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LIBRARY BOARD OF TRUSTEES MONDAY, APRIL 18, 2022, 5:00 P.M.

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Chairperson Allison Severson presided and convened the regular meeting of Nevada Library Board of Trustees on Monday, April 18, 2022 at 5:00 p.m. at the Nevada Public Library, 631 K Avenue, Nevada, Iowa. The agenda was posted on the official bulletin board in compliance with the open-meeting law.

The roll was called indicating that the following named Trustees were present and absent. Present: Priscilla Gammon, Tim McLaughlin, Theresa Presley, Adam Riedell, and Allison Severson. Absent: Peter Korsching (arrived at 5:02 p.m.) and James Woodard.

Others in attendance were Library Director Erin Coughlin, Donna Mosinski, Dr. Zach Stiers, and Dr. Connie Beecher.

Motion by Board Member Tim McLaughlin, seconded by Board Member Theresa Presley, to approve the agenda as posted. The roll being called, the following named members voted. Ayes: McLaughlin, Presley, Riedell, Severson, and Gammon. Nays: None. Chairperson Allison Severson declared the motion carried.

There was no one present who wished to address the Board at this time.

Motion by Board Member Tim McLaughlin, seconded by Board Member Adam Riedell, to approve the following consent agenda items as submitted:

- (1) Approve **minutes** of the March 21, 2022 regular meeting
- (2) Approve April 2022 **claims** totaling \$10,922.92 (see attached list)
- (3) Accept and place on file the Director's **memo** dated April 15, 2022
- (4) Accept and place on file the March 2022 **financial report**

The roll being called, the following named board members voted. Ayes: McLaughlin, Riedell, Severson, Gammon, and Presley. Nays: None. Chairperson Allison Severson declared the motion carried.

Peter Korsching arrived at 5:02 p.m.

Dr. Zach Stiers and Dr. Connie Beecher presented the Little Engines Pilot Program, an early literacy program that includes family engagement. This free program includes bags of books and activities created for individual families along with links to videos for parents and children to watch. Currently this is used on a mobile app and they are looking into adding programing for libraries to hold in person group activities. The presentation and discussion lasted for 28 minutes for continuing education. The presenters have asked that the Nevada Library join in the pilot program. The Assistant Library Director, Amanda Zagloba, would also like it to be considered and has several families in mind to go through the program.

Motion by Board Member Tim McLaughlin to close the library on May 14 at 1:00 p.m. for the Pizza-Pie-Looza event happening downtown.

Board Member Tim McLaughlin withdrew his motion.

Motion by Board Member Tim McLaughlin, seconded by Board Member Theresa Presley, to close the library the whole day on May 14 for the Pizza-Pie-Looza event happening downtown. The roll being called, the following named members voted. Ayes: McLaughlin, Presley, Riedell, Severson, Gammon, and Korsching. Nays: None. Chairperson Allison Severson declared the motion carried.

The board reviewed computer privacy and solutions for confidentiality at the computer stations. They asked Erin to put together some proposals to the next meeting.

Motion by Board Member Adam Riedell, seconded by Board Member Tim McLaughlin, to approve the Material Selection and Reconsideration Policy and Form as amended. The roll being called, the following named members voted. Ayes: Riedell, McLaughlin, Presley, Severson, Gammon, and Korsching. Nays: None. Chairperson Allison Severson declared the motion carried.

Motion by Board Member Priscilla Gammon, seconded by Board Member Tim McLaughlin, to approve the Library Clerk Internship job description and starting wage at \$9.00 per hour. The roll being called, the following named members voted. Ayes: Gammon, McLaughlin, Presley, Riedell, Severson, and Korsching. Nays: None. Chairperson Allison Severson declared the motion carried.

Library Director Erin Coughlin reported on:

- The in-service day was productive, they got the summer programs planned out.
- There needs to be upgrades to the buildings security system. Erin will be getting quotes on cameras and a new system.
- They had several people attend the first Midwest Author Series event.
- They are renewing the Adventure Pass for 2022 using some funds from the Library Trust.
- Erin will graduate on May 14<sup>th</sup>.

The next meeting will be held at 5:00 p.m. Monday, May 16, 2022.

There being no further business to come before the Board, it was moved by Board Member Tim McLaughlin, seconded by Board Member Peter Korsching, to **adjourn the meeting**. The roll being called, the following board members voted. Ayes: McLaughlin, Korsching, Presley, Riedell, Severson, and Gammon. Nays: None. Chairperson Allison Severson declared the motion carried. At 6:23 p.m. she adjourned the meeting.

ATTEST:

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Priscilla Gammon, Secretary

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Allison Severson, Chairperson