
LIBRARY BOARD OF TRUSTEES TUESDAY, July 23, 2024, 5:00 P.M.

Vice-Chairperson Theresa Presley presided and convened the regular meeting of Nevada Library Board of Trustees on Tuesday, July 23, 2024 at 5:00 p.m. at the Nevada Public Library, 631 K Avenue, Nevada, Iowa. The agenda was posted on the official bulletin board in compliance with the open-meeting law.

The roll was called indicating that the following named Trustees were present and absent. Present: Emily Fulton, Priscilla Gammon, Tim McLaughlin, Theresa Presley, and James Woodard. Absent: Allison Severson.

Others in attendance were Library Director Erin Coughlin, Henry Corbin, and Donna Mosinski.

Theresa welcomed Councilman Henry Corbin to the meeting.

Motion by Board Member Tim McLaughlin, seconded by Board Member Priscilla Gammon, to **approve the agenda** as posted. The roll being called, the following named members voted. Ayes: McLaughlin, Gammon, Presley, Woodard, and Fulton. Nays: None. Vice-Chairperson Theresa Presley declared the motion carried.

There was no one present who wished to address the Board at this time.

Motion by Board Member Tim McLaughlin, seconded by Board Member Emily Fulton, to approve the following **consent agenda** items as submitted:

- (1) Approve **minutes** of the June 17, 2024 regular meeting
- (2) Approve July 2024 **claims** totaling \$25,959.00 (see attached list)
- (3) Accept and place on file the Director's **memo** dated July 12, 2024
- (4) Accept and place on file June 2024 financial report

The roll being called, the following named board members voted. Ayes: McLaughlin, Fulton, Gammon, Presley, and Woodard. Nays: None. Vice-Chairperson Theresa Presley declared the motion carried.

Motion by Board Member Tim McLaughlin, seconded by Board Member Priscilla Gammon, to approve the salary ranges for the library staff for FY24/25, FY25/26, and FY26/27. The roll being called, the following named members voted. Ayes: McLaughlin, Gammon, Presley, Woodard, and Fulton. Nays: None. Vice-Chairperson Theresa Presley declared the motion carried.

The board reviewed the library staff organizational chart and gave recommendations to Erin.

Erin reviewed change made to the Strategic Plan. She will be sending it to the State Library for their review and will bring back the final draft at the next meeting for board approval.

The board discussed the Safe Child and Vulnerable Adult Policy draft and Erin read staff comments. Erin talked about having a parent meeting for the Steam lab participants.

Library Director Erin Coughlin reported on:

- She has received three quotes for the skylight repairs.
- The SLC has been successful.
- She is looking into replacing staff computers this year.
- A patron has offered to donate some fossils. She will be getting information to the gift committee.

For Continuing Education, the board discussed the article entitled “Gen Z and Millennials: How They Use Public Libraries and Identify Through Media Use” by Kathi Inman Berens, PhD. And Rachel Noorda, PhD. Erin related the types of patrons that she sees in the library to the article and how to bring in the missing demographic groups. The discussion lasted 11 minutes.

The next meeting will be held Monday, August 19, 2024 at 5:00 p.m.

There being no further business to come before the Board, it was moved by Board Member Tim McLaughlin, seconded by Board Member James Woodard, to **adjourn the meeting**. The roll being called, the following board members voted. Ayes: McLaughlin, Woodard, Fulton, Gammon, and Presley. Nays: None. Vice-Chairperson Theresa Presley declared the motion carried. At 5:57 p.m. she adjourned the meeting.

ATTEST:

Priscilla Gammon, Secretary

Theresa Presley, Vice-Chairperson