
LIBRARY BOARD OF TRUSTEES MONDAY, MARCH 20, 2023, 5:00 P.M.

Chairperson Allison Severson presided and convened the regular meeting of Nevada Library Board of Trustees on Monday, March 20, 2023 at 5:01 p.m. at the Nevada Public Library, 631 K Avenue, Nevada, Iowa. The agenda was posted on the official bulletin board in compliance with the open-meeting law.

The roll was called indicating that the following named Trustees were present and absent. Present: Priscilla Gammon, Lynn Lathrop, Tim McLaughlin, Adam Riedell, Allison Severson, and James Woodard. Absent: Theresa Presley.

Others in attendance were Library Director Erin Coughlin, Assistant Library Director Amanda Zagloba, and Donna Mosinski.

Motion by Board Member Adam Riedell, seconded by Board Member Lynn Lathrop, to approve the agenda as posted. The roll being called, the following named members voted. Ayes: Riedell, Lathrop, McLaughlin, Severson, Woodard, and Gammon. Nays: None. Chairperson Allison Severson declared the motion carried.

There was no one present who wished to address the Board at this time.

Motion by Board Member Tim McLaughlin, seconded by Board Member James Woodard, to approve the following consent agenda items as submitted:

- (1) Approve **minutes** of the February 22, 2023 regular meeting
- (2) Approve March 2023 **claims** totaling \$12,089.37 (see attached list)
- (3) Accept and place on file the Director's **memo** dated March 17, 2023
- (4) Accept and place on file February 2023 financial report

The roll being called, the following named board members voted. Ayes: McLaughlin, Woodard, Gammon, Lathrop, Riedell, and Severson. Nays: None. Chairperson Allison Severson declared the motion carried.

For seven minutes, Amanda reviewed the library's procedures on Interlibrary Loans and purchasing books based on the patron requests.

Erin discussed additional duties for the additional hours with the youth librarian that the employee will be working starting July 1 with the change from a part-time position to full-time.

For 10 minutes, Erin informed the board of the current legislation and what changes the libraries were advocating for.

For continuing education, Allison reviewed the portion of the Policy Watch Training that she watched. She spoke for three minutes.

Library Director Erin Coughlin reported on:

- She is looking into a mobile desk for a new work station so that it can be moved to where it is needed.
- The have around \$2,500 in donations for the summer reading program.
- She is reviewing the Conduct Policy and drafting a Programming Policy.

The next meeting will be held at 5:00 p.m. Monday, April 17, 2022.

There being no further business to come before the Board, it was moved by Board Member Tim McLaughlin, seconded by Board Member Priscilla Gammon, to **adjourn the meeting**. The roll being called, the following board members voted. Ayes: McLaughlin, Gammon, Lathrop, Riedell, Severson, and Woodard. Nays: None. Chairperson Allison Severson declared the motion carried. At 5:30 p.m. she adjourned the meeting.

ATTEST:

Priscilla Gammon, Secretary

Allison Severson, Chairperson