
LIBRARY BOARD OF TRUSTEES MONDAY, NOVEMBER 21, 2022, 5:00 P.M.

Chairperson Allison Severson presided and convened the regular meeting of Nevada Library Board of Trustees on Monday, November 21, 2022 at 5:00 p.m. at the Nevada Public Library, 631 K Avenue, Nevada, Iowa. The agenda was posted on the official bulletin board in compliance with the open-meeting law.

The roll was called indicating that the following named Trustees were present and absent. Present: Priscilla Gammon, Lynn Lathrop, Tim McLaughlin, Theresa Presley, Adam Riedell, Allison Severson, and James Woodard. Absent: None.

Others in attendance were Library Director Erin Coughlin, Kathy Solko-Manternach and Donna Mosinski.

Motion by Board Member Tim McLaughlin, seconded by Board Member Adam Riedell, to approve the agenda as posted. The roll being called, the following named members voted. Ayes: McLaughlin, Riedell, Severson, Woodard, Gammon, Lathrop, and Presley. Nays: None. Chairperson Allison Severson declared the motion carried.

There was no one present who wished to address the Board at this time.

Motion by Board Member Tim McLaughlin, seconded by Board Member James Woodard, to approve the following consent agenda items as submitted:

- (1) Approve **minutes** of the October 17, 2022 regular meeting with the correction to the next meeting date
- (2) Approve November 2022 **claims** \$11,373.98 (see attached list)
- (3) Accept and place on file the Director's **memo** dated November 17, 2022
- (4) Accept and place on file the October 2022 **financial report**

The roll being called, the following named board members voted. Ayes: McLaughlin, Woodard, Gammon, Lathrop, Presley, Riedell, and Severson. Nays: None. Chairperson Allison Severson declared the motion carried.

Kath Solko-Manternach reported that over 41 people used the Seed Library. Staff kept detailed reports on the popular seeds for future purchases.

The board discussed the security cameras before the FY24 budget for clarity on next year's budget. They discussed where the funds would come from for the purchase of the cameras and if there were any maintenance fees.

Motion by Board Member Adam Riedell, seconded by Board Member Priscilla Gammon, to purchase the security cameras from Astra Security based on the quote on the packet with funding coming from 5% of the Nevada Public Library Endowment (Fund 182, approximately \$4400) and the balance to come from CIP (Fund 810) and to amend the FY23 Revenue and Expense budget in Fund 182 and the expense budget in Fund 810. The roll being called, the following named

members voted. Ayes: Riedell, Gammon, Lathrop, McLaughlin, Presley, Severson, and Woodard. Nays: None. Chairperson Allison Severson declared the motion carried.

FY2024 Budget

Motion by Board Member Tim McLaughlin, seconded by Board Member Lynn Lathrop, to approve the FY2024 Library Budget. The roll being called, the following named members voted. Ayes: McLaughlin, Lathrop, Presley, Riedell, Severson, Woodard, and Gammon. Nays: None. Chairperson Allison Severson declared the motion carried.

Library Director Erin Coughlin reported on:

- January meeting is when the Library Board gives their report to the City Council. February meeting date is now a holiday for the library.
- Draintech has been in working on the restrooms.
- Programs are going well and staff has out together the summer programming and will be looking for program donors.
- The library received a Story Community Foundation grant in the amount of \$6,000 to create a Story Walk.
- Erin presented the Nevada Library Report to the Story County Board of Supervisors on November 18.

The next meeting will be held at 5:00 p.m. Monday, December 19, 2022.

There being no further business to come before the Board, it was moved by Board Member Adam Riedell, seconded by Board Member James Woodard, to *adjourn the meeting*. The roll being called, the following board members voted. Ayes: Riedell, Woodard, Gammon, Lathrop, McLaughlin, Presley, and Severson. Nays: None. Chairperson Allison Severson declared the motion carried. At 6:18 p.m. she adjourned the meeting.

ATTEST:

Priscilla Gammon, Secretary

Allison Severson, Chairperson