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LIBRARY BOARD OF TRUSTEES MONDAY, NOVEMBER 17, 2025, 5:00 P.M.

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Chairperson Theresa Presley presided and convened the regular meeting of Nevada Library Board of Trustees on Monday, November 17, 2025 at 5:00 p.m. at the Nevada Public Library, 631 K Avenue, Nevada, Iowa. The agenda was posted on the official bulletin board in compliance with the open-meeting law.

The roll was called indicating that the following named Trustees were present and absent. Present: Derek Grote, Joshua Peschel (via zoom), Theresa Presley, Allison Severson, James Woodard. Absent: Emma Cassabaum (arrived at 5:15 p.m. (via zoom)) and Priscilla Gammon (arrived at 5:08 p.m.).

Others in attendance were Library Director Amanda Brewer, and Donna Mosinski.

Motion by Board Member Allison Severson, seconded by Board Member Derek Grote, to approve the agenda as posted. The roll being called, the following named members voted. Ayes: Severson, Grote, Peschel, Presley, and Woodard. Nays: None. Chairperson Theresa Presley declared the motion carried.

There was no one present who wished to address the Board at this time.

Library Director Amanda Brewer reported on:

- December is filling up with programs.
- The staff development day went well. Amanda would like to be able to schedule partial days when needed or add extra hours to the staff meeting for staff development in the future
- Staff is continuing to struggle with book orders from other book distributors.

For Continuing Education, the board discussed the Accreditation Public Standards – Section 7 Library Programming and Community Relations & Section 8 Library Facility. The discussion lasted 12 minutes.

Priscilla Gammon arrived at 5:08 p.m.

Emma Cassabaum arrived via zoom at 5:15 p.m.

Motion by Board Member Derek Grote, seconded by Board Member Priscilla Gammon, to approve the following consent agenda items as submitted:

- (1) Approve **minutes** of the October 20, 2025 regular meeting
- (2) Approve November 2025 **claims** totaling \$9,835.19 (see attached list)
- (3) Accept and place on file the Director's **memo** dated November 14, 2025
- (4) Accept and place on file October 2025 financial report

The roll being called, the following named board members voted. Ayes: Grote, Gammon, Peschel, Presley, Severson, Woodard, and Cassabaum. Nays: None. Chairperson Theresa Presley declared the motion carried.

Motion by Board Member Allison Severson, seconded by Board Member Derek Grote, to approve the purchase of a replacement computer at the circulation desk (#1). The roll being called, the following named members voted. Ayes: Severson, Grote, Peschel, Presley, Woodard, Cassabaum, and Gammon. Nays: None. Chairperson Theresa Presley declared the motion carried.

Motion by Board Member Derek Grote, seconded by Board Member Emma Cassabaum, to Safe Child and Vulnerable Adult Policy. The roll being called, the following named members voted. Ayes: Grote, Cassabaum, Gammon, Peschel, Presley, Severson, and Woodard. Nays: None. Chairperson Theresa Presley declared the motion carried.

Motion by Board Member James Woodard, seconded by Board Member Allison Severson, to table the Volunteer Policy until the next regular meeting. The roll being called, the following named members voted. Ayes: Woodard, Severson, Cassabaum, Gammon, Grote, Peschel, and Presley. Nays: None. Chairperson Theresa Presley declared the motion carried.

Motion by Board Member Allison Severson, seconded by Board Member James Woodard, to Hours, Annual Closures, and Severe Weather Policy as amended including closing the library at 6:00 p.m. on Wednesday, November 25, 2026. The roll being called, the following named members voted. Ayes: Severson, Woodard, Cassabaum, Gammon, Grote, Peschel, and Presley. Nays: None. Chairperson Theresa Presley declared the motion carried.

There being no further business to come before the Board, it was moved by Board Member Derek Grote, seconded by Board Member Allison Severson, to adjourn the meeting. The roll being called, the following board members voted. Ayes: Grote, Severson, Woodard, Cassabaum, Gammon, Peschel, and Presley. Nays: None. Chairperson Theresa Presley declared the motion carried. At 5:54 p.m. she adjourned the meeting.

ATTEST:

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Priscilla Gammon, Secretary

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Theresa Presley, Chairperson