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LIBRARY BOARD OF TRUSTEES MONDAY, AUGUST 21, 2023, 5:00 P.M.

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Vice-Chairperson Theresa Presley presided and convened the regular meeting of Nevada Library Board of Trustees on Monday, August 21, 2023 at 5:00 p.m. at the Nevada Public Library, 631 K Avenue, Nevada, Iowa. The agenda was posted on the official bulletin board in compliance with the open-meeting law.

The roll was called indicating that the following named Trustees were present and absent. Present: Emily Fulton, Priscilla Gammon, Lynn Lathrop, Tim McLaughlin, Theresa Presley, and James Woodard (left at 5:58 p.m.). Absent: Allison Severson (arrived at 5:21 p.m.).

Others in attendance were Library Director Erin Coughlin, and Donna Mosinski.

Motion by Board Member Tim McLaughlin, seconded by Board Member Emily Fulton, to approve the agenda as posted. The roll being called, the following named members voted. Ayes: McLaughlin, Fulton, Gammon, Lathrop, Presley, and Woodard. Nays: None. Vice-Chairperson Theresa Presley declared the motion carried.

There was no one present who wished to address the Board at this time.

Introductions were made to the newest member of the Board of Trustees, Emily Fulton.

Motion by Board Member Tim McLaughlin, seconded by Board Member Lynn Lathrop, to approve the following consent agenda items as submitted:

- (1) Approve **minutes** of the July 17, 2023 regular meeting
- (2) Approve August 2023 **claims** totaling \$15,509.29 (see attached list)
- (3) Accept and place on file the Director's **memo** dated August 18, 2023
- (4) Accept and place on file July 2023 financial report

The roll being called, the following named board members voted. Ayes: McLaughlin, Lathrop, Presley, Woodard, Fulton, and Gammon. Nays: None. Vice-Chairperson Theresa Presley declared the motion carried.

Motion by Board Member Tim McLaughlin, seconded by Board Member Priscilla Gammon, to approve the Program Policy. The roll being called, the following named members voted. Ayes: McLaughlin, Gammon, Lathrop, Presley, Woodard, and Fulton. Nays: None. Vice-Chairperson Theresa Presley declared the motion carried.

Allison Severson arrived at 5:21 p.m. and took over the meeting

The board discussed the Display Policy and what can be displayed. Erin will bring back more information to the board next month.

Erin provided a new Statistics Monthly Report for the board to review and asked which they would prefer to have in the future. The consensus was to continue with the old one since it had all the information on one page and included year to date numbers for current and last fiscal year.

For Continuing Education, the board discussed Iowa Library Trustee's Handbook Chapter 11 "Effective Board Meetings" and Chapter 12 "Problem Solving and Decision Making." They also discussed the banned books that the schools would be pulling from their libraries and how that impacts the relationship with the public library. The discussion went on for 21 minutes.

James Woodard left at 5:58 p.m.

Library Director Erin Coughlin reported on:

- The WiFi has been down for a few days. Mediacom will be here Wednesday to look at it.
- Summer learning has concluded and staff thinks it went well.
- The fall programming coming up includes a banned book reading program in October and bi-lingual story times.
- Erin sent in the final report for the SCCF grant for the Story Stroll.
- They are looking to hire another student clerk since one has resigned in August.

The next meeting will be held at 5:00 p.m. Monday, September 18, 2023.

There being no further business to come before the Board, it was moved by Board Member Tim McLaughlin, seconded by Board Member Theresa Presley, to *adjourn the meeting*. The roll being called, the following board members voted. Ayes: McLaughlin, Presley, Severson, Fulton, Gammon, and Lathrop. Nays: None. Chairperson Allison Severson declared the motion carried. At 6:06 p.m. she adjourned the meeting.

ATTEST:

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Priscilla Gammon, Secretary

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Allison Severson, Chairperson

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Theresa Presley, Vice-Chairperson