
LIBRARY BOARD OF TRUSTEES FRIDAY, MARCH 14, 2025, 5:15 P.M.

Vice-Chairperson Theresa Presley presided and convened the regular meeting of Nevada Library Board of Trustees on Friday, March 14, 2025 at 5:16 p.m. at the Nevada Public Library, 631 K Avenue, Nevada, Iowa. The agenda was posted on the official bulletin board in compliance with the open-meeting law.

The roll was called indicating that the following named Trustees were present and absent. Present: Emma Cassabaum, Emily Fulton, Priscilla Gammon, Theresa Presley, and James Woodard (via Zoom). Absent: Tim McLaughlin, and Allison Severson.

Others in attendance were Interim Library Director Emily Holm, Trevor Nusbaum and family, and Donna Mosinski.

Motion by Board Member Emma Cassabaum, seconded by Board Member Priscilla Gammon, to approve the agenda as posted. The roll being called, the following named members voted. Ayes: Cassabaum, Gammon, Presley, Woodard, and Fulton. Nays: None. Vice-Chairperson Theresa Presley declared the motion carried.

Trevor Nusbaum presented an update on his Eagle Scout project at the park. He has received almost all of the donations and will be starting to install it in one to two months.

Motion by Board Member Emma Cassabaum, seconded by Board Member Emily Fulton, to approve the following consent agenda items as submitted:

- (1) Approve **minutes** of the February 18, 2025 special meeting
- (2) Approve minutes of the February 18, 2025 regular meeting
- (3) Approve minutes of the February 21, 2025 special meeting
- (4) Approve minutes of the February 24, 2025 special meeting
- (5) Approve minutes of the February 28, 2025 special meeting
- (6) Approve March 2025 **claims** totaling \$7,044.62 (see attached list)
- (7) Accept and place on file the Director's **memo** dated March 7, 2025
- (8) Accept and place on file February 2025 financial report

The roll being called, the following named board members voted. Ayes: Cassabaum, Fulton, Gammon, Presley, and Woodard. Nays: None. Vice-Chairperson Theresa Presley declared the motion carried.

Motion by Board Member Emily Fulton, seconded by Board Member Emma Cassabaum, to accept the Library Director agreement. The roll being called, the following named members voted. Ayes: Fulton, Cassabaum, Gamon, Presley, and Woodard. Nays: None. Vice-Chairperson Theresa Presley declared the motion carried.

Motion by Board Member Emma Cassabaum, seconded by Board Member Priscilla Gammon, to approve the Bridges Contract. The roll being called, the following named members voted. Ayes: Cassabaum, Gammon, Presley, Woodard, and Fulton. Nays: None. Vice-Chairperson Theresa Presley declared the motion carried.

Emily Holm reviewed the quote from Marshalltown Alarm to install an alarm to an outside door and integrate it into the system.

Motion by Board Member Emma Cassabaum, seconded by Board Member Priscilla Gammon, to accept the ALA Accessibility Grant for a new circulation desk. The roll being called, the following named members voted. Ayes: Cassabaum, Gammon, Presley, Woodard, and Fulton. Nays: None. Vice-Chairperson Theresa Presley declared the motion carried.

Craig McClanahan, city IT consultant, gave Emily quotes on three different possibilities of servers as a replacement to the current server: brand new, refurbished, or used. The board would like to compare two to three servers that either new or refurbished that are alike in all other aspects.

Motion by Board Member Emma Cassabaum, seconded by Board Member Emily Fulton, to approve the Hotspot Policy. The roll being called, the following named members voted. Ayes: Cassabaum, Fulton, Gammon, Presley, and Woodard. Nays: None. Vice-Chairperson Theresa Presley declared the motion carried.

The board discussed changing the meeting agenda items around instead of the time of the meeting.

Interim Library Director Emily Holm reported on:

- The roof is leaking around the sky lights again. The screen in the meeting room needs repairs.
- Programs are going well. April 6-12 is Library week and staff has a lot of things planned.
- Emily gave an update on the hotspots and tablets from Ames. They will be paid for through a grant through November.

The board discussed the Legislative changes that are being discussed currently at the statehouse.

The next meeting will be held at 5:00 p.m. Monday, April 21, 2025.

There being no further business to come before the Board, it was moved by Board Member Emily Fulton, seconded by Board Member Emma Cassabaum, to adjourn the meeting. The roll being called, the following board members voted. Ayes: Fulton, Cassabaum, Gammon, Presley, and Woodard. Nays: None. Vice-Chairperson Theresa Presley declared the motion carried. At 6:06 p.m. she adjourned the meeting.

ATTEST:

Priscilla Gammon, Secretary

Theresa Presley, Vice-Chairperson