mousel, Secretary

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Glen Miller, Chair