
LIBRARY BOARD OF TRUSTEES MONDAY, APRIL 17, 2023, 5:00 P.M.

Vice-Chairperson Theresa Presley presided and convened the regular meeting of Nevada Library Board of Trustees on Monday, April 17, 2023 at 5:00 p.m. at the Nevada Public Library, 631 K Avenue, Nevada, Iowa. The agenda was posted on the official bulletin board in compliance with the open-meeting law.

The roll was called indicating that the following named Trustees were present and absent. Present: Priscilla Gammon, Lynn Lathrop, Tim McLaughlin, Theresa Presley, Adam Riedell, and James Woodard. Absent: Allison Severson.

Others in attendance were Library Director Erin Coughlin, Nicole MacVey, and Donna Mosinski.

Motion by Board Member Tim McLaughlin, seconded by Board Member Lynn Lathrop, to approve the agenda as posted. The roll being called, the following named members voted. Ayes: McLaughlin, Lathrop, Presley, Riedell, Woodard, and Gammon. Nays: None. Vice-Chairperson Theresa Presley declared the motion carried.

There was no one present who wished to address the Board at this time.

Motion by Board Member Tim McLaughlin, seconded by Board Member Priscilla Gammon, to approve the following consent agenda items as submitted:

- (1) Approve **minutes** of the March 20, 2023 regular meeting
- (2) Approve April 2023 **claims** totaling \$8,572.35 (see attached list)
- (3) Accept and place on file the Director's **memo** dated April 13, 2023
- (4) Accept and place on file March 2023 financial report

The roll being called, the following named board members voted. Ayes: McLaughlin, Gammon, Lathrop, Presley, Riedell, and Woodard. Nays: None. Vice-Chairperson Theresa Presley declared the motion carried.

Nicole MacVey presented the book repair process using the CoverOne Machine.

Motion by Board Member Adam Riedell, seconded by Board Member Tim McLaughlin, to approve the Assistant Youth Librarian Job Description. The roll being called, the following named members voted. Ayes: Riedell, McLaughlin, Presley, Woodard, Gammon, and Lathrop. Nays: None. Vice-Chairperson Theresa Presley declared the motion carried.

Motion by Board Member Adam Riedell, seconded by Board Member Tim McLaughlin, to approve the Security Camera Policy. The roll being called, the following named members voted. Ayes: Riedell, McLaughlin, Presley, Woodard, Gammon, and Lathrop. Nays: None. Vice-Chairperson Theresa Presley declared the motion carried.

The board discussed the Tornado Shelter Policy. Erin will ask Animal Control for input about animals in the shelter.

Adam Riedell left at 5:33 p.m.

For Continuing Education, Erin reviewed 1st and 2nd Amendment Auditors. There was 11 minutes of discussion.

Library Director Erin Coughlin reported on:

- The Enrich Iowa Agreement will be on the next agenda for approval.
- The probate records will be moving to the City Hall basement.
- The library received a grant for an AED.
- Brittany was accepted into the University of Iowa's School of Library Science Grad program.

The next meeting will be held at 5:00 p.m. Monday, May 15, 2023.

There being no further business to come before the Board, it was moved by Board Member Tim McLaughlin, seconded by Board Member Lynn Lathrop, to **adjourn the meeting**. The roll being called, the following board members voted. Ayes: McLaughlin, Lathrop, Presley, Woodard, and Gammon. Nays: None. Vice-Chairperson Theresa Presley declared the motion carried. At 5:55 p.m. she adjourned the meeting.

ATTEST:

Priscilla Gammon, Secretary

Theresa Presley, Vice-Chairperson