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LIBRARY BOARD OF TRUSTEES MONDAY, SEPTEMBER 20, 2021, 5:00 P.M.

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Chairperson Allison Severson presided and convened the regular meeting of Nevada Library Board of Trustees on Monday, September 20, 2021 at 5:00 p.m. at the Nevada Public Library, 631 K Avenue, Nevada, Iowa. The agenda was posted on the official bulletin board in compliance with the open-meeting law.

The roll was called indicating that the following named Trustees were present and absent. Present: Priscilla Gammon, Peter Korsching, Tim McLaughlin, Theresa Presley, Adam Riedell, and Allison Severson. Absent: James Woodard.

Others in attendance were Library Director Erin Coughlin, Amanda Bellis, and Donna Mosinski.

Motion by Board Member Peter Korsching, seconded by Board Member Tim McLaughlin, to approve the agenda as posted. The roll being called, the following named members voted. Ayes: Korsching, McLaughlin, Presley, Riedell, Severson, and Gammon. Nays: None. Chairperson Allison Severson declared the motion carried.

There was no one present who wished to address the Board at this time.

Motion by Board Member Peter Korsching, seconded by Board Member Tim McLaughlin, to approve the following consent agenda items as submitted:

- (1) Approve **minutes** of the August 16, 2021 regular meeting
- (2) Approve September 2021 **claims** totaling \$9,109.94 (see attached list)
- (3) Accept and place on file the Director's **memo** dated September 17, 2021
- (4) Accept and place on file the August 2021 **financial report**

The roll being called, the following named board members voted. Ayes: Korsching, McLaughlin, Presley, Riedell, Severson, and Gammon. Nays: None. Chairperson Allison Severson declared the motion carried.

Motion by Board Member Adam Riedell, seconded by Board Member Theresa Presley, to approve the Confidentiality Policy as presented. The roll being called, the following named members voted. Ayes: Riedell, Presley, Severson, Gammon, Korsching, and McLaughlin. Nays: None. Chairperson Allison Severson declared the motion carried.

The board reviewed Chapters 1 and 2 of Library Trustee's Handbook for continued education for 10 minutes.

Library Director Erin Coughlin reported on:

- The vaccination clinics were well attended.
- Erin is completing the annual survey and will have it ready for the October meeting.
- Erin is in the middle of the hiring process for three positions.
- The furnace repairs will be scheduled soon.
- Staff has put together a different claims list for the board.
- The diversity audit is half way done. Travis said he would help with finishing it up.

- Amanda will be going to ILA in Des Moines. Her last day is October 22, 2021.
- Adam thanked Amanda for her time with the Nevada Public Library and congratulated her on her new job.

The next meeting will be held at 5:00 p.m. Monday, October 18, 2021.

There being no further business to come before the Board, it was moved by Board Member Peter Korsching, seconded by Board Member Adam Riedell, to *adjourn the meeting*. The roll being called, the following board members voted. Ayes: Korsching, Riedell, Severson, Gammon, McLaughlin, and Presley. Nays: None. Chairperson Allison Severson declared the motion carried. At 5:48 p.m. she adjourned the meeting.

ATTEST:

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Priscilla Gammon, Secretary

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Allison Severson, Chairperson