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LIBRARY BOARD OF TRUSTEES MONDAY, SEPTEMBER 19, 2022, 5:00 P.M.

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Chairperson Allison Severson presided and convened the regular meeting of Nevada Library Board of Trustees on Monday, September 19, 2022 at 5:00 p.m. at the Nevada Public Library, 631 K Avenue, Nevada, Iowa. The agenda was posted on the official bulletin board in compliance with the open-meeting law.

The roll was called indicating that the following named Trustees were present and absent. Present: Lynn Lathrop, Tim McLaughlin, Theresa Presley, Allison Severson, and James Woodard. Absent: Priscilla Gammon (arrived at 5:01 p.m.) and Adam Riedell (arrived at 5:24 p.m.).

Others in attendance were Library Director Erin Coughlin, and Donna Mosinski.

Motion by Board Member Tim McLaughlin, seconded by Board Member Theresa Presley, to **approve the agenda** as posted. The roll being called, the following named members voted. Ayes: McLaughlin, Presley, Severson, Woodard, and Lathrop. Nays: None. Chairperson Allison Severson declared the motion carried.

There was no one present who wished to address the Board at this time.

Motion by Board Member Tim McLaughlin, seconded by Board Member James Woodard, to approve the following **consent agenda** items as submitted:

- (1) Approve **minutes** of the August 24, 2022 regular meeting
- (2) Approve August 2022 **claims** totaling \$17,751.90 (see attached list)
- (3) Accept and place on file the Director's **memo** dated September 16, 2022
- (4) Accept and place on file the August 2022 **financial report**

The roll being called, the following named board members voted. Ayes: McLaughlin, Woodard, Lathrop, Presley, and Severson. Nays: None. Chairperson Allison Severson declared the motion carried.

Priscilla Gammon arrived at 5:01 p.m.

Motion by Board Member Tim McLaughlin, seconded by Board Member Theresa Presley, to accept the Norman Bridwell original Clifford sketch donation for Children's Area. The roll being called, the following named members voted. Ayes: McLaughlin, Presley, Severson, Woodard, Gammon, and Lathrop. Nays: None. Chairperson Allison Severson declared the motion carried.

Motion by Board Member Theresa Presley, seconded by Board Member Tim McLaughlin, to approve the Hours, Annual Closures, and Severe Weather Policy. The roll being called, the following named members voted. Ayes: Presley, McLaughlin, Severson, Woodard, Gammon, and Lathrop. Nays: None. Chairperson Allison Severson declared the motion carried.

Motion by Board Member Tim McLaughlin, seconded by Board Member Lynn Lathrop, to allow the Nevada Public Library to Open at 11:00 a.m. for Safety Training on October 5, 2022 and November 2, 2022. The roll being called, the following named members voted. Ayes: Tim

McLaughlin, Lynn Lathrop, Presley, Severson, Woodard, and Gammon. Nays: None. Chairperson Allison Severson declared the motion carried.

Erin Coughlin reviewed the Annual Public Survey with the board.

The Board reviewed the Circulation Policy and discussed the library becoming fine free.

Adam Riedell arrived at 5:24 p.m.

Motion by Board Member Theresa Presley, seconded by Board Member Priscilla Gammon, to approve the Circulation Policy. The roll being called, the following named members voted. Ayes: Presley, Gammon, Lathrop, Severson, and Woodard. Nays: McLaughlin and Riedell. Chairperson Allison Severson declared the motion carried.

Library Director Erin Coughlin reported on:

- Erin distributed 3 security camera quotes for the board to review. She had received more information from the City Administrator on what he was looking for to put in the rest of the city buildings.
- It is banned books week and she has received good comments on how they were educating the community about those books.
- Erin completed a Grant Writing Workshop and is in the process of completing three more grants this fall.
- Amanda will be going to a conference on disaster planning for libraires in October.
- During October's board meeting, Maryann Mori will be giving a presentation on Trustee Training and Strategic Planning.

The next meeting will be held at 5:00 p.m. Monday, October 17, 2022.

There being no further business to come before the Board, it was moved by Board Member Adam Riedell, seconded by Board Member Lynn Lathrop, to adjourn the meeting. The roll being called, the following board members voted. Ayes: Riedell, Lathrop, McLaughlin, Presley, Severson, Woodard, and Gammon. Nays: None. Chairperson Allison Severson declared the motion carried. At 5:49 p.m. she adjourned the meeting.

ATTEST:

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Priscilla Gammon, Secretary

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Allison Severson, Chairperson