
LIBRARY BOARD OF TRUSTEES MONDAY, NOVEMBER 20, 2023, 5:00 P.M.

Chairperson Allison Severson presided and convened the regular meeting of Nevada Library Board of Trustees on Monday, November 20, 2023 at 5:00 p.m. at the Nevada Public Library, 631 K Avenue, Nevada, Iowa. The agenda was posted on the official bulletin board in compliance with the open-meeting law.

The roll was called indicating that the following named Trustees were present and absent. Present: Emily Fulton, Tim McLaughlin, Theresa Presley, Allison Severson, and James Woodard. Absent: Priscilla Gammon and Lynn Lathrop.

Others in attendance were Library Director Erin Coughlin, and Donna Mosinski.

Motion by Board Member Tim McLaughlin, seconded by Board Member Theresa Presley, to approve the agenda as posted. The roll being called, the following named members voted. Ayes: McLaughlin, Presley, Severson, Woodard, and Fulton. Nays: None. Chairperson Allison Severson declared the motion carried.

There was no one present who wished to address the Board at this time.

Motion by Board Member Theresa Presley, seconded by Board Member Tim McLaughlin, to approve the following consent agenda items as submitted:

- (1) Approve **minutes** of the October 16, 2023 regular meeting
- (2) Approve November 2023 **claims** totaling \$15,893.50 (see attached list)
- (3) Accept and place on file the Director's **memo** dated November 17, 2023
- (4) Accept and place on file October 2023 financial report

The roll being called, the following named board members voted. Ayes: Presley, McLaughlin, Severson, Woodard, and Fulton. Nays: None. Chairperson Allison Severson declared the motion carried.

Motion by Board Member Tim McLaughlin, seconded by Board Member Emily Fulton, to accept quote 57923531 for \$796.68 to repair the inducer and to get more information on the water heater quotes. The roll being called, the following named members voted. Ayes: McLaughlin, Fulton, Presley, Severson, and Woodard. Nays: None. Chairperson Allison Severson declared the motion carried.

For Continuing Education, the board discussed the Library Ordinances. The discussion lasted for 11 minutes.

Library Director Erin Coughlin reported on:

- Johnson Controls put new batteries in the emergency doors.
- The are currently interviewing for a custodian and an intern clerk. Amanda has notified Erin that she will be resigning in early 2024.
- The Annual Survey is completed and in packet. Erin is continuing to work on the budget with city staff.

- Staff got a lot accomplished on the Staff Development Day and hope to have a half of a day of continuing education during the one in April.
- The January board meeting will be on January 8 at City Hall and then the board will attend the council meeting for the annual report.

The next meeting will be held at 5:00 p.m. Monday, December 18, 2023.

There being no further business to come before the Board, it was moved by Board Member Tim McLaughlin, seconded by Board Member Theresa Presley, to ***adjourn the meeting***. The roll being called, the following board members voted. Ayes: McLaughlin, Presley, Severson, Woodard, and Fulton. Nays: None. Chairperson Allison Severson declared the motion carried. At 5:54 p.m. she adjourned the meeting.

ATTEST:

Priscilla Gammon, Secretary

Allison Severson, Chairperson