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LIBRARY BOARD OF TRUSTEES MONDAY, JUNE 16, 2025, 5:00 P.M.

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Chairperson Allison Severson presided and convened the regular meeting of Nevada Library Board of Trustees on Monday, June 16, 2025 at 5:00 p.m. at the Nevada Public Library, 631 K Avenue, Nevada, Iowa. The agenda was posted on the official bulletin board in compliance with the open-meeting law.

The roll was called indicating that the following named Trustees were present and absent. Present: Emma Cassabaum, Emily Fulton, Tim McLaughlin, Theresa Presley, and Allison Severson. Absent: Priscilla Gammon and James Woodard.

Others in attendance were Library Director Amanda Brewer, Henry Corbin, and Donna Mosinski.

Motion by Board Member Tim McLaughlin, seconded by Board Member Theresa Presley, to approve the agenda as posted. The roll being called, the following named members voted. Ayes: McLaughlin, Presley, Severson, Cassabaum, and Fulton. Nays: None. Chairperson Allison Severson declared the motion carried.

There was no one present who wished to address the Board at this time.

Library Director Amanda Brewer reported on:

- The Eagle Scout project is still in progress.
- The summer program kick off was successful.
- A two-week rotating staff schedule will begin in July.

For continuing education, Amanda reviewed the changes to Iowa Code Ch. 21 as related to Electronic Meetings for Boards. The board discussed for 8 minutes.

Motion by Board Member Emma Cassabaum, seconded by Board Member Tim McLaughlin, to approve the purchase of the 5 patron computers. The roll being called, the following named members voted. Ayes: Cassabaum, McLaughlin, Presley, Severson, and Fulton. Nays: None. Chairperson Allison Severson declared the motion carried.

Motion by Board Member Theresa Presley, seconded by Board Member Emily Fulton, to approve the following consent agenda items as submitted:

- (1) Approve **minutes** of the May 19, 2025 regular meeting
- (2) Approve June 2025 **claims** totaling \$30,224.94 (see attached list)
- (3) Accept and place on file the Director's **memo** dated June 13, 2025
- (4) Accept and place on file May 2025 financial report

The roll being called, the following named board members voted. Ayes: Presley, Fulton, McLaughlin, Severson, and Cassabaum. Nays: None. Chairperson Allison Severson declared the motion carried.

Motion by Board Member Tim McLaughlin, seconded by Board Member Emily Fulton, to elect Theresa Presley as the Chairperson, Emma Cassabaum as the Vice-Chairperson, and Priscilla

Gammon as the Secretary. The roll being called, the following named members voted. Ayes: McLaughlin, Fulton, Presley, Severson, and Cassabaum. Nays: None. Chairperson Allison Severson declared the motion carried.

Motion by Board Member Emma Cassabaum, seconded by Board Member Thersa Presley, to approve the purchase of Deep Freeze software for 15 licenses. The roll being called, the following named members voted. Ayes: Cassabaum, Presley, Severson, Fulton, and McLaughlin. Nays: None. Chairperson Allison Severson declared the motion carried.

Motion by Board Member Theresa Presley, seconded by Board Member Tim McLaughlin, to approve the estimate for new outdoor lighting. The roll being called, the following named members voted. Ayes: Presley, McLaughlin, Severson, Cassabaum, and Fulton. Nays: None. Chairperson Allison Severson declared the motion carried.

Motion by Board Member Tim McLaughlin, seconded by Board Member Emily Fulton, to approve the Internet/Wireless Use Policy. The roll being called, the following named members voted. Ayes: McLaughlin, Fulton, Presley, Severson, and Cassabaum. Nays: None. Chairperson Allison Severson declared the motion carried.

Motion by Board Member Emma Cassabaum, seconded by Board Member Theresa Presley, to approve the Tablet Lending Agreement as amended. The roll being called, the following named members voted. Ayes: Cassabaum, Presley, Severson, Fulton, and McLaughlin. Nays: None. Chairperson Allison Severson declared the motion carried.

The board discussed the Meeting Room Policy and the term “service organizations” and asked that Amanda update it and bring it back at the next meeting.

There being no further business to come before the Board, it was moved by Board Member Tim McLaughlin, seconded by Board Member Emily Fulton, to adjourn the meeting. The roll being called, the following board members voted. Ayes: McLaughlin, Fulton, Presley, Severson, and Cassabaum. Nays: None. Chairperson Allison Severson declared the motion carried. At 5:46 p.m. she adjourned the meeting.

ATTEST:

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Priscilla Gammon, Secretary

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Allison Severson, Chairperson