
LIBRARY BOARD OF TRUSTEES MONDAY, OCTOBER 21, 2024, 5:00 P.M.

Chairperson Allison Severson presided and convened the regular meeting of Nevada Library Board of Trustees on Monday, October 21, 2024 at 5:00 p.m. at the Nevada Public Library, 631 K Avenue, Nevada, Iowa. The agenda was posted on the official bulletin board in compliance with the open-meeting law.

The roll was called indicating that the following named Trustees were present and absent. Present: Emma Cassabaum, Emily Fulton, Priscilla Gammon, Tim McLaughlin, Theresa Presley, and Allison Severson. Absent: James Woodard.

Others in attendance were Library Director Erin Coughlin, Assistant Library Director Emily Holm, Andrew Frantzen, and Donna Mosinski.

Motion by Board Member Tim McLaughlin, seconded by Board Member Theresa Presley, to approve the agenda as posted. The roll being called, the following named members voted. Ayes: McLaughlin, Presley, Severson, Cassabaum, Fulton, and Gammon. Nays: None. Chairperson Allison Severson declared the motion carried.

The Board introduced themselves and welcomed Emma Cassabaum.

There was no one present who wished to address the Board at this time.

Motion by Board Member Tim McLaughlin, seconded by Board Member Emily Fulton, to approve the following consent agenda items as submitted:

- (1) Approve **minutes** of the September 16, 2024 regular meeting
- (2) Approve October 2024 **claims** totaling \$9,974.87 (see attached list)
- (3) Accept and place on file the Director's **memo** dated October 18, 2024
- (4) Accept and place on file September 2024 financial report

The roll being called, the following named board members voted. Ayes: McLaughlin, Fulton, Gammon, Presley, Severson, and Cassabaum. Nays: None. Chairperson Allison Severson declared the motion carried.

Andrew Frantzen answered questions that the board has regarding the Skylight quotes.

Motion by Board Member Thresa Presley, seconded by Board Member Emma Cassabaum, to approve the Central States Roofing quote for Skylight repairs in the amount of \$11,510.00. The roll being called, the following named members voted. Ayes: Presley, Cassabaum, Fulton, Gammon, McLaughlin, and Severson. Nays: None. Chairperson Allison Severson declared the motion carried.

Motion by Board Member Tim McLaughlin, seconded by Board Member Priscilla Gammon, to allow the library to close at 6:00 p.m. on November 27, 2024 due to short staff. The roll being called, the following named members voted. Ayes: McLaughlin, Gammon, Presley, Severson, Cassabaum, and Fulton. Nays: None. Chairperson Allison Severson declared the motion carried.

Motion by Board Member Emma Cassabaum, seconded by Board Member Tim McLaughlin, to approve the Study Room Policy as amended. The roll being called, the following named members voted. Ayes: Cassabaum, McLaughlin, Presley, Severson, Fulton, and Gammon. Nays: None. Chairperson Allison Severson declared the motion carried.

Erin went over the changes she was making for the future CIP budget. She is beginning to prepare for the FY2026 library budget.

Erin has used the Enrich Iowa Funds to supplement the Seed Library and to purchase supplies to be prepared for an emergency. She is looking at using the remaining \$1,800 to help fund the retrofitting of the drinking fountain into a water bottle filler. Friends of the Library are also contributing funds.

Library Director Erin Coughlin reported on:

- The ARSL conference in Massachusetts was a great experience.
- Programs are going great with a lot of participants.
- She is working on the staff development day on Veteran's Day.

For Continuing Education, Erin reviewed "Censorship 101" – Including previous month's articles, ALA Statements, ALA's 2024 Censorship by the Numbers Report, and Citizen's Guide to U.S. Federal Law on Obscenity. The discussion lasted for 14 minutes.

The next meeting will be held at 5:00 p.m. Monday, November 18, 2024.

There being no further business to come before the Board, it was moved by Board Member Tim McLaughlin, seconded by Board Member Emma Cassabaum, to adjourn the meeting. The roll being called, the following board members voted. Ayes: McLaughlin, Cassabaum, Fulton, Gammon, Presley, and Severson. Nays: None. Chairperson Allison Severson declared the motion carried. At 6:06 p.m. she adjourned the meeting.

ATTEST:

Priscilla Gammon, Secretary

Allison Severson, Chairperson