
LIBRARY BOARD OF TRUSTEES MONDAY, SEPTEMBER 16, 2019, 5:00 P.M.

Chairperson Adam Riedell presided and convened the regular meeting of Nevada Library Board of Trustees on Monday, September 16, 2019 at 5:02 p.m. at the Nevada Public Library, 631 K Avenue, Nevada, Iowa. The agenda was posted on the official bulletin board in compliance with the open-meeting law.

The roll was called indicating that the following named Trustees were present and absent. Present: Lisa Easley, Eric Gabrielson, Elizabeth Klaes, Peter Korsching, David Morris, and Adam Riedell. Absent: Allison Severson (arrived at 5:12 p.m.).

Others in attendance were Library Director Shanna Speer, Assistant Library Director Amanda Bellis, and Donna Mosinski.

Motion by Board Member Lisa Easley, seconded by Board Member Eric Gabrielson, to approve the agenda as posted. The roll being called, the following named members voted. Ayes: Easley, Gabrielson, Klaes, Korsching, Morris, and Riedell. Nays: None. Chairperson Adam Riedell declared the motion carried.

There was no one present who wished to address the Board at this time.

Motion by Board Member Peter Korsching, seconded by Board Member Elizabeth Klaes, to approve the following consent agenda items as submitted:

- (1) Approve **minutes** of the August 19, 2019 regular meeting
- (2) Approve September 2019 **claims** totaling \$8,158.93 (see attached list)
- (3) Accept and place on file the Director's **memo** dated September 13, 2019
- (4) Accept and place on file the August 2019 **financial report**

The roll being called, the following named board members voted. Ayes: Korsching, Klaes, Morris, Riedell, Easley, and Gabrielson. Nays: None. Chairperson Adam Riedell declared the motion carried.

Motion by Board Member Eric Gabrielson, seconded by Board Member Lisa Easley, to approve the Equipment Revolving/CIP Budget for FY 2020/2021. The roll being called, the following named board members voted. Ayes: Gabrielson, Easley, Klaes, Korsching, Morris, and Riedell. Nays: None. Chairperson Adam Riedell declared the motion carried.

Allison Severson arrived at 5:12 p.m.

The board reviewed the Volunteer Policy and the Community Service Volunteer Policy. It was discussed whether or not to have background checks on volunteers. Shanna will talk to the City Attorney and Police Department about background checks. She can add to the application that the volunteer may be subject to a background check.

For the board's Continuing Education, the board watched Habit #4 – Tech Savvy Trustee from the 7 Habits of Effective Library Boards and had discussion about what is offered at the Nevada Public Library for 20 minutes.

Library Director Shanna Speer reported on:

- Shanna showed the board the proposed branding from the Nevada Rebranding committee.
- Shanna and Amanda went to a conference in Vermont. They agreed that there were a lot of good discussions.
- Allison's students are working on the library's website in preparation to convert it to a new platform.

The next meeting will be held at 5:00 p.m. Monday, **October 21, 2019** in the Library Meeting Room.

There being no further business to come before the Board, it was moved by Board Member Lisa Easley, seconded by Board Member Allison Severson, to *adjourn the meeting*. The roll being called, the following board members voted. Ayes: Easley, Severson, Gabrielson, Klaes, Korsching, Morris, and Riedell. Nays: None. Chairperson Adam Riedell declared the motion carried. At 5:53 p.m. he adjourned the meeting.

ATTEST:

Lisa Easley, Secretary

Adam Riedell, Chairperson