
LIBRARY BOARD OF TRUSTEES MONDAY, AUGUST 19, 2024, 5:00 P.M.

Chairperson Allison Severson presided and convened the regular meeting of Nevada Library Board of Trustees on Monday, August 19, 2024 at 5:00 p.m. at the Nevada Public Library, 631 K Avenue, Nevada, Iowa. The agenda was posted on the official bulletin board in compliance with the open-meeting law.

The roll was called indicating that the following named Trustees were present and absent. Present: Emily Fulton, Tim McLaughlin, Theresa Presley, and Allison Severson. Absent: Priscilla Gammon and James Woodard.

Others in attendance were Library Director Erin Coughlin, Henry Corbin, and Donna Mosinski.

Motion by Board Member Tim McLaughlin, seconded by Board Member Theresa Presley, to approve the agenda as posted. The roll being called, the following named members voted. Ayes: McLaughlin, Presley, Severson, and Fulton. Nays: None. Chairperson Allison Severson declared the motion carried.

There was no one present who wished to address the Board at this time.

Motion by Board Member Tim McLaughlin, seconded by Board Member Emily Fulton, to approve the following consent agenda items as submitted:

- (1) Approve **minutes** of the July 23, 2024 regular meeting
- (2) Approve August 2024 **claims** totaling \$11,240.28 (see attached list)
- (3) Accept and place on file the Director's **memo** dated August 16, 2024
- (4) Accept and place on file July 2024 financial report

The roll being called, the following named board members voted. Ayes: McLaughlin, Fulton, Presley, and Severson. Nays: None. Chairperson Allison Severson declared the motion carried.

Erin reviewed the sky light replacement quotes that she had received and there were inconsistencies on what was bid. She will have them rebid for 10 skylights with new flashing installed and removal of the material.

Motion by Board Member Tim McLaughlin, seconded by Board Member Theresa Presley, to approve the Nevada Public Library Strategic Long Range Plan 2024-2029. The roll being called, the following named members voted. Ayes: McLaughlin, Presley, Severson, and Fulton. Nays: None. Chairperson Allison Severson declared the motion carried.

Safe Child and Vulnerable Adult Policy

Motion by Board Member Theresa Presley, seconded by Board Member Tim McLaughlin, to approve the Safe Child and Vulnerable Adult Policy as amended. The roll being called, the following named members voted. Ayes: Presley, McLaughlin, Severson, and Fulton. Nays: None. Chairperson Allison Severson declared the motion carried.

Library Director Erin Coughlin reported on:

- Friends of the Library have committed \$1,250 to update the water fountain to include a bottle filler. The remainder can be paid using state money or CIP funds.
- The Summer reading program was successful. They had at least 241 individual kids turn in reading logs.
- Erin will not be at the September meeting and will be sending out the packet early.
- Staff is adjusting the computer use procedures to not allow kids to be playing games all day.

For Continuing Education, the board reviewed the PLA Tech Survey Results. The discussion lasted 13 minutes.

The next meeting will be held at 5:00 p.m. Monday, September 16, 2024.

There being no further business to come before the Board, it was moved by Board Member Tim McLaughlin, seconded by Board Member Emily Fulton, to *adjourn the meeting*. The roll being called, the following board members voted. Ayes: McLaughlin, Fulton, Presley, and Severson. Nays: None. Chairperson Allison Severson declared the motion carried. At 5:52 p.m. she adjourned the meeting.

ATTEST:

Priscilla Gammon, Secretary

Allison Severson, Chairperson