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LIBRARY BOARD OF TRUSTEES WEDNESDAY, FEBRUARY 22, 2023, 5:00 P.M.

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Chairperson Allison Severson presided and convened the regular meeting of Nevada Library Board of Trustees on Wednesday, February 22, 2023 at 5:00 p.m. at the Nevada City Hall Council Chambers, 1209 6<sup>th</sup> Street, Nevada, Iowa. The agenda was posted on the official bulletin board in compliance with the open-meeting law.

The roll was called indicating that the following named Trustees were present and absent. Present: Priscilla Gammon (via Zoom), Tim McLaughlin (via Zoom), Theresa Presley, Adam Riedell (via Zoom), Allison Severson, and James Woodard. Absent: Lynn Lathrop.

Others in attendance were Library Director Erin Coughlin, and Donna Mosinski.

Motion by Board Member Theresa Presley, seconded by Board Member James Woodard, to approve the agenda as posted with #7 taken off. The roll being called, the following named members voted. Ayes: Presley, Woodard, Gammon, McLaughlin, Riedell, and Severson. Nays: None. Chairperson Allison Severson declared the motion carried.

There was no one present who wished to address the Board at this time.

Motion by Board Member James Woodard, seconded by Board Member Theresa Presley, to approve the following consent agenda items as submitted:

- (1) Approve **minutes** of the January 9, 2023 regular meeting
- (2) Approve February 2023 **claims** totaling \$23,568.66 (see attached list)
- (3) Accept and place on file the Director's **memo** dated February 17, 2023
- (4) Accept and place on file January 2023 financial report

The roll being called, the following named board members voted. Ayes: Woodard, Presley, Riedell, Severson, Gammon, and McLaughlin. Nays: None. Chairperson Allison Severson declared the motion carried.

Motion by Board Member Adam Riedell, seconded by Board Member James Woodard, to approve the Laptop Policy & Use Agreement. The roll being called, the following named members voted. Ayes: Riedell, Woodard, Gammon, McLaughlin, Presley, and Severson. Nays: None. Chairperson Allison Severson declared the motion carried.

Motion by Board Member Theresa Presley, seconded by Board Member Tim McLaughlin, to approve the Meeting Room Policy. The roll being called, the following named members voted. Ayes: Presley, McLaughlin, Riedell, Severson, Woodard, and Gammon. Nays: None. Chairperson Allison Severson declared the motion carried.

~~Close Early Friday March 3, 2023 for Wellness meeting/Short Staffed~~

The board discussed the Strategic Plan and the Community Survey that will be ready in March. The updated Strategic Plan should be ready to be presented to the full board by October.

For Continuing Education, Theresa Presley reviewed what she learned from a webinar about Intellectual Freedom in Public Libraries. She spoke for six minutes.

Library Director Erin Coughlin reported on:

- The cameras have helped staff see through out the library. They did install one more than was in the original contract to cover a blind spot.
- The meeting room lights will have the occupancy sensors turned off for the room soon.
- The Winter Reading Challenge went well. Staff is now working on the summer programming.
- Erin received a quote to digitize the yearbook collection. She is going to ask if the historical society or alumni association would like to raise funds to get this accomplished.

The next meeting will be held at 5:00 p.m. Monday, March 20, 2023.

There being no further business to come before the Board, it was moved by Board Member Theresa Presley, seconded by Board Member Tim McLaughlin, to *adjourn the meeting*. The roll being called, the following board members voted. Ayes: Presley, McLaughlin, Riedell, Severson, Woodard, and Gammon. Nays: None. Chairperson Allison Severson declared the motion carried. At 5:55 p.m. she adjourned the meeting.

ATTEST:

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Priscilla Gammon, Secretary

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Allison Severson, Chairperson