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LIBRARY BOARD OF TRUSTEES MONDAY, DECEMBER 19, 2022, 5:00 P.M.

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Chairperson Allison Severson presided and convened the regular meeting of Nevada Library Board of Trustees on Monday, December 19, 2022 at 5:00 p.m. at the Nevada Public Library, 631 K Avenue, Nevada, Iowa. The agenda was posted on the official bulletin board in compliance with the open-meeting law.

The roll was called indicating that the following named Trustees were present and absent. Present: Priscilla Gammon, Lynn Lathrop, Tim McLaughlin, Theresa Presley, and Allison Severson (left at 5:45 p.m.). Absent: Adam Riedell and James Woodard.

Others in attendance were Library Director Erin Coughlin, Donna Mosinski, and Holly Adkins (via Zoom).

Motion by Board Member Tim McLaughlin, seconded by Board Member Theresa Presley, to approve the agenda as posted. The roll being called, the following named members voted. Ayes: McLaughlin, Presley, Severson, Gammon, and Lathrop. Nays: None. Chairperson Allison Severson declared the motion carried.

There was no one present who wished to address the Board at this time.

Motion by Board Member Tim McLaughlin, seconded by Board Member Lynn Lathrop, to approve the following consent agenda items as submitted:

- (1) Approve **minutes** of the November 21, 2022 regular meeting
- (2) Approve December 2022 **claims** totaling \$13,298.85 (see attached list)
- (3) Accept and place on file the Director's **memo** dated December 14, 2022
- (4) Accept and place on file the November 2022 **financial report**

The roll being called, the following named board members voted. Ayes: McLaughlin, Lathrop, Presley, Severson, and Gammon. Nays: None. Chairperson Allison Severson declared the motion carried.

Holly Adkins, Midwest Pano, gave a presentation on their digital tour services.

Erin talked to the City Administrator and City Clerk about the FY2024 Budget for the library. The budget will go to the City Council as the board approved.

The library will be getting new printers soon with a new contract. Erin is trying to get a comparable printer to the one that the public uses now.

The board decided that the next two meeting dates will be January 9, 2023 at the City Hall Council Chambers and February 22, 2023 at the Library Meeting room.

For Continuing Education, Board Members Lynn Lathrop and Theresa Presley reported on a training that they listened to regarding Disaster Preparedness. They spoke for 13 minutes.

Allison Severson left at 5:45 p.m. and Theresa Presley took over the meeting.

Library Director Erin Coughlin reported on:

- She has been working on building maintenance. The front doors are fixed and the plumbing is completed. She is still working on the meeting room lights.
- The winter reading challenges have started. She has sent out requests for sponsors for summer reading programs.
- She received the disbursement from Story County Community Foundation for the funds for the security cameras.

The next meeting will be held at 5:00 p.m. Monday, January 9, 2023 in the City Hall Council Chambers.

There being no further business to come before the Board, it was moved by Board Member Tim McLaughlin, seconded by Board Member Lynn Lathrop, to *adjourn the meeting*. The roll being called, the following board members voted. Ayes: McLaughlin, Lathrop, Presley, and Gammon. Nays: None. Vice Chairperson Theresa Presley declared the motion carried. At 6:02 p.m. she adjourned the meeting.

ATTEST:

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Priscilla Gammon, Secretary

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Allison Severson, Chairperson

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Theresa Presley, Vice-Chairperson