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LIBRARY BOARD OF TRUSTEES WEDNESDAY, AUGUST 24, 2022, 5:00 P.M.

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Chairperson Allison Severson presided and convened the regular meeting of Nevada Library Board of Trustees on Wednesday, August 24, 2022 at 5:00 p.m. at the Nevada Public Library, 631 K Avenue, Nevada, Iowa. The agenda was posted on the official bulletin board in compliance with the open-meeting law.

The roll was called indicating that the following named Trustees were present and absent. Present: Tim McLaughlin, Theresa Presley, Adam Riedell, Allison Severson, and James Woodard. Absent: Priscilla Gammon (arrived at 5:05 p.m.) and Lynn Lathrop.

Others in attendance were Library Director Erin Coughlin, and Donna Mosinski.

Motion by Board Member Tim McLaughlin, seconded by Board Member James Woodard, to approve the agenda as posted. The roll being called, the following named members voted. Ayes: McLaughlin, Woodard, Presley, Riedell, and Severson. Nays: None. Chairperson Allison Severson declared the motion carried.

There was no one present who wished to address the Board at this time.

Motion by Board Member Tim McLaughlin, seconded by Board Member Theresa Presley, to approve the following consent agenda items as submitted:

- (1) Approve **minutes** of the July 18, 2022 regular meeting
- (2) Approve August 2022 **claims** totaling \$10,464.08 (see attached list)
- (3) Accept and place on file the Director's **memo** dated August 12, 2022
- (4) Accept and place on file the July 2022 **financial report**

The roll being called, the following named board members voted. Ayes: McLaughlin, Presley, Riedell, Severson, and Woodard. Nays: None. Chairperson Allison Severson declared the motion carried.

Motion by Board Member Adam Riedell, seconded by Board Member Tim McLaughlin, to elect Allison Severson as Chair, Theresa Presley as Vice Chair, and Priscilla Gammon as Secretary. The roll being called, the following named members voted. Ayes: Riedell, McLaughlin, Presley, Severson, and Woodard. Nays: None. Chairperson Allison Severson declared the motion carried.

Priscilla Gammon arrived at 5:05 p.m.

The Committee Appointments are as follows:

- Budget: Tim McLaughlin, Adam Riedell, and Allison Severson
- Technology: Tim McLaughlin, Adam Riedell, and Jim Woodard
- Gift: Priscilla Gammon and Jim Woodard
- Strategic Planning: Lynn Lathrop, Theresa Presley, and Allison Severson

Motion by Board Member Adam Riedell, seconded by Board Member Priscilla Gammon, to approve the Advantage Archive Microfilm and Digitization Services. The roll being called, the following named members voted. Ayes: Riedell, Gammon, McLaughlin, Presley, Severson, and Woodard. Nays: None. Chairperson Allison Severson declared the motion carried.

Motion by Board Member Adam Riedell, seconded by Board Member Tim McLaughlin, to approve the AWE Computer Purchase. The roll being called, the following named members voted. Ayes: Riedell, McLaughlin, Presley, Severson, Woodard, and Gammon. Nays: None. Chairperson Allison Severson declared the motion carried.

Motion by Board Member Adam Riedell, seconded by Board Member Tim McLaughlin, to close the library for a staff professional development/planning day on November 11, 2022. The roll being called, the following named members voted. Ayes: Riedell, McLaughlin, Presley, Severson, Woodard, and Gammon. Nays: None. Chairperson Allison Severson declared the motion carried.

The board discussed the library going fine free on all materials except the hot spots. Erin reviewed the change in procedures to ensure the return of materials.

Adam Riedell left at 5:42 p.m.

Erin reported on the Summer Learning Challenge program.

Library Director Erin Coughlin reported on:

- The Story County librarians will be meeting on Thursday to discuss the county funding and future split of those funds.
- The October meeting will be training with Maryann Mori.
- She has hired a company to clean the windows on the outside.

The next meeting will be held at 5:00 p.m. Monday, September 19, 2022.

There being no further business to come before the Board, it was moved by Board Member Tim McLaughlin, seconded by Board Member Theresa Presley, to *adjourn the meeting*. The roll being called, the following board members voted. Ayes: McLaughlin, Presley, Severson, Woodard, and Gammon. Nays: None. Chairperson Allison Severson declared the motion carried. At 5:54 p.m. she adjourned the meeting.

ATTEST:

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Priscilla Gammon, Secretary

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Allison Severson, Chairperson