
LIBRARY BOARD OF TRUSTEES MONDAY, AUGUST 18, 2025, 5:00 P.M.

Chairperson Theresa Presley presided and convened the regular meeting of Nevada Library Board of Trustees on Monday, August 18, 2025 at 5:00 p.m. at the Nevada Public Library, 631 K Avenue, Nevada, Iowa. The agenda was posted on the official bulletin board in compliance with the open-meeting law.

The roll was called indicating that the following named Trustees were present and absent. Present: Emma Cassabaum, Priscilla Gammon, Derek Grote, Joshua Peschel, and Theresa Presley. Absent: Allison Severson, and James Woodard.

Others in attendance were Library Director Amanda Brewer, and Donna Mosinski.

Motion by Board Member Emma Cassabaum, seconded by Board Member Derek Grote, to approve the agenda as posted. The roll being called, the following named members voted. Ayes: Cassabaum, Grote, Peschel, Presley, and Gammon. Nays: None. Chairperson Theresa Presley declared the motion carried.

There was no one present who wished to address the Board at this time.

Introductions were made to the newest member of the board.

Library Director Amanda Brewer reported on:

- The summer programs have had an 11% increase in attendance.
- The Assistant Library Director has been hired and will begin full time in September.
- Amanda would like to hire a PT Library Clerk instead of Intern Student Clerks.

For Continuing Education, Amanda reviewed the Accreditation Public Standards – Section 2 – Library Management. The discussion lasted 10 minutes.

Motion by Board Member Emma Cassabaum, seconded by Board Member Derek Grote, to approve the following consent agenda items as submitted:

- (1) Approve **minutes** of the July 21, 2025 regular meeting
- (2) Approve August 2025 **claims** totaling \$32,785.38 (see attached list)
- (3) Accept and place on file the Director's **memo** dated August 15, 2025
- (4) Accept and place on file July 2025 financial report

The roll being called, the following named board members voted. Ayes: Cassabaum, Grote, Peschel, Presley, and Gammon. Nays: None. Chairperson Theresa Presley declared the motion carried.

Motion by Board Member Derek Grote, seconded by Board Member Emma Cassabaum, to approve the Circulation Policy. The roll being called, the following named members voted. Ayes: Grote, Cassabaum, Gammon, Peschel, and Presley. Nays: None. Chairperson Theresa Presley declared the motion carried.

Motion by Board Member Emma Cassabaum, seconded by Board Member Priscilla Gammon, to approve the job description for Library Clerk. The roll being called, the following named members voted. Ayes: Cassabaum, Gammon, Grote, Peschel, and Presley. Nays: None. Chairperson Theresa Presley declared the motion carried.

Motion by Board Member Emma Cassabaum, seconded by Board Member Joshua Peschel, to approve the Library Clerk wage range of \$13.00 to \$15.00. The roll being called, the following named members voted. Ayes: Cassabaum, Peschel, Presley, Gammon, and Grote. Nays: None. Chairperson Theresa Presley declared the motion carried.

Motion by Board Member Derek Grote, seconded by Board Member Emma Cassabaum, to advertise for a PT Library Clerk for 27 hours/week. The roll being called, the following named members voted. Ayes: Grote, Cassabaum, Gammon, Peschel, and Presley. Nays: None. Chairperson Theresa Presley declared the motion carried.

There being no further business to come before the Board, it was moved by Board Member Derek Grote, seconded by Board Member Priscilla Gammon, to **adjourn the meeting**. The roll being called, the following board members voted. Ayes: Grote, Gammon, Peschel, Presley, and Cassabaum. Nays: None. Chairperson Theresa Presley declared the motion carried. At 5:55 p.m. she adjourned the meeting.

ATTEST:

Priscilla Gammon, Secretary

Theresa Presley, Chairperson