

PARKS & RECREATION BOARD

June 15th, 2022

The Parks & Recreation Board met in regular session Wednesday, June 15th, 2022 at 5:15 p.m. at City Hall, 1209 6th Street, Nevada, Iowa. The agenda was posted on June 10th, 2022 on the official bulletin board in compliance with the open meeting law.

Glen Miller called the meeting to order at 5:27p.m. The roll was called indicating the following named members present and absent. Present: Glen Miller, Laura Kiesling, Deb Parker, Linda Griffith. Absent: Marck Cahill, Tony Sneiderman and Karen Selby. Others present: Tim Hansen, Rhonda Maier, Sarah Lancaster.

Motion by Board Member Deb Parker, seconded by Board Member Laura Kiesling to **approve the agenda**. After due consideration and discussion the Chair put the question upon the motion and the roll being called, the following named Board Members voted Aye: Kiesling, Miller, Parker, Griffith. Nay: none.

Motion by Board Member Deb Parker, seconded by Board Member Linda Griffith to **approve consent agenda**. After due consideration and discussion the Chair put the question upon the motion and the roll being called, the following board members voted. Aye: Kiesling, Miller, Parker, Griffith. Nay: none.

Public Forum:

No items were brought before the Board.

Old Business:

No Old Business.

New Business:

- A. Cemetery GIS-Work order Phase #2 and appropriate follow up.
 - Phase 1 took photos of 75 head stones
 - Phase 2 The information that was visible will be transferred to individual spaces in the GIS. Staff will have to verify some of the information that is not visible from the photos.
 - Goal is to have the information available for staff and others to research from website or app.
 - Budget of \$20,000 work order will not exceed.
 - Cemetery Staff will be responsible for keeping GIS updated.

Motion by Board Member Laura Kiesling, seconded by Deb Parker to approve work order for phase #2 and continue work on Cemetery GIS. After due consideration and discussion the Chair put the question upon the motion and the roll being called, the following board members voted. Aye: Kiesling, Miller, Parker, Griffith. Nay: none.

B. Hattery Shelter Option 1

- Sent project out to 7 local contractors and posted online. We did not receive a bid back.
- We will now negotiate with a contractor of our choice and the city will purchase the materials.
- FEMA paperwork states to have complete by November.
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Motion by Board Member Deb Parker, seconded by Laura Kiesling to approve Hattery Shelter Option 1. After due consideration and discussion the Chair put the question upon the motion and the roll being called, the following board members voted. Aye: Kiesling, Miller, Parker, Griffith. Nay: none.

STAFF REPORTS

Tim Hansen:

- Field House Project: Continuing to research playground options and identified another grant opportunity we will apply for.
- Working of phase 2 with HRG
- Working on close out documents for tree planting projects
- Will find contractors for Hattery Shelter of our choosing and buy materials.
- Ryan Wessels Eagle Scout project at the Wilson pond is on Sat June 25th, same day as freedom run so need to coordinate.
- Finishing up spring projects and working on Summer projects.

Rhonda Maier

- This spring we were busy preparing Aquatic center and getting it open.
- Baseball and softball are finishing up their season.
- We had a tough spring with weather related issues.
- Aquatic Center- Staff are doing their jobs and keeping patrons safe, repairs are holding.

There being no further business to come before the Board, motion by Board Member Deb Parker, seconded by Board Member Laura Kiesling, to adjourn. The roll being called, the following Board Members voted. Aye: Kiesling, Miller, Parker, Griffith. Nay: None. Whereupon the Chair declared the motion carried and at 5:56p.m. the meeting adjourned.

Glen Miller, Chairperson

Attest:

Sarah Lancaster, Secretary

