
LIBRARY BOARD OF TRUSTEES MONDAY, AUGUST 19, 2019, 5:00 P.M.

Chairperson Adam Riedell presided and convened the regular meeting of Nevada Library Board of Trustees on Monday, August 19, 2019 at 5:05 p.m. at the Nevada Public Library, 631 K Avenue, Nevada, Iowa. The agenda was posted on the official bulletin board in compliance with the open-meeting law.

The roll was called indicating that the following named Trustees were present and absent. Present: Lisa Easley, Eric Gabrielson, Elizabeth Klaes, Adam Riedell, and Allison Severson. Absent: Peter Korsching and David Morris.

Others in attendance were Library Director Shanna Speer, Assistant Library Director Amanda Bellis, and Donna Mosinski.

Motion by Board Member Lisa Easley, seconded by Board Member Eric Gabrielson, to approve the agenda as posted. The roll being called, the following named members voted. Ayes: Easley, Gabrielson, Klaes, Riedell, and Severson. Nays: None. Chairperson Adam Riedell declared the motion carried.

There was no one present who wished to address the Board at this time.

Motion by Board Member Elizabeth Klaes, seconded by Board Member Allison Severson, to approve the following consent agenda items as submitted:

- (1) Approve **minutes** of the July 15, 2019 regular meeting
- (2) Approve August 2019 **claims** totaling \$9,557.38 (see attached list)
- (3) Accept and place on file the Director's **memo** dated August 15, 2019
- (4) Accept and place on file the July 2019 **financial report**

The roll being called, the following named board members voted. Ayes: Klaes, Severson, Easley, Gabrielson, and Riedell. Nays: None. Chairperson Adam Riedell declared the motion carried.

Motion by Board Member Allison Severson, seconded by Board Member Lisa Easley, to approve the Gift Policy as amended. The roll being called, the following named board members voted. Ayes: Severson, Easley, Gabrielson, Klaes, and Riedell. Nays: None. Chairperson Adam Riedell declared the motion carried.

The board discussed the purpose of the Endowed Fund Policy and how it is different from the Gift Policy. Shanna will do more research on this policy and bring it back at the next meeting.

The board listened to Habits 1-3 of a webinar video of 7 Habits of Effective Boards and reviewed two Trustee Tip Sheets for 30 minutes of Continuing Education.

Library Director Shanna Speer reported on:

- Shanna has changed Activity Report to clear up the changes to the new software and to make it more useful when filling out the State Library forms.
- Shanna will be attending the Story County Board of Supervisor meeting to answer any questions they have in regards to the grant application for a new digital sign for the library.
- The State Library is offering a new website platform.
- Shanna will be submitting a proposal to lead a conference session for a Lead the Way Conference in April 2020.
- The new Custodian has started and a Library Clerk has been hired. There are 2 candidates that will have second interviews for the Youth Services Librarian.

The next meeting will be held at 5:00 p.m. Monday, **September 16, 2019** in the Library Meeting Room.

There being no further business to come before the Board, it was moved by Board Member Lisa Easley, seconded by Board Member Allison Severson, to *adjourn the meeting*. The roll being called, the following board members voted. Ayes: Easley, Severson, Gabrielson, Klaes, and Riedell. Nays: None. Chairperson Adam Riedell declared the motion carried. At 6:09 p.m. he adjourned the meeting.

ATTEST:

Lisa Johnson, Secretary

Adam Riedell, Chairperson