
LIBRARY BOARD OF TRUSTEES MONDAY, OCTOBER 16, 2023, 5:00 P.M.

Vice-Chairperson Theresa Presley presided and convened the regular meeting of Nevada Library Board of Trustees on Monday, October 16, 2023 at 5:00 p.m. at the Nevada Public Library, 631 K Avenue, Nevada, Iowa. The agenda was posted on the official bulletin board in compliance with the open-meeting law.

The roll was called indicating that the following named Trustees were present and absent. Present: Emily Fulton, Priscilla Gammon, Lynn Lathrop, Tim McLaughlin, and Theresa Presley. Absent: Allison Severson and James Woodard.

Others in attendance were Library Director Erin Coughlin, and Donna Mosinski.

Motion by Board Member Tim McLaughlin, seconded by Board Member Emily Fulton, to approve the agenda as posted. The roll being called, the following named members voted. Ayes: McLaughlin, Fulton, Gammon, Lathrop, and Presley. Nays: None. Vice-Chairperson Theresa Presley declared the motion carried.

There was no one present who wished to address the Board at this time.

Motion by Board Member Tim McLaughlin, seconded by Board Member Priscilla Gammon, to approve the following consent agenda items as submitted:

- (1) Approve **minutes** of the September 18, 2023 regular meeting
- (2) Approve October 2023 **claims** totaling \$8,969.00 (see attached list)
- (3) Accept and place on file the Director's **memo** dated October 13, 2023
- (4) Accept and place on file September 2023 financial report

The roll being called, the following named board members voted. Ayes: McLaughlin, Gammon, Lathrop, Presley, and Fulton. Nays: None. Vice-Chairperson Theresa Presley declared the motion carried.

Motion by Board Member Tim McLaughlin, seconded by Board Member Lynn Lathrop, to approve the Hours, Closures, and Severe Weather Policy. The roll being called, the following named members voted. Ayes: McLaughlin, Lathrop, Presley, Fulton, and Gammon. Nays: None. Vice-Chairperson Theresa Presley declared the motion carried.

Motion by Board Member Tim McLaughlin, seconded by Board Member Emily Fulton, to approve the Study Room Policy. The roll being called, the following named members voted. Ayes: McLaughlin, Fulton, Gammon, Lathrop, and Presley. Nays: None. Vice-Chairperson Theresa Presley declared the motion carried.

Motion by Board Member Tim McLaughlin, seconded by Board Member Emily Fulton, to accept the proposal from Printing Concepts to purchase 5000 library cards/key tags for \$965.00. The roll being called, the following named members voted. Ayes: McLaughlin, Fulton, Gammon, Lathrop, and Presley. Nays: None. Vice-Chairperson Theresa Presley declared the motion carried.

Motion by Board Member Tim McLaughlin, seconded by Board Member Priscilla Gammon, to approve the FY2025 Library Budget. The roll being called, the following named members voted. Ayes: McLaughlin, Gammon, Lathrop, Presley, and Fulton. Nays: None. Vice-Chairperson Theresa Presley declared the motion carried.

Continuing Education was postponed to the next meeting.

Library Director Erin Coughlin reported on:

- They have received the State Direct Aid and half of the county money.
- She is looking for a new part-time janitor.
- Kathy presented at the Iowa Library Association Conference on running a seed library and had good attendance.
- The library will be a tax preparation site this next season in coordination with United Way.

The next meeting will be held at 5:00 p.m. Monday, November 20, 2023.

There being no further business to come before the Board, it was moved by Board Member Tim McLaughlin, seconded by Board Member Lynn Lathrop, to *adjourn the meeting*. The roll being called, the following board members voted. Ayes: McLaughlin, Lathrop, Presley, Fulton, and Gammon. Nays: None. Vice-Chairperson Theresa Presley declared the motion carried. At 6:00 p.m. she adjourned the meeting.

ATTEST:

Priscilla Gammon, Secretary

Theresa Presley, Vice-Chairperson