

COPY

AGENDA
REGULAR MEETING OF THE NEVADA CITY COUNCIL
MONDAY, JUNE 24, 2019 – 6:00 P.M.
NEVADA CITY HALL, COUNCIL CHAMBERS – 1209 6TH STREET

Notice to the Public: The Mayor and City Council welcome comments from the public during discussion on agenda items. If you wish to speak, please complete a card found on the podium near this agenda and hand it to the City Clerk before the meeting. When your name is called, please step to the podium, state your name and address for the record, and speak. The Mayor may limit each speaker to five minutes. If you wish to present written materials and/or a signed petition in addition to your oral presentation, those materials need to be delivered to the City Clerk by noon on the Wednesday prior to the meeting to be included in the Council packet. The normal process on any particular agenda item is that the motion is placed on the floor, input is received from the audience, the Council is given an opportunity to comment on the issue or respond to the audience concerns, and the vote is taken. On ordinances, there is time provided for public input when recognized by the Chair. In consideration of all, if you have a cell phone, please turn it off or put it on silent ring. The use of obscene and vulgar language, hate speech, racial slurs, slanderous comments, and any other disruptive behavior during the Council meeting will not be tolerated and the offender may be barred by the presiding officer from further comment before the Council during the meeting and/or removed from the meeting.

1. Call the Meeting to Order
2. Roll Call
3. Approval of the Agenda
4. Lincoln Highway By-Ways Presentation, Jan Gammon
5. PUBLIC HEARING(S)
 - A. Urban Renewal Amendment, Verbio Agreement
 1. Public Hearing, Hearing on a proposed Urban Renewal Plan Amendment
 2. Resolution No. 070 (2018/2019): A Resolution approving the Urban Renewal Amendment for the Nevada Urban Renewal Area
 3. Resolution No. 071 (2018/2019): A Resolution Setting a Date of Meeting at which it is Proposed to Approve a Development Agreement with Verbio North America Corporation, Including Annual Appropriation Tax Increment Payments in an Amount not to Exceed \$200,000
6. Approval of CONSENT AGENDA (Any item on the Consent Agenda may be removed for separate consideration.)
 - A. Approve Minutes of the Regular Meeting held on June 10, 2019
 - B. Approve Payment of Cash Disbursements, including Check Numbers 71530-71660 and Electronic Numbers 642-648 (Inclusive) Totaling \$558,071.18 (See attached list)
 - C. Approve Fiscal Year 2018/2019 Retail Cigarette/Tobacco Permits for:
 1. Renewal - Fareway Store, #426, 1505 South B Avenue

2. Renewal - Casey's General Store #2306, 1138 Lincoln Highway
 3. Renewal - Casey's General Store #3319, 1800 South B Avenue
 4. Renewal - Good & Quick Co, 519 Lincoln Highway
 5. Renewal - Dollar General Store #1536, 1705 South B Avenue
 6. New Ownership - White Oak Management, dba Moes Mart #15, 136 Lincoln Highway (Formerly White Oak Station #82)
 7. New Ownership - White Oak Management, dba Moes Mart #16, 731 Lincoln Highway (Formerly White Oak Station #85)
7. PUBLIC FORUM: Time set aside for comments from the public on topics of City business other than those listed on the agenda – no action may be taken. (Please keep your comments to five minutes or less.) This is an opportunity for members of the audience to bring to the Council's attention any item not listed on the agenda. Comments are limited to five (5) minutes per citizen, and the City will notify citizens when their time has expired. Speakers may not yield their times to others, and as a general rule this is not a time for exchange of questions. The Mayor has the authority to reduce the time allowed for comment in accordance with the number of persons present and signed up to speak.
- A. Proclamation Celebrating 20 Years for Community Band
8. OLD BUSINESS
- A. Approve Pay Request for Railroad Crossing Surface work at 2nd Street from Union Pacific in the amount of \$13,858.40
- B. Approve Pay Request No. 5 for Lincoln Highway/W. 18th Street Intersection Project from Manatt's in the amount of \$298,004.35
9. NEW BUSINESS
- A. Request for reimbursement for sewer back up damages, 324 Lakeview Ct
- B. Request for reduction in sewer charges, 2010 Jashalita Dr
- C. Resolution No. 072 (2018/2019): A Resolution to award contract for the 2019 Sidewalk Program
- D. Approve Recodification Services of the City of Nevada 2006 Code of Ordinances
- E. Resolution No. 073 (2018/2019): A Resolution Terminating Paying Agent and Registrar and Transfer Agent Agreements with Bankers Trust Company and Approving new Paying Agent and Registrar Agreement with BOKF
10. REPORTS – City Administrator/Mayor/Council/Staff
11. ADJOURN

The agenda was posted on the official bulletin board on June 20, 2019, in compliance with the requirements of the open meetings law.

Posted _____

E-Mailed _____

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Council Packet Memo
June 24, 2019

5. PUBLIC HEARING

A. Urban Renewal Amendment, Verbio Agreement

1. Public Hearing, Hearing on a proposed Urban Renewal Plan Amendment
2. Resolution No. 070 (2018/2019): A Resolution approving the Urban Renewal Amendment for the Nevada Urban Renewal Area

Enclosed you shall find Resolution No. 070 (2018/2019): approving the Urban Renewal Amendment for the Nevada Urban Renewal Area. The purpose for the amendment to the Urban Renewal Area allows the City of Nevada to enter into a Tax Increment Financing agreement with Verbio North American. The City approved the Resolution of Intent to Provide Economic Development Support; No. 036 (2018/2019) on February 25, 2019. It is the recommendation of City Administrator Mardesen to approve Resolution No. 070 (2018/2019): approving the Urban Renewal Amendment for the Nevada Urban Renewal Area.

3. Resolution No. 071 (2018/2019): A Resolution Setting a Date of Meeting at which it is Proposed to Approve a Development Agreement with Verbio North America Corporation, Including Annual Appropriation Tax Increment Payments in an Amount not to Exceed \$200,000

Enclosed you shall find Resolution No. 071 (2018/2019): Setting a Date of Meeting at which it is Proposed to Approve a Development Agreement with Verbio North America Corporation, Including Annual Appropriation Tax Increment Payments in an Amount not to Exceed \$200,000. Within the resolution, the Public Hearing is set for July 8, 2019 at 6:00 pm. Enclosed you shall find the required documents to set a public hearing. The development agreement has been sent to Greg Northup for review, as the initial terms of the agreement have been approved by the Council Development Committee. The final agreement will be presented to the Nevada City Council prior to July 8, 2019. Due to the requirements of Iowa Code Section 403.9(1); it is the recommendation of City Administrator Mardesen to approve Resolution No. 071 (2018/2019); Setting a Date of Meeting at which it is Proposed to Approve a Development Agreement with Verbio North America Corporation, Including Annual Appropriation Tax Increment Payments in an Amount not to Exceed \$200,000.

8. OLD BUSINESS

- A. Approve Pay Request for Railroad Crossing Surface work at 2nd Street from Union Pacific in the amount of \$13,858.40**

Enclosed you shall find a Pay Request for the Union Pacific Railroad Crossing Surface work at 2nd Street from Union Pacific in the amount of \$13,858.40. Shawn Cole has verified the work was completed. The pay request has been reviewed by Larry Stevens with the recommendation for payment for the work completed. On June 25, 2018 the City of Nevada passed Resolution No 069 (2017/2018) Approving the State of Iowa Grade Crossing Surface Repair Fund for the 2nd Street Crossing. The City is responsible for 20% of the total cost of the project. Therefore, it is the recommendation of City Administrator Mardesen to approve Pay Request for Railroad Crossing Surface work at 2nd Street from Union Pacific in the amount of \$13,858.40.

- B. Approve Pay Request No. 5 for Lincoln Highway/W. 18th Street Intersection Project from Manatt's in the amount of \$298,004.35**

Enclosed you shall find Pay Request No. 5 for the Lincoln Highway/W. 18th Street Intersection Project from Manatt's Inc. in the amount of \$167,610.84. The pay request has been reviewed by Larry Stevens with the recommendation for payment for the work completed as of June 17, 2019. Therefore, it is the recommendation of City Administrator Mardesen to approve Pay Request No. 5 for the Lincoln Highway/W. 18th Street Intersection Project from Manatt's Inc. in the amount of \$298,004.35.

9. NEW BUSINESS

A. Request for reimbursement for sewer back up damages, 324 Lakeview Ct

Jane Page has requested to present a sewer backup issue that happened on May 12, 2019 to the Nevada City Council. Enclosed are all of the documentation collected in regards to this issue. In summary, Jane Page contacted the City of Nevada on May 12, 2019 for a backed-up sewer incident in their basement. Dave Harrison responded and was able to hydro-jet the blockage. Jane had Servpro out to clean up the mess in her basement and submitted the claim to the City. The City notified ICAP of the claim, which was denied. Jane did not agree with the ICAP decision, and inquired how to appeal the decision, which is why the issue is now in front of the council.

I did follow-up with Street Supt. Jeremy Rydl and was informed that two bricks were discovered in the sewer main downstream from the Page service line. Street Department Staff had previously jetted the same sewer main line on March 27, 2019. I have been in communication with Melissa Johnson at MIC Insurance to discuss this issue. Due to our ongoing due diligence of sewer jetting maintenance of our system, Melissa doesn't feel that the City of Nevada is liable for the damages. Melissa's professional recommendation is to have the homeowner submit the claim to their insurance provider. In evaluating the salutation, the ICAP claim denial and input from our insurance broker, it is the recommendation of City Administrator Mardesen to deny the claim.

B. Request for reduction in sewer charges, 2010 Jashalita Dr

On June 10, 2019, the City of Nevada received a letter from Rhonda Sykes on behalf of Jayne Heintz in regards to an increase in water consumption at 2010 Jashalita Drive. In summary, the home experienced a failure in the primary sump pump, causing the water powered backup sump pump to operate. Enclosed is a letter from Rhonda Sykes, Hoff Mechanical, and an informational document about Water Powered Backup Sump Pumps. Also enclosed is a breakdown of the current bill with the usage of 26,200 gallons of water for a residence that is not being occupied. The City of Nevada billing system shows the house has not had water usage for the previous five months. In review of this situation, City Administrator Mardesen believes the water usage did not enter into the sanitary sewer system. Therefore, it is recommended to relieve Jayne Heintz from the sewer charges of \$113.97.

C. Resolution No. 072 (2018/2019): A Resolution to award contract for the 2019 Sidewalk Program

Enclosed you shall find Resolution No. 072 awarding the 2019 Sidewalk Program to Milam Concrete for \$27,640 for the 216 squares in need of repair. Also enclosed is a copy of the Competitive Quotation that was submitted by Milam Concrete. City Administrator Mardesen recommends approval of Resolution No. 072, awarding the contract to Milam Concrete.

D. Approve Recodification Services of the City of Nevada 2006 Code of Ordinances

Enclosed you shall find an Action Form providing the historical background information and bids received for the Recodification Services of the City of Nevada.

E. Resolution No. 073 (2018/2019): A Resolution Terminating Paying Agent and Registrar and Transfer Agent Agreements with Bankers Trust Company and Approving new Paying Agent and Registrar Agreement with BOKF

Enclosed you shall find Resolution No. 073 (2018/2019):): Terminating Paying Agent and Registrar and Transfer Agent Agreements with Bankers Trust Company and Approving new Paying Agent and Registrar Agreement with BOKF. On May 21, 2019, The City of Nevada received a letter from Bankers Trust that their Corporate Trust business, was being bought by UMB, Bank. The City of Nevada currently has 5 bond issues with Bankers Trust, which will need to be reassigned. In working with Michael Maloney with D.A. Davidson, we compared the available options to reassigning the bonds with another lender. The City of Nevada selected the Bank of Oklahoma (BOKF) because the City would save \$4,050 in interest and fees when compared to staying with UMB.

Enclosed are all of the required documents to transfer our bond issues to BOKF. It is the recommendation of City Administrator Mardesen to approve Resolution No. 073 (2018/2019; Terminating Paying Agent and Registrar and Transfer Agent Agreements with Bankers Trust Company and Approving new Paying Agent and Registrar Agreement with BOKF.

NOTICE OF PUBLIC HEARING ON PROPOSED
URBAN RENEWAL PLAN AMENDMENT

Notice Is Hereby Given: That at 6:00 o'clock p.m., at the Nevada City Council Chambers, Nevada, Iowa, on June 24, 2019, the City Council of the City of Nevada, Iowa, will hold a public hearing on the question of amending the urban renewal plan for the Nevada Urban Renewal Area (the "Urban Renewal Area") to authorize the undertaking of a new urban renewal project in the Urban Renewal Area consisting of providing tax increment financing support to Verbio North America Corporation (the "Corporation") in connection with the renovation of existing facilities and the construction of new facilities for use in the Corporation's renewable natural gas production business operations. A copy of the amendment is on file for public inspection in the office of the City Clerk.

At said hearing any interested person may file written objections or comments and may be heard orally with respect to the subject matters of the hearing.

Kerin Wright
City Clerk

HEARING ON AND APPROVAL OF 2019
AMENDMENT TO THE NEVADA
URBAN RENEWAL AREA

420131-90

Nevada, Iowa

June 24, 2019

The City Council of the City of Nevada, Iowa, met on June 24, 2019, at 6:00 o'clock, p.m., at the Nevada City Council Chambers, in the City for the purpose of conducting a public hearing on a proposed urban renewal plan amendment. The Mayor presided and the roll being called the following members of the Council were present and absent:

Present: _____

Absent: _____.

The City Council investigated and found that notice of the intention of the Council to conduct a public hearing on the urban renewal plan amendment had been published according to law and as directed by the Council and that this is the time and place at which the Council shall receive oral or written objections from any resident or property owner of the City. All written objections, statements, and evidence heretofore filed were reported to the City Council, and all oral objections, statements, and all other exhibits presented were considered.

The following named persons presented oral objections, statements, or evidence as summarized below; filed written objections or statements, copies of which are attached hereto; or presented other exhibits, copies of which are attached hereto:

(Here list all persons presenting written or oral statements or evidence and summarize each presentation.)

There being no further objections, comments, or evidence offered, the Mayor announced the hearing closed.

Council Member _____ moved the adoption of a resolution entitled "Resolution to Approve Urban Renewal Plan Amendment for the Nevada Urban Renewal Area," seconded by Council Member _____. After due consideration, the Mayor

put the question on the motion and the roll being called, the following named Council Members voted:

Ayes: _____

Nays: _____.

Whereupon, the Mayor declared the resolution duly adopted and signed approval thereto.

RESOLUTION NO. 070 (2018/2019)

Resolution to Approve Urban Renewal Plan Amendment for the Nevada Urban Renewal Area

WHEREAS, as a preliminary step to exercising the authority conferred upon Iowa cities by Chapter 403 of the Code of Iowa (the "Urban Renewal Law"), a municipality must adopt a resolution finding that one or more slums, blighted or economic development areas exist in the municipality and that the rehabilitation, conservation, redevelopment, development or a combination thereof, of such area or areas is necessary in the interest of the public health, safety or welfare of the residents of the municipality; and

WHEREAS, this City Council of the City of Nevada, Iowa (the "City"), by prior resolution established the Nevada Urban Renewal Area (the "Urban Renewal Area") and adopted an urban renewal plan (the "Plan") for the governance of projects and initiatives therein; and

WHEREAS, an amendment (the "Amendment") to the Plan has been prepared which authorizes the undertaking of a new urban renewal project (the "Project") in the Urban Renewal Area consisting of providing tax increment financing support to Verbio North America Corporation (the "Corporation") in connection with the renovation of existing facilities and the construction of new facilities for use in the Corporation's renewable natural gas production business operations in the Urban Renewal Area; and

WHEREAS, notice of a public hearing by the City Council on the proposed Amendment was heretofore given in strict compliance with the provisions of Chapter 403 of the Code of Iowa, and the Council has conducted said hearing on June 24, 2019; and

WHEREAS, copies of the Amendment, notice of public hearing and notice of a consultation meeting with respect to the Amendment were mailed to Story County and the Nevada Community School District; the consultation meeting was held on the 5th day of June, 2019; and responses to any comments or recommendations received following the consultation meeting were made as required by law;

NOW, THEREFORE, It Is Resolved by the City Council of the City of Nevada, Iowa, as follows:

Section 1. The Amendment, attached hereto and made a part hereof, is hereby in all respects approved.

Section 2. It is hereby determined by this City Council as follows:

A. The Project proposed under the Amendment conforms to the general plan for the development of the City;

B. The Project proposed under the Amendment is necessary and appropriate to facilitate the proper growth and development of the City in accordance with sound planning standards and local community objectives.

C. It is not intended that families will be displaced as a result of the City's undertaking under the Amendment. Should such issues arise with future projects, then the City will ensure that a feasible method exists to carry out any relocations without undue hardship to the displaced and into safe, decent, affordable and sanitary housing.

Section 3. All resolutions or parts thereof in conflict herewith are hereby repealed, to the extent of such conflict.

Passed and approved June 24, 2019.

Brett Barker, Mayor

Attest:

Kerin Wright, City Clerk

(Attach copy of the urban renewal plan amendment to this resolution.)

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Upon motion and vote, the meeting adjourned.

Brett Barker, Mayor

Attest:

Kerin Wright, City Clerk

CITY OF NEVADA, IOWA
URBAN RENEWAL PLAN AMENDMENT
NEVADA URBAN RENEWAL AREA

June, 2019

The Urban Renewal Plan (the “Plan”) for the Nevada Urban Renewal Area (the “Urban Renewal Area”) in the City of Nevada, Iowa (the “City”) is being amended for the purpose of identifying a new urban renewal project to be undertaken within the Urban Renewal Area.

1) Identification of Project. By virtue of this amendment, the list of authorized urban renewal projects in the Plan is hereby amended to include the following project description:

Name of Project: Verbio North America Corporation Expansion Project

Name of Urban Renewal Area: Nevada Urban Renewal Area

Date of Council Approval of the Project: June 24, 2019

Description of Project and Project Site: Verbio North America Corporation (the “Corporation”) has proposed to undertake the renovation of existing facilities and the construction of new facilities (the “Project”) situated on certain real property formerly serving as the site of DuPont Nevada’s ethanol plant (the “Development Property”) in the Urban Renewal Area.

It has been requested that the City provide tax increment financing assistance to the Corporation in support of the efforts to complete and implement the Project.

The costs incurred by the City in providing tax increment financing assistance to the Corporation will include legal and administrative fees (the “Admin Fees”) in an amount not to exceed \$10,000.

Description of Public Infrastructure Projects: It is not anticipated that the City will install public infrastructure in connection with the Project.

Description of Properties to be Acquired in Connection with Project: It is not anticipated that the City will acquire real property in connection with the Project.

Description of Use of TIF: The City intends to enter into a development agreement with the Corporation with respect to the Project and to provide (a) an economic development grant (the “Grant”); and (b) annual appropriation economic development payments (the “Payments”) to the Corporation thereunder. The Grant will be funded through an internal advance of funds to be repaid with future incremental property tax revenues to be derived from the Development Property. The Payments will be funded with incremental property tax revenues to be derived from the Development Property. It

is anticipated that the City's total commitment of incremental property tax revenues with respect to the Project will not exceed \$400,000, plus the Admin Fees.

2) Required Financial Information. The following information is provided in accordance with the requirements of Section 403.17 of the Code of Iowa:

Constitutional debt limit of the City:	<u>\$22,977,400</u>
Outstanding general obligation debt of the City:	<u>\$11,649,832</u>
Proposed debt to be incurred in connection with this June, 2019 Amendment*:	<u>\$ 410,000</u>

*It is anticipated that some or all of the debt incurred hereunder will be subject to annual appropriation by the City Council.

STATE OF IOWA
COUNTY OF STORY
CITY OF NEVADA

SS:

I, the undersigned, do hereby certify that I am the duly appointed, qualified and acting City Clerk of the City of Nevada, and that as such I have in my possession or have access to the complete corporate records of the City and of its officers; and that I have carefully compared the transcript hereto attached with the aforesaid records and that the attached is a true, correct and complete copy of the corporate records relating to the action taken by the City Council preliminary to and in connection with approving the urban renewal plan amendment for the Nevada Urban Renewal Area in the City of Nevada, Iowa.

WITNESS MY HAND this ____ day of _____, 2019.

Kerin Wright, City Clerk



June 19, 2019

VIA EMAIL

Kerin Wright
City Clerk/City Hall
Nevada, Iowa

Re: 2019 Amendment to the Nevada Urban Renewal Area
Our File No. 420131-90

Dear Kerin:

Attached please find proceedings covering the City Council's action in holding a public hearing on and adopting a resolution to approve the 2019 urban renewal plan amendment.

We will appreciate receiving executed copies of these proceedings as soon as they are available. Please contact John Danos or me if you have any questions.

Kind regards,

Amy Bjork

Attachments

cc: Matt Mardesen

SET DATE FOR HEARING ON
DEVELOPMENT AGREEMENT AND
TAX INCREMENT PAYMENTS

(Verbio North America Corporation)

420131-90

Nevada, Iowa

June 24, 2019

A meeting of the City Council of the City of Nevada, Iowa, was held at 6:00 o'clock p.m., on June 24, 2019, at the Nevada City Council Chambers, Nevada, Iowa, pursuant to the rules of the Council.

The Mayor presided and the roll was called, showing members present and absent as follows:

Present: _____

Absent: _____.

Council Member _____ introduced the resolution next hereinafter set out and moved its adoption, seconded by Council Member _____; and after due consideration thereof by the City Council, the Mayor put the question upon the adoption of said resolution, and the roll being called, the following named Council Members voted:

Ayes: _____

Nays: _____.

Whereupon, the Mayor declared said resolution duly adopted, as follows:

RESOLUTION NO. 071 (2018/2019)

Resolution Setting a Date of Meeting at which it is Proposed to Approve a Development Agreement with Verbio North America Corporation, Including Annual Appropriation Tax Increment Payments in an Amount not to Exceed \$200,000

WHEREAS, the City of Nevada, Iowa (the "City"), pursuant to and in strict compliance with all laws applicable to the City, and in particular the provisions of Chapter 403 of the Code of Iowa, has adopted an Urban Renewal Plan for the Nevada Urban Renewal Area (the "Urban Renewal Area"); and

WHEREAS, this City Council has adopted an ordinance providing for the division of taxes levied on taxable property in the Urban Renewal Area pursuant to Section 403.19 of the Code of Iowa and establishing the fund referred to in Subsection 2 of Section 403.19 of the Code of Iowa, which fund and the portion of taxes referred to in that subsection may be irrevocably pledged by the City for the payment of the principal of and interest on indebtedness incurred under the authority of Section 403.9 of the Code of Iowa to finance or refinance in whole or in part projects in the Urban Renewal Area; and

WHEREAS, the City proposes to enter into a certain development agreement (the "Development Agreement") with Verbio North America Corporation (the "Corporation") in connection with the renovation of existing facilities and the construction of new facilities for use in the Corporation's renewable natural gas production business operations in the Urban Renewal Area; and

WHEREAS, the Development Agreement would provide financial incentives to the Corporation in the form of (i) an economic development grant in the amount of \$200,000; and (ii) annual appropriation incremental property tax payments in an amount not to exceed \$200,000 under the authority of Section 403.9(1) of the Code of Iowa; and

WHEREAS, it is necessary to set a date for a public hearing on the Development Agreement, pursuant to Section 403.9 of the Code of Iowa;

NOW THEREFORE, IT IS RESOLVED by the City Council of the City of Nevada, Iowa, as follows:

Section 1. This City Council shall meet on July 8, 2019, at 6:00 o'clock p.m., at the Nevada Council Chambers, in the City, at which time and place proceedings will be instituted and action taken to approve the Development Agreement and to authorize the annual appropriation incremental property tax payments.

Section 2. The City Clerk is hereby directed to give notice of the proposed action, the time when and place where said meeting will be held, by publication at least once not less than four days and not more than twenty days before the date of said meeting in a legal newspaper of general circulation in the City. Said notice shall be in substantially the following form:

NOTICE OF MEETING FOR APPROVAL OF DEVELOPMENT AGREEMENT WITH
VERBIO NORTH AMERICA CORPORATION AND AUTHORIZATION OF ANNUAL
APPROPRIATION TAX INCREMENT PAYMENTS

The City Council of the City of Nevada, Iowa, will meet at the Nevada Council Chambers, in the City, on July 8, 2019, at 6:00 o'clock p.m., at which time and place proceedings will be instituted and action taken to approve a Development Agreement between the City and Verbio North America Corporation (the "Corporation"), in connection with the renovation of existing facilities and the construction of new facilities for use in the Corporation's renewable natural gas production business operations in the Nevada Urban Renewal Area, which Agreement provides for certain financial incentives in the form of (i) an economic development grant in the amount of \$200,000; and (ii) incremental property tax payments to the Corporation in a total amount not exceeding \$200,000 as authorized by Section 403.9 of the Code of Iowa.

The agreement to make incremental property tax payments to the Corporation will not be a general obligation of the City, but will be payable solely and only from incremental property tax revenues generated within the Nevada Urban Renewal Area. Some or all of the payments under the Development Agreement may be made subject to annual appropriation by the City Council.

At the meeting, the City Council will receive oral or written objections from any resident or property owner of the City. Thereafter, the City Council may, at the meeting or at an adjournment thereof, take additional action to approve the Development Agreement or may abandon the proposal.

This notice is given by order of the City Council of Nevada, Iowa, in accordance with Section 403.9 of the Code of Iowa.

Kerin Wright
City Clerk

Section 3. All resolutions or parts of resolutions in conflict herewith are hereby repealed.

Section 4. This resolution shall be in full force and effect immediately upon its adoption and approval, as provided by law.

Passed and approved June 24, 2019.

Brett Barker, Mayor

Attest:

Kerin Wright, City Clerk

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On motion and vote the meeting adjourned.

Brett Barker, Mayor

Attest:

Kerin Wright, City Clerk

STATE OF IOWA
COUNTY OF STORY SS:
CITY OF NEVADA

I, the undersigned, City Clerk of the City of Nevada, hereby certify that the foregoing is a true and correct copy of the minutes of the Council of the City relating to the adoption of a resolution to fix a date of meeting at which it is proposed to take action to approve a Development Agreement.

I do further certify that the notice of hearing, to which the printed slip attached to the publisher's original affidavit hereto attached is a true and complete copy, was published on the date and in the newspaper specified in such affidavit, which newspaper has a general circulation in the City.

WITNESS MY HAND this ____ day of _____, 2019.

Kerin Wright, City Clerk

(Attach here the publisher's original affidavit with clipping of the notice as published.)

(PLEASE NOTE: Do not sign and date this certificate until you have checked a copy of the published notice and have verified that it was published on the date indicated in the publisher's affidavit.)

June 19, 2019

Via Email

Kerin Wright
City Clerk/City Hall
Nevada, IA

Re: Development Agreement (Verbio North America Corporation)
Our File No. 420131-90

Dear Kerin:

Attached please find proceedings to enable the City Council to act on June 24, 2019 to set July 8, 2019 as the date for a public hearing on the proposed Development Agreement with Verbio North America Corporation, including the proposal for tax increment payments.

The notice of public hearing on the Agreement must be published once, not less than four (4) and not more than twenty (20) days prior to the City Council meeting at which the hearing will be held. The last date on which the notice may be effectively published is July 4, 2019. Please print an extra copy of the notice for delivery to the newspaper. Please insert the time and place of the hearing in both the resolution and the notice and fax a copy of the published notice to us at (515) 283-1060.

We will prepare and forward to you in time for the July 8, 2019 meeting the necessary proceedings to approve the Agreement.

We would appreciate receiving one fully executed copy of these proceedings as soon as they are available.

Please contact John Danos or me if you have questions.

Kind regards,

Amy Bjork

Attachments

cc: Matt Mardesen

NEVADA CITY COUNCIL - MONDAY, JUNE 10, 2019 6:00 P.M.

1. CALL TO ORDER

The City Council of the City of Nevada, Iowa, met for a meeting in the Nevada Council Chamber at City Hall located at 1209 6th Street, Nevada, Iowa. Mayor Brett Barker, convened the meeting at 6:00 p.m. on Monday, June 10, 2019, pursuant to the rules of the Council. The agenda was posted on the official bulletin board in compliance with the open meeting law.

2. ROLL CALL

The roll was called indicating the following named Council Members present and absent. Present: Brian Hanson, Barb Mittman, Dane Nealson. Present by Phone: Jason Sampson. Absent: Jim Walker, Luke Spence.

Staff Present: Matt Mardesen, Kerin Wright, Ric Martinez, Ray Reynolds, Shanna Speer, Shawn Cole, Tim Hansen, Mike Neal and Chris Brandes.

Also in attendance were: Marlys Barker, Brenda Dryer, Arlys Neal, Ray Beaty, Loral Beaty, Ros Dunblazer, Linda Wendt, Steve Lyon, Ashley Lyon, Henry Corbin, Stephanie Badger and Paula Feltner.

3. APPROVAL OF AGENDA

Motion by Dane Nealson, seconded by Barb Mittman, to approve the agenda. After due consideration and discussion the roll was called. Aye: Nealson, Mittman, Sampson, Hanson. Nay: None. The Mayor declared the motion carried.

4. PUBLIC HEARING(S)

A. Public Hearing – South D Avenue Paving Project

1. Public Hearing on proposed plans, specifications, form of contract and estimate of cost for the South D Avenue Paving Project

At 6:02 p.m. Mayor Barker announced that this is the time and place set for a public hearing as advertised in the Nevada Journal on May 23, 2019. The public hearing is for the South D Avenue Paving Project.

There were no written or oral objections to the aforementioned recommendation.

With no further comments for or against the proposal, the Mayor declared the hearing terminated at 6:02 p.m.

2. Resolution No. 063 (2018/2019): A Resolution finally approving and confirming plans, specifications, form of contract and estimate of cost for the South D Avenue Paving Project

Motion by Brian Hanson, seconded by Dane Nealson, to **adopt Resolution No. 063 (2018/2019)**. After due consideration and discussion the roll was called. Aye: Hanson, Nealson, Sampson, Mittman. Nay: None. The Mayor declared the motion carried.

3. Consideration of Bids for the South D Avenue Paving Project
4. Resolution No. 064 (2018/2019): A Resolution awarding a contract for the South D Avenue Paving Project

Motion by Barb Mittman, seconded by Brian Hanson, to **adopt Resolution No. 064 (2018/2019)**. After due consideration and discussion the roll was called. Aye: Mittman, Hanson, Nealson, Sampson. Nay: None. The Mayor declared the motion carried.

B. Public Hearing – W Avenue Paving Project

1. Public Hearing on proposed plans, specifications, form of contract and estimate of cost for the W Avenue Project

At 6:04 p.m. Mayor Barker announced that this is the time and place set for a **public hearing** as advertised in the Nevada Journal on **May 23, 2019**. The public hearing is **for the W Avenue Paving Project**.

Director of Fire/EMS Reynolds presented information regarding reasons for project. City Engineer Stevens also provided information on the justification of the road. Steve Lyon addressed the council regarding his concerns with the road placement and why he feels it is not necessary.

With no further comments for or against the proposal, the Mayor declared the hearing terminated at 6:35 p.m.

2. Resolution No. 065 (2018/2019): A Resolution finally approving and confirming plans, specifications, form of contract and estimate of cost for the W Avenue Paving Project

Motion by Brian Hanson, seconded by Barb Mittman, to **adopt Resolution No. 065 (2018/2019)**. After due consideration and discussion the roll was called. Aye: Hanson, Mittman, Nealson, Sampson. Nay: None. The Mayor declared the motion carried.

3. Consideration of Bids for the W Avenue Paving Project
4. Resolution No. 066 (2018/2019): A Resolution awarding a contract for the W Avenue Paving Project

Motion by Barb Mittman, seconded by Dane Nealson, to **adopt Resolution No. 066 (2018/2019)**. After due consideration and discussion the roll was called. Aye: Mittman, Nealson, Sampson, Hanson. Nay: None. The Mayor declared the motion carried.

5. Approval of CONSENT AGENDA (Any item on the Consent Agenda may be removed for separate consideration.)

Motion by Brian Hanson, seconded by Dane Nealson, to **approve the following consent agenda items, removing Check No. 71494 (V&H Ag Supply) for separate consideration:**

- A. Approve Minutes of the Regular Meeting held on May 28, 2019
- B. Approve Minutes of the Special Meeting held on June 3, 2019
- C. Approve Minutes of the Strategic Planning Session held on June 3, 2019
- D. Approve Payment of Cash Disbursements, including Check Numbers 71459-71529 and Electronic Numbers 627,638-640 (Inclusive) Totaling \$432,785.61 (See attached list)

After due consideration and discussion the roll was called. Aye: Hanson, Nealson, Sampson, Mittman. Nay: None. The Mayor declared the motion carried.

Motion by Dane Nealson, seconded by Barb Mittman, to **approve Check No. 71494 (V&H Ag Supply) for separate consideration.** After due consideration and discussion the roll was called. Aye: Nealson, Mittman, Sampson. Nay: None. Abstain: Hanson. The Mayor declared the motion carried.

6. PUBLIC FORUM

- A. Ray Beaty presented council with his statistics of incidents at J Avenue and 11th Street. He would like the council to consider stop signs instead of yield signs. City Administrator Mardesen advised Beaty they were looking into this area.

7. OLD BUSINESS

- A. Ordinance 1004 (2018/2019): An Ordinance Amending Chapter 63 (Speed Regulations) and Chapter 65 (Stop or Yield Required) of the City Code to Make Necessary Changes to 19th Street, third and final reading

Motion by Dane Nealson, seconded by Brian Hanson, to **adopt Ordinance No. 1004 (2018/2019), third and final reading.** After due consideration and discussion the roll was called. Aye: Nealson, Hanson, Mittman, Sampson. Nay: None. The Mayor declared the motion carried.

- B. Resolution No. 067 (2018/2019): A Resolution providing for Notice of Intent to Fill Council (Ward 3) Vacancy by Appointment

Motion by Dane Nealson, seconded by Barb Mittman, to **adopt Resolution No. 067 (2018/2019).** After due consideration and discussion the roll was called. Aye: Nealson, Mittman, Sampson, Hanson. Nay: None. The Mayor declared the motion carried.

- C. Approve "Additional Privilege of Class E Liquor" for Casey's General Store #2306. Approve Class E Liquor License (LE) and Wine, Beer and Sunday Sales Privileges for Casey's General Store #2306, 1138 Lincoln Hwy Effective July 1, 2019

Motion by Brian Hanson, seconded by Dane Nealson, to **approve Class E Liquor License for Casey's General Store #2306.** After due consideration and discussion the roll was called. Aye: Hanson, Nealson, Mittman, Sampson. Nay: None. The Mayor declared the motion carried.

- D. Approve Pay Request No. 4 for Lincoln Highway/W. 18th Street Intersection Project from Manatt's in the amount of \$167,610.84

Motion by Dane Nealson, seconded by Brian Hanson, to **approve Pay Request No. 4 for Lincoln Highway/W. 18th Street Intersection Project from Manatt's in the amount of \$167,610.84.** After due consideration and discussion the roll was called. Aye: Nealson, Hanson, Sampson, Mittman. Nay: None. The Mayor declared the motion carried.

8. NEW BUSINESS

- A. Resolution No. 068 (2018/2019): A Resolution Authorizing Participation in Main Street Iowa Program and Designating a City Official for the Board of Directors

Motion by Dane Nealson, seconded by Brian Hanson, to **adopt Resolution No. 068 (2018/2019).** After due consideration and discussion the roll was called. Aye: Nealson, Hanson, Mittman, Sampson. Nay: None. The Mayor declared the motion carried.

- B. Resolution No. 069 (2018/2019): A Resolution in Support of Story County Housing Trust

Motion by Dane Nealson, seconded by Brian Hanson, to **adopt Resolution No. 069 (2018/2019).** After due consideration and discussion the roll was called. Aye: Nealson, Hanson, Mittman, Sampson. Nay: None. The Mayor declared the motion carried.

- C. Discussion and appropriate follow up on the Rx Abuse Leadership Initiative (RALI)

Motion by Barb Mittman, seconded by Dane Nealson, to **approve registering the City of Nevada as a member of the Rx Abuse Leadership Initiative (RALI).** After due consideration and discussion the roll was called. Aye: Mittman, Nealson, Sampson, Hanson. Nay: None. The Mayor declared the motion carried.

9. REPORTS

City Administrator Mardesen reported:

- Appreciated Department Heads and Council for participating in the planning session.
- Attended Main Street meeting on June 1st. The committee is working on the application.
- Central Business District Steering Committee met on June 4th to discuss lighting, streetscape, bricks and other items. There will be a Public Meeting on June 18th at 6:00 p.m. at City Hall.

Mayor Barker thanked the Main Street Committee for their efforts in becoming a Main Street Community. The Central Business District Steering Committee went well and he encouraged everyone to attend the public meeting on June 18th. The Nevada Chamber held their annual golf fundraiser and it was well attended.

Council Member Nealson reported on the Community Coffee on June 8th. The next coffee is scheduled for July 13th.

Director of Fire/EMS Reynolds appreciated the Lyons attendance at the meeting and providing their input.

Public Works Director Neal advised the contractor is working on the concrete where the windmill sat.

Park and Recreation Director Hansen reported staff is treating standing water for mosquitos and will try and spray tonight weather permitting. Starting tomorrow the pool will be closed for a few days due to a water leak. The school baseball field is being played on.

Planning and Zoning Administrator Cole updated council on the Burke and Verbio projects.

Library Director Speer advised the summer reading programs have begun. They are also losing one of the student clerks a few months earlier than anticipated.

10. ADJOURNMENT

There being no further business to come before the meeting, motion by Dane Neilson, seconded by Brian Hanson, to **adjourn the meeting**. Following voice vote, the Mayor declared the motion carried at 7:04 p.m. the meeting adjourned.

Brett Barker, Mayor

ATTEST:

Kerin Wright, City Clerk

Published: _____

Council Approved: _____

Item # 68
Date: 6/24/19

**CITY OF NEVADA
CLAIMS LIST FOR JUNE 24, 2019
6/11/19 THRU 6/24/19**

VENDOR	REFERENCE	AMOUNT	CHECK #
FAREWAY	4PLX-CONCESSIONS	5.48	71530
ALLIANT	ALL-UTILITIES	23,971.53	71531
VERIZON	WTR/WWT-GIS	40.01	71532
MANATTS	LHW/W 18TH PP#4	167,610.84	71533
SAMS CLUB	4PLX-CONCESSIONS	463.16	71534
EXECUTIVE TECH	ALL-COPIER LEASE	799.00	71535
TREASURER STATE OF IA	SALES TAX 6/1-15/2019	3,432.46	642
TREASURER STATE OF IA	WTR EXCISE TAX 6/1-15/2019	9,404.81	643
BEN FRANKLIN	LIB-SUPPLIES	4.98	71558
FAREWAY	LIB-SUPPLIES	41.09	71559
QUILL CORP	LIB-SUPPLIES	439.99	71560
BAKER & TAYLOR	LIB-MATERIALS	3,666.11	71561
IA COMMUNICATIONS NETWORK	LIB-LONG DISTANCE	12.30	71562
DEMCO	LIB-SUPPLIES	1,946.50	71563
AMAZON.COM	LIB-SUPPLIES	4,149.86	71564
CENGAGE	LIB-MATERIALS	416.48	71565
BROGIE, ASHLEY	LIB-BOOK REFUND	18.00	71566
RIVISTAS	LIB-MAGAZINE SUBSCRIPTIONS	4,182.50	71567
EFTPS	FED/FICA TAX	2,245.96	644
IPERS	IPERS	31,376.52	645
TREASURER STATE OF IA	STATE TAX	8,399.00	646
EFTPS	FED/FICA TAX	26,961.95	647
TASC	MEDICAL REIMBUR	1,605.03	648
AMER'N FAMILY	AFLAC	4,339.92	71576
ICMA	DEFERRED COMP	1,015.00	71577
UNITED WAY	UNITED WAY	90.00	71578
COLLECTION SERVICES CENTER	CHILD SUPPORT	305.71	71579
GREAT WESTERN BANK	HSA	322.50	71580
BEN FRANKLIN	GH-FLOWERS	13.99	71581
BROWN SUPPLY	WTR-METER FLANGE KIT	71.46	71582
ELECTRONIC ENGINEERING	FD-PROGRAMMING	37.50	71583
FAREWAY	STS-SUPPLIES	4.99	71584
HAWKINS	WTR-AZONE 15	3,394.21	71585
INDEPENDENT SALT	STS-SALT	7,399.40	71586
FAST LANE MOTOR PARTS	PKM-SUPPLIES	121.14	71587
NEVADA VETERINARY CLINIC	PD-ANIMAL CONTROL	398.20	71588
NEVADA LUMBER	STS-LAP SIDING	44.16	71589
PRATT SANITATION	ALL-GARBAGE SVC	682.75	71590
VAN WALL	PKM/FD/STS-RPRS/SUPPLIES	634.76	71591
STATE HYGIENIC LAB	WTR/WWT-LAB ANALYSIS	2,594.00	71592
AMES LOCK & SECURITY	GH-KEY/LOCK REPAIR	145.00	71593
CAPITAL SANITARY SUPPLY	PKM-SUPPLIES	450.46	71594

IA LEAGUE OF CITIES	ADM-DUES FY20	3,205.00	71595
COMPUTER RESOURCE SPECIALISTS	ADM/P&R/CEM/FD/PD-IT SVCS	4,111.27	71596
ARNOLD MOTOR SUPPLY	PKM-GLOVES	64.95	71597
IA ONE CALL	WTR/WWT-ONE CALL	219.30	71598
HACH	WTR-CHEMICALS	756.19	71599
IA STATE READY MIX	WTR/STS-CONCRETE	908.75	71600
IA ASSN MUNICIPAL UTIL	STS/WTR/WWT-CIASSO 6/19-8/19	1,516.05	71601
HANSEN, TIM	PKM-REIMB	29.85	71602
DOOR & FENCE STORE	WTR-RECONNECT GATES	88.00	71603
GATEHOUSE-AMES TRIBUNE	PUBLIC NOTICES	372.73	71604
MARY GREELEY	EMS-NREYNOLDS/JONES/GOBEL TRNG	4,000.00	71605
AMERICAN WTR WORKS ASSOC	WTR-MEMB DUES 5/1/19-4/30/20	371.00	71606
IA DOT	STS-BARRICADES/SIGNS/INSPECTN TRUCK	717.12	71607
MIDWEST WHEEL	FD-#410 RIMS/SEAT COVERS	1,800.43	71608
DIAMOND VOGEL PAINTS	PKM-PAINT	262.35	71609
NEAL, MICHAEL	WWT-BOOTS REIMB	70.01	71610
IA IRRIGATION	PKM/POOL-START UP	2,048.28	71611
STOREY KENWORTHY	WTR/WWT-DOOR HANGERS	318.00	71612
CUMMINS CENTRAL POWER L	CH-BLK HEATER/LOW COOLANT	927.63	71613
ACCO	POOL-TILE REPAIRS/CHLORINE	2,863.95	71614
NEVADA HARDWARE	ALL-SUPPLIES	1,668.43	71616
SCOTT'S SALES	PD-CAR WASH CARDS	600.00	71617
MPH INDUSTRIES	PD-RADAR	1,899.00	71618
WESTRUM LEAK DETECTION	WTR-2019 LEAK DETCTION	2,300.00	71619
NEIGHBORS HTG CLG	PKM-AC RPR	297.33	71620
STAPLES	ADM/WTR/WWT-SUPPLIES	121.86	71621
WINDSTREAM	PD/POOL-PHONE	146.58	71622
CONSUMERS ENERGY	ALL-UTILITIES	6,827.06	71623
CONTINENTAL RESEARCH	GH-SUPPLIES	843.41	71624
JOHN DEERE FINANCIAL	WWT/PKM/CH/STS-SUPPLIES	557.21	71625
NORTHWAY WELL AND PUMP	WTR-PUMP	30,781.00	71626
VANSICKEL PLUMBING	PKM-DRINKING FOUNTAIN RPR	90.00	71627
IA STATE TRUCKING	STS-GRAVEL	332.34	71628
BRICK GENTRY	ALL-LEGAL /LOGO	3,960.00	71629
IACP	PD-CIZMADIA/BRANDES MEMBERSHIP	150.00	71630
ELSMORE	POOL-SWIMWEAR	561.75	71631
POLICE LEGAL SCIENCES	PD-LEGAL UPDATE TRAINING RNWL	1,200.00	71632
IA DIVISION OF LABOR	WWT/POOL-BOILER INSPECTION	120.00	71633
ZIMCO	PKM-MARKING CHALK/HERBICIDE	943.00	71634
JETCO	WTR-WELL 6 RPR	1,532.75	71635
WCI POOLS AND SPAS	POOL-TEST KITS	36.48	71636
PORTABLE PRO	PKM-PORTABLE TOILETS	75.00	71637
JOHNSON CONTROLS	WTR-SECURITY	927.82	71638
WILLIAMSON ELECTRIC	GH/CEM-ELEC RPR	14,375.16	71639
MAX AG	PKM-HERBICIDE	93.05	71640
CENTRAL IOWA WATER ASSC	WTR-LWE RAW 7/2019	524.88	71641
NUCARA PHARMACY	POOL-SUPPLIES	12.46	71642

UTILITY SERVICE CO	WTR-PLANT TOWER/8TH ST TOWER	10,180.08	71643
PRINCIPAL FINANCIAL GROUP	ALL-LIFE INSURANCE	559.71	71644
PEPSI	4PLX-CONCESSIONS	703.15	71645
NEOPOST	ALL-POSTAGE	1,000.00	71646
WEX BANK	ALL-GAS CARDS	7,257.32	71647
TAC10/GLOBAL SOFTWARE	PD-TAC10 MAINT RENEWAL	7,248.00	71648
CENTRAL IA TELEVISION	WWT-I&I PROJ	1,850.00	71649
BMI	ED-COMM MUSIC	358.00	71650
CENTRAL PUMP & MOTOR, LLC	PKM-64 KIT PANEL UPGRADE	9,788.16	71651
LEXIPOL	PD-LAW ENF POLICY MANUAL	1,329.00	71652
MARTIN BROS	4PLX-CONCESSIONS	3,859.77	71653
ALEX AIR APPARATUS	FD-GEAR CLEANING SOAP	131.25	71654
P & M APPAREL	PD-EMBROIDERY	281.00	71655
HENDERSON, ANDREW	PD-MEAL REIMB	10.36	71656
WATCHGUARD VIDEO	PD-VISTA HD BODY CAMERAS	2,170.00	71657
FIRE SERVICE TRNG BUREAU	FD-BROWN CERTIFICATION	100.00	71658
RICHARD COWELL TACTICAL	PD-ARMOR VESTS	3,295.00	71659
TOP GEAR INC.DBA HELMETS R US	PD-KIDS BIKE HELMETS	665.50	71660
	TOTAL ACCOUNTS PAYABLE	459,672.44	
	PAYROLL CHECKS	98,136.73	
	DEPOSIT REFUNDS ON 6/13/2019	262.01	
	**** PAID TOTAL ****	558,071.18	

GENERAL	200,400.15
ROAD USE TAX	33,347.45
LOCAL OPTION SALES TAX	5,653.34
LIBRARY TRUST	4,763.77
PARK OPEN SPACE	1.64
LINC HWY-W 18TH ST INTSCT	167,610.84
WATER	50,009.16
WATER DEPOSITS	226.40
WATER CAPITAL REVOLVING	40,961.08
SEWER	32,368.90
SEWER CAP IMP PROJECT	27.16
LANDFILL/GARBAGE	49.56
STORM WATER	76.30
REVOLVING FUND	22,575.43
**** PAID TOTAL ****	558,071.18

Instructions on the reverse side

For period (MM/DD/YYYY) 07 / 01 / 2019 through June 30, 2020

I/we apply for a retail permit to sell cigarettes, tobacco, alternative nicotine, or vapor products:

Business Information:

Trade Name/DBA Fareway Stores, Inc. # 426
Physical Location Address 1505 South B Avenue City NEVADA ZIP 50201
Mailing Address 1505 South B Avenue City NEVADA State IA ZIP 50201
Business Phone Number 515 382-2875

Legal Ownership Information:

Type of Ownership: Sole Proprietor ☐ Partnership ☐ Corporation ☒ LLC ☐ LLP ☐
Name of sole proprietor, partnership, corporation, LLC, or LLP Fareway Stores, Inc.
Mailing Address PO Box 70 City Boone State IA ZIP 50036
Phone Number 515-433-5336 Fax Number 515-433-4416 Email twilson@farewaystores.com

Retail Information:

Types of Sales: Over-the-counter ☒ Vending machine ☐
Do you make delivery sales of alternative nicotine or vapor products? (See Instructions) Yes ☐ No ☐
Types of Products Sold: (Check all that apply)
Cigarettes ☒ Tobacco ☒ Alternative Nicotine Products ☒ Vapor Products ☒

Type of Establishment: (Select the option that best describes the establishment)

Alternative nicotine/vapor store ☐ Bar ☐ Convenience store/gas station ☐ Drug store ☐
Grocery store ☒ Hotel/motel ☐ Liquor store ☐ Restaurant ☐ Tobacco store ☐
Has vending machine that assembles cigarettes ☐ Other ☐

If application is approved and permit granted, I/we do hereby bind ourselves to a faithful observance of the laws governing the sale of cigarettes, tobacco, alternative nicotine, and vapor products.

Signature of Owner(s), Partner(s), or Corporate Official(s)

Name (please print) Garrett S Piklapp Name (please print) _____
Signature *Garrett S. Piklapp* Signature _____
Date 5/16/19 Date _____

Send this completed application and the applicable fee to your local jurisdiction. If you have any questions contact your city clerk (within city limits) or your county auditor (outside city limits).

FOR CITY CLERK/COUNTY AUDITOR ONLY – MUST BE COMPLETE

- Fill in the amount paid for the permit: _____
- Fill in the date the permit was approved by the council or board: _____
- Fill in the permit number issued by the city/county: _____
- Fill in the name of the city or county issuing the permit: _____
- New ☐ Renewal ☐

Send completed/approved application to Iowa Alcoholic Beverages Division within 30 days of issuance. Make sure the information on the application is complete and accurate. A copy of the permit does not need to be sent; only the application is required. It is preferred that applications are sent via email, as this allows for a receipt confirmation to be sent to the local authority.

- Email: iapledge@iowaabd.com
- Fax: 515-281-7375

<https://tax.iowa.gov>

Instructions on the reverse side

For period (MM/DD/YYYY) 07 / 01 / 2019 through June 30, 2020

I/we apply for a retail permit to sell cigarettes, tobacco, alternative nicotine, or vapor products:

Business Information:

Trade Name/DBA CASEY'S MARKETING COMPANY/DBA CASEY'S GENERAL STORE# 2306

Physical Location Address 1138 LINCOLNWAY AVE City NEVADA ZIP 50201

Mailing Address PO BOX 3001 City ANKENY State IA ZIP 50021

Business Phone Number 5153825834

Legal Ownership Information:

Type of Ownership: Sole Proprietor ☐ Partnership ☐ Corporation ☒ LLC ☐ LLP ☐

Name of sole proprietor, partnership, corporation, LLC, or LLP CASEY'S GENERAL STORE, INC.

Mailing Address PO BOX 3001 City ANKENY State IA ZIP 50021

Phone Number 515-446-6404 Fax Number 515-965-6205 Email JESSICA.FISHER@CASEYS.COM

Retail Information:

Types of Sales: **Over-the-counter** ☒ Vending machine ☐

Do you make delivery sales of alternative nicotine or vapor products? (See Instructions) Yes ☐ No ☒

Types of Products Sold: (Check all that apply)

Cigarettes ☒ Tobacco ☒ Alternative Nicotine Products ☒ Vapor Products ☒

Type of Establishment: (Select the option that best describes the establishment)

Alternative nicotine/vapor store ☐ Bar ☐ Convenience store/gas station ☒ Drug store ☐
Grocery store ☐ Hotel/motel ☐ Liquor store ☐ Restaurant ☐ Tobacco store ☐

Has vending machine that assembles cigarettes ☐ Other ☐

If application is approved and permit granted, I/we do hereby bind ourselves to a faithful observance of the laws governing the sale of cigarettes, tobacco, alternative nicotine, and vapor products.

Signature of Owner(s), Partner(s), or Corporate Official(s)

Name (please print) JULIA L. JACKOWSKI, SECRETARY FOR
CASEY'S MARKETING COMPANY

Name (please print) _____
Signature _____
Date _____

Signature

Date 05/01/2019

Send this completed application and the applicable fee to your local jurisdiction. If you have any questions contact your city clerk (within city limits) or your county auditor (outside city limits).

FOR CITY CLERK/COUNTY AUDITOR ONLY – MUST BE COMPLETE

- ☐ Fill in the amount paid for the permit:
- ☐ Fill in the date the permit was approved by the council or board:
- ☐ Fill in the permit number issued by the city/county:
- ☐ Fill in the name of the city or county issuing the permit:

• New ☐ Renewal ☒

Send completed/approved application to Iowa Alcoholic Beverages Division within 30 days of issuance. Make sure the information on the application is complete and accurate. A copy of the permit does not need to be sent; only the application is required. It is preferred that applications are sent via email, as this allows for a receipt confirmation to be sent to the local authority.

☐ Email: iapledge@iowaabd.com
☐ Fax: 515-281-7375

<https://tax.iowa.gov>**Instructions on the reverse side**For period (MM/DD/YYYY) 07 / 01 / 2019 through June 30, 2020

I/we apply for a retail permit to sell cigarettes, tobacco, alternative nicotine, or vapor products:

Business Information:

Trade Name/DBA CASEY'S MARKETING COMPANY/DBA CASEY'S GENERAL STORE# 3319

Physical Location Address 1800 SOUTH B AVE City NEVADA ZIP 50201

Mailing Address PO BOX 3001 City ANKENY State IA ZIP 50021

Business Phone Number 5153821273

Legal Ownership Information:

Type of Ownership: Sole Proprietor ☐ Partnership ☐ Corporation ☒ LLC ☐ LLP ☐

Name of sole proprietor, partnership, corporation, LLC, or LLP CASEY'S GENERAL STORE, INC.

Mailing Address PO BOX 3001 City ANKENY State IA ZIP 50021

Phone Number 515-446-6404 Fax Number 515-965-6205 Email JESSICA.FISHER@CASEYS.COM

Retail Information:

Types of Sales: **Over-the-counter** ☒ Vending machine ☐

Do you make delivery sales of alternative nicotine or vapor products? (See Instructions) Yes ☐ No ☒

Types of Products Sold: (Check all that apply)

Cigarettes ☒ Tobacco ☒ Alternative Nicotine Products ☒ Vapor Products ☒

Type of Establishment: (Select the option that best describes the establishment)

Alternative nicotine/vapor store ☐ Bar ☐ **Convenience store/gas station** ☒ Drug store ☐

Grocery store ☐ Hotel/motel ☐ Liquor store ☐ Restaurant ☐ Tobacco store ☐

Has vending machine that assembles cigarettes ☐ Other ☐

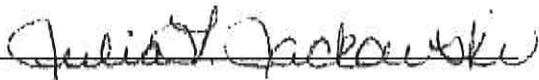
If application is approved and permit granted, I/we do hereby bind ourselves to a faithful observance of the laws governing the sale of cigarettes, tobacco, alternative nicotine, and vapor products.

Signature of Owner(s), Partner(s), or Corporate Official(s)

Name (please print) JULIA L. JACKOWSKI, SECRETARY FOR
CASEY'S MARKETING COMPANY

Name (please print) _____
Signature _____
Date _____

Signature

Date 05/01/2019

Send this completed application and the applicable fee to your local jurisdiction. If you have any questions contact your city clerk (within city limits) or your county auditor (outside city limits).

FOR CITY CLERK/COUNTY AUDITOR ONLY – MUST BE COMPLETE

- ☐ Fill in the amount paid for the permit:
- ☐ Fill in the date the permit was approved by the council or board:
- ☐ Fill in the permit number issued by the city/county:
- ☐ Fill in the name of the city or county issuing the permit:
- New ☐ Renewal ☒

Send completed/approved application to Iowa Alcoholic Beverages Division within 30 days of issuance. Make sure the information on the application is complete and accurate. A copy of the permit does not need to be sent; only the application is required. It is preferred that applications are sent via email, as this allows for a receipt confirmation to be sent to the local authority.

- ☐ Email: iapledge@iowaabd.com
- ☐ Fax: 515-281-7375

Instructions on the reverse side

For period (MM/DD/YYYY) 07/01/2019 through June 30, 2020

I/we apply for a retail permit to sell cigarettes, tobacco, alternative nicotine, or vapor products:

Business Information:

Trade Name/DBA Good & Quick Co
Physical Location Address 519 Lincoln Hwy City Nevada ZIP 50201
Mailing Address 519 Lincoln Hwy City Nevada State IA ZIP 50201
Business Phone Number 515-382-3462

Legal Ownership Information:

Type of Ownership: Sole Proprietor ☐ Partnership ☐ Corporation ☒ LLC ☐ LLP ☐
Name of sole proprietor, partnership, corporation, LLC, or LLP Charles Good, President
Mailing Address 519 Lincoln Hwy City Nevada State IA ZIP 50201
Phone Number 515-382-3462 Fax Number 515-382-1653 Email cha0958@hotmail.com

Retail Information:

Types of Sales: Over-the-counter ☒ Vending machine ☐
Do you make delivery sales of alternative nicotine or vapor products? (See Instructions) Yes ☐ No ☒
Types of Products Sold: (Check all that apply)
Cigarettes ☒ Tobacco ☒ Alternative Nicotine Products ☐ Vapor Products ☒

Type of Establishment: (Select the option that best describes the establishment)

Alternative nicotine/vapor store ☐ Bar ☐ Convenience store/gas station ☒ Drug store ☐
Grocery store ☐ Hotel/motel ☐ Liquor store ☐ Restaurant ☐ Tobacco store ☐
Has vending machine that assembles cigarettes ☐ Other ☐

If application is approved and permit granted, I/we do hereby bind ourselves to a faithful observance of the laws governing the sale of cigarettes, tobacco, alternative nicotine, and vapor products.

Signature of Owner(s), Partner(s), or Corporate Official(s)

Name (please print) Charles Good Name (please print) _____
Signature [Signature] Signature _____
Date 5-14-2019 Date _____

Send this completed application and the applicable fee to your local jurisdiction. If you have any questions contact your city clerk (within city limits) or your county auditor (outside city limits).

FOR CITY CLERK/COUNTY AUDITOR ONLY – MUST BE COMPLETE

- Fill in the amount paid for the permit: _____
- Fill in the date the permit was approved by the council or board: _____
- Fill in the permit number issued by the city/county: _____
- Fill in the name of the city or county issuing the permit: _____
- New ☐ Renewal ☐

Send completed/approved application to Iowa Alcoholic Beverages Division within 30 days of issuance. Make sure the information on the application is complete and accurate. A copy of the permit does not need to be sent; only the application is required. It is preferred that applications are sent via email, as this allows for a receipt confirmation to be sent to the local authority.

- Email: iapledge@iowaabd.com
- Fax: 515-281-7375

6/30/20 July-June
Iowa Department of
REVENUE

City of Nevada
1209 6th St. / PO Box 530
Nevada, IA 50201

**Iowa Retail Permit Application
for Cigarette/Tobacco/Nicotine/Vapor**

https://tax.iowa.gov

Fee: \$75.00

Instructions on the reverse side

For period (MM/DD/YYYY) 07 / 01 / 2019 through June 30, 2020

I/we apply for a retail permit to sell cigarettes, tobacco, alternative nicotine, or vapor products:

Business Information:

Trade Name/DBA Dollar General Store #1536

Physical Location Address 1705 South B Ave City Nevada ZIP 50201

Mailing Address 100 Mission Ridge / Tax Dept. City Goodlettsville State TN ZIP 37072

Business Phone Number 615-382-1917

RECEIVED MAY 15 2019

Legal Ownership Information:

Type of Ownership: Sole Proprietor ☐ Partnership ☐ Corporation ☐ LLC ☒ LLP ☐

Name of sole proprietor, partnership, corporation, LLC, or LLP Dolgenercorp, LLC

Mailing Address 100 Mission Ridge / Tax City Goodlettsville State TN ZIP 37072

Phone Number 615-855-4000 Fax Number 877-364-4130 Email Tax-beerandwinelicense @dollargeneral.com

Retail Information:

Types of Sales: Over-the-counter ☒ Vending machine ☐

Do you make delivery sales of alternative nicotine or vapor products? (See Instructions) Yes ☐ No ☒

Types of Products Sold: (Check all that apply)

Cigarettes ☒ Tobacco ☒ Alternative Nicotine Products ☐ Vapor Products ☐

Type of Establishment: (Select the option that best describes the establishment)

Alternative nicotine/vapor store ☐ Bar ☐ Convenience store/gas station ☐ Drug store ☐

Grocery store ☐ Hotel/motel ☐ Liquor store ☐ Restaurant ☐ Tobacco store ☐

Has vending machine that assembles cigarettes ☐ Other ☒ Retail-general Merch

If application is approved and permit granted, I/we do hereby bind ourselves to a faithful observance of the laws governing the sale of cigarettes, tobacco, alternative nicotine or vapor products.

Signature of Owner(s), Partner(s), or Corporate Official(s)

Name (please print) Cindy Norton

Signature Cindy Norton

Date 5-16-19

Vendor #309950

Invoice #202001536TOBCITY13

Batch #17546 \$ 75.00

Signature _____

Date _____

Send this completed application and the applicable fee to your local jurisdiction. If you have any questions contact your city clerk (within city limits) or your county auditor (outside city limits).

FOR CITY CLERK/COUNTY AUDITOR ONLY - MUST BE COMPLETE

Fill in the amount paid for the permit: _____

Fill in the date the permit was approved by the council or board: _____

Fill in the permit number issued by the city/county: _____

Fill in the name of the city or county issuing the permit: _____

New ☐ Renewal ☐

Send completed/approved application to Iowa Alcoholic Beverages Division within 30 days of issuance. Make sure the information on the application is complete and accurate. A copy of the permit does not need to be sent; only the application is required. It is preferred that applications are sent via email, as this allows for a receipt confirmation to be sent to the local authority.

Email: iapledge@iowaabd.com

RECEIVED MAY 21 2019 P. 34

Instructions on the reverse sideFor period (MM/DD/YYYY) 07 / 01 / 2019 through June 30, 2020

I/we apply for a retail permit to sell cigarettes, tobacco, alternative nicotine, or vapor products:

Business Information:Trade Name/DBA MOES MART #15Physical Location Address 136 Lincoln Hwy City Nevada ZIP 50201Mailing Address 720 N. 108th CT City Omaha State NE ZIP 68154Business Phone Number 515-382-4880**Legal Ownership Information:**Type of Ownership: Sole Proprietor ☐ Partnership ☐ Corporation ☒ LLC ☐ LLP ☐Name of sole proprietor, partnership, corporation, LLC, or LLP White Oak Management IncMailing Address 720 N. 108th CT City Omaha State NE ZIP 68154Phone Number 903-327-4426 Fax Number _____ Email renewal@whiteoakstation.net**Retail Information:**Types of Sales: Over-the-counter ☒ Vending machine ☐Do you make delivery sales of alternative nicotine or vapor products? (See Instructions) Yes ☐ No ☒

Types of Products Sold: (Check all that apply)

Cigarettes ☒ Tobacco ☒ Alternative Nicotine Products ☒ Vapor Products ☒**Type of Establishment: (Select the option that best describes the establishment)**Alternative nicotine/vapor store ☐ Bar ☐ Convenience store/gas station ☒ Drug store ☐Grocery store ☐ Hotel/motel ☐ Liquor store ☐ Restaurant ☐ Tobacco store ☐Has vending machine that assembles cigarettes ☐ Other ☐ _____

If application is approved and permit granted, I/we do hereby bind ourselves to a faithful observance of the laws governing the sale of cigarettes, tobacco, alternative nicotine, and vapor products.

Signature of Owner(s), Partner(s), or Corporate Official(s)Name (please print) KAZIM KHAN Name (please print) _____Signature [Signature] Signature _____Date 6/4/19 Date _____

Send this completed application and the applicable fee to your local jurisdiction. If you have any questions contact your city clerk (within city limits) or your county auditor (outside city limits).

FOR CITY CLERK/COUNTY AUDITOR ONLY – MUST BE COMPLETE

- Fill in the amount paid for the permit: _____
- Fill in the date the permit was approved by the council or board: _____
- Fill in the permit number issued by the city/county: _____
- Fill in the name of the city or county issuing the permit: _____
- New ☒ Renewal ☐

Send completed/approved application to Iowa Alcoholic Beverages Division within 30 days of issuance. Make sure the information on the application is complete and accurate. A copy of the permit does not need to be sent; only the application is required. It is preferred that applications are sent via email, as this allows for a receipt confirmation to be sent to the local authority.

- Email: iapledge@iowaabd.com
- Fax: 515-281-7375

Instructions on the reverse side

For period (MM/DD/YYYY) 07 / 01 / 2019 through June 30, 2020

I/we apply for a retail permit to sell cigarettes, tobacco, alternative nicotine, or vapor products:

Business Information:

Trade Name/DBA MOES MART #16

Physical Location Address 731 Lincoln Hwy City Nevada ZIP 50201

Mailing Address 720 N. 108th CT City Omaha State NE ZIP 68154

Business Phone Number 712-752-8960

Legal Ownership Information:

Type of Ownership: Sole Proprietor ☐ Partnership ☐ Corporation ☒ LLC ☐ LLP ☐

Name of sole proprietor, partnership, corporation, LLC, or LLP White Oak Management Inc

Mailing Address 720 N. 108th CT City Omaha State NE ZIP 68154

Phone Number 903-327-4426 Fax Number _____ Email renewal@whiteoakstation.net

Retail Information:

Types of Sales: Over-the-counter ☒ Vending machine ☐

Do you make delivery sales of alternative nicotine or vapor products? (See Instructions) Yes ☐ No ☒

Types of Products Sold: (Check all that apply)

Cigarettes ☒ Tobacco ☒ Alternative Nicotine Products ☒ Vapor Products ☒

Type of Establishment: (Select the option that best describes the establishment)

Alternative nicotine/vapor store ☐ Bar ☐ Convenience store/gas station ☒ Drug store ☐

Grocery store ☐ Hotel/motel ☐ Liquor store ☐ Restaurant ☐ Tobacco store ☐

Has vending machine that assembles cigarettes ☐ Other ☐ _____

If application is approved and permit granted, I/we do hereby bind ourselves to a faithful observance of the laws governing the sale of cigarettes, tobacco, alternative nicotine, and vapor products.

Signature of Owner(s), Partner(s), or Corporate Official(s)

Name (please print) KAZIM KHAN Name (please print) _____

Signature [Signature] Signature _____

Date 6/4/19 Date _____

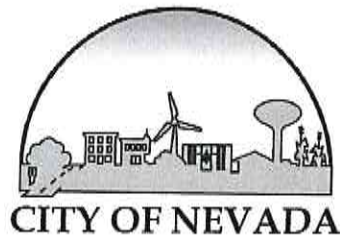
Send this completed application and the applicable fee to your local jurisdiction. If you have any questions contact your city clerk (within city limits) or your county auditor (outside city limits).

FOR CITY CLERK/COUNTY AUDITOR ONLY – MUST BE COMPLETE

- Fill in the amount paid for the permit: _____
- Fill in the date the permit was approved by the council or board: _____
- Fill in the permit number issued by the city/county: _____
- Fill in the name of the city or county issuing the permit: _____
- New ☒ Renewal ☐

Send completed/approved application to Iowa Alcoholic Beverages Division within 30 days of issuance. Make sure the information on the application is complete and accurate. A copy of the permit does not need to be sent; only the application is required. It is preferred that applications are sent via email, as this allows for a receipt confirmation to be sent to the local authority.

- Email: iapledge@iowaabd.com
- Fax: 515-281-7375



PROCLAMATION

WHEREAS, The Nevada Community Band began in 1999 from a project formed through a Leadership Nevada Class.

WHEREAS, the first concert held for the Nevada Community Band was at the Story County Administration Building on June 24, 1999; and

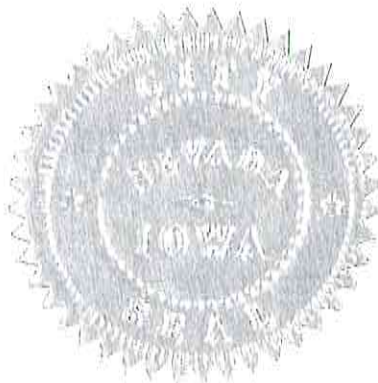
WHEREAS, it is fitting and proper to accord official recognition to this community service and its memorable 20th anniversary; and

WHEREAS, the City of Nevada desires to recognize the efforts of the Nevada Community Band, directors and volunteer members and thank them for their service,

NOW, THEREFORE, I, Brett Barker, Mayor of the City of Nevada, Iowa, do hereby congratulate Nevada Community Band on the celebration of its 20th year providing the Citizens of Nevada outstanding entertainment and urge the citizens to extend sincere congratulations and gratitude to the Nevada Community Band for providing this service to our community.

Signed this 24th day of June, 2019.

Brett Barker, Mayor





Item # 8A
Date: 6/24/19

UNION PACIFIC RAILROAD COMPANY

RECEIVED

JUN 17 2019

CITY OF NEVADA

NEVADA CITY OF
1209 6TH STREET
NEVADA, IA 50201

DATE ISSUED	6/10/2019
DUE DATE	7/10/2019
BILL NUMBER	90088065
CONTRACT NUMBER	WO46750
CUSTOMER NUMBER	48076
CUST REFERENCE	
BILL PREPARER	304245
CLS: 14-GOVERNMENT ENTITIES	

PAYMENTS TO: UNION PACIFIC RAILROAD COMPANY
12567 COLLECTIONS CENTER DRIVE
CHICAGO, IL 60693

CORRESPONDENCE TO: EMAIL - MARSCUSTOMERS@UP.COM
UNION PACIFIC RAILROAD TAX ID NUMBER - 94-6001323

DESCRIPTION

INSTALL XING SURFACE AT 2ND STREET IN NEVADA, IA, MP 180.8, DOT# 190695J

REFERENCE NO: 190695J

AMOUNT: \$13,858.40

PLEASE DETACH AT THIS LINE AND RETURN THIS PORTION WITH CHECK PAYABLE TO:

UNION PACIFIC RAILROAD COMPANY
12567 COLLECTIONS CENTER DRIVE
CHICAGO, IL 60693

DATE ISSUED	6/10/2019
DUE DATE	7/10/2019
BILL NUMBER	90088065
BILL AMOUNT	\$13,858.40
CONTRACT NUMBER	WO46750
CUSTOMER NUMBER	48076
CLS: 14-GOVERNMENT ENTITIES	

COMPLETE THIS PORTION FOR CHANGE OF NAME/ADDRESS:

NAME

STREET

CITY

STATE

ZIP



UNION PACIFIC RAILROAD COMPANY

BILL NUMBER	90088065
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RECAP OF CHARGES

SUMMARY OF DESCRIPTION:

JOINT FACILITY OR WORK ORDER 46750

		JOB TOTAL AMOUNT	JOB APPORTIONMENT	JOB AMOUNT DUE
JOB NO. 001	JOB 001 ENGINEERING	\$1,986.00	100.00%	\$1,986.00
JOB NO. 002	JOB 002 XTIE	\$11,287.01	100.00%	\$11,287.00
JOB NO. 003	JOB 003 RAIL	\$5,939.39	100.00%	\$5,939.39
JOB NO. 004	JOB 004 OTM	\$5,517.17	100.00%	\$5,517.17
JOB NO. 005	JOB 005 BALAST	\$15,644.20	100.00%	\$15,644.20
JOB NO. 007	JOB 007 RDXING	\$26,717.82	100.00%	\$26,717.75
JOB NO. 019	JOB 019 RDXING REMOVAL	\$2,070.28	100.00%	\$2,070.28

JOINT FACILITY OR WORK ORDER 1

JOB NO. 001	BILL CLERK TIME	\$130.10	100.00%	\$130.10
BILL COST				\$69,291.89
APPORTIONMENT				20.00%
AMOUNT DUE (TO COVER PAGE)				\$13,858.40



UNION PACIFIC RAILROAD COMPANY

BILL NUMBER	90088065
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WO 46750 JOB NO 001 PERIOD 05-2019

VOUCHER PAYMENT (ALL)

<u>DATE</u>	<u>VOUCHER</u>	<u>VENDOR NAME</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
05/19	8516861821	SUPPLY CHAIN SERVICES LLC	SUPPLY FREIGHT INV	\$1,986.00
PAYMENT SUB TOTAL				

VOUCHER PAYMENT (ALL) TOTAL

\$1,986.00

WO 46750 JOB NO 002 PERIOD 05-2019

MATERIAL SERVICE MATERIAL 4 NEW

<u>DATE</u>	<u>ITEM</u>	<u>DESCRIPTION</u>	<u>KIND</u>	<u>QUANTITY</u>	<u>UNITS</u>	<u>RATE</u>	<u>AMOUNT</u>
05/19	5026896	CROSS TIE 7" X 9" X 8' 6	NEW	14	EA	\$77.71	\$1,087.94
05/19	5026896	CROSS TIE 7" X 9" X 8' 6	NEW	14	EA	\$77.71	\$1,087.94
05/19	5027999	CROSS TIE 7" X 9" X 10'	NEW	36	EA	\$117.67	\$4,236.12
05/19	5027999	CROSS TIE 7" X 9" X 10'	NEW	36	EA	\$117.67	\$4,236.12
MATERIAL SUB TOTAL							\$10,648.12

IA STATE TAX	6.00%	\$638.89
ADDITIVE SUB TOTAL		\$638.89

MATERIAL SERVICE MATERIAL 4 NEW TOTAL

\$11,287.01

WO 46750 JOB NO 003 PERIOD 05-2019

MATERIAL SERVICE MATERIAL 2 NEW

<u>DATE</u>	<u>ITEM</u>	<u>DESCRIPTION</u>	<u>KIND</u>	<u>QUANTITY</u>	<u>UNITS</u>	<u>RATE</u>	<u>AMOUNT</u>
05/19	5511450	RAIL 136# RE INTERMEDI	NEW	160	LF	\$17.48	\$2,796.80
05/19	5511450	RAIL 136# RE INTERMEDI	NEW	160	LF	\$17.54	\$2,806.40
MATERIAL SUB TOTAL							\$5,603.20

IA STATE TAX	6.00%	\$336.19
ADDITIVE SUB TOTAL		\$336.19

MATERIAL SERVICE MATERIAL 2 NEW TOTAL

\$5,939.39

WO 46750 JOB NO 004 PERIOD 05-2019



UNION PACIFIC RAILROAD COMPANY

BILL NUMBER 90088065

LABOR MOFW AGREEMENT ALL

<u>DATE</u>	<u>GANG</u>	<u>DESCRIPTION</u>	<u>CLASS</u>	<u>HOURS</u>	<u>RATE</u>	<u>AMOUNT</u>
05/19	6065	OTM UNLD/DISTRIBUTE	001	48.50	\$30.98000	\$1,502.53
LABOR SUB TOTAL						\$1,502.53
EQUIPMENT ALL OTHER						74.26% \$1,115.78
FEDERAL HIGHWAY LABOR						68.56% \$1,030.13
FORCE ACCT INS						16.00% \$240.40
ADDITIVE SUB TOTAL						\$2,386.31
LABOR MOFW AGREEMENT ALL TOTAL						\$3,888.84

LABOR PER-DIEM

<u>DATE</u>	<u>GANG</u>	<u>DESCRIPTION</u>	<u>CLASS</u>	<u>HOURS</u>	<u>RATE</u>	<u>AMOUNT</u>
05/19	6065	PER DIEM ALLOWANCE	038	48.50	\$11.92000	\$578.12
LABOR SUB TOTAL						\$578.12
LABOR PER-DIEM TOTAL						\$578.12

MATERIAL SERVICE MATERIAL 19 NEW

<u>DATE</u>	<u>ITEM</u>	<u>DESCRIPTION</u>	<u>KIND</u>	<u>QUANTITY</u>	<u>UNITS</u>	<u>RATE</u>	<u>AMOUNT</u>
05/19	5036101	ECL2055 GALV RH E-CLI	NEW	144	EA	\$2.51	\$361.44
05/19	5036101	ECL2055 GALV RH E-CLI	NEW	144	EA	\$2.51	\$361.44
05/19	5501650	RAIL ANCHOR, 6 INCH RAIL B	NEW	50	EA	\$1.32	\$66.00
05/19	5501650	RAIL ANCHOR, 6 INCH RAIL B	NEW	50	EA	\$1.32	\$66.00
05/19	5506707	TRACK SPIKES 5/8 X 6 UNDE	NEW	1	KE	\$74.51	\$74.51
MATERIAL SUB TOTAL							\$929.39
FOREIGN LINE FREIGHT						2.00%	\$18.59
IA STATE TAX						6.00%	\$55.76
MSE ADDITIVE						5.00%	\$46.47
ADDITIVE SUB TOTAL							\$120.82
MATERIAL SERVICE MATERIAL 19 NEW TOTAL							\$1,050.21

WO 46750 JOB NO 005 PERIOD 05-2019

LABOR MOFW AGREEMENT ALL

<u>DATE</u>	<u>GANG</u>	<u>DESCRIPTION</u>	<u>CLASS</u>	<u>HOURS</u>	<u>RATE</u>	<u>AMOUNT</u>
05/19	0721	TRK-SURF,LINE,SHIFT	001	164.89	\$31.66000	\$5,220.43
05/19	0721	TRK-SURF,LINE,SHIFT	012	11.50	\$47.71000	\$548.67



UNION PACIFIC RAILROAD COMPANY

BILL NUMBER	90088065
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LABOR SUB TOTAL \$5,769.10

EQUIPMENT ALL OTHER	74.26 %	\$4,284.13
FEDERAL HIGHWAY LABOR	68.56 %	\$3,955.29
FORCE ACCT INS	16.00 %	\$923.06
ADDITIVE SUB TOTAL		\$9,162.48

LABOR MOFW AGREEMENT ALL TOTAL \$14,931.58

LABOR PER-DIEM

DATE	GANG	DESCRIPTION	CLASS	HOURS	RATE	AMOUNT
05/19	0721	PER DIEM ALLOWANCE	038	176.39	\$4.04000	\$712.62
		LABOR SUB TOTAL				\$712.62

LABOR PER-DIEM TOTAL \$712.62

WO 46750 JOB NO 007 PERIOD 05-2019

LABOR MOFW AGREEMENT ALL

DATE	GANG	DESCRIPTION	CLASS	HOURS	RATE	AMOUNT
05/19	6065	RDXING,PUB-RENEW/REPLACE	001	127.71	\$30.98000	\$3,956.46
05/19	6065	RDXING,PUB-RENEW/REPLACE	141	9.46	\$30.98000	\$293.07
05/19	7567	RDXING,PUB-RENEW/REPLACE	001	0.86	\$31.50000	\$27.09
		LABOR SUB TOTAL				\$4,276.62

EQUIPMENT ALL OTHER	74.26 %	\$3,175.82
FEDERAL HIGHWAY LABOR	68.56 %	\$2,932.05
FORCE ACCT INS	16.00 %	\$684.26
ADDITIVE SUB TOTAL		\$6,792.13

LABOR MOFW AGREEMENT ALL TOTAL \$11,068.75

LABOR PER-DIEM

DATE	GANG	DESCRIPTION	CLASS	HOURS	RATE	AMOUNT
05/19	6065	PER DIEM ALLOWANCE	038	137.17	\$11.92000	\$1,635.06
05/19	7567	PER DIEM ALLOWANCE	038	0.86	\$9.01000	\$7.75
		LABOR SUB TOTAL				\$1,642.81

LABOR PER-DIEM TOTAL \$1,642.81



UNION PACIFIC RAILROAD COMPANY

BILL NUMBER	90088065
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MATERIAL SERVICE MATERIAL 1 NEW

DATE	ITEM	DESCRIPTION	KIND	QUANTITY	UNITS	RATE	AMOUNT
05/19	1305400	SPIKE, TIMBER DRIVE 3/4 X1	NEW	80	EA	\$2.16	\$172.80
05/19	1305400	SPIKE, TIMBER DRIVE 3/4 X1	NEW	80	EA	\$2.16	\$172.80
MATERIAL SUB TOTAL							\$345.60
IA STATE TAX						6.00%	\$20.74
ADDITIVE SUB TOTAL							\$20.74
MATERIAL SERVICE MATERIAL 1 NEW TOTAL							\$366.34

MATERIAL SERVICE MATERIAL 7 NEW

DATE	ITEM	DESCRIPTION	KIND	QUANTITY	UNITS	RATE	AMOUNT
05/19	5401301	CROSSING, CONCRETE - 133-1	NEW	5	ST	\$1,285.93	\$6,429.65
05/19	5401301	CROSSING, CONCRETE - 133-1	NEW	5	ST	\$1,287.64	\$6,438.20
MATERIAL SUB TOTAL							\$12,867.85
IA STATE TAX						6.00%	\$772.07
ADDITIVE SUB TOTAL							\$772.07
MATERIAL SERVICE MATERIAL 7 NEW TOTAL							\$13,639.92

WO 46750 JOB NO 019 PERIOD 05-2019

LABOR MOFW AGREEMENT ALL

DATE	GANG	DESCRIPTION	CLASS	HOURS	RATE	AMOUNT
05/19	6065	RDXING,PUB-RENEW/REPLACE	001	20.80	\$30.98000	\$644.39
05/19	6065	RDXING,PUB-RENEW/REPLACE	141	1.54	\$30.98000	\$47.71
05/19	7567	RDXING,PUB-RENEW/REPLACE	001	0.14	\$31.57000	\$4.42
LABOR SUB TOTAL						\$696.52
EQUIPMENT ALL OTHER					74.26%	\$517.24
FEDERAL HIGHWAY LABOR					68.56%	\$477.53
FORCE ACCT INS					16.00%	\$111.44
ADDITIVE SUB TOTAL						\$1,106.21
LABOR MOFW AGREEMENT ALL TOTAL						\$1,802.73

LABOR PER-DIEM

DATE	GANG	DESCRIPTION	CLASS	HOURS	RATE	AMOUNT
05/19	6065	PER DIEM ALLOWANCE	038	22.34	\$11.92000	\$266.29



UNION PACIFIC RAILROAD COMPANY

BILL NUMBER	90088065
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05/19	7567 PER DIEM ALLOWANCE	038	0.14	\$9.00000	\$1.26
	LABOR SUB TOTAL				\$267.55
	LABOR PER-DIEM TOTAL				\$267.55

Union Pacific Railroad Company

Bill Clerk Time

<u>Description</u>	<u>Hours</u>	<u>Rate</u>	<u>Amount</u>
Bill Clerk – Progressive Bill	2	\$35.25	\$70.50
Subtotal Labor Charges			\$70.50
Fed Hwy General Office Agr No Admin	68.56%		\$48.33
Force Acct Ins	16.00%		\$11.28
Subtotal Additives			\$59.61
Total Bill Clerk Amount – Progressive Bill			\$130.11

GANG LABOR SUMMARY
CONTRACT WO46750
FOR THE PERIOD 201905-201905

NEVADA,IA/2ND ST/CLINTON SUB NEVADA,IA /

WORK ORD	JOB NBR	ACTG YRMO	JT FAC CODE	GANG NBR	PAY PER	WORK DATE	TIME CLAS	WORK HOURS	WORK DESCRIPTION	SEGM NBR	BGNG MP	ENDG MP
46750	004	201905	99999	6065	2	5/17/2019	001	38.50	14003 UNLOAD, DISTRIBUTE	8405	180.78	180.80
					2	5/18/2019	001	5.00	14003 UNLOAD, DISTRIBUTE	8405	180.78	180.80
					2	5/19/2019	001	5.00	14003 UNLOAD, DISTRIBUTE	8405	180.78	180.80
						Subtotal:		48.50	201905 Job 004 Gang 6065			
46750	005	201905	0	0721	2	5/19/2019	001	32.98	17009 SURFACE, LINE, SHIFT	8405	180.78	180.82
					2	5/20/2019	001	32.98	17009 SURFACE, LINE, SHIFT	8405	180.78	180.82
					2	5/21/2019	001	32.98	17009 SURFACE, LINE, SHIFT	8405	180.78	180.82
					2	5/21/2019	012	8.00	17009 SURFACE, LINE, SHIFT	8405	180.78	180.78
					2	5/22/2019	001	32.97	17009 SURFACE, LINE, SHIFT	8405	180.78	180.78
					2	5/23/2019	001	32.98	17009 SURFACE, LINE, SHIFT	8405	180.79	180.79
					2	5/23/2019	012	3.50	17009 SURFACE, LINE, SHIFT	8405	180.79	180.79
						Subtotal:		176.39	201905 Job 005 Gang 0721			
46750	007	201905	99999	6065	2	5/17/2019	001	33.11	20005 RENEW, REPLACE	8405	180.78	180.80
					2	5/18/2019	001	43.00	20005 RENEW, REPLACE	8405	180.78	180.80
					2	5/19/2019	001	43.00	20005 RENEW, REPLACE	8405	180.78	180.80
					2	5/19/2019	141	9.46	20005 RENEW, REPLACE	8405	180.78	180.80
					2	5/20/2019	001	8.60	20005 RENEW, REPLACE	8405	180.78	180.80
						Subtotal:		137.17	201905 Job 007 Gang 6065			
46750	007	201905	99999	7567	2	5/31/2019	001	0.86	20005 RENEW, REPLACE	8405	180.79	180.82
						Subtotal:		0.86	201905 Job 007 Gang 7567			
46750	019	201905	99999	6065	2	5/17/2019	001	4.24	20005 RENEW, REPLACE	8405	180.78	180.80
					2	5/18/2019	001	5.50	20005 RENEW, REPLACE	8405	180.78	180.80
					2	5/19/2019	001	5.50	20005 RENEW, REPLACE	8405	180.78	180.80
					2	5/19/2019	141	1.21	20005 RENEW, REPLACE	8405	180.78	180.80
					2	5/20/2019	001	1.10	20005 RENEW, REPLACE	8405	180.78	180.80
						Subtotal:		17.55	201905 Job 019 Gang 6065			
46750	019	201905	99999	7567	2	5/31/2019	001	0.11	20005 RENEW, REPLACE	8405	180.79	180.82
						Subtotal:		0.11	201905 Job 019 Gang 7567			
WORK ORDER TOTAL:								380.58				

GANG MEMBER LABOR DETAIL

CONTRACT WO46750
FOR THE PERIOD 201905-201905

NEVADA,IA/2ND ST/CLINTON SUB NEVADA,IA /

WORK ORD	ACTG YRMO	GANG NBR	CCTR	PAY PER	WORK DATE	TIME CLAS	EMPLOYEE NAME	POS NBR TITLE	PAY HOURS	GANG SPLIT	WORK ORD HOURS
46750	201905	0721	EC673	2	5/19/2019	001	COSME ISIDRO RIEMANN CHRISTOPHER PETERSON MICHAEL	633 - SYS J6700 TAMP OPER 603 - SYS TIEBAL GANG FM 634 - SYS BAL REG OPER	11.00 11.00 11.00	5/19/2019 001:	100 % 32.98
				2	5/20/2019	001	PETERSON MICHAEL COSME ISIDRO RIEMANN CHRISTOPHER	634 - SYS BAL REG OPER 633 - SYS J6700 TAMP OPER 603 - SYS TIEBAL GANG FM	11.00 11.00 11.00	5/20/2019 001:	100 % 32.98
				2	5/21/2019	001	PETERSON MICHAEL COSME ISIDRO RIEMANN CHRISTOPHER	634 - SYS BAL REG OPER 633 - SYS J6700 TAMP OPER 603 - SYS TIEBAL GANG FM	11.00 11.00 11.00	5/21/2019 001:	100 % 32.98
				2	5/21/2019	012	PETERSON MICHAEL COSME ISIDRO RIEMANN CHRISTOPHER	634 - SYS BAL REG OPER 633 - SYS J6700 TAMP OPER 603 - SYS TIEBAL GANG FM	2.50 2.50 3.00	100 % 100 % 100 %	2.50 2.50 3.00
				2	5/22/2019	001	PETERSON MICHAEL COSME ISIDRO RIEMANN CHRISTOPHER	634 - SYS BAL REG OPER 633 - SYS J6700 TAMP OPER 603 - SYS TIEBAL GANG FM	11.00 11.00 11.00	5/22/2019 001:	100 % 32.97
				2	5/23/2019	001	COSME ISIDRO RIEMANN CHRISTOPHER PETERSON MICHAEL	633 - SYS J6700 TAMP OPER 603 - SYS TIEBAL GANG FM 634 - SYS BAL REG OPER	11.00 11.00 11.00	5/23/2019 001:	100 % 32.98
				2	5/23/2019	012	COSME ISIDRO PETERSON MICHAEL RIEMANN CHRISTOPHER	633 - SYS J6700 TAMP OPER 634 - SYS BAL REG OPER 603 - SYS TIEBAL GANG FM	1.00 1.00 1.50	100 % 100 % 100 %	1.00 1.00 1.50
										Gang 0721 Subtotal:	176.39
46750	201905	6065	EC673	2	5/17/2019	001	GINDER SCOTT JOHNSON DEAN KELLNER MARK FRIES KENNETH POPP JAMES PRIESS TIMOTHY SYRING STAN	641 - SYS LABORER 627 - SYS SEMI TRK DR 982 - SYS CRAWLER BH OPER 583 - SYS ASST FRMN CDL 628 - SYS BOOM TRK DR CLA 612 - SYS FLAG FM 972 - SYS FEL +5CY OPER	11.00 11.00 11.00 11.00 11.00 11.00 11.00	5/17/2019 001:	100 % 77.01
				2	5/18/2019	001	JOHNSON DEAN KELLNER MARK PRIESS TIMOTHY FRIES KENNETH POPP JAMES	627 - SYS SEMI TRK DR 982 - SYS CRAWLER BH OPER 612 - SYS FLAG FM 583 - SYS ASST FRMN CDL	11.00 11.00 11.00 11.00	100 % 100 % 100 % 100 %	11.00 11.00 11.00 11.00
				2	5/19/2019	001	FRIES KENNETH GINDER SCOTT KELLNER MARK POPP JAMES PRIESS TIMOTHY JOHNSON DEAN	583 - SYS ASST FRMN CDL 641 - SYS LABORER 982 - SYS CRAWLER BH OPER 628 - SYS BOOM TRK DR CLA 612 - SYS FLAG FM 627 - SYS SEMI TRK DR	11.00 11.00 11.00 11.00 11.00 11.00	100 % 100 % 100 % 100 % 100 % 100 %	11.00 11.00 11.00 11.00 11.00 11.00
				2	5/19/2019	141	JOHNSON DEAN	627 - SYS SEMI TRK DR	11.00	100 %	11.00
				2	5/20/2019	001	SYRING STAN GINDER SCOTT JOHNSON DEAN KELLNER MARK PRIESS TIMOTHY	972 - SYS FEL +5CY OPER 641 - SYS LABORER 627 - SYS SEMI TRK DR 982 - SYS CRAWLER BH OPER 612 - SYS FLAG FM	11.00 11.00 11.00 11.00 11.00	5/20/2019 001:	18 % 10.00
										Gang 6065 Subtotal:	208.01
46750	201905	7567	EC673	2	5/31/2019	001	STRINGER JOHN BONHAM TRAVIS VILEZ ELI BARKER NATHAN OLSON JONATHAN WHITE MILES	991 - SYSRT BH OPER 641 - SYS LABORER 612 - SYS FLAG FM 982 - SYS CRAWLER BH OPER 585 - SYS CONST FRMN CDL 627 - SYS SEMI TRK DR	11.00 11.00 11.00 11.00 11.00 11.00	5/31/2019 001:	2 % 1.00
										Gang 7567 Subtotal:	1.00
										WORK ORDER TOTAL:	385.40

PER DIEM RATE CALCULATION
CONTRACT WO46750
FOR THE PERIOD 201905-201905

NEVADA,IA/2ND ST/CLINTON SUB NEVADA,IA /

WORK ORD	GANG NBR	ACTG YRMO	PAY PER	EMPLOYEE	MEALS	ROOM	TRAVEL	LIVING	*TOTAL PER DIEM	PAY HOURS	PER DIEM RATE
46750	0721	201905	2	COSME ISIDRO	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	91.50	
46750	0721	201905	2	PETERSON MICHAEL	\$0.00	\$0.00	\$225.00	\$843.29	\$1,068.29	80.50	
46750	0721	201905	2	RIEMANN CHRISTOPHER	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	92.50	
Gang 0721 Pay Per 2:									\$1,068.29	264.50	\$4.04
46750	6065	201905	2	FRIES KENNETH	\$0.00	\$0.00	\$225.00	\$963.76	\$1,188.76	88.00	
46750	6065	201905	2	GINDER SCOTT	\$0.00	\$0.00	\$25.00	\$843.29	\$868.29	77.00	
46750	6065	201905	2	JOHNSON DEAN	\$0.00	\$0.00	\$150.00	\$963.76	\$1,113.76	90.00	
46750	6065	201905	2	KELLNER MARK	\$0.00	\$0.00	\$50.00	\$843.29	\$893.29	77.00	
46750	6065	201905	2	POPP JAMES	\$0.00	\$0.00	\$75.00	\$963.76	\$1,038.76	88.00	
46750	6065	201905	2	PRIESS TIMOTHY	\$0.00	\$0.00	\$100.00	\$843.29	\$943.29	83.00	
46750	6065	201905	2	SYRING STAN	\$0.00	\$0.00	\$50.00	\$722.82	\$772.82	69.00	
Gang 6065 Pay Per 2:									\$6,818.97	572.00	\$11.92
46750	7567	201905	2	BARKER NATHAN	\$0.00	\$0.00	\$50.00	\$963.76	\$1,013.76	98.00	
46750	7567	201905	2	BONHAM TRAVIS	\$0.00	\$0.00	\$75.00	\$963.76	\$1,038.76	96.00	
46750	7567	201905	2	MOREHOUSE STEVE	\$0.00	\$0.00	\$25.00	\$722.82	\$747.82	74.00	
46750	7567	201905	2	OLSON JONATHAN	\$0.00	\$0.00	\$100.00	\$963.76	\$1,063.76	105.50	
46750	7567	201905	2	STRINGER JOHN	\$0.00	\$0.00	\$0.00	\$722.82	\$722.82	61.00	
46750	7567	201905	2	VILEZ ELI	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	103.00	
46750	7567	201905	2	WHITE MILES	\$0.00	\$0.00	\$225.00	\$963.76	\$1,188.76	103.50	
Gang 7567 Pay Per 2:									\$5,775.68	641.00	\$9.01

*Agreement employees receive a daily per diem required by their union agreement to cover meals, lodging, travel, and/or general living expenses. For each gang pay period, a rate is established by totaling all per diem and work hours for all gang members. The rate is multiplied by the number of gang hours reported to the work order during the pay period.

UNION PACIFIC RAILROAD
Logistics Electronic Auditing & Payables System
Freight Invoice Details

CARRIER

SUPPLY CHAIN SERVICES LLC
 SPY0
 1000009853

CONSIGNEE

UPRR
 1440 6TH ST
 NEVADA, IA 50201

SHIPPER

KANSAS CITY REGIONAL TRACK W
 201 S 5TH ST
 KANSAS CITY, KS 66101

Shmt Nbr: 0619329001

Ship Date: 5/6/2019

Ship Type: GROUND

Ship Size: TRUCKLOAD

Direction:

Delivery: 5/8/2019

Trailer:

Period: 201905

Vchr Nbr: 2004836033

Vchr Date: 5/9/2019

Network: 46750

Activity: 001

Dist Amt: (\$22.00)

Inv Nbr: SCS011619

Inv Date: 5/8/2019

Inv Amt: \$1,964.00

PO Nbr: 012345

Doc Nbr: 8516861821

LINE ITEM DETAILS

ITEM	DESC	LBS	MILES	QTY	UNIT	AMOUNT
999	FREIGHT PROCUREMENT					\$22.00
1	LAGS 12	25255.00	232.00	8	FR	\$1,873.52
2	FSC					\$90.48

Item # 813
 Date: 6/24/19



Iowa Department of Transportation

Construction Pay Estimate Report

6/17/2019 9:20 AM

FieldManager 5.3c

Contract: _85-5405-611, PCC & HMA Widening

Estimate No. 5	Estimate Date 6/17/2019	Entered By Chris Wion	Estimate Type Semi-Monthly	Managing Office Des Moines
All Contract Work Completed		Construction Started Date 8/14/2018	Prime Contractor MANATT'S, INC. 1775 Old Hwy 6 P.O. Box 535 Brooklyn Ia 52211-0535	
Comments				

Item Usage Summary

Project: 170895, 2018 Lincoln Highway and W. 18th Street Intersection Improve
 Category: 1, 2018 Lincoln Highway and W. 18th Street Intersection Improve

Item Description	Unit	Item Code	Prop. Ln.	Project Line No.	Item Type	Mod. No.	Quantity	Item Price	Dollar Amount
ASPH BINDER, PG 58-28H	TON	2303-1258284	0180	0090	00	000	152.330	477.00	\$72,661.41
HMA HT BASE, 3/4"	TON	2303-1041750	0150	0075	00	000	1,290.430	59.50	\$76,780.59
HMA HT INTERMEDIATE, 1/2"	TON	2303-1042500	0160	0080	00	000	1,063.130	63.50	\$67,508.76
HMA HT SURF, 1/2", NO FRIC	TON	2303-1043500	0170	0085	00	000	955.220	63.50	\$60,656.47
MOBILIZATION, EROSION CONTROL	EACH	2602-0010010	0590	0295	00	000	2,000	500.00	\$1,000.00
PAV'T, SCARIFICATION	SY	2214-5145150	0110	0055	00	000	7,835.000	3.25	\$25,463.75
PERIMETER+SLOPE SEDIMENT CNTL DEVICE, 12"	LF	2602-0000312	0570	0285	00	000	1,050.000	3.00	\$3,150.00
Subtotal for Category 1:									\$307,220.98
Subtotal for Project 170895:									\$307,220.98
Total Estimated Item Payment:									\$307,220.98

Time Charges

Site	Site Description	Site Method	Days Charged	Liq. Damages
00	Overall Contract Site	Working Days	10	\$0
Total Liquidated Damages:				\$0

Pre-Voucher Summary

Project	Voucher No.	Item Payment	Stockpile Adjustment	Dollar Amount
170895, 2018 Lincoln Highway and W. 18th Street Intersection Improve	0005	\$307,220.98	\$0.00	\$307,220.98
Voucher Total:				\$307,220.98

Contract ID: _85-5405-611

Estimate: 5

Page 1 of 2




Construction Pay Estimate Report

Summary

Current Voucher Total:	\$307,220.98	Earnings to date:	\$839,940.82
-Current Retainage:	\$9,216.63	- Retainage to date:	\$25,198.23
-Current Liquidated Damages:	\$0.00	- Liquidated Damages to date:	\$0.00
-Current Adjustments:	\$0.00	- Adjustments to date:	\$0.00
Total Estimated Payment:	\$298,004.35	Net Earnings to date:	\$814,742.59
		- Payments to date:	\$516,738.24
		Net Earnings this period:	\$298,004.35

Estimate Certification

The work items shown herein are just and unpaid, and the requirements of the Iowa Department of Transportation specifications for this project, including all requirements as to maximum hours of labor and minimum wages have been complied with.



MANATT'S, INC.


Recommended by Project Engineer

6/18/19

(Date)

6/17/19

(Date)

Approved by District Construction Engineer or designee

(Date)

Item # 91A
Date: 6/24/19

Kerin Wright

From: Jane Page <jeburner324@icloud.com>
Sent: Wednesday, May 22, 2019 8:45 AM
To: Kerin Wright
Subject: Sewer back up claim

Hi, my name is Jane Page and on Sunday May 12th I found that the sewer had backed up in our basement at 324 Lakeview Ct. I called the dispatch and they sent Dave from the water department out to check on the lines. He was very helpful and when he learned the flow was very slow he sent for the jet stream personnel. They came right out and took care of the blockage. After visiting with Jeremy I learned there were bricks in the sewer causing the back up. Since the back up was of sewage material it was necessary for us to have the area professionally cleaned ... and because it was found relatively soon, the back up was contained to a portion of two rooms. I was advised to turn our bill in to the city so they can forward it to your insurance company. Attached please find the attached statement.

Sent from my iPad

Received a call on 5-12-19 from Jane Page 515-382-6796 that the sewer was backed up into the basement at 325 Lakeshore Ct the crew went to check and found a blockage in our drain and cleaned it out found 2 bricks causing the problem.

It had already been jetted on 3-27-19 by Austin and Doug

Jeremy Rydell

9th + Q Ave South to dead end
9th + Q Ave north to dead end
9th + Q Ave East to dead end
9th St PL west to dead end
10th + R Ave north to dead end
Doug + Austin

3/27/19 10th St + U Ave north to dead end
10th St north of U Ave south to dead end
10th St north of U Ave north to dead end
10th St PL + U Ave north to dead end
10th St PL north of U Ave south to dead end
10th St PL north of U Ave north to dead end
T Ave on gravel East to dead end
Lake Shore Dr East to dead end
Lake View Ct. East to dead end
Maple St East to dead end
Doug + Austin

3-31-19

Jetted sewer 7th & L north to manhole south of N 7th
328 7th having problems out line was backed up 12:30
Dannie + Austin

4/26/19 Jetted sewer C Ave + Valleyview East 600'
Austin + Doug

4/29/19 Cimmaron south to dead end
Westwood Dr north to dead end
Westwood Dr + Hickory west to dead end
Oakland + Westwood north to dead end
Meadow Lane + Highview south to dead end
Meadow Lane + Highview west to dead end
7th + C Ave north to dead end
C Ave + Valleyview south to dead end
11th + C Ave west to dead end

Kerin Wright

From: jeburner@aol.com
Sent: Wednesday, May 22, 2019 8:52 AM
To: Kerin Wright
Subject: Jane Page 324 Lakeview Ct sewer back up claim
Attachments: C01E4F6E-9084-454E-9D75-D2D372A33051.png

Attached please find the invoice for our damage...if there is anything additional I need to do please feel free to contact me via email or my home phone is 515-382-6796

I also want to say thank you to Dave, Jeremy and staff as were all very helpful and I am very please on how fast they were able to respond and correct the blockage.

Thank you,
Jane Page

General Liability Claim Report



Date: May 22, 2019

Member Name: City of Nevada Telephone #: 515-382-5466

Address: 1209 6th Street, Nevada, IA 50201

Claim Contact: Kerin Wright Telephone #: 515-382-5466

Certificate #: 324 Effective Date: 7/1/2018

Loss Location: 324 Lakeview Ct Date and Time of Loss: May 12, 2019

Location Code: ☐ 1 - Administration ☐ 2 - Police ☐ 3 - Fire
☐ 4 - Parks/Recreation ☒ 5 - Water/Sewer ☐ 6 - Streets/Highways

Is the loss location owned and/or maintained by the member? ☐ yes ☒ no

If not, please explain: Sewer backup in residential home

Facts of loss: Sewer backed up at 324 Lakeview Ct. The city guys jetted the line and during their procedures found two bricks in the sewer. The residents had their home cleaned after the backup. The city crew had previously jetted this line on 3/27/19. The City performs routine jetting of all lines.

Were there injuries? ☐ yes ☒ no If yes, please describe: _____

Injured claimant: Jane Page Telephone #: 515-382-6796

Claimant's address: 324 Lakeview Ct Nevada IA 50201

Physician: _____ Hospital: _____

Witness Name: Dave Harrison Telephone #: 515-382-4813

Witness Name: Jeremy Rydl Telephone #: 515-382-4813

Police Department: _____ Report #: N/A

Telephone # of attorney (if applicable): _____

Please mail to:

Iowa Communities Assurance Pool (ICAP)
Attn: Claims Department
5701 Greendale Road
Johnston, IA 50131

(T) 515-278-9400 (F) 515-309-9909 claims@icapiowa.com

Report completed by: Kerin Wright Telephone #: 515-382-5466

Kerin Wright

From: Carey Miller <carey@icapiowa.com>
Sent: Thursday, June 20, 2019 3:25 PM
To: Kerin Wright
Subject: RE: Decision

This claim was denied

thanks

Carey Miller
Claims Adjuster | Iowa Communities Assurance Pool
5701 Greendale Road | Johnston, IA 50131 | www.icapiowa.com
(T) 515-727-1590 | (F) 800-693-9610 | carey@icapiowa.com

DID YOU HEAR about our new Law Enforcement Grant? [Click to learn more!](#)



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From: Kerin Wright [mailto:KWright@cityofnevadaaiowa.org]
Sent: Thursday, June 20, 2019 2:01 PM
To: Carey Miller
Subject: Decision

Hi Carey –

Is it possible to get a copy of the decision that was made on the attached claim?

They are coming to the council on Monday and we are putting material in the packet for council to review.

Thanks!

Kerin Wright
City Clerk
1209 6th St., PO Box 530
City of Nevada, IA
Pop. 6798
KWright@cityofnevadaaiowa.org
www.cityofnevadaaiowa.org
515-382-5466

Kerin Wright

From: Matthew Mardesen
Sent: Wednesday, June 5, 2019 3:24 PM
To: jeburner324@icloud.com
Cc: Kerin Wright
Subject: RE: Sewer back up claim

Jane,

I have been made aware of the situation by City Clerk Kerin Wright as well from the City of Nevada's insurance broker. I understand that you don't agree with the decision, but in my conversation with our insurance broker there is no appeal process through ICAP. If you would like to present the issue to the Nevada City Council, we can arrange that. The next meeting is scheduled for Monday, June 10, 2019 at 6:00 pm and would need to know on Thursday if you would be available in order to get the agenda posted. If next Monday doesn't work we could plan for the June 24, 2019 council meeting. You are more than welcome to speak in the public forum section of the council meeting, but the council wouldn't be able to take any action on the issue. I would prefer to list the issue on the agenda for discussion and follow-up from the council so they would be able to take action on the item. Would it be possible to check your schedule and see if you would be available for any of the upcoming council meetings so that I can plan accordingly.

I will be sending a request to our Public Works Department to secure any evidence associated with this issue as you requested. If you would have any further questions, please feel free to contact me at your convenience.

Thank you,

Matthew Mardesen, CPM
City Administrator

City of Nevada / 1209 6th Street / Nevada, Iowa 50201 Phone (515) 382- 5466 / Fax (515) 382- 4502
mmardesen@cityofnevadaiaowa.org www.cityofnevadaiaowa.org

-----Original Message-----

From: Jane Page <jeburner324@icloud.com>
Sent: Monday, June 3, 2019 3:35 PM
To: Kerin Wright <KWright@cityofnevadaiaowa.org>
Subject: Re: Sewer back up claim

Ms Wright :

I am in receipt of the letter from the city's insurance company's denying liability on the city's behalf regarding the sewer back up damages.... I do not agree with their decision and have asked them about the process of appeal. If you have information on how I start the appeal process I would appreciate your information on that... I want to state that the back up of sewer was not created by anything I did or neglected to do.. I ask that the water/sewer department keep the evidence of the bricks bring in the sewer and all written reports and records regarding this matter for any further litigation.. I look forward to learning more about my appeal process..

Thank you,
Jane Page
324 Lakeview Ct
Nevada, IA

Sent from my iPhone

> On May 22, 2019, at 12:17 PM, Kerin Wright <KWright@cityofnevadaiaowa.org> wrote:

>

> Jane -

>

> Just wanted to let you know I received your information and will be forwarding this on to our insurance. Someone may be contacting you from ICAP (Iowa Communities Assurance Pool), our insurance carrier.

>

> Thank you for the information. Have a great day!

>

> Kerin Wright

> City Clerk

> 1209 6th St., PO Box 530

> City of Nevada, IA

> Pop. 6798

> KWright@cityofnevadaiaowa.org

> www.cityofnevadaiaowa.org

> 515-382-5466

>

> -----Original Message-----

> From: Jane Page <jeburner324@icloud.com>

> Sent: Wednesday, May 22, 2019 8:45 AM

> To: Kerin Wright <KWright@cityofnevadaiaowa.org>

> Subject: Sewer back up claim

>

> Hi, my name is Jane Page and on Sunday May 12th I found that the sewer had backed up in our basement at 324 Lakeview Ct. I called the dispatch and they sent Dave from the water department out to check on the lines. He was very helpful and when he learned the flow was very slow he sent for the jet stream personnel. They came right out and took care of the blockage. After visiting with Jeremy I learned there were bricks in the sewer causing the back up. Since the back up was of sewage material it was necessary for us to have the area professionally cleaned ... and because it was found relatively soon, the back up was contained to a portion of two rooms. I was advised to turn our bill in to the city so they can forward it to your insurance company. Attached please find the attached statement.

>

> Sent from my iPad

DATE: June 10, 2019

TO: City Council
City of Nevada, Iowa

FROM: Rhonda Sykes/Jayne Heintz
Property Owner – 2010 Jashalita Nevada IA

RE: Forthcoming Water/Sewer Bill


In regards to the forthcoming water bill, my mother (Jayne Heintz) was contacted by the Water Superintendent to alert her to a rather large water consumption, thus a large forthcoming water/sewer bill. My mother moved to Springfield, MO in July of 2018 and there has not been any water activity in the months following as the house is currently empty.

There is a sump pump in the home, and it also has an emergency auxiliary "water powered backup sump pump" installed to protect the property from basement flooding in the event of a power outage and/or sump pump malfunction. Unfortunately the primary sump pump quit working and the auxiliary took over, (thankfully).

It is our request that the sewer portion of this large bill be adjusted to reflect the average normal sewer portion of her more recent bills when there was no water consumption. The auxiliary system discharges the water in the backyard and is not dumping water into the sewer system.

Attached is information regarding water powered backup sump pumps, and also a letter from Hoff Mechanical in regards to the service work completed after we discovered the malfunctioning primary sump pump.

Thank you for your consideration.



Rhonda Sykes
Jayne Heintz

Hoff Mechanical Inc
623 S. Dayton Avenue Suite C
Ames IA 50010
June 5, 2015

Water Department
City of Des Moines
100 S 3rd Street
Des Moines IA 50301

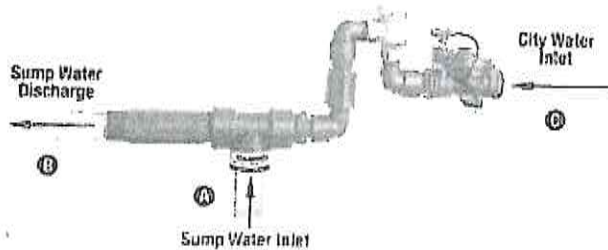
Referred to: 701 S. Larchdale Drive Des Moines IA 50301 Property of Jayne Henry

The emergency use auxiliary back up sump pump is used when the primary sump pump can not keep up. This system discharges the water in the basement and is not dumping in the sewer system. The primary sump pump has been serviced and cleaned to avoid this in the future.

Regards,

Eric R. Brubaker
Hoff Mechanical Inc.
623 S. Dayton Avenue Suite C
Ames IA 50010
P: 515/233-0260

Water Powered Backup Sump Pumps

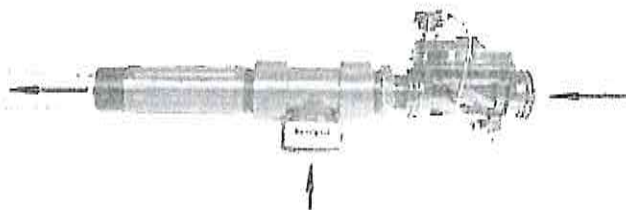


Water powered backup sump pumps are powered by municipal water pressure and require no battery or electric power to run.

People often assume that these pumps are highly complex, because at first glance it may not be obvious exactly how water powered sump pumps work. However, their **operating principle** is actually very simple: **run water through a pipe at high speed to generate suction, which then empties your sump pit.**

Water powered pumps' main **advantages** include the following:

- **Potentially unlimited run time** – Since water powered sump pumps are driven by your home's municipal water pressure, they can run for an indefinite period of time, as long as water is available. In multi-day power outages, this might mean the difference between a dry or flooded basement. The Basepump water powered pumps that we sell are very efficient, as well, removing 2 gallons of sump pit water, for every 1 gallon of city water used.
- **No battery to monitor** – With a water powered pump, you no longer have to check, maintain, and replace batteries or keep an eye on a charger to make sure it is doing its job. This makes water powered pumps ideal for landlords, people with vacation properties, and those who do not want to have to monitor their backup pump as often.



Water powered sump pumps' **drawbacks** mainly stem from the fact that, **unfortunately, not everyone can use them:**

Starting for July 2017's bill (and June's Fin.
 UTILITY BILL CALCULATIONS

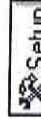
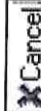
RESIDENTIAL

26200

WATER	\$	14.06	
WATER	\$	169.51	\$ 6.47
SUB	\$	183.57	
TAX	\$	11.01	
SEWER	\$	8.44	
SEWER	\$	113.97	\$ 4.35
SUB	\$	122.41	
SWRCON	\$	1.69	
			# of units
RES REC	\$	1.50	1.0
STRM SWR		\$5.25	
TOTAL	\$	325.43	

ACCOUNT NUMBER 37348002		STATUS Active			
NAME JAYNE K HEINTZ		(515)290-3678			
PROPERTY 2010 JASHALITA DR		CUSTOMER TYPE RESIDENTIAL			
TIMES DELQ	30 DAYS	60 DAYS	90 DAYS	OVER 90	
0	31.78				
LAST BILL		31.78			
PENALTY					
ADJUST					
PAYMENT					
AMT DUE		31.78			
DATE	DESCRIPTION	CONSUMPTION	CHARGE	BILL/PEN/PMT	BALANCE
6/06/2019	NOTES JUMP IN USAGE -CONTACTED CUSTOMER			From the June read/usage	
6/01/2019	Water O&M		14.06		
6/01/2019	Sewer O&M		8.44		
6/01/2019	Strm Sewer		5.25		
6/01/2019	Sewer Cons		1.69		
6/01/2019	Rsrc Rcvry		1.50		
	TAX		.84	31.78	31.78
5/13/2019	PAYMENT			32.91-	0.00
5/01/2019	Water O&M	1	14.71		
5/01/2019	Sewer O&M	1	8.88		
5/01/2019	Strm Sewer		5.25		
5/01/2019	Sewer Cons		1.69		
5/01/2019	Rsrc Rcvry		1.50		
	TAX		.88	32.91	32.91
4/15/2019	PAYMENT			31.78-	0.00
4/01/2019	Water O&M		14.06		
4/01/2019	Sewer O&M		8.44		
4/01/2019	Strm Sewer		5.25		
4/01/2019	Sewer Cons		1.69		
4/01/2019	Rsrc Rcvry		1.50		
	TAX		.84	31.78	31.78
3/13/2019	PAYMENT			31.78-	0.00
3/01/2019	Water O&M		14.06		
3/01/2019	Sewer O&M		8.44		
3/01/2019	Strm Sewer		5.25		
3/01/2019	Sewer Cons		1.69		
3/01/2019	Rsrc Rcvry		1.50		
	TAX		.84	31.78	31.78
2/13/2019	PAYMENT			31.78-	0.00
2/01/2019	Water O&M		14.06		
2/01/2019	Sewer O&M		8.44		
2/01/2019	Strm Sewer		5.25		
2/01/2019	Sewer Cons		1.69		
2/01/2019	Rsrc Rcvry		1.50		
	TAX		.84	31.78	31.78
1/28/2019	NOTES MAILING ADDRESS CHANGE		1/28/19 Jayne called and requested t		
1/14/2019	PAYMENT			31.78-	0.00
1/01/2019	Water O&M		14.06		
1/01/2019	Sewer O&M		8.44		

Service



X

Account # 37348002 Service WA

Meter # JAYNE K HEINTZ

Meter Type 1

Rate Table WATR

Prev Reading 376

Pres Reading 638

Consumption 262

Est Cons 1

Estimate CD N

Total Cons 593

Prev Read Date 5-02-2019

Pres Read Date 6-03-2019

Last Bill Date 6-01-2019

Last Bill No

Comment

Non Meter Charge

Serial# 1540417232

Install Date

Service Date 2-03-2006

Multiplier

Meter Digits 5 Size .75

Related Service

Number Units

DEPOSIT

Date

Amount

Dep No

Pen No

BUDGET

Billed YTD

Bgt Pd YTD

Budget Amt

Budget Due

INSTALLMENT

Total

Payment

Balance

MESSAGE 1 NEPTUNE

MESSAGE 2

METER # M68687100

NEP

METER TYPE

2

MXU TYPE

B

RESOLUTION NO. 072 (2018/2019)

**A RESOLUTION AWARDING CONTRACT FOR THE 2019 SIDEWALK REPAIR PROGRAM
INSTALLATION TO MILAM CONCRETE IN THE AMOUNT OF \$27,640**

WHEREAS, pursuant to notice duly distributed in the manner and form as required by law, requests for COMPETITIVE QUOTATIONS were received by the City Clerk and reported to this Council for the 2019 Sidewalk Repair Program; and

WHEREAS, all of the said proposals have been carefully considered, and it is necessary and advisable that provision be made for the award of the contract for the Project;

NOW, THEREFORE, IT IS RESOLVED by the City Council of the City of Nevada, Iowa, as follows:

Section 1. The Proposal for the Project submitted by the following contractor is fully responsive to the plans and specifications for the Project and is the lowest responsible bid received, such bid being as follows:

<u>Name and Address of Contractor</u>	<u>Amount of Bid</u>
<u>Milam Concrete</u> <u>1531 W Lincoln Highway</u> <u>Nevada IA 50201</u>	<u>\$27,640.00</u>

Section 2. The contract for the Project is hereby awarded to such contractor at the total estimated cost set out above, the final settlement to be made on the basis of the unit prices therein set out and the actual final quantities of each class of materials furnished, the said contract to be subject to the terms of the aforementioned resolution, the plans and specifications and the terms of the bidder's written proposal.

Section 3. The Mayor and City Clerk are hereby authorized and directed to enter into a written contract with said contractor for the Project, but only after the contractor. No additional Council action shall be required to approve the executed contract or surety bonds.

Section 4. All resolutions or parts of resolutions in conflict herewith are hereby repealed to the extent of such conflict.

Passed and approved this 24th day of June, 2019.

Brett Barker, Mayor

Attest:

Kerin Wright, City Clerk

The Mayor announced that the competitive quotes for the installation of the 2019 Sidewalk Repair Program had been received on June 19, 2019, and that this was the time and place set for the consideration of such proposals.

Thereupon, staff reported the results of the opening, and made their recommendations thereon to the Council. The quotes received for the **2019 Sidewalk Repair Program** are as follows:

<u>Name of Contactor</u>	<u>Amount of Proposal</u>
Milam Concrete & Construction 1531 West Lincoln Highway Nevada IA 50201	\$27,640

Council Member Brian Hanson, introduced the resolution next hereinafter set out, and moved that the said resolution be adopted; seconded by Council Member Jim Walker, and after due consideration thereof by the Council, the Mayor put the question upon the motion and the roll being called, the following named Council Members voted:

Ayes: —

Nays: —

Absent: —

Whereupon, the Mayor declared the said motion duly carried and the said resolution duly adopted.

**COMPETITIVE QUOTATION
FOR CONSTRUCTION OF A PUBLIC IMPROVEMENT**

City of Nevada, Iowa

2019 SIDEWALK REPAIR PROGRAM

I. Description of Public Improvement Work to be Performed:

The undersigned Quoting Contractor hereby proposes to perform all work necessary to complete the following described public improvement:

Remove and Replace 184 4"-thick Sidewalk Panels (4'X4') and 32 6"-thick Sidewalk Panels (4'X4') and associated work at various locations in the City of Nevada, Iowa.

II. Quoting Contractor's Price for Construction of the Public Improvement:

The Quoting Contractor agrees to perform all work necessary to complete the public improvement project, as described above and as further described in the attached plans and City specifications (2019 SUDAS) for and in consideration of the City's payment of the following prices which include all labor, equipment, materials, and supplies required to perform the work and complete the improvement:

ITEM NO.		UNIT	QUANTITY	UNIT PRICE	TOTAL
1	PCC Sidewalk, Class C, 4" Thickness	Panel	184	\$ 125. ⁰⁰	\$ 23,000. ⁰⁰
2	PCC Sidewalk, Class C, 6" Thickness	Panel	32	\$ 145. ⁰⁰	\$ 4,640. ⁰⁰
Total Cost to Perform the Work					\$ 27,640. ⁰⁰

III. Quoting Contractor's Acknowledgments:

The Quoting Contractor hereby acknowledges that the City of Nevada (hereinafter City) reserves the right to:

1. Reject any, or all, competitive quotations. Award of the contract, if any, shall be made to be to the lowest responsive, responsible bidder;
2. Make such alterations in the contract documents or in the proposal quantities as it determines necessary in accordance with the contract documents after execution of the contract. Such alterations shall not be considered a waiver of any conditions of the contract documents, and shall not invalidate any of the provisions thereof.

IV. Quoting Contractor's Agreements:

The Quoting Contractor hereby agrees:

1. To enter into a Contract to Construct a Public Improvement with the City, if this Competitive Quotation is selected, in the City-approved form included in the RFQ.
2. To provide insurance in the form and limits required by the City, as provided in the Insurance Requirements included in the RFQ.
3. To commence the work comprising the above described public improvement after Notice to Proceed, and to complete the work on or before October 1, 2019.
4. To construct the work in accordance with the SUDAS Standard Specifications, 2019 Edition, and as further modified by the supplemental specifications and special provisions included in the contract documents.
5. To comply with the following requirements with respect to sales tax:
To not include sales tax in this Competitive Quotation, with the understanding that the City will issue a sales tax exemption certificate for purchase of materials to be incorporated into the project.

V. Identity of the Quoting Contractor:

Milam Concrete 1531 West Lincoln Hwy
Quoting Contractor's Name Street Address
Nevada 515 460 4305
City, State - Zip Code Telephone Number
Terry Milam owner
Name and Title of Quoting Contractor's Representative Authorized to Execute Quotation

Contractor's Public Registration Number, issued by the Iowa Commissioner of Labor as required by Section 91C.5 of the Iowa Code: 85026-03

VI. Quoting Contractor's Authorized Signature:

This Competitive Quotation executed this 17 day of June, 2014, by Terry Milam, the duly authorized representative of the Quoting Contractor.

Terry Milam
Signature of Quoting Contractor's Authorized Representative

VII. Approval and Acceptance of Competitive Quote:

This Competitive Quotation executed this ____ day of _____, 20__,

By _____
Name, Title

Attest _____
Name, Title

COUNCIL ACTION FORM

AGENDA ITEM: Approve Recodification Services for the 2006 Nevada City Code

HISTORY:

The last update to the City of Nevada Code of Ordinances was adopted on October 23, 2006 by Ordinance No. 904.

Per chapter 380.8 of the State of Iowa Code, a city shall compile a code of ordinances containing all the city ordinances in effect, except grade ordinances, bond ordinances, zoning map ordinances, ordinances vacating streets and alleys, and ordinances containing legal descriptions of urban revitalization areas and urban renewal areas.

A city may maintain a code of ordinances by adding at least annually new ordinances and amendments to ordinances to the code of ordinances itself or compile a code of ordinances at least once every five years. Nevada has been updating the code with new ordinances itself and updating the supplement at least annually.

However, with the changes in the legislation to the Iowa Code over the years it is necessary for the City to recodify the entire Nevada Code of Ordinances to ensure our code is up to date with the current legislation.

The Request for proposal was submitted to two vendors that are available for these services. Both companies submitted the attached proposals. The City currently uses Simmering Cory/Iowa Codification to host our Code of Ordinances on the website and our Code of Ordinances is currently at 638 pages.

Simmering Cory/Iowa Codification Proposal:

Update Code: \$7,500; Webhosting: \$450; Future Page Revisions: \$43/pp *FOLIO Copies included
Municode

Update Code: \$10,450 + \$22/pp over 594 pages (add'l \$1,232); Webhosting: \$395; Future Page Revisions: \$18/pp; FOLIO \$295/then \$100/update

OPTIONS:

1. Approve Resolution approving the Agreement with Simmering-Cory/Iowa Codification for a cost of \$7,500 for recodification services
2. Approve Resolution approving the Agreement with Municode for Recodification services at \$10,450 + \$22/pp over 594 pages
3. Reject the proposals and do nothing at this time.

STAFF RECOMMENDATION:

It is the recommendation of the City Administrator that Council approves Option #1, approving the Agreement with Simmering-Cory/Iowa Codification to provide Recodification Services at a cost of \$7,500.00.

April 30, 2019

City of Nevada
c/o Kerin Wright, City Clerk
P.O. Box 530
Nevada, IA 50201

Dear Kerin:

Thank you for the opportunity to submit a proposal for assisting the City of Nevada with an update to their 2006 Code of Ordinances. As you know we have been working with the City for a number of years as your codifier of choice and we would be very honored to continue that relationship. Should we be selected you can expect a continuation of our high level of service and dedication to our clients that you have experienced in the past. We are the only private codification service in Iowa, employing Iowans, with a sole focus on clients within the state.

Our full range of services includes codifying city ordinances (supplementing services), providing annual summaries of State of Iowa legislative changes that impact city codes, online services, and assisting clients with ordinance development whether through supplying sample ordinances, information, and technical assistance relating to codification or writing ordinances.

We are familiar with the City of Nevada's code and believe that as your current codifier we are uniquely qualified to help the City achieve their goals. We will begin with your existing code that we have in a digital format and identify the needed legislative changes, incorporate ordinances adopted by the City, but not yet supplemented into the code, and work with the City to review the entire code to identify areas where current practice may not match the current code language and any areas where the language is in conflict. The Code Editor assigned to your project will raise questions after their review of the current code and these questions along with the City staff's review of individual sections will help ensure that we capture as many of the needed changes prior to development of the draft as possible.

While we will review the City's current Code of Ordinances and identify needed changes based on legislation passed by the State of Iowa we do want to be clear that we are not attorney's and as such we would recommend that the City Attorney be involved in the review process of the code and development of any major new language to ensure that they are comfortable and agreeable to the proposed language.

Before we begin the process of developing the draft, we will discuss with the City the format of the current code, including the organization of chapters and layout. We assume that we will keep the general format of the code with chapters and sections and the basic 15 main tabbed sections.

Iowa Codification will then develop a new draft code for the City. The draft process will incorporate the changes identified through this point in the process; as well as, updates for grammatical and formatting issues within the code. During this process we will also reorganize page and chapter numbers so that there

is room within the code for future additions of pages and chapters as needed. Once the draft is developed, we will provide the City with one paper copy and a digital PDF copy of the marked-up draft for your review. While the City is reviewing the draft, our proofer will be reviewing the draft for additional grammatical, formatting, and unintended content errors. We parallel these processes to save time within the overall process.

Once we have the proofer and City comments back, we will make the required edits, follow up on any questions or issues identified, and add in any other adopted ordinances before producing the final books and preparing the proceedings for adoption.

Once we have a final code, we will proceed with updating the City's online code.

We propose to provide the above identified services for the City of Nevada's code update project at a cost of \$7,500. This includes the cost of Iowa Codification's services related to the development of a new code for the City and the inclusion of legislative changes, ordinances, and City directed changes. It also includes the cost of updating the online code for the City at the end of the project. The online code will function as it does today. The City is already paying an annual hosting fee, depending on the number of pages of the final code that rate may change.

As you have now, we will produce for you a CD containing the new MS Word version of your code as well as the new FOLIO (online) version of your code so that you can retain a local copy of the code in digital format. We will also print for the City 12 new copies of the Code book for placement in your existing binders. If the City would like to purchase replacement binders or tabs you may do so for \$38.00 per set.

We would propose to bill the City as follows:

- Down payment of \$2,000.00 at the time of contract signing.
- Second installment payment of \$3,500 at the delivery of the draft code.
- Final installment payment of \$2,000 at the delivery of the hard copy books.

This proposal is valid for 90 days.

As the City is aware the preparation of an updated code is just the first step, we pride ourselves in being able to provide the City with on-going codification services, as the City has utilized in the past. Those services include the following:

SUPPLEMENTS – Based on a schedule determined by the City (either monthly, quarterly, bi-annually, or annually) we will update your code book with any adopted ordinances utilizing supplement notes to help the reader identify when an amendment was made, and which ordinance made the change. Each supplement process will include updates to the original code files and the online files and printing of 12 replacement sets of pages for your physical books. Pricing for supplementing pages are currently the following rates (please note that these are subject to regular adjustments):

Changed Pages - \$37.00 per page

Second Pages - \$4.00 per page

LEGISLATIVE CHANGES – Annually we review the action taken by the Iowa Legislature and produce a legislative update letter to our active clients. In that letter we outline any changes that have occurred that impact a large majority of our clients, as well as some other changes that may impact a small set of our clients. For the changes that impact a number of our clients we offer the opportunity to purchase the

legislative change for a flat fee plus shipping. If the City elects to purchase the update, we will write the ordinance for the City and provide it to you in electronic format. Once the City has adopted the ordinance, they email it back to us and the supplementing of that ordinance is included in the purchase price for the legislative change.

We believe the cost of this service is very economical, but its price varies each year depending on the amount of legislative action that has occurred. Here is the cost of legislative changes for the past several years, assuming a City purchased all the changes we offered:

2012	\$ 650
2013	\$ 400
2014	\$ 1,000
2015	\$ 450
2016	\$ 600
2017	\$ 1,450
2018	\$ 850

SAMPLES AND ORDINANCE WRITING – As an active client you are welcome to call or email us when you are researching new legislation to see if we have samples from other clients that may help you formulate your own ordinance. We will search our various codes and provide samples for our active clients at no cost.

We also provide ordinance writing services to clients. These services are billable at \$50.00 per hour.

Preparing new code books is only the first step in our partnership. Once the new code is adopted it can be kept current through the ongoing services listed above.

As you may know, we have provided codification services to cities in Iowa for over 30 years. We hope to be able to continue our partnership with the City of Nevada. Please do not hesitate to call me if you have any questions.

Sincerely,



Justin Yarosevich
Iowa Codification
641-355-4072 Direct Line
justin@sc-ic.com

ACCEPTANCE OF PROPOSAL

Should the City of Nevada desire to accept this proposal they may designate such through their signature below and returning a digital copy to Iowa Codification.

Signature

Date

Printed Name

CITY OF NEVADA, IOWA
RECODIFICATION OF THE CITY OF NEVADA
2006 CODE OF ORDINANCES
PROPOSAL

The undersigned contractor hereby submits the following proposal for the service to recodify the City of Nevada's 2006 Code of Ordinances.

The Contractor acknowledges that he/she has read the terms and conditions, understands them and agrees to be bound by their contents.

THE FOLLOWING PROPOSAL IS SUBMITTED BY:

Bidding Firm: Iowa Codification

Address P.O. Box 244
Storm Lake IA 50588

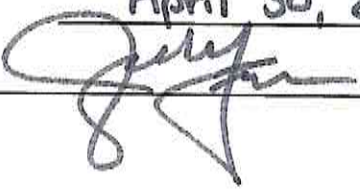
Phone: 641-355-4072

Fax 515-724-7868

Authorized Official: Justin Yarosevich

Title: President

Date: April 30, 2019

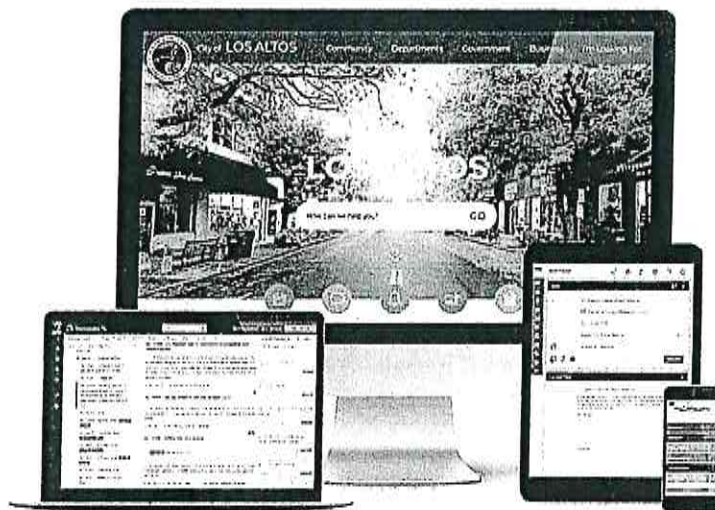
Signature: 



REQUEST FOR PROPOSAL FOR RECODIFICATION OF THE City of Nevada, Iowa CODE OF ORDINANCES

May 14, 2019

Quote valid for 90 days



James Bonneville

Midwest Senior Regional Executive

Phone 651-262-6262 Fax 850-564-7492

Email JBonneville@municode.com

PO Box 2235 Tallahassee, FL 32316

info@municode.com / 800.262.2633

LETTER OF INTEREST



May 13, 2019

Ms. Kerin Wright
City Clerk
City of Nevada
1209 6th St.
Nevada, IA

via email: KWright@cityofnevadaiaowa.org

Ms. Wright:

Thank you for the opportunity to respond to the City's Request for Proposal (RFP) for recodification of the 2006 Code of Ordinances. With over 68 years of experience, Municode is the oldest and most trusted codifier in the nation. We currently provide codification services to over 4,500 municipalities throughout the United States and host over 3,500 municipal Codes online via our Code hosting platform, MunicodeNEXT.

We understand that the City is seeking the services of a professional codifier to recodify the 2006 Code of Ordinances in order to create a current, accurate, well organized, legally sound and professionally edited Code of Ordinances that allows for growth and expansion, is free of internal conflicts and inconsistencies and conforms to the laws of the State of Iowa. We also understand that the City is seeking information regarding the future updating of the new Code via the supplementation process, and its publication online on a website that is user-friendly, feature rich, searchable, browsable and fully accessible to both staff and citizens alike.

We are confident that we can meet and exceed the City's expectations for recodification, supplementation and website hosting services for the City's Code. Our staff includes 12 in-house professional codification attorneys who have completed thousands of codification and recodification projects nationwide. We are nearing the completion of the recodification of the City of Detroit, Michigan's Code, and are fortunate to have been awarded codification/recodification or Legal Review RFP's in the last two years from clients including Madison County, VA; Trenton, IL; Bowling Green, VA; Scio, OR; Pekin IL; Pinal County, AZ; Webster City, IA; Bamberg County, SC; Algoma, WI; Hawaiian Gardens, CA and Bland and Odessa, MO.

At Municode, we earn our reputation by offering superior technology and a dedication to excellent customer service. If you have a question, our response time is normally less than a few minutes via e-mail or within the half-hour for phone correspondence. When you call us, you will find that our phones are answered by our team members...not an automated answering service. We are a family-owned medium sized business which means you will always receive a level of personal service that is unparalleled in the industry.

Whether it's through the legal codification or recodification process; our supplementation and website hosting services; our robust suite of online legislative search tools; meeting management and agenda software or custom government website design, we have the experience, resources and expertise to provide our clients with innovative products, superior technology and excellent customer service. If you have any questions on this proposal, please let us know. We are excited about the possibility of working with the City of Nevada on this important project!

Sincerely,

A handwritten signature in black ink, appearing to read "SW", is written over a light blue horizontal line.

Steffanie W. Rasmussen
Vice President of Client Services
800-262-2633 ext. 1148
steff@municode.com



PROPOSAL COVER PAGE

CITY OF NEVADA, IOWA
RECODIFICATION OF THE CITY OF NEVADA
2006 CODE OF ORDINANCES
PROPOSAL

The undersigned contractor hereby submits the following proposal for the service to recodify the City of Nevada's 2006 Code of Ordinances.

The Contractor acknowledges that he/she has read the terms and conditions, understands them and agrees to be bound by their contents.

THE FOLLOWING PROPOSAL IS SUBMITTED BY:

Bidding Firm: Municipal Code Corporation DBA Municode

Address Mailing: P.O. Box 2235, Tallahassee, FL 32316
Physical: 1700 Capital Circle SW, Tallahassee, FL 32310

Phone: 800-262-2633 ext. 1148

Fax 850-564-7492

Authorized Official: Steffanie W. Rasmussen

Title: Vice President of Client Services

Date: May 13, 2019

Signature: SW

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Tallahassee, FL 32316
800.262.2633 info@municode.com

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ATTACHMENTS

- Attachment A: MunicodeNEXT Standard and Premium Features
- Attachment B: Client Satisfaction Surveys

QUALIFICATIONS OF CODIFIER – COMPANY PROFILE

History, Mission, and Team

With over 68 years of experience, Municode's mission is to connect public sector organizations with their communities. Our solutions promote transparency and efficiency - such as custom website design, meeting and agenda management, the legal codification process, and our robust suite of online legislative search tools.

Municode partners with more than 4,500 government agencies across all fifty states. Municode is a privately-owned corporation and is financially sound with no debt. Our leadership focuses on improving Municode through investments in its people and its technology. Our culture is conducive to the longevity of our employees; Our clients can establish a long-term partnership with our experienced and stable workforce.

Municode is home to over 160 employees (most of whom enjoy a 10+ year tenure). Our headquarters in Tallahassee, Florida includes four buildings totaling 56,000 square feet. We have regional offices located in Rancho Mirage, California; Loveland, Colorado; Sarasota, Florida; Boise and Rexburg, Idaho; Carmel and Kewanna, Indiana; Stillwater, Minnesota; Charlottesville, Virginia; Hudson, New Hampshire; Asheville and Raleigh, North Carolina; Kaysville and Providence, Utah; Lake Oswego, Oregon; Fort Worth, Dallas and Edinburg, Texas.



Our Vision: Simple, Seamless Integration

Our vision is to create seamless integration between our service offerings. The goal is to reduce staff workload, while at the same time, increasing the ability for municipalities to connect with their communities.

The following example integration points are either in place today or envisioned in our future strategic roadmap.

- Unified search across all platforms (website, meetings, online codes)
- Auto-publish agendas and minutes from the Meetings platform to the Website
- Ordinance auto-publishing from the Meetings platform to your online code, queued for supplementation, Code of ordinance cross-references to legislative voting history, minutes, and video/audio



QUALIFICATIONS OF CODIFIER - OUR TEAM



Eric Grant, President

Eric Grant is President of Municipal Code Corporation (Municode). Eric joined the Municode team in 2007 after receiving his Juris Doctorate from the University of Virginia School of Law, and becoming a member of the Florida Bar, Eric served as a Tank Platoon Commander in the United States Marine Corps. As President of Municode, Eric has helped the company achieve increased levels of growth both in Municode's traditional line of business and into new verticals.



Phillip Claiborne, Chief Information Officer/Chief Operating Officer

Our IT team is led by our Chief Information Officer/Chief Operating Officer, Phillip Claiborne, whose staff of 17 web application developers and system administrators is dedicated to remaining the industry's leader for technological advances in our field. They maintain and routinely enhance our website, MunicodeNEXT to create new ways to make your Code transparent and informative.



Julie Lovelace, Vice President of Code Department

Our Code Department is led by Julie Lovelace, Vice President of Codes. Julie has over 27 years of experience in local government law and ensures that our final legal products meet Municode's demanding standards. With the combined expertise of Julie and her team of seasoned codification attorneys, our Code Department has successfully completed well over 4,300 intricate codification, recodification and Legal Review projects.



Tassy Spinks, Vice President of Supplement Department

Our full-service Supplement team is led by Vice President of Supplements, Tassy Spinks, whose 14 professional legal editorial teams work diligently to ensure that our clients receive the timeliest and most accurate supplements possible, with the highest quality of printed publications originating directly from the printing facility located in our Tallahassee headquarters.



Dale Barstow, Vice President of Sales

Dale Barstow is the Vice President of the Municode Sales department. Dale started working at Municode in 1971 and has extensive experience working with Municipal and County Government. He is a graduate of Embry-Riddle Aeronautical University. He serves as President of the Municipal Clerks Education Foundation of the International Institute of Municipal Clerks. Mr. Barstow is an Honorary Municipal Clerk in the States of Florida, Texas, North Carolina, and Missouri.



Steffanie Rasmussen, Vice President of Client Services

Steffanie Rasmussen, Municode's Vice President of Client Services, directly oversees our customer service staff. Steffanie earned her M.S. in Industrial & Organizational Psychology from Kansas State University and a B.S. in Business Psychology and a certificate in Performance Management from Florida State University. Steffanie joined the Municode team in 2010 and specializes in nurturing new contracts from pre-contract negotiations to web ongoing support.



James Bonneville, Midwest Senior Regional Executive

Midwest Senior Regional Executive James Bonneville earned his B.A. in Political Science from the University of Minnesota. James resides in Stillwater, Minnesota and has over 25 years of experience working in governmental sales. James travels throughout his region often, ensuring that his clients receive excellent customer service. He is supported by Midwest Territory Account Manager Tracy Stevanov and our entire team in Tallahassee.



Kimball Clark, Regional Sales Executive

A graduate of Weber State University, Kimball has over 20 years of experience in graphic design and has played a major role in the creation of SaaS (Software as a Service) cloud-based management tools for various industries. Kimball focuses his technical skills primarily on self-publishing services for local government clients, with an emphasis on the publication and in-house maintenance of Codes of Ordinances.

QUALIFICATIONS OF CODIFIER – RESUMES OF COUNSEL

Our Code Department is led by Vice President of Codes Julie Lovelace. The majority of our full-time codification attorneys have an average of over 20 years of professional codification experience with Municode. We've included biographies of some of our most experienced codification attorneys below. In addition to these staff attorneys, our Chairman of the Board and C.E.O. Lawton Langford, Company President W. Eric Grant and recently retired Chief Operating Officer Rick Grant (now a Board member) are also attorneys with many years of professional codification experience.

Julie E. Lovelace, Esq., Vice President of Codes, B.A., University of North Carolina - Chapel Hill; J.D., Samford University Cumberland School of Law; 27 years of experience in local government law (11 years as Senior Assistant County Attorney for Leon County, Florida, 14 years in private practice); member of the Florida Bar. Also admitted to practice before the U.S. Court of Appeals for the Eleventh Circuit, U.S. District Court for the Middle District of Florida and U.S. District Court for the Northern District of Florida. She has overall supervision of the legal work of all Code projects and ensures that the final product is up to Municode's demanding standards.

Alyce A. Whitson, Esq., B.A., University of South Florida; J.D., University of Florida; more than 44 years of experience in local government law; Member of Florida Bar. Alyce has completed Codes and various other legal projects throughout the United States.

Roger D. Merriam, Esq., B.A., Mercer University; J.D., Emory University; more than 43 years of experience in local government law; Member of Florida Bar. Roger has reviewed Codes in all 50 states and completed Codes in multiple states.

Daniel F. Walker, Esq., B.S., Florida Southern College; J.D., Georgia State University College of Law. 8 years of private practice; 17 years of experience in local government law. Active member of Florida and South Carolina Bars, also admitted to practice before the Supreme Court of the United States and the U.S. Court of Appeals for the Armed Forces. Dan has completed over 250 Code projects throughout the United States.

Jim Jenkins, Esq., B.A., Eckerd College; J.D., University of Maryland School of Law; Former Appellate Attorney and Trial Prosecutor for the Kings County District Attorney's Office, Brooklyn, New York; 20 years of experience in complex legal research and litigation; 12 years of experience in local government law. Jim has completed Codes in multiple states across the nation.

Sandra S. Fox, Esq., B.A. (Summa Cum Laude) Florida State University; J.D. (Magna Cum Laude), Florida State University; 13 years of experience in legal research and writing; 12 years of experience in local government law. Sandra has completed over 200 Codes and various other legal projects throughout the United States.

Mary Margaret Bielby, Esq., B.A. (cum laude), Florida State University; Masters Certificate in Project Management, Florida State University; J.D., Samford University Cumberland School of Law. Experience in local government law and civil and criminal law at the federal level. Member of the Florida Bar. Mary Margaret joined Municode in 2015 and has completed Codes in Georgia, Florida, Louisiana, Michigan, Oklahoma and Ohio.

William "Bill" Sweeney, Esq., B.S., University of Montana; J.D., University of Montana; LLM (Criminal Law), The Army Judge Advocate General School; M.A. (National Security and Strategic Studies), Naval War College. Former Navy Attorney for 21 years, retiring as Captain. Bill also has 10 years of experience in local government law, 3 as Assistant County Attorney. Member of Montana Bar. Also admitted to practice before U.S. District Court of Montana and U.S. Court of Appeals of Armed Forces.

Mollie M. Garrett, Esq., B.A., Valdosta State University; J.D., Florida Coastal Law School; Ten years of local government experience in private practice and serving constitutional officers, including three years with the Nassau County (Florida) Attorney's Office; member of the Florida Bar.

QUALIFICATIONS OF CODIFIER – PRIMARY CONTACT INFORMATION

Steffanie Rasmussen, Municode's Vice President of Client Services, will be the City's primary contact throughout the evaluation stage of this proposal, and throughout the term of any resulting contract. Operating out of our Tallahassee headquarters since 2010 and directly overseeing our customer service staff of 17, Steffanie specializes in nurturing new contracts to fruition, from pre-contract negotiations to web publication and ongoing supplementation customer service support. She has managed codification contracts for over 900 very satisfied Municode customers.

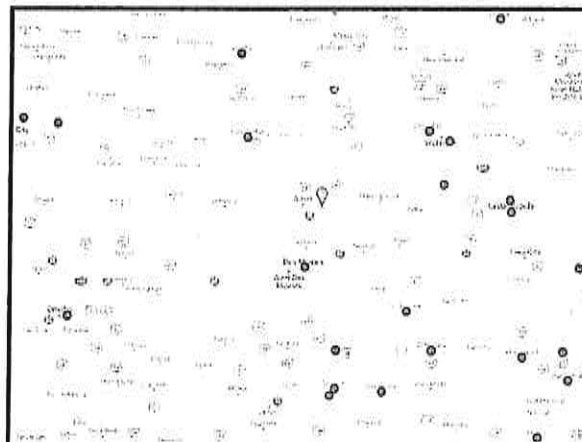
Vice President of Codes, **Julie Lovelace**, will be the City's main point of contact during the recodification of the Code. Julie has over 27 years of experience in local government law and overall supervision of all codification and recodification projects. Your project will be assigned to a Municode attorney who is intricately familiar with the laws of the State of Iowa and who will remain a valuable member of your ongoing Supplement team, available to assist with any questions the editorial team may have in the future updating of your Code.

Municode's Midwest Senior Regional Executive **James Bonneville** earned his B.A. in Political Science at the University of Minnesota. With over 20 years of experience working with local government clients, James ensures our Iowa clients receive the best customer service experience possible. James and his clients are supported by our Midwest Territory Account Manager **Tracy Stevanov** and our entire team in Tallahassee.

Steffanie Rasmussen
Vice President of Client Services
Phone: (800) 262-2633 ext. 1148
Fax: (850) 564-7492
Email: steff@municode.com

James Bonneville
Midwest Senior Regional Executive
Phone: (651) 262-6262
Fax: (850) 564-7492
Email: JBonneville@municode.com

Julie Lovelace
Vice President of Codes
Phone: (800) 262-2633 ext. 1148
Fax: (850) 564-7492
Email: steff@municode.com



**Municode has 147 clients in Iowa,
including many near the City of Nevada.**

4,500

Municipal Clients

68 Years

Serving Municipalities

200 Million

Citizens using our solutions

QUALIFICATIONS OF CODIFIER - REFERENCES

References & Surveys

We are pleased to provide the following five Iowa client references and encourage you to contact these municipalities for their assessment of our services. Please see the following page for a complete list of our Iowa clients. Empirical data from recent customer satisfaction surveys is provided in **Attachment B**.

Dysart, Iowa (see survey, **Attachment B**)

Project Type: *Recodification, Republication Supplementation and Website Hosting*

Years of Service: 2016 to present

Ms. Roxanne Schneider, City Clerk dysart@fctc.coop (319) 476-5690

P.O. Box 686, Dysart, IA 52224

Services provided: We completed a recodification of the City's code in 2017. The City received printed supplements annually. We publish the Code on paper, in electronic form and on the Internet.

Online Code: https://library.municode.com/ia/dysart/codes/code_of_ordinances

Council Bluffs, Iowa (see survey, **Attachment B**)

Project Type: *Supplementation and Website Hosting*

209 Pearl Street, Suite 102 Council Bluffs, IA 51503

Years of Service: 2008 to present

Ms. Jodi Quackenbush, City Clerk jquackenbush@councilbluffs-ia.gov (712) 328-4616

Services provided: We have been maintaining the City's code in print and online since 2008. We supplement the code in print on a quarterly basis. The City utilizes our CodeBank and CodeBank Compare + eNotify online features.

Online Code: https://library.municode.com/ia/council_bluffs/codes/code_of_ordinances

Cedar Falls, Iowa (see survey, **Attachment B**)

Project Type: *Recodification, Republication Supplementation and Website Hosting*

Years of Service: 1992 to present

Ms. Jacque Danielson, City Clerk Jacque.Danielsen@cedarfalls.com (319) 268-5152

220 Clay Street, Cedar Falls, IA 50613

Services provided: We recodified the City's code in 1992 and have been maintaining the code since that time. We supplement the code in print on a quarterly basis and the City uses our CodeBank feature to store past versions of the code online following each supplement.

Online Code: https://library.municode.com/ia/cedar_falls/codes/code_of_ordinances

Ottumwa, Iowa

Project Type: *Recodification, Republication Supplementation and Website Hosting*

Years of Service: 1968 to present

Ms. Chris Reinhard, City Clerk reinhard@ci.ottumwa.ia.us (641) 683-0620

105 E. Third Street, Ottumwa, IA 52501

Services provided: We originally codified the City's ordinances in 1968, reformatted the code in 1996, and completed a recodification of the City's code in 2017. The Code is supplemented in print on a semiannual basis. The City utilizes our CodeBank and CodeBank Compare + eNotify online features.

Online Code: https://library.municode.com/ia/ottumwa/codes/code_of_ordinances

Oskaloosa, Iowa

Project Type: *Supplementation, and Website Hosting*

Years of Service: 2009 to present

Ms. Amy Miller, City Clerk / Finance Director amy.miller@oskaloosaiowa.org (641) 673-9431 Ext. 15

220 South Market Street, Oskaloosa, IA 52577

Services provided: We have been maintaining the City's code online and in print since 2009. We currently supplement the code in print on a tri-annual basis.

Online Code: https://library.municode.com/ia/oskaloosa/codes/code_of_ordinances

Iowa Client List



Algona
Allerton
Burlington
Cedar Falls
Cedar Rapids
Chariton
Corydon
Council Bluffs
Decorah
Des Moines
Dysart
Elk Run Heights
Fort Dodge
Hinton
Keokuk
Kingsley
Linn County
Mediapolis
Mount Pleasant
Oskaloosa
Ottumwa
Wilton

RECODIFICATION SERVICES SUMMARY

Scope of Services Summary

We understand that the City is seeking the services of a professional codifier to legally review, classify, organize and recodify the City's 2006 Code of Ordinances in order to create a well-organized, legally sound and professionally edited Code of Ordinances that is free of internal conflicts and inconsistencies; free of errors in spelling and grammar; is formatted in a manner that allows for continued growth and expansion of the Code; conforms to the laws of the State of Iowa and is readily accessible to staff and citizens alike, both in print and online.

Following the recodification, we will deliver 12 volumes of the new Code, housed in attractive 3-post leatherette binders stamped with the City's name and seal on the front and spine (if desired). Supplementation will then begin anew with Supplement No. 1 on the schedule of your choice. The Code will be posted online via our Code hosting website, MunicodeNEXT, and linked from the City's website. The City will enjoy a multitude of online features and tools to assist in the navigation and researching of the Code, as well as preserving its history. We have provided the scope of services for recodification, supplementation and website hosting on the following pages. Please see *page 14* to review the City's anticipated level of participation in the Recodification project, as well as in supplementation and website hosting services.

Recodification & Republication Summary

During the recodification process, the Code can be posted online in a fully searchable PDF format. Via our OrdBank service, uncodified ordinances can be posted alongside the Code in PDF format as shown on the Price Quotation Sheet. The attorney assigned to your project will organize and examine every Chapter, Title and Section of your Code in order to ensure that it is free from internal conflicts and inconsistencies and conforms to the laws of the State of Iowa. Your Municode attorney will be available to consult with you and your staff at any time during the recodification process. This personal dialogue ensures that your code will accurately reflect the intent of your ordinances and the unique needs of your community. The complete process is outlined below.

Ordinances. All legislation of a general and permanent nature, passed in final form by you as of the cutoff date established by you and your Municode attorney, will be included in the code. All material that we receive will be acknowledged via e-mail, in order to establish a record of included ordinances. Legislation not of a general and permanent nature will be omitted from the code unless otherwise instructed by you. Notations can be added in the code to reference legislation adopted by reference, if elected.

Attorney Analysis and Review of Material. Your Municode attorney, along with his/her team of legal editors, proofreaders and indexers will be assigned to this project. Our legal team will research the Code and all legislation submitted by you to ensure conformity with state statutes. The ordinances will also be compared to other ordinances in order to determine if there are any inconsistencies or conflicts within the legislation itself. Ordinances enacted, or added, subsequent to the date of this agreement, or items not contemplated within the scope of service, may be included later at an agreed upon page rate. We will suggest a structure and organization for the code and provide a Table of Contents indicating the recommended structure.

Page Format Options. We will work with you to determine the desired formatting and style of the new code, and will review page composition format options, such as font type, font size, page layout, and graphics appearance and placement with you. We will help you choose a format that produces a professional document that is easily researched.

References. We will provide State Law References within the code. Editorial notes will be provided as appropriate. Internal references within the code will be hyperlinked in the online version.

Legal Memorandum. We will provide you with a user-friendly Legal Memorandum containing all of our analyses and recommendations. This memorandum will reflect our attorney's Legal Review and will provide you with recommended options intended to remove conflicts and inconsistencies; conform to State Law, when appropriate; and ensure compliance with your charter. This approach facilitates collaboration and dissemination among departments, thus making the process as easy for you as possible. Our goal is to make the recodification process simple and smooth for you.

Conference. Within 30 days of your receipt of the Legal Memorandum, we will conduct a conference, either in person or via telephone or webinar, to review the Legal Memorandum and our recommendations. All interested personnel may be included, but your attorney and clerk are essential. Issues discovered during the legal

research will be discussed at the conference, with the goal of the conference being to come to agreement on any required changes. Your attorney has the final decision-making authority for resolution of issues brought up at the conference or noted in the Legal Memorandum.

Editing and Proofreading. Our team will edit the text of your code to reflect proper grammar and stylistic consistency. We will not reword any provision that changes the substantive intent of the code, unless you approve the revision. However, non-substantive revisions to improve readability are a part of the process. We will proofread your code. The text will be reviewed for sense and structure and to ensure the implementation of the decisions by your attorney and our attorney.

Index, Graphics and Tables. Our team will create a hierarchical, subject matter Index (if elected) and all tables (contents, State Law Reference, prior code comparison and ordinance disposition) for your code as necessitated by the materials provided. We will insert the graphics you have provided into the printed and electronic versions of the code.

Post Conference Code Draft. After editing and proofreading, a post-conference Code Draft incorporating solutions captured in the Legal Memorandum and agreed upon at the legal conference will be delivered to you for final review prior to printing and shipping. We guarantee typographical correctness. Any errors attributable to our team will be corrected at no charge during the term of this agreement. After the code draft is provided additional material can be added to the project for an additional charge.

Adopting Ordinance. Our attorney will provide an adopting ordinance upon completion of the recodification.

Printing and Binding. We will print your new code on high quality acid-free paper, with an SFI (Sustainable Forest Initiative) certification. These copies will be housed in heavy duty, 3-post leatherette binders (with 4 color choices), name-stamped on the front and spine of each binder. Divider tabs for each major section of the code and index (if elected) will also be provided.

The time frame for completion of the recodification and republication project is within **10 to 12 months**, excepting any delays occasioned by the City. To ensure a successful project completion, it's important that a conference is held to discuss the findings of the Legal Memorandum within 30 days of its receipt, and that the subsequent Code Draft we provide be returned within 45 days with any revisions noted. If the Code draft is not returned within 45 days, additional proof update fees may apply.

 RECODIFICATION TIME CHART		
STEP 1:	IMMEDIATELY	MUNICODE acknowledges contract, provides a Disposition List of all ordinances/material received (CITY sends signed contract and all applicable material)
STEP 2:	WITHIN 3 WEEKS	MUNICODE provides a project introduction letter outlining all phases of the project and all material received to date (CITY confirms Municode has all applicable materials)
STEP 3:	WITHIN 5 MONTHS	MUNICODE submits Legal Memorandum (CITY attorney reviews Legal Memorandum and prepares questions/comments for conference)
STEP 4:	WITHIN 30 DAYS	MUNICODE hosts Legal Memorandum conference (CITY attorney and other interested officials meet virtually with Municode to discuss issues of concern noted in the Legal Memorandum and come to an agreement on the implementation of recommended changes)
STEP 5:	WITHIN 2-3 MONTHS	MUNICODE submits final Code Draft (CITY reviews Code Draft, and returns it to Municode within 45 days, with all corrections noted for final implementation and publication)
STEP 6:	WITHIN 2-3 MONTHS	MUNICODE delivers final Code and model adopting ordinance (CITY adopts Code and provides Municode with a copy of the officially enacted adopting ordinance. Municode ships code and publishes Code online via MunicodeNEXT. Supplementation begins anew with Supplement No. 1)

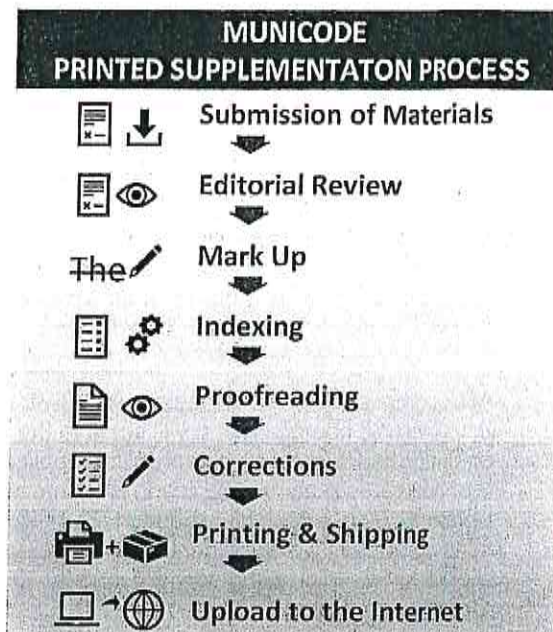
SUPPLEMENT & WEBSITE HOSTING SERVICES

Supplement Services

Municode's full-service supplementation process has been designed for timeliness, efficiency, simplicity and most of all, for our customers' convenience. Supplements can be provided on the schedule of your choice. In addition to printed supplements, we can deliver the updates in Word, PDF and/or Folio formats.

We pride ourselves on a turnaround time of **30 to 35 days for printed supplements** and can provide you with "always up to date" **electronic update services within 15 business days** at the same per page rate quoted for printed supplements. With printed supplementation, the online code is updated within **3 days** after shipping the supplement, and there is no additional fee for this service.

A recent analysis of our 2018 printed supplement Services indicated an editorial error rate of less than .1%, which is made possible by our attention to detail, ongoing communication with our clients, and strict quality control checks to ensure we continue to produce the best printed and electronic supplements available in our industry. Any errors attributable to Municode during the preparation, printing and maintenance of the code will be corrected at no cost. The printed supplement process is outlined below:



1. Receipt of new legislation will be acknowledged within 24 hours. Our production support team will record the adoption date, effective date and ordinance number(s) and ensure that all necessary exhibits, tables and graphics are included. You will be advised promptly if any pertinent information is missing from your submission. Your material will then be immediately forwarded to our Supplement team for codification. If our OrdBank service (advance legislation service) is selected, the legislation will be posted online within 48 hours in PDF format as "Adopted Legislation not yet Codified".
2. Editorial Review – Our editorial team will review all ordinances received to determine whether the ordinance should be included in your code; where the ordinance should be placed; whether the ordinance conflicts with your existing code format; what material should be removed from your existing code; whether history notes will be added; what tables will be updated and whether the Table of Contents in the front of the code and at the Chapter/Title level should be amended. If any significant errors or numbering issues are noted, your editor will contact you for clarification. No substantive changes to your legislation will be made by our editorial team, however minor typographical errors will be corrected as part of the supplement process. Should the editorial, legal and/or proofreading team find discrepancies in your ordinances, we will communicate with you to ensure that the ordinances are correct and consistent with the existing code.
3. Indexing – If an Index is elected, your supplement will now be sent to our indexing team, where all new legislation is indexed and cross-referenced in all appropriate locations.
4. Proofreading – The proofreader assigned to your editorial team will then examine your supplement line by line to ensure editorial accuracy, code hierarchy and layout and to confirm that your supplement is grammatically correct and free of errors in spelling and capitalization. Your supplement is examined again line by line to ensure that the improvements made by the editorial team were thorough and accurate. During this process, the original ordinance is compared again with the newly added text to further ensure editorial accuracy.
5. Posting the supplement online (MunicodeNEXT) – After your supplement has been completed, your online code will be updated within 3 days and any electronic products requested will be provided. You

will receive notification that the website has been updated via email. If our CodeBank Compare + eNotify service is selected, citizens will be notified each time the online code is updated. When your code is updated on MunicodeNEXT, all internal cross-reference links are updated. With our OrdBank feature, each history note will be linked to the ordinance that amended the respective section.

6. **Printing and Shipping** – We will print, cut, 3 hole-punch, insert divider tabs and ship your supplement to you quarterly unless otherwise instructed. You can change your supplement schedule at any time, and there is no additional charge for more frequent supplementation. *Instruction Sheet:* With each printed supplement, we will furnish a page of instructions for removal of the obsolete pages and insertion of the new pages; as well as a *Checklist* of up-to-date pages with each supplement.

Website Hosting Services (MunicodeNEXT)

Our code hosting platform, MunicodeNEXT, includes both Standard and Premium features, designed to provide a wide variety of additional capabilities for the research and navigation of your code, as well as for preserving its history. With our MunicodeNEXT advanced features, your staff and citizens need only click the link provided on your municipality's website to access your full Code of Ordinances. They not only have access to your complete and current Code of Ordinances, but to all archived versions of your code, every official copy of your ordinances, the power to compare versions of your code over time, the ability to be notified every time your code is updated, and the ability to translate your code into over 100 languages via **Google Translate**, which is included at no additional charge. We encourage you to visit our online library of over 3,500 codes hosted on MunicodeNEXT: <https://library.municode.com/>.

ADA compliance is multi-faceted. All HTML content viewed via our MunicodeNEXT web application is WCAG 2.1 Level AA compliant and will scale to the viewport of any modern smartphone or tablet running iOS, Android, or Windows Phone 7 or higher. Web application accessibility techniques continue to involve and improve as technology advances. Municode is committed to making accessibility an import part of ongoing product updates. Our tech stack includes HTML5 & CSS3, Javascript (AngularJS), and a restful API written in C# running on .Net Core. All content is rendered in standard HTML and is viewable in all modern browsers including PC: Microsoft Internet Explorer 10 or later, Firefox 3.6 or later, macOS®: Safari™ 5.0 or later, and Chrome 18 or later.

We house our public facing website in a secure, SAS70, PCI compliant data center owned and operated by Flexential in Atlanta, Georgia). All systems are backed up and synchronized between our Tallahassee, Florida and Atlanta, Georgia locations for

full geographic redundancy. We actively monitor the status of our hosting facility. We utilize Veeam Backup & Recovery to take daily snapshots of all servers in both of our data centers. Snapshots are performed from 8 pm EST to 5 am EST, are replicated between sites and are routinely tested. Biometric authentication is required to enter the data center facility, and anyone entering the premises must be either active customers or authorized vendors with badge and PIN access. Each rack is locked with a combination lock to prevent unauthorized entry or access. The facility is monitored by camera 24/7 to further provide physical security.

We secure our systems using enterprise grade security products. We employ firewalls from Palo Alto networks to secure the perimeter and endpoint security from Carbon Black to provide anti-virus scanning and threat detection on all servers, desktops, laptops, virtual machines and mobile devices. Carbon Black actively scans all file access on all endpoints of our network and quarantines any suspected malware, immediately sending notification to our systems administration staff. We use Nimble and 3Par SANs for all our storage needs. Each

SAN member is fully redundant – redundant power supplies, controllers, NICs, etc. The drives on each array are configured as either RAID 5, RAID 50, or RAID 60 arrays.

Our powerful search engine allows users enter simple or advanced searches and supports Boolean operators, stemming, wildcards, proximity searches, and a global synonym list. Users can easily search the code using keywords or phrases, and can print, download and/or email any portion of your code. Search terms can be applied to the entire code or narrowed to search only within specific chapters or sections. Our recent website upgrade allows users to sort results by relevance or book order! Our collapsible Table of Contents, continuous next-hit feature and internal and external hyperlinking and cross-referencing features simplify and enhance the navigation of your online code, allowing your staff and citizens the capability of simultaneously searching your code, ordinances, minutes, resolutions, budgets and more.

MunicodeNEXT is designed with accessibility in mind. Our application is fully responsive, ensuring all features are available on appropriately sized desktop, tablet, and smartphone viewports. Designed to provide easy access and an intuitive interface, it is extremely well-suited for use on tablets and mobile devices running iOS or Android. Our application also conforms to Level AA of the Web Content Accessibility Guidelines 2.0.

MunicodeNEXT Premium Feature Summary

- ★ **CodeBank** will enable you to have instant access to past versions of your code after each supplementation.
- ★ **CodeBank Compare + eNotify** provides you with the ability to select a past version of your online code and compare it to any other version of the code each time the code is updated. The differences will be shown via Highlights (added materials) or Strikethrough (deleted material).
- ★ **eNotify** allows users to enroll to receive an email notification each time your online code is updated. A "modified," "removed" or "added" badge is shown within the online table of contents to alert users of recently amended sections of your code.
- ★ **OrdBank** will create one click access to every amendatory ordinance via linked history notes. Ordinances are permanently stored online in the OrdBank repository and filed in annual folders.
- ★ **OrdLink** will create highlights within your online code to help users identify what amendatory ordinances have been recently adopted and what code sections have been amended.
- ★ **MuniPRO** allows you to search over 3,500 codes in the Municode library, save frequently used or complex searches, create notes to attach to any publication and draft new ordinances.
- ★ Our **MuniDocs** feature has recently been upgraded to allow clients to upload a wide variety of .rtf, .doc, .docx, and .pdf documents to browse and search alongside the code. Uploading is as simple as dragging and dropping the document from your computer into the upload dialog box on the improved administrator dashboard, where previously uploaded documents can also be managed. When uploaded, users can choose from a wide list of predefined document types, including minutes, agendas, resolutions and more. These documents are immediately converted to PDF and indexed for search, organized in nested folders – allowing the public to browse and search them immediately.

The City's participation in the Scope of Services for this project is anticipated to be as follows:

Recodification and Republication

- ★ Provide all ordinances and code material, preferably in WORD format;
- ★ Provide images, graphics and tabular matter, preferably in original format;
- ★ Be available to answer any questions from the Municode Attorney conducting the project;
- ★ Attend the conference to discuss the findings of the Legal Memorandum;
- ★ Work with the Municode Attorney to resolve the findings of the Legal Memorandum;
- ★ Work with Municode to determine the desired formatting and style of the new code;
- ★ Return the draft code to Municode with any revisions noted;
- ★ Adopt the newly recodified code.

Supplement Services

- ★ Send any uncodified legislation to Municode for supplementation on the schedule of your choice;
- ★ Be available for editorial consultation, should any questions arise upon receipt of new legislation;
- ★ If proofs are elected, return supplement proofs to Municode within 30 days;
- ★ Use the Instruction Sheet and Checklist of up-to-date pages to update your printed copies of the code.

Website Hosting Services

- ★ If elected, send uncodified legislation to Municode for online posting in between scheduled printed supplements, via our OrdBank service, or via alternate electronic options available.

ADDITIONAL SERVICES AVAILABLE FOR PURCHASE

Municode offers a wide variety of services, all of which have been designed primarily to serve local governments. Please contact us for information and pricing on any of the services listed below, all of which may be purchased under this contract and all of which are competitively priced.

Website Design and Hosting Services

Let our team of web analysts and developers create or redesign a website for your municipality that provides your staff and citizens with a stunningly beautiful website that is simple for staff to use, easy for citizens to access, responsive, interactive, dynamic, and extremely efficient! Using the popular Drupal, open-source framework, we will work with you to understand your history, anticipate your future, define your priorities and achieve the long-term goals of your community.

When Municode designs your completely mobile friendly website, our goal is to improve your image and your community profile, increase the self-service capacity of your residents, and empower your staff to create, edit and maintain website content as simply and efficiently as possible. The result will be an unparalleled municipal website solution at a very compelling price.



- ☐ Request MunicodeWEB Demo/Proposal

Meeting and Agenda Management

Municode provides a cloud-based agenda meeting management system that enables our clients to save time and money by streamlining and automating the agenda process. With zero set-up requirements, minimal budget impact, built in automatic upgrades and internal and external IT support issues managed directly by Municode's expert team of web analysts and system developers, your staff will spend significantly less time on agenda management, while still maintaining total administrative control of your agenda packets.

Municode provides the highest level of government transparency to your citizens. We will show you how to live stream your meeting videos at no cost and can provide archived video and audio linking capabilities that will allow your constituents to access the exact point in the meeting video where a specific piece of business is discussed. You can take roll call and record votes live in the meeting – and legislators can also vote directly from their Mac, PC, iPad, or Android device!

Other benefits include agenda process visibility, easy agenda updates, approval workflow, live Council voting & roll call, Email notifications, a Unified Document Search and automated approval routing. When you are ready to publish your Agenda, our "single click publishing" will provide you with automatic agenda and packet creations.



- ☐ Request MunicodeMEETINGS Demo/Proposal (see pricing page 20)

Payment Solutions - Point and Pay

Our preferred payment solutions partner, Point & Pay (<https://www.pointandpay.com/>) makes paying bills easier! Everything they do is backed by their best-in-class user interfaces, insightful features and high-quality service and support. Point and Pay can assist in processing City/County taxes, utility bills, permits & licensing, and more. With a focus on mobile interfaces, they enable your customers to conveniently pay bills whenever and wherever they want!

☐ Request Point and Pay Demo/Proposal

MCCi Services:

Laserfiche Enterprise Content Management Software and Services

MCCi understands the challenges organizations face every day with paper-based processes. We provide innovative solutions that transform these challenges into smart practices that improve efficiency, productivity and organizational structure. Recognized as one of the nation's top 20 Most Promising Government Technology Solution Providers, we are also the largest Laserfiche provider in the world. MCCi is passionate about helping organizations run their office more efficiently – saving time, money and resources! With 900 clients nationwide, MCCi is the largest provider of Laserfiche solutions in the world.

Digital Imaging Services

Through MCCi, Municode can help with your digital imaging services needs include scanning, indexing and integration of hard copy documents, electronic documents, and microfilm/microfiche. MCCi provides the most powerful index retrieval search engine available.



Open Records Request Software

JustFOIA is an affordable, easy to use, completely web-based hosted service that was created specifically to help you manage and track public records requests. Since JustFOIA is completely web-based, you are able to login anywhere that has an internet connection. You simply type in your customized web address and enter your credentials, safely and securely. Your service is available 24/7, every single day of the year.



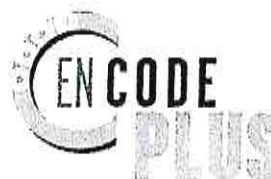
JustFOIA helps agencies receive, track and report on open records requests. JustFOIA is a hosted solution that is user-friendly, affordable, and integrated with Laserfiche Enterprise Content Management.

☐ Request MCCi Demo/Proposal

Internet-based Document Editing and Presentation System

enCodePlus is a unique Internet-based document editing and presentation system used for authoring, displaying, and managing all aspects of land development regulations or zoning ordinances. Developed by community planners, enCodePlus assists in the creation of land development and zoning ordinances that are fully customizable, easy to navigate and rich with features including GIS interactive mapping, a "Land Use Look Up" tool, hyperlinking to outside resources, historical archiving and in-line graphics.

From its humble beginnings as a stand-alone Windows PC program, enCodePlus has matured to meet the needs of an innovative and exacting group of land use code writers and their client communities. To learn more about how enCodePlus can be an economic driver for your municipality and positively impact the transparency and navigability of your zoning or land development ordinance, please visit this link: <http://www.encodeplus.com/>



☐ Request enCodePlus™ Demo/Proposal

PRICE QUOTATION SHEETS

EXECUTIVE SUMMARY

Recodification, Supplementation and Website Hosting

*Logic: Give your municipality a fresh start. Engage our full-time attorneys to examine the legal sufficiency of your code from top to bottom. Clean up the pagination, reprint all pages and replace binders and tabs, if needed. Quickly and efficiently transition your code to the most advanced suite of web/mobile services available in the nation: **MunicodeNEXT***

- ★ **Recodification**..... **\$10,450¹**
- ★ **Timeline** **10-12 months**

We can post the existing Code online in PDF format during the recodification project at no cost to the City.

The recodification base cost of \$10,450 is based on a 475-page, single column 10-point code (or 537 11-point pages or 594 12-point pages) We can also utilize 13-point font for the new Code, if preferred.

A full-time, Municode attorney will legally review the ordinances, not just a code editor. We will research all legislation against the State Constitution, State Law, and the Charter, and ordinances will be compared to other ordinances to determine if there are inconsistencies or conflicts within the legislation itself. We will suggest a structure and organization for the code and provide a table of contents indicating the recommended structure. We will also provide State Law references within the code and hyperlinks to internal references within the code. We will provide a legal memorandum containing recommended options and conduct a conference to review the memorandum and recommendations. Our team will edit the text of your code to reflect proper grammar and stylistic consistency; create a subject matter index (if elected); create all tables (contents, State Law reference, prior code comparison, and ordinance disposition); and insert graphics into the printed and electronic versions of the code. A draft code will be provided to you for final review prior to printing and shipment.

- ★ **Supplement Service** (single column per page rate) **\$18**

Municode does not charge an extra fee for posting supplements online or printing your supplement pages. All of these services are already included in your supplement per page rate.

- ★ **Online hosting = MunicodeNEXT!** **\$395²**

The online code is only \$395 for our standard service. If you want to further enhance the transparency of your online code, you can upgrade to the MyMunicode bundle for only \$1,195 annually.

¹ Please see page 18 for additional pricing details.

² Please see page 20 for additional features and pricing available on our MunicodeNEXT platform.

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SUPPLEMENTATION QUOTATION SHEET

Supplement Service Base Page Rate⁸

Page Format	Base Page Rate
Single Column	\$18 per page

Base page rate above includes:

- ★ Acknowledgement of material
- ★ Data conversion, as necessary
- ★ Editorial work
- ★ Proofreading
- ★ Updating the index (if elected)
- ★ Schedule as selected by you⁹
- ★ Updating electronic versions¹⁰ and online code
- ★ Printing 12 copies

Base page rate above excludes:

- ★ Freight
 - ★ State sales tax
 - ★ Images, Graphics¹¹ & tabular¹² matter, each
 - ★ MyMunicode or online code
- Actual
If applicable
\$10
Selections on page 20

Electronic media options for Code of Ordinances (sent via download)¹³

- | | |
|-------------------------------------------------------|---------------------------------------|
| <input type="checkbox"/> Folio Bound Views | \$295 initially then \$100 per update |
| <input type="checkbox"/> WORD (DOCX) | \$150 initially then \$75 per update |
| <input type="checkbox"/> Adobe PDF of the code | \$150 initially then \$75 per update |
| <input type="checkbox"/> Adobe PDF of each supplement | \$150 initially then \$75 per update |

Invoices for Supplements and Additional Services will be submitted upon shipment of project(s).

⁸ All prices quoted in this section may be increased annually in accordance with the Consumer Price Index – Bureau of Labor Statistics.

⁹ Schedule for supplements can be weekly, bi-weekly, monthly, bi-monthly, quarterly, tri-annual, semi-annual, annual or upon authorization. Electronic updates can occur more frequently than printed supplements.

¹⁰ We do not charge a per page rate for updating the internet; however, a handling fee is charged for PDF, Word, Folio or additional electronic media items ordered.

¹¹ Includes printing of all copies.

¹² Tabular matter is defined as tables, algebraic formula, or other materials that require special programs or extra editorial time to modify and prepare for inclusion in an update.


¹³ "delivery" is defined as making updated electronic data available to you via download or FTP. Fee applies whenever content is delivered as PDF, Folio or Word, via one of the aforementioned mediums.

WEBSITE HOSTING QUOTATION SHEET (MunicodeNEXT)



Online features can be purchased on an a la carte basis, or through our MyMunicode bundle for the best value. Please visit our online library of over 3,500 codes on MunicodeNEXT [here](#). You can sign up to participate in one of our webinars [here](#) or view a pre-recorded version of the webinar [here](#).

Please check the appropriate box (es) to indicate your selection:

STANDARD WEB HOSTING

- ☐ **Online Code = MunicodeNEXT**, annually  **\$395**
Mobile friendly site. Full functionality and optimal screen resolution on all devices. In-line images & scrolling tables & charts. Narrow, Pinpoint & Advanced (including Boolean) Searching. Previous and Hit buttons, Persistent breadcrumb trail. Print or Save as formatted WORD (DOCX). Google Translate supports over 90 languages. Social Media/Email. Share links to sections via email, Facebook, Twitter, etc.

OPTIONAL SERVICES

- ☐ **CodeBank** annually **\$150**
Permanent online collection of previous versions of the code.
- ☐ **OrdBank** annually (or per ordinance)  **\$340**
Permanent online collection of ordinances with hyperlinks from history notes, supplement history table, and code comparative table to ordinances. This service applies to amendatory (included) ordinances only. **(\$35)**
- ☐ **OrdBank + OrdLink** annually (or per ordinance) **\$440**
Provides hyperlinks from newly adopted amendatory legislation to sections of the code to be amended. **(\$60)**
- ☐ **CodeBank Compare + eNotify**¹⁴ annually  **\$150**
Compare any two versions of your online code (starting with the first Municode supplement). Notify provides readers email updates each time the code is updated.
- ☐ **MuniPRO** Service annually **\$295**
Search over 3,500 online codes/ordinances. Attach notes to codes and drafts of new legislation.
- ☐ **Custom Banner** one-time fee **\$250**
Customize MunicodeNEXT to match the look of your website.
- ☐ **MuniDocs**¹⁵ annually, upgraded self-loading capabilities - *first 3 months of service no charge!* **\$350**¹⁶
Host any other municipal documents in a fully searchable format, including Minutes, Agendas, Resolutions, Budgets and more for self-loading to the MuniDocs platform!

My Municode - Value Pricing!

- ☐ **MyMunicode** annually **\$1,195**¹⁷
Includes MunicodeNEXT (Online Code), OrdBank, CodeBank, CodeBank Compare + eNotify, MuniPRO, and Custom Banner

RECOMMENDED ADDITIONAL SERVICE (See pages 15 & 16 to review additional services)

- ☐ **MunicodeMEETINGS** Agenda Management Software, annually **\$4,000**
Cloud-based agenda meeting management system. Streamlines and automates agenda process. Increases agenda process visibility, easy agenda updates, approval workflow, live council voting & roll call, email notifications, a unified document search and automated approval routing.

¹⁴ Enrollment in CodeBank is required in order to receive the CodeBank Compare/eNotify technology.

¹⁵ Your MuniDocs files can also serve as storage for archived ordinances within the MuniDocs platform. Unlike our online OrdBank feature, these self-loaded archived ordinances will not be linked to the legislation within the online Code. All ordinances for codification and all ordinances for linking via our OrdBank feature can be emailed to us at ords@municode.com.

¹⁶ Includes up to 25 GB storage. Quote for additional storage available upon request.

¹⁷ Total value if each item were to be purchased a la carte would be approximately \$1,430 per year with participation in our OrdBank service.

SIGNATURE PAGE

municode

★
P.O. Box 2235
Tallahassee, FL 32316
800.262.2633 info@municode.com

This proposal shall be valid for a period of ninety (90) days from the date appearing below unless signed and authorized by Municode and the City of Nevada, Iowa.

Term of Agreement. This Agreement shall begin upon execution of this Agreement and end three years after the publication date of the new code. Thereafter, the supplement and web hosting services may be automatically renewed from year to year provided that each party may cancel or change this agreement with sixty (60) days written notice.

Submitted by:

MUNICIPAL CODE CORPORATION

Municode Officer: _____

Name & Title: Steffanie W. Rasmussen, Vice President of Client Services

Date: May 13, 2019

Accepted by:

CITY OF NEVADA, IOWA

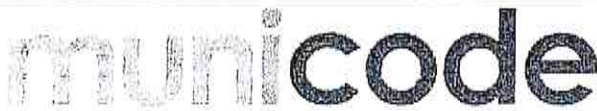
By: _____

Title: _____

Date: _____

ATTACHMENT B

Client Satisfaction Surveys



Municipal Code Corporation | P.O. Box 2235 Tallahassee, FL 32316
info@municode.com | 800.262.2633
www.municode.com

Municipality: Dysart

State: Iowa

Name and Title (please print/or type): Roxanne W. Schneider, City Clerk

Date: 12/1/17

We were honored to be selected as your provider for the recodification, supplemental updating and website hosting for your code of ordinances. As we continue to strive for excellence in our field, we would be most appreciative if you would fill out this short customer satisfaction survey and return it to doris@municode.com at your earliest convenience. Again, welcome to the Municode family – we value your business highly!

2017 RECODIFICATION, SUPPLEMENTAL UPDATES AND WEBSITE HOSTING SURVEY

	(Circle 1)				
	Unfavorable				Favorable
Customer Service/Sales					
Response time	1	2	3	4	(5)
Thorough proposal/contract	1	2	3	4	(5)
Explanatory literature	1	2	3	4	(5)
Competitive pricing	1	2	3	4	(5)
Legal analysis and/or conference (if applicable)					
State law references usefulness	1	2	3	4	(5)
Knowledge of state law by Municode's attorney	1	2	3	4	(5)
Thoroughness of legal analysis	1	2	3	4	(5)
Conference satisfaction	1	2	3	4	(5)
Conference timing and scheduling	1	2	3	4	(5)
Did you feel rushed to finish?	1	2	3	4	(5)
Professionalism of Municode attorney	1	2	3	4	(5)
Editing & organization of Code					
Usefulness	1	2	3	4	(5)
Typographical correctness	1	2	3	4	(5)
Index quality	1	2	3	4	(5)
Print quality	1	2	3	4	(5)
Timeliness of delivery	1	2	3	4	(5)
Value of service received	1	2	3	4	(5)
Supplement Services					
Ease of submitting ordinances	1	2	3	4	(5)
Communication and follow-up	1	2	3	4	(5)
Turnaround time	1	2	3	4	(5)
Accuracy	1	2	3	4	(5)
Print quality	1	2	3	4	(5)
MunicodeNEXT - Website Hosting					
Variety and quality of online tools	1	2	3	4	(5)
Ease of navigation	1	2	3	4	(5)
Online updating process and speed	1	2	3	4	(5)
General appearance of website	1	2	3	4	(5)
Overall impression	1	2	3	4	(5)

Additional comments/suggestions: (continue on next page, if desired)

From the initial request for a proposal to receipt of the finished product, our
experience with Municode has been nothing but favorable. Everyone was great to
work with. I have nothing but praise for the entire Municode team and the exemplary
services they provide.



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fax 850.564.7492 • www.municode.com

Municipality: City of Allerton

State: Texas

Name and Title (please print/or type): Sherydene Hysell, City Clerk

Date: 11-30-17

We were honored to be selected as your provider for the republication, supplemental updating and website hosting for your code of ordinances. As we continue to strive for excellence in our field, we would be most appreciative if you would fill out this short customer satisfaction survey and return it to doris@municode.com at your earliest convenience. Again, welcome to the Municode family – we value your business highly!

2017 REPUBLICATION, SUPPLEMENTAL UPDATES AND WEBSITE HOSTING SURVEY

(Circle 1)

	Unfavorable				Favorable
Customer Service/Sales					
Response time	1	2	3	4	5
Thorough proposal/contract	1	2	3	4	5
Explanatory literature	1	2	3	4	5
Competitive pricing	1	2	3	4	5
Editing & organization of Code					
Usefulness	1	2	3	4	5
Typographical correctness	1	2	3	4	5
Index quality	N/A	1	2	3	4
Print quality	1	2	3	4	5
Timeliness of delivery	1	2	3	4	5
Value of service received	1	2	3	4	5
Supplement Services					
Ease of submitting ordinances	1	2	3	4	5
Communication and follow-up	1	2	3	4	5
Turnaround time	1	2	3	4	5
Accuracy	1	2	3	4	5
Print quality	1	2	3	4	5
MunicodeNEXT - Website Hosting					
Variety and quality of online tools	1	2	3	4	5
Ease of navigation	1	2	3	4	5
Online updating process and speed	1	2	3	4	5
General appearance of website	1	2	3	4	5
Overall impression	1	2	3	4	5

Additional comments/suggestions: (continue on next page, if desired)

Additional comments/suggestions (continued):



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fax 850.564.7452 • www.municode.com

Municipality: City of Fort Dodge

State: Iowa

Name and Title (please print/or type): Dawn Siebken, Deputy Clerk

Date: 12-8-17

We were honored to be selected as your provider for the republication, supplemental updating and website hosting for your code of ordinances. As we continue to strive for excellence in our field, we would be most appreciative if you would fill out this short customer satisfaction survey and return it to doris@municode.com at your earliest convenience. Again, welcome to the Municode family – we value your business highly!

2017 REPUBLICATION, SUPPLEMENTAL UPDATES AND WEBSITE HOSTING SURVEY

(Circle 1)

	Unfavorable				Favorable
Customer Service/Sales					
Response time	1	2	3	4	5
Thorough proposal/contract	1	2	3	4	5
Explanatory literature	1	2	3	4	5
Competitive pricing	1	2	3	4	5
Editing & organization of Code					
Usefulness	1	2	3	4	5
Typographical correctness	1	2	3	4	5
Index quality	N/A	1	2	3	4
Print quality	1	2	3	4	5
Timeliness of delivery	1	2	3	4	5
Value of service received	1	2	3	4	5
Supplement Services					
Ease of submitting ordinances	1	2	3	4	5
Communication and follow-up	1	2	3	4	5
Turnaround time	1	2	3	4	5
Accuracy	1	2	3	4	5
Print quality	1	2	3	4	5
MunicodeNEXT - Website Hosting					
Variety and quality of online tools	1	2	3	4	5
Ease of navigation	1	2	3	4	5
Online updating process and speed	1	2	3	4	5
General appearance of website	1	2	3	4	5
Overall impression	1	2	3	4	5

Additional comments/suggestions: (continue on next page, if desired)

MunicodeNEXT - Website Hosting has amazing navigation,
even on smartphones. Updates are accurate
with annual codification of our ordinances.

Additional comments/suggestions (continued):



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fax 850.564.7492 • www.municode.com

Municipality: City of Cedar Rapids

State: Iowa

Name and Title (please print/or type): Amy Stevenson, City Clerk

Date: December 2, 2017

We were honored to be selected as your provider for the republication, supplemental updating and website hosting for your code of ordinances. As we continue to strive for excellence in our field, we would be most appreciative if you would fill out this short customer satisfaction survey and return it to doris@municode.com at your earliest convenience. Again, welcome to the Municode family – we value your business highly!

2017 REPUBLICATION, SUPPLEMENTAL UPDATES AND WEBSITE HOSTING SURVEY

	(Circle 1)					
	Unfavorable					Favorable
Customer Service/Sales						
Response time	1	2	3	4	5	5
Thorough proposal/contract	1	2	3	4	5	5
Explanatory literature	1	2	3	4	5	5
Competitive pricing	1	2	3	4	5	5
Editing & organization of Code						
Usefulness	1	2	3	4	5	5
Typographical correctness	1	2	3	4	5	5
Index quality	N/A	1	2	3	4	5
Print quality	1	2	3	4	5	5
Timeliness of delivery	1	2	3	4	5	5
Value of service received	1	2	3	4	5	5
Supplement Services						
Ease of submitting ordinances	1	2	3	4	5	5
Communication and follow-up	1	2	3	4	5	5
Turnaround time	1	2	3	4	5	5
Accuracy	1	2	3	4	5	5
Print quality	1	2	3	4	5	5
MunicodeNEXT - Website Hosting						
Variety and quality of online tools	1	2	3	4	5	5
Ease of navigation	1	2	3	4	5	5
Online updating process and speed	1	2	3	4	5	5
General appearance of website	1	2	3	4	5	5
Overall impression	1	2	3	4	5	5

Additional comments/suggestions: (continue on next page, if desired)

I wasn't involved with original proposal or contract so did not rate.
I have not recently compared prices for publication so left that rating blank.
Municode online is great.

Additional comments/suggestions (continued):



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fax 850.564.7492 • www.municode.com

Municipality: City of Mount Pleasant IA

State: Iowa

Name and Title (please print/or type): Tate Swann Building & Zoning Admin.

Date: 11-30-17

We were honored to be selected as your provider for the republication, supplemental updating and website hosting for your code of ordinances. As we continue to strive for excellence in our field, we would be most appreciative if you would fill out this short customer satisfaction survey and return it to doris@municode.com at your earliest convenience. Again, welcome to the Municode family – we value your business highly!

2017 REPUBLICATION, SUPPLEMENTAL UPDATES AND WEBSITE HOSTING SURVEY

	(Circle 1)					
	Unfavorable				Favorable	
Customer Service/Sales						
Response time	1	2	3	4	5	
Thorough proposal/contract	1	2	3	4	5	
Explanatory literature	1	2	3	4	5	
Competitive pricing	1	2	3	4	5	
Editing & organization of Code						
Usefulness	1	2	3	4	5 JS	
Typographical correctness	1	2	3	4	5 JS	
Index quality	N/A	1	2	3	4	
Print quality	1	2	3	4	5 JS	
Timeliness of delivery	1	2	3	4	5 JS	
Value of service received	1	2	3	4	5	
Supplement Services						
Ease of submitting ordinances	1	2	3	4	5	
Communication and follow-up	1	2	3	4	5	
Turnaround time	1	2	3	4	5	
Accuracy	1	2	3	4	5	
Print quality	1	2	3	4	5	
MunicodeNEXT - Website Hosting						
Variety and quality of online tools	1	2	3	4	5 JS	
Ease of navigation	1	2	3	4	5 JS	
Online updating process and speed	1	2	3	4	5	
General appearance of website	1	2	3	4	5	
Overall impression	1	2	3	4	5	

Additional comments/suggestions: (continue on next page, if desired)

I love Municode. I use it all day, everyday & would
be lost without it. My answers pertain only to use,
as I don't deal w/ the business side - Tate Swann

Additional comments/suggestions (continued):



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Municipality: Kingsley

State: Tenn.

Name and Title (please print/or type): Vicki Sitzmann, City Clerk

Date: 12-1-17

We were honored to be selected as your provider for the republication, supplemental updating and website hosting for your code of ordinances. As we continue to strive for excellence in our field, we would be most appreciative if you would fill out this short customer satisfaction survey and return it to doris@municode.com at your earliest convenience. Again, welcome to the Municode family – we value your business highly!

2017 REPUBLICATION, SUPPLEMENTAL UPDATES AND WEBSITE HOSTING SURVEY

	(Circle 1)				
	Unfavorable				Favorable
Customer Service/Sales					
Response time	1	2	3	4	5
Thorough proposal/contract	1	2	3	4	5
Explanatory literature	1	2	3	4	5
Competitive pricing	1	2	3	4	5
Editing & organization of Code					
Usefulness	1	2	3	4	5
Typographical correctness	1	2	3	4	5
Index quality	N/A	1	2	3	4
Print quality	1	2	3	4	5
Timeliness of delivery	1	2	3	4	5
Value of service received	1	2	3	4	5
Supplement Services					
Ease of submitting ordinances	1	2	3	4	5
Communication and follow-up	1	2	3	4	5
Turnaround time	1	2	3	4	5
Accuracy	1	2	3	4	5
Print quality	1	2	3	4	5
MunicodeNEXT - Website Hosting					
Variety and quality of online tools	1	2	3	4	5
Ease of navigation	1	2	3	4	5
Online updating process and speed	1	2	3	4	5
General appearance of website	1	2	3	4	5
Overall impression	1	2	3	4	5

Additional comments/suggestions: (continue on next page, if desired)

Additional comments/suggestions (continued):



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Info@municode.com • 800.262.2633
Fax 850.564.7492 • www.municode.com

Municipality: City of Cedar Falls

State: Iowa

Name and Title (please print/or type): Sagee Danickson, City Clerk

Date: 11/30/17

We were honored to be selected as your provider for the republication, supplemental updating and website hosting for your code of ordinances. As we continue to strive for excellence in our field, we would be most appreciative if you would fill out this short customer satisfaction survey and return it to doris@municode.com at your earliest convenience. Again, welcome to the Municode family – we value your business highly!

2017 REPUBLICATION, SUPPLEMENTAL UPDATES AND WEBSITE HOSTING SURVEY

	(Circle 1)				
	Unfavorable				Favorable
Customer Service/Sales					
Response time	1	2	3	4	5
Thorough proposal/contract	1	2	3	4	5
Explanatory literature	1	2	3	4	5
Competitive pricing	1	2	3	4	5
Editing & organization of Code					
Usefulness	1	2	3	4	5
Typographical correctness	1	2	3	4	5
Index quality	N/A	1	2	3	4
Print quality	1	2	3	4	5
Timeliness of delivery	1	2	3	4	5
Value of service received	1	2	3	4	5
Supplement Services					
Ease of submitting ordinances	1	2	3	4	5
Communication and follow-up	1	2	3	4	5
Turnaround time	1	2	3	4	5
Accuracy	1	2	3	4	5
Print quality	1	2	3	4	5
MunicodeNEXT - Website Hosting					
Variety and quality of online tools	1	2	3	4	5
Ease of navigation	1	2	3	4	5
Online updating process and speed	1	2	3	4	5
General appearance of website	1	2	3	4	5
Overall impression	1	2	3	4	5

Additional comments/suggestions: (continue on next page, if desired)

Our City has been using Municode for many years and have been extremely happy with the services they provide.

Additional comments/suggestions (continued):

We are currently in the process of recodification which had not been done for over 20 years. The initial legal review was completed quickly and we are currently reviewing the report. Municode was willing to spread the cost of recodification out over 2 fiscal years to accommodate budgeting limitations.



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Municipality: Hinton

State: IA

Name and Title (please print/or type): Gerry Judd, City Clerk

Date: 11-30-17

We were honored to be selected as your provider for the republication, supplemental updating and website hosting for your code of ordinances. As we continue to strive for excellence in our field, we would be most appreciative if you would fill out this short customer satisfaction survey and return it to doris@municode.com at your earliest convenience. Again, welcome to the Municode family – we value your business highly!

2017 REPUBLICATION, SUPPLEMENTAL UPDATES AND WEBSITE HOSTING SURVEY

	Unfavorable	(Circle 1)			Favorable
Customer Service/Sales					
Response time	1	2	3	4	5
Thorough proposal/contract	1	2	3	4	5
Explanatory literature	1	2	3	4	5
Competitive pricing	1	2	3	4	5
Editing & organization of Code					
Usefulness	1	2	3	4	5
Typographical correctness	1	2	3	4	5
Index quality	N/A	1	2	3	4
Print quality	1	2	3	4	5
Timeliness of delivery	1	2	3	4	5
Value of service received	1	2	3	4	5
Supplement Services					
Ease of submitting ordinances	1	2	3	4	5
Communication and follow-up	1	2	3	4	5
Turnaround time	1	2	3	4	5
Accuracy	1	2	3	4	5
Print quality	1	2	3	4	5
MunicodeNEXT - Website Hosting					
Variety and quality of online tools	1	2	3	4	5
Ease of navigation	1	2	3	4	5
Online updating process and speed	1	2	3	4	5
General appearance of website	1	2	3	4	5
Overall impression	1	2	3	4	5

Additional comments/suggestions: (continue on next page, if desired)

Supplements are always done in a timely manner.

Additional comments/suggestions (continued):



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info@municode.com • 800.262.2633
fax 850.564.7492 • www.municode.com

Municipality: City of Council Bluffs

State: Iowa

Name and Title (please print/or type): Jodi Qukenbush, City Clerk

Date: 11-30-17

We were honored to be selected as your provider for the republication, supplemental updating and website hosting for your code of ordinances. As we continue to strive for excellence in our field, we would be most appreciative if you would fill out this short customer satisfaction survey and return it to doris@municode.com at your earliest convenience. Again, welcome to the Municode family – we value your business highly!

2017 REPUBLICATION, SUPPLEMENTAL UPDATES AND WEBSITE HOSTING SURVEY

	(Circle 1)				
	Unfavorable				Favorable
Customer Service/Sales					
Response time	1	2	3	4	5
Thorough proposal/contract	1	2	3	4	5
Explanatory literature	1	2	3	4	5
Competitive pricing	1	2	3	4	5
Editing & organization of Code					
Usefulness	1	2	3	4	5
Typographical correctness	1	2	3	4	5
Index quality	N/A	1	2	3	4
Print quality	1	2	3	4	5
Timeliness of delivery	1	2	3	4	5
Value of service received	1	2	3	4	5
Supplement Services					
Ease of submitting ordinances	1	2	3	4	5
Communication and follow-up	1	2	3	4	5
Turnaround time	1	2	3	4	5
Accuracy	1	2	3	4	5
Print quality	1	2	3	4	5
MunicodeNEXT - Website Hosting					
Variety and quality of online tools	1	2	3	4	5
Ease of navigation	1	2	3	4	5
Online updating process and speed	1	2	3	4	5
General appearance of website	1	2	3	4	5
Overall impression	1	2	3	4	5

Additional comments/suggestions: (continue on next page, if desired)

Municode is very easy to work with, it takes
the worry & stress away from me.

Additional comments/suggestions (continued):



Municipal Code Corporation • P.O. Box 2235 Tallahassee, FL 32316
info@municode.com • 800.262.2633
fax 850.564.7492 • www.municode.com

Municipality: CITY OF WILTON, IOWA

State: IOWA

Name and Title (please print/or type): LORI A BROWN CITY CLERK

Date: 11-30-17

We were honored to be selected as your provider for the republication, supplemental updating and website hosting for your code of ordinances. As we continue to strive for excellence in our field, we would be most appreciative if you would fill out this short customer satisfaction survey and return it to doris@municode.com at your earliest convenience. Again, welcome to the Municode family – we value your business highly!

2017 REPUBLICATION, SUPPLEMENTAL UPDATES AND WEBSITE HOSTING SURVEY

	(Circle 1)				
	Unfavorable				Favorable
Customer Service/Sales					
Response time	1	2	3	4	5
Thorough proposal/contract	1	2	3	4	5
Explanatory literature	1	2	3	4	5
Competitive pricing	1	2	3	4	5
Editing & organization of Code					
Usefulness	1	2	3	4	5
Typographical correctness	1	2	3	4	5
Index quality	N/A	1	2	3	4
Print quality	1	2	3	4	5
Timeliness of delivery	1	2	3	4	5
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MunicodeNEXT - Website Hosting					
Variety and quality of online tools	1	2	3	4	5
Ease of navigation	1	2	3	4	5
Online updating process and speed	1	2	3	4	5
General appearance of website	1	2	3	4	5
Overall impression	1	2	3	4	5

Additional comments/suggestions: (continue on next page, if desired)

Additional comments/suggestions (continued):



Municipal Code Corporation • P.O. Box 2235 Tallahassee, FL 32316
info@municode.com • 850.262.2533
fax 850.564.7492 • www.municode.com

Municipality: Decorah

State: Iowa

Name and Title (please print/or type): Wanda Hennesath

Date: 11-30-17

We were honored to be selected as your provider for the republication, supplemental updating and website hosting for your code of ordinances. As we continue to strive for excellence in our field, we would be most appreciative if you would fill out this short customer satisfaction survey and return it to doris@municode.com at your earliest convenience. Again, welcome to the Municode family – we value your business highly!

2017 REPUBLICATION, SUPPLEMENTAL UPDATES AND WEBSITE HOSTING SURVEY

(Circle 1)

	Unfavorable				Favorable	
Customer Service/Sales						
Response time	1	2	3	4	5	
Thorough proposal/contract	1	2	3	4	5	
Explanatory literature	1	2	3	4	5	
Competitive pricing	1	2	3	4	5	
Editing & organization of Code						
Usefulness	1	2	3	4	5	
Typographical correctness	1	2	3	4	5	
Index quality	N/A	1	2	3	4	5
Print quality	1	2	3	4	5	
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Supplement Services						
Ease of submitting ordinances	1	2	3	4	5	
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Variety and quality of online tools	1	2	3	4	5	
Ease of navigation	1	2	3	4	5	
Online updating process and speed	1	2	3	4	5	
General appearance of website	1	2	3	4	5	
Overall impression	1	2	3	4	5	

Additional comments/suggestions: (continue on next page, if desired)

Great service & company. Sometimes think turnaround time
for supplements is lengthy but it is always spot on accurate.

Additional comments/suggestions (continued):



Municipal Code Corporation • P.O. Box 2735 Tallahassee, FL 32316
info@municode.com • 800.262.2633
Fax 904.561.7457 • www.municode.com

Municipality: City of Burlington, Iowa

State: Iowa

Name and Title (please print/or type): Kathleen Salisbury, City Clerk & Katie Music, Deputy City Clerk

Date: 12/04/2017

We were honored to be selected as your provider for the republication, supplemental updating and website hosting for your code of ordinances. As we continue to strive for excellence in our field, we would be most appreciative if you would fill out this short customer satisfaction survey and return it to doris@municode.com at your earliest convenience. Again, welcome to the Municode family – we value your business highly!

2017 REPUBLICATION, SUPPLEMENTAL UPDATES AND WEBSITE HOSTING SURVEY

	(Circle 1)				
	Unfavorable				Favorable
Customer Service/Sales					
Response time	1	2	3	4	(5)
Thorough proposal/contract	1	2	3	4	(5)
Explanatory literature	1	2	(3)	4	5
Competitive pricing	1	2	(3)	4	5
Editing & organization of Code					
Usefulness	1	2	3	(4)	5
Typographical correctness	1	2	3	(4)	5
Index quality	N/A	1	2	(4)	5
Print quality	1	2	3	4	(5)
Timeliness of delivery	1	2	3	4	(5)
Value of service received	1	2	3	(4)	5
Supplement Services					
Ease of submitting ordinances	1	2	3	4	(5)
Communication and follow-up	1	2	3	4	(5)
Turnaround time	1	2	3	4	(5)
Accuracy	1	2	3	4	(5)
Print quality	1	2	3	4	(5)
MunicodeNEXT - Website Hosting					
Variety and quality of online tools	1	2	3	4	(5)
Ease of navigation	1	2	3	4	(5)
Online updating process and speed	1	2	3	4	(5)
General appearance of website	1	2	3	4	(5)
Overall impression	1	2	3	4	(5)

Additional comments/suggestions: (continue on next page, if desired)

Additional comments/suggestions (continued):

MINUTES TO ADOPT RESOLUTION
CONSENTING TO TERMINATION OF
PAYING AGENT AND REGISTRAR AND
TRANSFER AGENT AGREEMENTS
WITH BANKERS TRUST AND
ADOPTION OF NEW PAYING AGENT
AND REGISTRAR AGREEMENT WITH
BOKF

Nevada, Iowa

June 24, 2019

The City Council of the City of Nevada, Iowa, met on June 24, 2019, at 6:00 o'clock p.m., at the Nevada City Hall Council Chambers, Nevada Iowa. The Mayor presided and the roll being called, the following Members of the Council were present and absent:

Present: _____

Absent: _____.

Council Member _____ introduced the resolution hereinafter next set out and moved its adoption, seconded by Council Member _____; and after due consideration thereof by the Council, the Mayor put the question upon the adoption of the said resolution and the roll being called, the following named Council Members voted:

Ayes: _____

Nays: _____.

Whereupon, the Mayor declared the resolution duly adopted as hereinafter set out:

....

At the conclusion of the meeting and upon motion and vote, the meeting adjourned.

Brett Barker, Mayor

Attest:

Kerin Wright, City Clerk

RESOLUTION NO. 074 (2018/2019)

Resolution Terminating Paying Agent and Registrar and Transfer Agent Agreements with Bankers Trust Company and Approving new Paying Agent and Registrar Agreement with BOKF

WHEREAS, the City Council of the City of Nevada, Iowa (the "City"), has adopted certain resolutions (the "Resolutions") duly authorizing and providing for the issuance of certain bonds, notes or other obligations (collectively, the "Outstanding Obligations"); and

WHEREAS, pursuant to the Resolutions, the City appointed Bankers Trust Company, Des Moines, Iowa ("Bankers Trust"), as the registrar and paying agent for the Outstanding Obligations and approved the execution of Paying Agent and Registrar and Transfer Agent Agreements (the "BT Agreements") with Bankers Trust with respect to the Outstanding Obligations; and

WHEREAS, it has been proposed that the City take action to terminate the BT Agreements in order to transfer its registrar and paying agent services to BOKF, National Association, Lincoln, Nebraska ("BOKF"); and

WHEREAS, a new Paying Agent and Registrar Agreement (the "BOKF Agreement") has been prepared for approval and execution by the City and delivery to BOKF;

NOW, THEREFORE, It Is Resolved by the City Council of the City of Nevada, Iowa, as follows:

Section 1. The City hereby terminates the BT Agreements. The City Clerk is hereby authorized to send an executed copy of this Resolution to Bankers Trust by regular mail or by email as soon as practical. Furthermore, the Mayor and the City Clerk are hereby authorized to execute such documents as may be necessary to carry out the termination of the BT Agreements. All action heretofore taken by the Mayor and the City Clerk in this regard is hereby ratified and affirmed.

Section 2. BOKF is hereby designated as the Registrar and Paying Agent for the Outstanding Obligations. The City shall enter into the BOKF Agreement with BOKF covering services for the Outstanding Obligations, in substantially the form as has been placed on file with the City Council; the Mayor and City Clerk are hereby authorized and directed to sign the BOKF Agreement on behalf of the City; and the BOKF Agreement is hereby approved.

Section 3. To the extent that the City has continuing disclosure requirements pursuant to Rule 15c2-12 of the Securities Exchange Act relative to the Outstanding Obligations, the City will cause a notice of the assignment of the Agreements to be posted on the MSRB Electronic Municipal Market Access (EMMA).

Section 4. All resolutions or parts thereof in conflict herewith are hereby repealed to the extent of such conflict.

Passed and approved June 24, 2019.

Brett Barker, Mayor

Attest:

Kerin Wright, City Clerk

ATTESTATION CERTIFICATE

STATE OF IOWA
STORY COUNTY
CITY OF NEVADA

SS:

I, the undersigned, City Clerk of the City of Nevada, Iowa, do hereby certify that attached hereto is a true and correct copy of the proceedings of the City Council relating to adopting a resolution consenting to the termination of certain Paying Agent and Registrar and Transfer Agent Agreements and the approval of a certain Paying Agent and Registrar Agreement, as referred to therein.

WITNESS MY HAND this _____ day of _____, 2019.

Kerin Wright, City Clerk

PAYING AGENT AND REGISTRAR AGREEMENT

This Agreement is made and entered into as of this 24th day of June, 2019, by and between the City of Nevada, Iowa (the "Issuer"), and BOKF, National Association, Lincoln, Nebraska (the "Registrar").

WITNESSETH:

WHEREAS, the Issuer has authorized the issuance of the outstanding indebtedness listed on Exhibit A hereto (the "Bonds"), by prior resolution(s) (the "Resolutions") duly adopted by the City Council of the Issuer, and requires the services of a Paying Agent and Registrar for said issues; and

WHEREAS, the Issuer has, heretofore, utilized another service provider for the provision of Paying Agent and Registrar services for the Bonds, but now desires to hire the Registrar in that capacity; and

WHEREAS, the Registrar is willing to provide services as Paying Agent and Registrar pursuant to the terms of this Agreement and the Resolutions in consideration for the compensation described in this Agreement;

NOW THEREFORE, the Issuer and the Registrar do hereby agree as follows:

1. The Registrar agrees that it shall maintain on behalf of the Issuer books of record in which the registered owners of the Bonds and their registered addresses shall be duly recorded.
2. The Registrar agrees that it shall serve as Paying Agent for the Issuer in making the payments of principal and interest falling due on the Bonds. The Issuer shall, not later than five days before each interest and principal payment date on the Bonds, deposit with the Registrar an amount sufficient to make such payment and the Registrar shall apply such deposit by mailing a check or draft to each of the registered owners of the Bonds as shown on the books of record maintained pursuant to Section 1 hereof for the appropriate amounts of interest due on each respective Bond and by paying principal upon presentation, all in accordance with the Resolution. Payment made to the Depository or its nominee as defined and described in the Resolution shall be made as described in the Resolution and as described in Section 13 below.
3. The Registrar hereby accepts and agrees to perform all duties directed by the Resolution to be performed by the "Paying Agent" and "Registrar" as defined in the Resolution (specifically including, without limitation, duties relating to bond insurance) and the terms of the Resolution are hereby incorporated by reference.
4. The Registrar shall make the initial registration of the Bonds upon written directions from the original purchaser thereof as designated in the Resolution.
5. Transfer of the Bonds shall be registered pursuant to the limitations prescribed in the Resolution, upon surrender to the Registrar of any outstanding Bond in form deemed by the

Registrar properly endorsed for transfer with all necessary signatures guaranteed in such manner and form as the Registrar may require by a signature guarantor reasonably believed by Registrar to be responsible, accompanied by such assurances as the Registrar shall deem necessary or appropriate to evidence the genuineness and effectiveness of each necessary signature and, if deemed appropriate by the Registrar, satisfactory evidence of compliance with all applicable laws relating to the collection of taxes. In registering transfer of the Bonds, the Registrar may rely upon the Uniform Commercial Code or any other statutes which in the opinion of counsel protect the Registrar and the Issuer in not requiring complete documentation, in registering Bonds without inquiry into adverse claims, in delaying registration for purposes of such inquiry, or in refusing registration where in Registrar's judgment an adverse claim requires such refusal.

6. As provided by law, the books of registration maintained by the Registrar shall not be deemed public records and shall be available for inspection solely pursuant to a court order or a subpoena of any governmental agency having jurisdiction to issue such subpoena.

7. At least annually, the Registrar shall give a report to the Issuer accounting for all funds received and disbursements made. The Registrar shall maintain customary records in connection with its exercise of its duties under this Agreement and the Resolution.

8. At any time, the Registrar may apply to the Issuer for instructions and may consult with the Issuer's attorney or the Registrar's own counsel in respect to any matter arising in connection with its duties under this Agreement and the Resolution and the Registrar shall not be liable or accountable for any action taken or omitted by it in good faith in accordance with such instructions or with the opinion of such counsel. The Registrar may rely on any paper or document reasonably believed by it to be genuine and to have been signed by the proper person or persons.

9. The Issuer agrees to pay any expenses reasonably incurred by the Registrar in connection with the performance of its duties under this Agreement and the Resolution including counsel fees, and in addition shall pay the Registrar as compensation for its services as shown on the attached schedule.

10. Any corporation or association into which the Registrar may be converted or merged, or with which it may be consolidated, or to which it may sell or transfer its trust business and assets as a whole or substantially as a whole, or any corporation or association resulting from any such conversion, sale, merger, consolidation, or transfer to which it is a part, shall ipso facto, be and become successor Registrar hereunder and vested with all of the trusts, powers, discretion, immunities, privileges and all other matters as was its predecessor, without the execution or filing of any instruments or any further act, deed or conveyance on the part of any of the parties hereto, anything herein to the contrary notwithstanding.

11. The Issuer shall have the right to remove the Registrar in the event of a material breach of the Registrar's duties under this Agreement and the Resolution and the continued service by the Registrar shall also be subject to the provisions of the Resolution. In such event, the Issuer shall have the right to designate a successor and the Registrar hereby agrees that it shall turn over all of its records with respect to the Bonds to any such successor upon request by the Issuer.

12. This Agreement shall terminate when the Bonds have been paid in full. The Registrar shall have no duties with respect to the investment of monies paid to it under this Agreement and the Resolution except as may be otherwise agreed between the Registrar and the Issuer. Any deposit of such monies shall be either fully insured by insurance at the Federal Deposit Insurance Corporation or fully secured in the manner required by law for deposit of funds of the Issuer. Any such deposit may be in an account maintained with the Registrar.

13. Under the terms of the Resolution, the Bonds are to be issued initially as "book-entry-only bonds" using the services of The Depository Trust Company (the "Depository") and initially the entire issue of the Bonds shall be registered in the name of Cede & Co., as nominee for the Depository, with one typewritten bond of each separate stated maturity. Payment of semiannual interest for any Bond registered as of each Record Date in the name of Cede & Co. shall be made by wire transfer to the account of Cede & Co. on the interest payment date for the Bonds at the address (wire instruction) shown in the Registrar's books of registration for Cede & Co. as registered owner in accordance with the Depository's procedures as in effect from time to time. The Registrar agrees that it will execute and observe the terms and conditions of the Letter of Representations (the "Letter of Representations") as authorized by the Resolution. The Letter of Representations may be in the form of separate undertakings executed by the Registrar and the Issuer in connection with services provided by the Depository.

The Registrar and the Issuer may treat the Depository (or its nominee) as the sole and exclusive owner of the Bonds registered in its name for the purposes of payment of the principal of or interest on the Bonds, selecting the Bonds or portions thereof to be redeemed, giving any notice permitted or required to be given to Bondholders under the Resolution, registering the transfer of Bonds, obtaining any consent or other action to be taken by Bondholders and for all other purposes whatsoever, and neither the Registrar nor the Issuer shall be affected by any notice to the contrary. Neither the Registrar nor the Issuer shall have any responsibility or obligation to any participant of the Depository ("Participant"), any person claiming a beneficial ownership interest in the Bonds under or through the Depository or any Participant, or any other person which is not shown on the registration books of the Registrar as being a Bondholder, with respect to the accuracy of any records maintained by the Depository or any Participant; the payment by the Depository or any Participant or any amount in respect of the principal of or interest on the Bonds; any notice which is permitted or required to be given to Bondholders under the Resolution; the selection by the Depository or any Participant of any person to receive payment in the event of a partial redemption of the Bonds; or any consent given or other action taken by the Depository as Bondholder. The Registrar shall pay all principal of and interest on the Bonds only to the Depository, and all such payments shall be valid and effective to fully satisfy and discharge the Issuer's obligations with respect to the principal of and interest on the Bonds to the extent of the sum or sums so paid. Except under the conditions directed below, no person other than the Depository shall receive an authenticated Bond for each separate stated maturity evidencing the obligation of the Issuer to make payments of principal of and interest pursuant to the Resolution. Upon delivery by the Depository to the Registrar of written notice to the effect that the Depository has determined to substitute a new nominee in the place of Cede & Co., and subject to the provisions in the Resolution with respect to Record Dates, the term "Cede & Co." in this Agreement shall refer to such new nominee of the Depository. If the Depository gives notice to the Issuer or the Registrar pursuant to the Letter of Representations that it will discontinue

providing its services as securities depository with respect to the Bonds, the Issuer shall either appoint a successor securities depository or terminate the book-entry system for the Bonds under the following conditions:

(a) Any successor securities depository must be a clearing agency registered with the Securities and Exchange Commission pursuant to Section 17A of the Securities Exchange Act of 1934 and must enter into an agreement with the Issuer and the Registrar agreeing to act as the depository and clearing agency for all the Bonds. After such agreement has become effective, the Depository shall present the Bonds for registration of transfer in accordance with the Resolution and the Registrar shall register them in the name of the successor securities depository or its nominee. If a successor securities depository has not accepted such position prior to the effective date of the Depository's termination of its services, the book-entry system shall automatically terminate.

(b) If the Issuer elects to terminate the book-entry system for the Bonds, it shall so notify the Registrar in writing. Thereafter, upon presentation of the Bonds, or any of them, by the Depository or its nominee to the Registrar for registration of transfer in accordance with the Resolution, the Registrar shall register the transfer in accordance with the Resolution and all provisions of this Section 13 shall immediately cease to be in effect.

The Issuer may elect to terminate the book-entry system for the Bonds at any time by giving written notice to the Depository and the Registrar. On the effective date of such termination, the provisions of this Section 13 shall cease to be in effect, except that the Registrar shall continue to comply with applicable provisions of the Letter of Representations with respect to the Bonds as to which the Depository remains the registered owner. After such termination, the Registrar shall, upon presentation of the Bonds by the Depository or its nominee for registration of transfer or exchange in accordance with the Resolution make such transfer or exchange in accordance with the Resolution. Upon the appointment of a successor securities depository or termination of the book-entry system, the Registrar shall give notice of such event to the registered owners of the Bonds (through the Depository) and (1) of the name and address of the successor securities depository or (2) that the Bonds may now be obtained by the beneficial owners of the Bonds, or their nominees, upon proper instructions being given to the Depository by the relevant Participant and compliance by the Depository with the provisions of the Resolution regarding registration of transfers. Notwithstanding any other provision of this Agreement to the contrary, so long as any Bond is registered in the name of Cede & Co., as nominee of the Depository (or any successor nominee), all payments with respect to the principal of and interest on such Bond and all notices with respect to such Bond shall be made and given, respectively, to the Depository as provided in the Letter of Representations. In connection with any notice or other communication to be provided to Bondholders pursuant to the Resolution by the Issuer or the Registrar with respect to any consent or other action to be taken by Bondholders, the Issuer or the Registrar, as the case may be, shall establish a record date for such consent or other action and give the Depository notice of such record date not less than 15 calendar days in advance of such record date to the extent possible.

14. If any one or more of the covenants or agreements to be performed by either of the parties to this Agreement shall be determined by a court of competent jurisdiction to be unenforceable, such covenants or agreement shall be deemed and construed to be severable from

the remaining covenants and agreements contained herein and shall in no way affect the validity of the remaining provisions of this Agreement.

15. This Agreement may be executed in several counterparts, all or any of which shall be regarded for all purposes as one original and shall constitute and be but one and the same instrument.

16. This Agreement shall be governed by and construed in accordance with the laws of the State of Iowa.

IN WITNESS WHEREOF, the parties hereto have each caused this Paying Agent and Registrar Agreement to be executed by their duly authorized officers and attested as of the date first above written.

CITY OF NEVADA, IOWA

ATTEST:

By: _____
Brett Barker, Mayor

Kerin Wright, City Clerk

BOKF, National Association, Lincoln, Nebraska
Paying Agent and Registrar

By _____
Authorized Officer

BOK FINANCIAL

Trustee, PAYING AGENT, BOND REGISTRAR AND TRANSFER AGENT FEE SCHEDULE

ADMINISTRATION FEE – PAYING AGENT

- | | |
|--------------------------------------|----------------------------|
| • Book Entry Bonds | \$300 initial/\$450 annual |
| • Registered/Private Placement Bonds | \$300 initial/\$700 annual |

ADMINISTRATION FEE – TRUSTEE / PAYING AGENT

- | | |
|--------------------------------------|------------------------------|
| • Book Entry Bonds | \$750 initial/\$1,250 annual |
| • Registered/Private Placement Bonds | \$750 initial/\$1,500 annual |

*Initial Fees paid at Closing

*Annual Fees paid at Interest/Principal Dates

ADDITIONAL SERVICES

- | | |
|-------------------------------------|------------------------|
| • Placement of CDs or Sinking Funds | Included in Annual Fee |
| • Optional or Partial Redemption | Included in Annual Fee |
| • Mandatory Redemption | Included in Annual Fee |
| • Early Termination/Full Call | Included in Annual Fee |
| • Paying Costs of Issuance | Included in Annual Fee |

SERVICES AVAILABLE UPON REQUEST

- | | |
|----------------------------------|------------------------|
| • Dissemination Agent | \$250 Annual Fee |
| • Tax credit bond filing | \$350 Annual Fee |
| • Disbursement Agent | Included in Annual Fee |
| • Disbursement Agent wires/check | Included in Annual Fee |

Reasonable charges will be made for additional services or reports not contemplated at the time of execution of the Agreement or not covered specifically elsewhere in this schedule. Extraordinary out-of-pocket expenses will be charged at cost. However, this does not include ordinary out-of-pocket expenses such as normal postage and supplies, which are included in the annual fees quoted above.

**EXHIBIT A – LIST OF OUTSTANDING BOND ISSUES COVERED BY
PAYING AGENT AND REGISTRAR AGREEMENT**

Date of Issue	Name of Issue	Final Maturity Date	Final CUSIP
9/27/12B	General Obligation Urban Renewal Library Improvement Refunding Bonds, Series 2012B	6/01/26	641287 FW2
10/25/12C	Water Revenue Refunding Bonds, Series 2012C	6/01/27	641300 BP2
7/25/13	General Obligation Corporate Purpose Bonds, Series 2013	6/01/20	641287 GK7
9/28/17	General Obligation Refunding Bonds, Series 2017	6/01/26	641287 GZ4
4/10/19	General Obligation Corporate Purpose Bonds, Series 2019	6/01/23	641287 HD2

*Series 2013 was crossover advance refunded by Series 2017 to the call date of June 1, 2020.
Bankers Trust is escrow agent.

**City Administrator's Report
as of June 20, 2019**

Department Head Meeting: Department Head meeting was held on Monday, June 17th at City Hall. Enclosed is a copy of the staff agenda in the council packet.

Main Street Iowa Committee Meeting: On June 11th and on June 19th, the Main Street Nevada Steering Committee met to review the application before the Monday, June 24th deadline. Over the last two weeks, I have been busy working on multiple questions needed for the application related to city information. As of June 20th, I am happy to declare that my parts of the application are completed.

D.A. Davidson Meeting: On Monday, June 17th, Kerin and I met with Michael Maloney to discuss our current financial situation in preparation for our bond reassignments and future forecasting. The City of Nevada is in good shape as it relates to future projects and our ability to bond for those improvements.

Nevada Chamber Board Meeting: On June 18th, I attended the Nevada Chamber Board meeting where they discussed the possible transition to a Main Street Iowa Community if selected.

Upcoming Events when I am not in the office...

June 28th to July 5th – Vacation

July 10th – 12th – IaCMA Conference

STAFF MEETING AGENDA

Monday, June 17, 2019

9:00 A.M.

City Hall – Conference Room

A. Welcome/Handouts:

B. Council Meeting Agenda: All packet materials and agenda items are due by noon on Wednesday. If not received, the item will be postponed until the following meeting.

1. Staff Reports – Include meeting minutes and permits with packet and reports
 - a. 1st Meeting – Shanna, Ric and Kerin
 - b. 2nd Meeting – Shawn, Mike and Tim
2. Memo vs. Action Form –
 - a. Memo – Updates, Old Business, Resolutions
 - b. Action Form – Discussion, New Business, and Purchases
3. Council Meeting Attendance – If you have an item on the agenda, you are expected to attend the Council meeting, unless pre-excused

Old Business

A. One Organization – How have you helped another department this last week? How can you help in the next few?

Note worthy – Anyone gone above and beyond to create a team working environment, or included someone or another department on a project, that is worthy of receiving a thank you note:

B. Newsletter articles for July 2019 are due June 15th

- a. Park and Recreation – Tim and Rhonda-
- b. Library News–Shanna
- c. Chamber and Community Events – Donna
- d. Coffee with the Council – Dane
- e. Summer Trail work –
- f. Fireworks – City Display 7-4-19
- g. Mosquito Control -

C. ICS 100 & 200 Classes – tentative date 7/16 from 9:30 am – 2 pm

D. W Ave Paving Project update-

E. CBD Public Information Meeting – Tuesday, June 18th at 6pm

F. 4 Way Stop on 19th Street and South B Ave – Ordinance passed, printed on June 20th – completed traffic control devices

G. South Glen Sub-division update

New Business

A. July 4th Week – staffing levels, vacation plans

B.

Updates

- A. Public Safety-Police -
 - a. Fire –
- B. Library
- C. Park and Rec/Wellness –
- D. Public Works –
- E. Streets Department -
- F. Water Plant –
- G. P&Z/Projects Update –
- H. City Clerk –

Adjourn: Next Meeting: Monday, July 1, 2019 at 9:00 am



June - 2019

To: Mayor, Brett Barker
Nevada City Council
City Administrator, Matt Mardesen

From: Tim Hansen, Director of Parks and Recreation

Re: General Information Report

- Parks Staff is working on facility prep and maintenance of outdoor facilities.
 - tournaments, rec games, high school games – soccer and baseball, shelter and pavilion rentals, weed control and fertilizer applications, mowing and trimming, and mowing nuisance properties
- Cemetery staff is working on regular maintenance duties.
 - Mowing/trimming, tree trimming, stone repair/maintenance identification, weed control, and mowing nuisance properties
- Recreation staff is working with programming.
 - swimming lessons, aquacise, baseball and softball programs, planning for the National Softball Tournament, staff training, and planning for fall and winter programs
- Gates Hall has been busy with weddings, meetings, driver education, and training sessions over the last month.
- Mosquito control has begun. Staff treated standing water areas on Monday, June 10th and also sprayed the community that evening. We will monitor throughout the summer. I do anticipate at least one more spray prior to the 4th of July, and as needed the remainder of the summer.
- The school has approved the start of a girl's tennis program beginning next spring. They will be using the courts at SCORE for practice and games. The season will start in mid-March and end in May.
- The school has requested the use of SCORE for their cross country meet this fall. We will be working with school representatives to work out the details.
- Updated our insurance for property and equipment with Melissa Johnson, Midwest Insurance.
- Working with the Hattery Family and Historical Society to get the information for the planting bed markers at Hattery Park. I hope to have these ordered in July. It will most likely be several months after ordering before they are installed, but all should be done this fall.
- We have been working through our pool issue. We have identified a significant source of water loss and addressed that issue. We are still going to go through remaining areas to see if we can identify additional locations where we may be experiencing other water loss.
- Coordinating tennis court repairs at SCORE followed up by painting of Pickle Ball court lines. This has been pushed back to the middle of July.
- A punch list has been created for the Baseball field project and the contractor is working on those items. The school began play on June 10th. Things seem to be going okay.
- I have 3 individuals who have approached me about Eagle Scout and service projects. I will be meeting with them to see if we can work out a project.
- Staff, City Council, and Safety meetings.

If you have any questions, please feel free to contact me at 382-4352 (Office), 291-0747 (Cell), or by email at thansen@cityofnevadaiaowa.org.

Memo

To: City Council

From: Shawn Cole, Zoning Supervisor

CC: Matt Mardesen, City Administrator

Date: 06/20/19

Re: General Information

1. Staff is assisting with the planning for the 2020 downtown CIP.
2. Staff will be sending out sidewalk notices.
3. Staff is working to finish the 2018 projects.

If you have any questions please contact me at work, 382-5466, or at home 382-8703, prior to Monday night's meeting.



Josh Cizmadia
Police Sergeant

Chris Brandes
Police Sergeant

NEVADA PUBLIC SAFETY DEPARTMENT

1209 6th Street – P.O. Box 530 Nevada, Iowa 50201 Tele: 515-382-4593

Ricardo Martinez II
Public Safety Director
Chief of Police



Ray Reynolds
Director of Fire & EMS

Cathy Jager
Chief's Assistant

Date: Thursday, June 13th, 2019

Lynn Scarlett
Nevada Chamber of Commerce
2019 Lincoln Highway Days Committee
1015 6th St
Nevada, Iowa 50201

RE: 2019 Lincoln Highway Days 5K Run

Dear Lynn and Committee Members:

First of all, I want to thank you and your committee's efforts in taking into consideration my concerns from last year about the run. I believe this new course is better suited for safety for everyone involved.

I have been in communication with Brett Barker in regards to the 2019 Lincoln Highway Days 5K Dash. Included in our communication was a map of the course. The run will take place on Saturday, August 24th, 2019. The 5K Dash will start at SCORE Park at 9:00am, from the southeast ball diamond of the fourplex, heads north to the trail, west on the trail to 11th Street. The course continues south on 11th St to the trailhead turning west; continues on the trail, crosses S-14 (SW 3rd Street) under the bridge, and follows the trail which eventually travels east. Participants run on W I Avenue to 1st Street, travel north to Lincoln Highway, turning east and concluding on 6th Street. Volunteers will be assisting runners on the course on city streets, including Lincoln Highway.

The LHD 5K Dash is Approved.

Should you require traffic cones, barricades, or any other equipment to assist you with traffic control contact Nevada Street Department Superintendent Jeremy Rydl and make these arrangements. Mr. Rydl can be reached Monday through Friday between 8:00 a.m. and 3:00 p.m. by calling his office at 515-382-4813. There are rental and deposit fees associated with the use of City of Nevada equipment. It is your responsibility to make these arrangements with Mr. Rydl.

Remember, you are responsible for obtaining any liability insurance necessary to protect you against any claims which may be brought in connection with these events. The City of Nevada is not liable for any injuries or other claims made by participants in your event.

Should you have any questions please let me know. Thanks again,

Respectfully,

Ricardo Martinez II
Public Safety Director
Chief of Police

Cc: Matt Mardesen, City Administrator
Mike Neal, Nevada Public Works Director
Jeremy Rydl, Nevada Streets Superintendent
Command Staff NPSD
Mayor/City Council

Standard

Satellite

Hybrid

