

PARKS & RECREATION BOARD
March 6, 2019

The Parks & Recreation Board met in regular session Wednesday, March 6, 2019 at 5:15 p.m., at Gates Memorial Hall 825 15th Street, Nevada, Iowa. The agenda was posted on February 28, 2019, on the official bulletin board in compliance with the open meeting law.

Glen Miller called the meeting to order at 5:15 p.m. The following named members were present and absent. Present: Linda Griffith, Karen Selby, Deb Parker, Mark Cahill, Glen Miller. Absent: Laura Kiesling, Justin Gross. Others present included: Tim Hansen, Rhonda Maier, and Erin Mousel.

Motion by Board Member Parker, seconded by Board Member Cahill, to **approve the agenda**. After due consideration and discussion the question was put upon the motion and the roll being called, the following named Board Members voted. Ayes: Griffith, Selby, Parker, Cahill, Miller. Nays: none.

Motion by Board Member Cahill, seconded by Board Member Selby, to **approve the consent agenda**. After due consideration and discussion the question was put upon the motion and the roll being called, the following named Board Members voted. Ayes: Griffith, Selby, Parker, Cahill, Miller. Nays: none.

PUBLIC FORUM:

Nothing.

OLD BUSINESS:

A. Nothing.

NEW BUSINESS:

A. Community Garden – Luke Spence.

Councilman Luke Spence is looking for space for a Community Garden in Nevada. Volunteers and those who have reserved spaces within the garden would be responsible for care and upkeep. Currently, Mardean Park is of great interest for a possible location; however, due to the park being a storm water retention basin, it seems unlikely that it would be the best option. Additional possibilities to look into may be:

- Property, next to the old Donnelly building
- Contacting the 4-H Board to see if the fairgrounds has any available land
- Kiwanis Park – expanding Noah's garden
- South of the Parks and Recreation maintenance shop/Burke property

Tim will contact Mr. Spence about the different possibilities.

B. 2019 Equipment Purchases for Parks and Cemetery and Appropriate Follow-up.

There are three pieces of equipment that we're looking to purchase for the 2019-2020 fiscal year. All of the pieces have been budgeted for and are included in the equipment rotation.

The first piece of equipment is a utility vehicle for the cemetery (can be used city wide). Much like the Kubota that Parks and Rec has, this utility vehicle will be used year-round and will be equipped with an all-season cab. Purchasing a v-plow for snow removal would also be ideal in the future. The lowest bid was Bobcat of Ames (Kubota) for \$18,939.00.

The second piece of equipment is a zero turn mower for the cemetery. This is a mower that is used almost daily and will replace a 2015 John Deere model (54" deck), which is included as a trade for the new mower (60" deck). The lowest (and only returned bid) was Van Wall Equipment (John Deere) for \$8,150.00.

The final piece of equipment is a contour mower for the parks department. While we have not had a contour mower in the current rotation, it will take the place of a zero-turn. The contour mower has 3 smaller mower decks (as opposed to one larger deck) all with rear discharge. This will do an all-around better job on our athletic fields. The lowest bid was TurfWerks of Johnston (Jacobson) for \$29,785.00.

Once again, all of this equipment is in the budget for the 2019-2020 fiscal year. Staff recommends accepting the following quotes from Bobcat of Ames, Van Wall Equipment, and TurfWerks for the purchase of the following grounds maintenance equipment:

1. Utility Vehicle: Approve the purchase from Bobcat of Ames for a Kubota RTV-X1100 utility vehicle in the amount of \$18,939.00, without the snowplow (to be purchased at a later date).
2. Zero Turn Mower: Approve the purchase from Van Wall Equipment for a John Deere Z970R zero turn mower w/tweels (airless tires) in the amount of \$8,150.00.
3. Contour Mower: Approve the purchase from TurfWerks for a Jacobson AR331 contour mower in the amount of \$29,785.00.

Motion by Board Member Parker, seconded by Board Member Griffith, to **accept staff's recommendation for the purchase of a utility vehicle for the cemetery, a zero turn mower for the cemetery, and a contour mower for the parks department as outlined above.** After due consideration and discussion the question was put upon the motion and the roll being called, the following named Board Members voted. Ayes: Griffith, Selby, Parker, Cahill, Miller. Nays: none.

C. Discussion Regarding Gift Basket Donations and Appropriate Follow-up.

Every year the Parks and Recreation Department gets requests for donations to charities/benefits. This is not something that has ever been granted; however, in brainstorming ways to make this happen and help those in the community, it was proposed to put together gift baskets (aquatics related) to donate. A set dollar amount would be budgeted

annually and baskets would be made as requests came in. Once that dollar amount has been reached for the year no more baskets will be given out.

Motion by Board Member Parker, seconded by Board Member Cahill, to **accept staff's recommendation to budget up to \$400.00 per year for charity gift baskets to be made if requests from the Nevada community come in.** After due consideration and discussion the question was put upon the motion and the roll being called, the following named Board Members voted. Ayes: Griffith, Selby, Parker, Cahill, Miller. Nays: none.

STAFF/BOARD REPORTS

Tim Hansen reported on the following:

- Hiring summer park staff – hopefully finished after spring break.
- The storage shed at the Cemetery is up.
- Working with Cunningham Recreation to get on their schedule for the playground installation. Parks staff will do the demolition of the old equipment.
- Pickle Ball courts should be done in May or June, with court repairs taking place prior to this.
- Work has been done in the surge pit at the aquatic center

Rhonda Maier reported on the following:

- There are eight teams for North Story Baseball.
- Hiring summer staff.
- Lifeguard training begins next week.
- Trying to line up help for the National Tournament.

OTHER:

There being no further business to come before the Board, motion by Board Member Parker, seconded by Board Member Griffith to adjourn. The roll being called, the following named Board Members voted. Ayes: Griffith, Selby, Parker, Cahill, Miller. Nays: none. Whereupon the motion was declared and carried and at 5:57 p.m. the meeting adjourned.

Attest:

Erin Mousel, Secretary

Deb Parker