
LIBRARY BOARD OF TRUSTEES MONDAY, JULY 21, 2025, 5:00 P.M.

Chairperson Theresa Presley presided and convened the regular meeting of Nevada Library Board of Trustees on Monday, July 21, 2025 at 5:03 p.m. at the Nevada Public Library, 631 K Avenue, Nevada, Iowa. The agenda was posted on the official bulletin board in compliance with the open-meeting law.

The roll was called indicating that the following named Trustees were present and absent. Present: Emma Cassabaum, Derek Grote, Theresa Presley, and James Woodard. Absent: Priscilla Gammon, and Allison Severson.

Others in attendance were Library Director Amanda Brewer, Henry Corbin, and Donna Mosinski.

Motion by Board Member Emma Cassabaum, seconded by Board Member James Woodard, to approve the agenda as posted. The roll being called, the following named members voted. Ayes: Cassabaum, Woodard, Grote, and Presley. Nays: None. Chairperson Theresa Presley declared the motion carried.

There was no one present who wished to address the Board at this time.

Introductions were made to the new Trustee Derek Grote.

Library Director Amanda Brewer reported on:

- Amanda reported that she will be talking to staff regarding the youth programming for the Nintendo Switch and tablets with Finch robots.
- There has been water seepage in the basement.
- The summer programs are going well.
- This past fiscal year's circulation is up.

For Continuing Education, the board reviewed Accreditation Public Standards – Section 1 – Governance in preparation for the library's next accreditation. The discussion lasted for 14 minutes.

Motion by Board Member Emma Cassabaum, seconded by Board Member James Woodard, to approve the following consent agenda items as submitted:

- (1) Approve **minutes** of the June 16, 2025 regular meeting
- (2) Approve **minutes** of the July 2, 2025 special meeting
- (3) Approve July 2025 **claims** totaling \$4,685.52 (see attached list)
- (4) Accept and place on file the Director's **memo** dated July 17, 2025
- (5) Accept and place on file June 2025 financial report

The roll being called, the following named board members voted. Ayes: Cassabaum, Woodard, Grote, and Presley. Nays: None. Chairperson Theresa Presley declared the motion carried.

Motion by Board Member Emma Cassabaum, seconded by Board Member Derek Grote, to approve purchase of 5 patron computers using \$5000 from Fund 810 CIP and the remainder from the general

fund. The roll being called, the following named members voted. Ayes: Cassabaum, Grote, Presley, and Woodard. Nays: None. Chairperson Theresa Presley declared the motion carried.

Motion by Board Member James Woodard, seconded by Board Member Derek Grote, to approve the purchase of the overhead projection screen from Projectorscreen.com for \$2,072.80. The roll being called, the following named members voted. Ayes: Woodard, Grote, Presley, and Cassabaum. Nays: None. Chairperson Theresa Presley declared the motion carried.

The following committees were assigned:

Budget – Theresa Presley, Allison Severson, Josh Peschel

Gift – Emma Cassabaum, Jim Woodard, Priscilla Gammon

Technology – Jim Woodard, Priscilla Gammon, Josh Peschel

Strategic Plan – Allison Severson, Theresa Presley, Derek Grote

Motion by Board Member Emma Cassabaum, seconded by Board Member Derek Grote, to approve the Organizational Chart. The roll being called, the following named members voted. Ayes: Cassabaum, Grote, Presley, and Woodard. Nays: None. Chairperson Theresa Presley declared the motion carried.

Motion by Board Member Emma Cassabaum, seconded by Board Member Derek Grote, to approve the Meeting Room Policy as amended with fines for late return of key. The roll being called, the following named members voted. Ayes: Cassabaum, Grote, Presley, and Woodard. Nays: None. Chairperson Theresa Presley declared the motion carried.

There being no further business to come before the Board, it was moved by Board Member James Woodard, seconded by Board Member Emma Cassabaum, to *adjourn the meeting*. The roll being called, the following board members voted. Ayes: Woodard, Cassabaum, Grote, and Presley. Nays: None. Chairperson Theresa Presley declared the motion carried. At 6:00 p.m. she adjourned the meeting.

ATTEST:

Priscilla Gammon, Secretary

Theres Presley, Chairperson