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LIBRARY BOARD OF TRUSTEES MONDAY, DECEMBER 17, 2018, 5:00 P.M.

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Chairperson Adam Riedell presided and convened the regular meeting of Nevada Library Board of Trustees on Monday, December 17, 2018 at 5:05 p.m. at the Nevada Public Library, 631 K Avenue, Nevada, Iowa. The agenda was posted on the official bulletin board in compliance with the open-meeting law.

The roll was called indicating that the following named Trustees were present and absent. Present: Chad Bauman, Lisa Johnson, David Morris, and Adam Riedell. Absent: Rebecca Funke, Peter Korsching, and Barb Parker (arrived at 5:13 p.m.).

Others in attendance were Library Director Shanna Speer, Assistant Library Director Amanda Bellis, and Donna Mosinski.

Motion by Board Member Lisa Johnson, seconded by Board Member David Morris, to approve the agenda as posted. The roll being called, the following named members voted. Ayes: Johnson, Morris, Riedell, and Bauman. Nays: None. Chairperson Adam Riedell declared the motion carried.

There was no one present who wished to address the Board at this time.

Motion by Board Member David Morris, seconded by Board Member Lisa Johnson, to approve the following consent agenda items as submitted:

- (1) Approve **minutes** of the November 19, 2018 regular meeting
- (2) Approve December **claims** totaling \$5,939.35 (see attached list)
- (3) Accept and place on file the Director's **memo** dated December 14, 2018
- (4) Accept and place on file the November 2018 **financial report**

The roll being called, the following named board members voted. Ayes: Morris, Johnson, Riedell, and Bauman. Nays: None. Chairperson Adam Riedell declared the motion carried.

Motion by Board Member David Morris, seconded by Board Member Lisa Johnson, to approve the Board of Trustees By-Laws. The roll being called, the following named board members voted. Ayes: Morris, Johnson, Riedell, and Bauman. Nays: None. Chairperson Adam Riedell declared the motion carried.

Motion by Board Member Lisa Johnson, seconded by Board Member David Morris, to approve the ADA Compliance Checklist. The roll being called, the following named board members voted. Ayes: Johnson, Morris, Riedell, and Bauman. Nays: None. Chairperson Adam Riedell declared the motion carried.

Motion by Board Member Chad Bauman, seconded by Board Member Lisa Johnson, to approve the FY2019/2020 Revenue for the library. The roll being called, the following named board members voted. Ayes: Bauman, Johnson, Morris, Riedell. Nays: None. Chairperson Adam Riedell declared the motion carried.

Barb Parker arrived at 5:13 p.m.

For Continuing Education, the board watched a webinar from the State Library of Iowa: The Boardroom Webinar Series entitled Advocacy Introduction. The webinar and discussion lasted 20 minutes.

Library Director Shanna Speer reported on:

- Next month's meeting will be on January 14 and held at the Nevada City Hall so that the board can stay for the City Council meeting and help present the Library Annual Report.
- Staff have interviewed for the Janitor position and will be interviewing for the Clerk position soon.
- They have some new programming for the next year. The Friends of the Library will be having a Pub Trivia Night at the Lincoln Tap as a fundraiser on January 4.
- There were 158 people in attendance at the Winter Festival.

The next meeting will be held at 5:00 p.m. Monday, **January 14, 2019** in the City Hall Council Chamber.

There being no further business to come before the Board, it was moved by Board Member Barb Parker, seconded by Board Member Chad Bauman, to **adjourn the meeting**. The roll being called, the following board members voted. Ayes: Parker, Bauman, Johnson, Morris, and Riedell. Nays: None. Chairperson Adam Riedell declared the motion carried. At 5:41 p.m. he adjourned the meeting.

ATTEST:

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Lisa Johnson, Secretary

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Adam Riedell, Chairperson