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LIBRARY BOARD OF TRUSTEES MONDAY, MARCH 18, 2024, 5:00 P.M.

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Chairperson Allison Severson presided and convened the regular meeting of Nevada Library Board of Trustees on Monday, March 18, 2024 at 5:00 p.m. at the Nevada Public Library, 631 K Avenue, Nevada, Iowa. The agenda was posted on the official bulletin board in compliance with the open-meeting law.

The roll was called indicating that the following named Trustees were present and absent. Present: Emily Fulton, Priscilla Gammon, Tim McLaughlin, and Allison Severson. Absent: Lynn Lathrop, Theresa Presley, and James Woodard (arrived at 5:18 p.m.).

Others in attendance were Library Director Erin Coughlin, and Donna Mosinski.

Motion by Board Member Tim McLaughlin, seconded by Board Member Emily Fulton, to approve the agenda as posted. The roll being called, the following named members voted. Ayes: McLaughlin, Fulton, Gammon, and Severson. Nays: None. Chairperson Allison Severson declared the motion carried.

There was no one present who wished to address the Board at this time.

Motion by Board Member Tim McLaughlin, seconded by Board Member Priscilla Gammon, to approve the following consent agenda items as submitted:

- (1) Approve **minutes** of the February 20, 2024 regular meeting
- (2) Approve March 2024 **claims** totaling \$14,40755 (see attached list)
- (3) Accept and place on file the Director's **memo** dated March 15, 2024
- (4) Accept and place on file February 2024 financial report

The roll being called, the following named board members voted. Ayes: McLaughlin, Gammon, Severson, and Fulton. Nays: None. Chairperson Allison Severson declared the motion carried.

Motion by Board Member Emily Fulton, seconded by Board Member Tim McLaughlin, to approve the Bridges contract. The roll being called, the following named members voted. Ayes: Fulton, McLaughlin, Severson, and Gammon. Nays: None. Chairperson Allison Severson declared the motion carried.

Motion by Board Member Tim McLaughlin, seconded by Board Member Emily Fulton, to approve the Internet and Wireless Use Policy. The roll being called, the following named members voted. Ayes: McLaughlin, Fulton, Gammon, and Severson. Nays: None. Chairperson Allison Severson declared the motion carried.

Erin Coughlin spoke on the Legislative updates.

James Woodard arrived at 5:18 p.m.

Library Director Erin Coughlin reported on:

- Assistant Library Director Amanda will be going to part time on April 1 and the new assistant director will be starting part time on April 1 with a full time date of June 10<sup>th</sup>.
- Library Week is April 7-13 this year. Staff has planned several activities during the week including “Drop Everything and Read” readathon on April 12.
- The library will be closed on April 1 for a staff development day.

For Continuing Education, the board reviewed Chapter 6 of the Trustee Manual “Developing and Adopting Policies.” The discussion lasted for 18 minutes.

The next meeting will be held at 5:00 p.m. Monday, April 15, 2024.

There being no further business to come before the Board, it was moved by Board Member Tim McLaughlin, seconded by Board Member Priscilla Gammon, to *adjourn the meeting*. The roll being called, the following board members voted. Ayes: McLaughlin, Gammon, Severson, Woodard, and Fulton. Nays: None. Chairperson Allison Severson declared the motion carried. At 5:51 p.m. she adjourned the meeting.

ATTEST:

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Priscilla Gammon, Secretary

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Allison Severson, Chairperson