
LIBRARY BOARD OF TRUSTEES MONDAY, FEBRUARY 20, 2024, 5:00 P.M.

Chairperson Allison Severson presided and convened the regular meeting of Nevada Library Board of Trustees on Monday, February 20, 2024 at 5:00 p.m. at the Nevada Public Library, 631 K Avenue, Nevada, Iowa. The agenda was posted on the official bulletin board in compliance with the open-meeting law.

The roll was called indicating that the following named Trustees were present and absent. Present: Emily Fulton, Priscilla Gammon, Lynn Lathrop, Theresa Presley, and Allison Severson. Absent: Tim McLaughlin and James Woodard (arrived at 5:20 p.m.).

Others in attendance were Library Director Erin Coughlin, Amanda Zagloba, and Donna Mosinski.

Motion by Board Member Lynn Lathrop, seconded by Board Member Theresa Presley, to approve the agenda as posted. The roll being called, the following named members voted. Ayes: Lathrop, Presley, Severson, Fulton, and Gammon. Nays: None. Chairperson Allison Severson declared the motion carried.

There was no one present who wished to address the Board at this time.

Motion by Board Member Emily Fulton, seconded by Board Member Priscilla Gammon, to approve the following consent agenda items as submitted:

- (1) Approve **minutes** of the January 8, 2024 regular meeting
- (2) Approve February 2024 **claims** totaling \$17,786.44 (see attached list)
- (3) Accept and place on file the Director's **memo** dated February 16, 2024
- (4) Accept and place on file January 2024 financial report

The roll being called, the following named board members voted. Ayes: Fulton, Gammon, Lathrop, Presley, and Severson. Nays: None. Chairperson Allison Severson declared the motion carried.

James Woodard arrived at 5:20 p.m.

Motion by Board Member Theresa Presley, seconded by Board Member Lynn Lathrop, to approve the Interlibrary Loan Policy as amended. The roll being called, the following named members voted. Ayes: Presley, Lathrop, Severson, Woodard, Fulton, and Gammon. Nays: None. Chairperson Allison Severson declared the motion carried.

Erin reviewed the current Fire Alarm Monitoring/Inspection quotes. The board requested more information.

Erin reviewed the Cybrarian quotes and how this service would help staff. The board recommended she go through the 30-day free trial and check with other towns using this software.

Erin gave a Legislative update on the items that could affect the public libraries.

Library Director Erin Coughlin reported on:

- The Bridges agreement increased in cost.
- The new chairs for the meeting room have been assembled.
- Erin has been talking to the mayor about having a council liaison attending meetings. She also asked the board if they wanted to attend City Council meetings.

Continuing Education was pushed back to the next meeting.

The next meeting will be held at 5:00 p.m. Monday, March 18, 2024.

There being no further business to come before the Board, it was moved by Board Member Theresa Presley, seconded by Board Member Priscilla Gammon, to ***adjourn the meeting***. The roll being called, the following board members voted. Ayes: Presley, Gammon, Lathrop, Severson, Woodard, and Fulton. Nays: None. Chairperson Allison Severson declared the motion carried. At 6:12 p.m. she adjourned the meeting.

ATTEST:

Priscilla Gammon, Secretary

Allison Severson, Chairperson