
LIBRARY BOARD OF TRUSTEES MONDAY, JUNE 15, 2020, 5:00 P.M.

Chairperson Adam Riedell presided and convened the regular meeting of Nevada Library Board of Trustees via Zoom in accordance with emergency measures as a result of the COVID-19 Pandemic on Monday, June 15, 2020 at 5:00 p.m. at the Nevada Public Library, 631 K Avenue, Nevada, Iowa. The agenda was posted on the official bulletin board in compliance with the open-meeting law.

The roll was called indicating that the following named Trustees were present and absent. Present: Eric Gabrielson, Elizabeth Klaes, Peter Korsching, David Morris, Adam Riedell, and Allison Severson. Absent: Lisa Easley.

Others in attendance were Library Director Shanna Speer, Assistant Library Director Amanda Bellis, Linda Wright, and Donna Mosinski.

Motion by Board Member Peter Korsching, seconded by Board Member Eric Gabrielson, to approve the agenda as posted. The roll being called, the following named members voted. Ayes: Korsching, Gabrielson, Klaes, Morris, Riedell, and Severson. Nays: None. Chairperson Adam Riedell declared the motion carried.

There was no one present who wished to address the Board at this time.

Motion by Board Member Elizabeth Klaes, seconded by Board Member Allison Severson, to approve the following consent agenda items as submitted:

- (1) Approve **minutes** of the May 18, 2020 regular meeting
- (2) Approve June 2020 **claims** totaling \$14,873.95 (see attached list)
- (3) Accept and place on file the Director's **memo** dated June 12, 2020
- (4) Accept and place on file the May 2020 **financial report**

The roll being called, the following named board members voted. Ayes: Klaes, Severson, Gabrielson, Korsching, Morris, and Riedell. Nays: None. Chairperson Adam Riedell declared the motion carried.

Shanna reviewed the quotes for a digital sign and informed the board that there is approximately \$6,200 in grants and donations to help pay for the sign.

Motion by Board Member Peter Korsching, seconded by Board Member Eric Gabrielson, to approve the purchase of the grayscale red LED sign from FastSigns for \$9,172.28. The roll being called, the following named board members voted. Ayes: Riedell. Nays: Korsching, Gabrielson, Klaes, Morris, and Severson. Chairperson Adam Riedell declared the motion lost.

The board requested that Shanna investigate the functionality of the sign and let the neighbors know. They would like more research before deciding between the grayscale red sign and the color sign.

For Continuing Education this month, the board reviewed Board of Trustees Handbook Chapter 13: Evaluating the Director. They discussed review procedures for 20 minutes.

Eric Gabrielson left at 6:02 p.m.

Motion by Board Member Elizabeth Klaes, seconded by Board Member David Morris, to appoint Adam Riedell as Chair. The roll being called, the following named board members voted. Ayes: Klaes, Morris, Riedell, Severson, and Korsching. Nays: None. Chairperson Adam Riedell declared the motion carried.

Motion by Board Member Allison Severson, seconded by Board Member David Morris, to appoint Peter Korsching as Vice Chair. The roll being called, the following named board members voted. Ayes: Severson, Morris, Riedell, Klaes, and Korsching. Nays: None. Chairperson Adam Riedell declared the motion carried.

Motion by Board Member Allison Severson, seconded by Board Member David Morris, to appoint Elizabeth Klaes as Secretary. The roll being called, the following named board members voted. Ayes: Severson, Morris, Riedell, Klaes, and Korsching. Nays: None. Chairperson Adam Riedell declared the motion carried.

The following Committee Appointments were made:

Budget – Eric Gabrielson, Adam Riedell, and Allison Severson
Technology – Elizabeth Klaes, David Morris, and Adam Riedell
Gift – Lisa Easley and Peter Korsching

The board discussed the reopening of the library. Staff will be taking appointments to use the computers starting June 29. There is a lot of concern on how to keep staff and patrons safe while in the library.

Peter Korsching left at 6:47 p.m.

Library Director Shanna Speer reported on:

- Shanna asks that everyone participate in Summer Quest.
- Shanna introduced hoopla.

The next meeting will be held at 5:00 p.m. Monday, **July 20, 2020**.

There being no further business to come before the Board, it was moved by Board Member Allison Severson, seconded by Board Member Elizabeth Klaes, to **adjourn the meeting**. The roll being called, the following board members voted. Ayes: Severson, Klaes, Morris, and Riedell. Nays: None. Chairperson Adam Riedell declared the motion carried. At 6:54 p.m. he adjourned the meeting.

ATTEST:

Lisa Easley, Secretary

Adam Riedell, Chairperson