

COPY



**AGENDA**  
**REGULAR MEETING OF THE NEVADA CITY COUNCIL**  
**MONDAY, APRIL 13, 2026 – 6:30 P.M.**  
**NEVADA CITY HALL, COUNCIL CHAMBERS – 1209 6<sup>TH</sup> STREET**

Notice to the Public: The Mayor and City Council welcome comments from the public during discussion on agenda items. If you wish to speak, please complete a card found on the podium near this agenda and hand it to the City Clerk before the meeting. When your name is called, please step to the podium, state your name and address for the record, and speak. The Mayor may limit each speaker to five minutes. If you wish to present written materials and/or a signed petition in addition to your oral presentation, those materials need to be delivered to the City Clerk by noon on the Wednesday prior to the meeting to be included in the Council packet. The normal process on any particular agenda item is that the motion is placed on the floor, input is received from the audience, the Council is given an opportunity to comment on the issue or respond to the audience concerns, and the vote is taken. On ordinances, there is time provided for public input when recognized by the Chair. In consideration of all, if you have a cell phone, please turn it off or put it on silent ring. The use of obscene and vulgar language, hate speech, racial slurs, slanderous comments, and any other disruptive behavior during the Council meeting will not be tolerated and the offender may be barred by the presiding officer from further comment before the Council during the meeting and/or removed from the meeting. **The Council will be meeting in the Council Chambers, Zoom may be provided, so long as that option is available.**

<https://us02web.zoom.us/j/85159572027?pwd=LzJ0V0F2aEtoOEZxSkY4VGVTdHBpdz09>

OR by phone: (312) 626-6799, (646) 558-8656, (301) 715-8592

Webinar ID: 851 5957 2027 Password: 287321

***\*If you would like to speak through Zoom regarding an agenda item or during public forum prior arrangements are REQUIRED. Written documents may also be submitted. Please call City Hall at 515-382-5466 or email [emousel@cityofnevadaiaowa.org](mailto:emousel@cityofnevadaiaowa.org) by 4:00 p.m. Monday, April 13, 2026***

1. Call the Meeting to Order
2. Roll Call
3. Approval of the Agenda
4. PUBLIC HEARING(S)
  - A. Fiscal Year 2026/2027 Budget
    1. Public Hearing
    2. Resolution No. 065 (2025/2026): A Resolution Adopting the Fiscal Year 2026/2027 Annual Budget Transfers
  - B. Capital Improvement Plan Fiscal Year 2026/2027
    1. Public Hearing
    2. Resolution No. 066 (2025/2026): A Resolution Adopting the Fiscal Year 2026/2027 Capital Improvements Program
  - C. Fiscal Year 2025/2026 Budget Amendment
    1. Public Hearing
    2. Resolution No. 067 (2025/2026): A Resolution Approving Fiscal Year 2025/2026 Budget Amendment #1

Y400

D. Voluntary Annexation

1. Public Hearing
  2. Resolution No. 068 (2025/2026): A Resolution Annexing Certain Property Owned by the City of Nevada into the City of Nevada, Iowa
5. Approval of CONSENT AGENDA (Any item on the Consent Agenda may be removed for separate consideration.)
- A. Approve Minutes of the Levy Hearing held on March 23, 2026
  - B. Approve Minutes of the Regular Meeting held on March 23, 2026
  - C. Approve Payment of Cash Disbursements, including Check Numbers 89948-90042 and Electronic Numbers 5148-5228 (Inclusive) Totalling \$516,444.37 (See attached list); the First Interstate Card Purchases for the April 19, 2026 Statement, total \$14,230.79; and Sam's Club Card Purchases for April 22, 2026 Statement, total \$16.56
  - D. Resolution No. 069: A Resolution Approving Application and Agreement for Use of Highway Right-of-Way for Utilities Accommodation with Iowa Department of Transportation
  - E. Approve Renewal of Class "E" Retail Alcohol License for Caseys Marketing Company d/b/a/ CASEY'S #3319, 1800 S B Ave, Effective April 30, 2026
  - F. Approve Renewal of Class "C" Retail Alcohol License for Stohaker LLC d/b/a/ CUBBIES ON MAIN, 1220 6<sup>th</sup> Street, Effective April 25, 2026
  - G. Approve Tax Abatement
    - a. BP2025-253: 757 Academy Circle, New Home
6. PUBLIC FORUM: Time set aside for comments from the public on topics of City business other than those listed on the agenda – no action may be taken. (Please keep your comments to five minutes or less.) This is an opportunity for members of the audience to bring to the Council's attention any item not listed on the agenda. Comments are limited to five (5) minutes per citizen, and the City will notify citizens when their time has expired. Speakers may not yield their times to others, and as a general rule this is not a time for exchange of questions. The Mayor has the authority to reduce the time allowed for comment in accordance with the number of persons present and signed up to speak.
- A. Proclamation for National Library Week, April 19 – 25
  - B. Proclamation for Week of the Young Child, April 11 - 17
7. Resolution No. 070 (2025/2026): A Resolution Approving 2026 Employee Handbook for the City of Nevada Employees
8. Resolution No. 071 (2025/2026): A Resolution Accepting and Approving the Retracement Plat of Survey for Ronald E. and Arlene K. Jensen – A Plat within the City's Two-Mile Corporate Limits, Story County, Iowa
9. Resolution No. 072 (2025/2026): A Resolution Accepting and Approving the Plat of Survey for Jayson and Stacey Kingsbury – A Plat within the City's Two-Mile Corporate Limits, Story County, Iowa
10. Discussion and Appropriate Follow up on Pizza Pie Looza
- A. Request for a waiver on the restriction of Alcohol on S.C.O.R.E. Park by Sports Bowl for Pizza Pie Looza

B. Approve 5-Day Special Class "C" Retail Alcohol License to DOYUBOWL2, LC, d/b/a Sports Bowl for Pizza Pie Looza, location 1625 Fawcett Pkwy, effective May 6, 2026 through May 10, 2026

11. Ordinance No. 1078 (2025/2026): An Ordinance Amending Chapter 165 (Land Development-Zoning Regulations) of the City Code to Update Supplemental Use Regulations, first reading

12. REPORTS – City Administrator/Mayor/Council/Staff

13. ADJOURN

The agenda was posted on the official bulletin board on April 9, 2026, in compliance with the requirements of the open meetings law.

Posted \_\_\_\_\_

E-Mailed \_\_\_\_\_

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## PUBLIC NOTICE

There will be a Work Session of the Nevada City Council on Monday, April 13, 2026 from 5:30 – 6:30 p.m. preceding the regular City Council Meeting in the Council Chambers of Nevada City Hall, 1209 6<sup>th</sup> Street.

The Nevada City Council will hold a work session to review and discuss best practices and standard operating procedures. No action of the Council will occur at the session.



**MEMO FOR  
REGULAR MEETING OF THE NEVADA CITY COUNCIL  
MONDAY, APRIL 13, 2026 – 6:30 P.M.**

7. Resolution No. 070 (2025/2026): A Resolution Approving 2026 Employee Handbook for the City of Nevada Employees  
**Enclosed you shall find the resolution and employee handbook with proposed edits for approval.**
  
8. Resolution No. 071 (2025/2026): A Resolution Accepting and Approving the Retracement Plat of Survey for Ronald E. and Arlene K. Jensen – A Plat within the City’s Two-Mile Corporate Limits, Story County, Iowa  
**Enclosed you shall find a plat for approval that is within the 2-mile corporate limit.**
  
9. Resolution No. 072 (2025/2026): A Resolution Accepting and Approving the Plat of Survey for Jayson and Stacey Kingsbury – A Plat within the City’s Two-Mile Corporate Limits, Story County, Iowa  
**Enclosed you shall find a plat for approval that is within the 2-mile corporate limit.**
  
10. Discussion and Appropriate Follow up on Pizza Pie Looza
  1. Request for a waiver on the restriction of Alcohol on S.C.O.R.E. Park by Sports Bowl for Pizza Pie Looza
  2. Approve 5-Day Special Class “C” Retail Alcohol License to DOYOUBOWL2, LC, d/b/a Sports Bowl for Pizza Pie Looza, location 1625 Fawcett Pkwy, effective May 6, 2026 through May 10, 2026  
**Enclosed you shall find a letter and rental verification from Parks & Recreation Director Rhonda Maier for your review to approve the request for a waiver to have alcohol on the premise of SCORE Park as well as approval of the alcohol license to do so.**
  
11. Ordinance No. 1078 (2025/2026): An Ordinance Amending Chapter 165 (Land Development-Zoning Regulations) of the City Code to Update Supplemental Use Regulations, first reading  
**Enclosed you shall find the first reading to update the ordinance determining the distance between a mobile home with a detached garage.**

**RESOLUTION NO. 065 (2025/2026)**

**A RESOLUTION ADOPTING THE FISCAL YEAR 2026/2027  
ANNUAL BUDGET WITH TRANSFERS**

**WHEREAS**, the Ordinances of the City of Nevada and the statutes of the State of Iowa provide that an annual budget shall be adopted by the Corporate Authorities of the City of Nevada; and

**WHEREAS**, the City Council of the City of Nevada has held the necessary hearings after having caused to be made the publication and notice required by law; and

**WHEREAS**, the City Council of the City of Nevada has reviewed the FY2026/2027 Budgeted transfers per the attached Transfers worksheet; and

**WHEREAS**, the City Council of the City of Nevada has reviewed the budget for Fiscal Year 2026/2027 as presented by the City staff and to be in the best interest of the City of Nevada; and

**NOW THEREFORE BE IT RESOLVED BY THE CITY OF NEVADA CITY COUNCIL, STORY COUNTY, IOWA**, that the Fiscal Year 2026/2027 budget and FY2026/2027 budgeted transfers for the City of Nevada, Iowa, on file in the City Clerk's Office and the Nevada Public Library is hereby adopted and approved.

Passed and approved this 13<sup>th</sup> day of April, 2026, by the City Council of the City of Nevada, Iowa.

\_\_\_\_\_  
Ryan Condon, Mayor

ATTEST:

\_\_\_\_\_  
Erin Mousel, City Clerk

Moved by Council Member \_\_, seconded by Council Member \_\_, that Resolution No. 065 (2025/2026) be adopted.

AYES:            \_\_\_  
NAYS:            \_\_\_  
ABSENT:         \_\_\_

The Mayor declared Resolution No. 065 (2025/2026) adopted.

I hereby certify that the foregoing is a true copy of a record of the adoption of Resolution No. 065 (2025/2026) at the regular Council Meeting of the City of Nevada, Iowa, held on the 13<sup>th</sup> day of April, 2026.

\_\_\_\_\_  
Erin Mousel, City Clerk

F:\OFFICE\COUNCIL\RESOLUTIONS\2025-2026\065 - FY27 BUDGET AND TRANSFERS - 4.13.26 HEARING AND APPROVAL.DOC



City of Nevada  
1209 6<sup>th</sup> Street,  
Nevada, Iowa, 50201

Phone: 515-382-5466  
Email: cityhall@cityofnevadaiaowa.org  
Website: cityofnevadaiaowa.org

## Fiscal Year 2026/2027 Budget Highlights

The City of Nevada is proposing a levy rate of 14.58276 for the FY27 Budget year. This is slightly less than the current FY26 levy rate of 14.60948. However, with the increase in our property valuations due to new residential, commercial and industrial additions the City will see an increase in property tax dollars of approximately \$159,734. Of the increase, none will go to the General Fund. The increase will go to pay off the bonds for the upcoming street projects.

The City is seeing increases in services for repairs (equipment and building), legal, IT, and maintenance contracts (cameras/GIS/elevators/generators). We are also seeing increases in purchases for equipment, vehicles, apparatus, paper, books, supplies for programs and shipping just to name a few. There is also an estimated 10% increase in Alliant Energy and Property insurance which would include all our buildings. The City is also providing more services through the Field House, Library programs, Dog Park, and Brush Site that have operating costs associated with them that weren't there before.

The City is always evaluating ways to save costs, including reviewing our agreements and contracts for services, bidding out for the larger ticket items and going after grants whenever possible. Staff has done an excellent job of finding ways to be more efficient and increasing revenue.

## Projects and Purchases for Fiscal Year 2026/2027

### Projects include:

2026/2027 CIP Street and infrastructure Project (portions of 11<sup>th</sup>, 2<sup>nd</sup>, and N), SE Trunk Lining and manhole Repairs, Harrington Park Project, Decommission old Wastewater plant, SRF Projects (West Indian Creek Stabilization), Downtown Façade Grant, Brush/weed site.

### Other items include:

Purchase PD vehicle, FD bunker gear, Library roof replacement and cameras, Hattery Park playground equipment, Cemetery mower, Water plant filter media and softener, Street sweeper.

Sincerely,

LUCAS BATTANI, FINANCE DIRECTOR/ASSISTANT CITY ADMINISTRATOR  
CITY OF NEVADA, IOWA

FISCAL YEAR JULY 1, 2026 - JUNE 30, 2027  
 ADOPTION OF BUDGET AND CERTIFICATION OF CITY TAXES  
 The City of: NEVADA County Name: STORY COUNTY

Adopted On: (entered upon adoption) Resolution: (entered upon adoption)

The below-signed certifies that the City Council, on the date stated above, lawfully approved the named resolution adopting a budget for next fiscal year, as summarized on this and the supporting pages.

Attached is Long Term Debt Schedule Form 703 which lists any and all of the debt service obligations of the City.

		<b>With Gas &amp; Electric</b>		<b>Without Gas &amp; Electric</b>	
Regular	2a	333,910,423	2b	331,331,967	City Number: 85-820
DEBT SERVICE	3a	386,813,144	3b	384,234,688	Last Official Census: 6,925
Ag Land	4a	1,817,735			

Consolidated General Fund Levy Calculation

	<b>CGFL Rate</b>	<b>CGFL Dollars</b>	<b>Non-TIF Taxable w/ G&amp;E</b>	<b>Taxable Growth %</b>
<b>FY 2026 Budget Data</b>	8.09538	2,639,566	326,058,310	2.41
	<b>Limitation Percentage</b>			
	0			
	<b>CGFL Max Rate</b>	<b>CGFL Max Dollars</b>	<b>Revenue Growth %</b>	
<b>Max Allowed CGFL for FY 2027</b>	8.10000	2,704,674	2.47	

TAXES LEVIED

Code Sec.	Dollar Limit	Purpose	ENTER FIRE DISTRICT RATE BELOW	(A) Request with Utility Replacement	(B) Property Taxes Levied	(C) Rate
384.1	8.10000	Consolidated General Fund		5 2,704,674	2,683,789	43 8.10000
		<b>Non-Voted Other Permissible Levies</b>				
384.12(1)	0.95000	Opr & Maint publicly owned Transit		7	0	45 0.00000
384.12(2)	0.27000	Aviation Authority (under sec.330A.15)		11	0	49 0.00000
384.12(3)	Amt Nec	Liability, property & self insurance costs		14 291,192	288,945	52 0.87207
384.12(5)	Amt Nec	Support of a Local Emerg.Mgmt.Comm.		462	0	465 0.00000
		<b>Voted Other Permissible Levies</b>				
28E.22	1.50000	Unified Law Enforcement		24	0	62 0.00000
		<b>Total General Fund Regular Levies (5 thru 24)</b>		25 2,995,866	2,972,734	
384.1	3.00375	Ag Land		26 5,323	5,323	63 2.92837
		<b>Total General Fund Tax Levies (25 + 26)</b>		27 3,001,189	2,978,057	<b>Do Not Add</b>
		<b>Special Revenue Levies</b>				
384.6	Amt Nec	Police & Fire Retirement		29	0	0.00000
	Amt Nec	FICA & IPERS (if general fund at levy limit)		30 450,095	446,619	1.34795
Rules	Amt Nec	Other Employee Benefits		31 510,802	506,858	1.52976
		<b>Subtotal Employee Benefit Levy (29,30,31)</b>		32 960,897	953,477	65 2.87771
		<b>Valuation</b>				
386	<b>As Req</b>	<b>With Gas &amp; Elec</b>	<b>Without Gas &amp; Elec</b>			
	SSMID 1 (A)	0 (B)	0	34	0	66 0.00000
	SSMID 2 (A)	0 (B)	0	35	0	67 0.00000
	SSMID 3 (A)	0 (B)	0	36	0	68 0.00000
	SSMID 4 (A)	0 (B)	0	37	0	69 0.00000
	SSMID 5 (A)	0 (B)	0	555	0	565 0.00000
	SSMID 6 (A)	0 (B)	0	556	0	566 0.00000
	SSMID 7 (A)	0 (B)	0	1177	0	1179 0.00000
	SSMID 8 (A)	0 (B)	0	1185	0	1187 0.00000
		<b>Total Special Revenue Levies</b>		39 960,897	953,477	
384.4	Amt Nec	<b>Debt Service Levy 76.10(6)</b>		40 960,450	954,047	70 2.48298
384.7	0.67500	<b>Capital Projects (Capital Improv. Reserve)</b>		41 83,478	82,833	71 0.25000
		<b>Total Property Taxes (27+39+40+41)</b>		42 5,006,014	4,968,414	72 14.58276

COUNTY AUDITOR - I certify the budget is in compliance with ALL the following:  
 Budgets that DO NOT meet ALL the criteria below are not statutorily compliant & must be returned to the city for correction.

\_\_\_\_\_  
 (City Representative)

\_\_\_\_\_  
 (Date)

\_\_\_\_\_  
 (County Auditor)

\_\_\_\_\_  
 (Date)

**CITY NAME:** NOTICE OF PUBLIC HEARING - CITY OF NEVADA - PROPOSED PROPERTY TAX LEVY **CITY #:** 85-820  
**NEVADA** Fiscal Year July 1, 2026 - June 30, 2027

The City Council will conduct a public hearing on the proposed Fiscal Year City property tax levy as follows:  
**Meeting Date:** 3/23/2026 **Meeting Time:** 06:00 PM **Meeting Location:** Nevada City Hall, 1209 6th St

At the public hearing any resident or taxpayer may present objections to, or arguments in favor of the proposed tax levy. After the hearing of the proposed tax levy, the City Council will publish notice and hold a hearing on the proposed city budget.

City Website (if available)  
 www.cityofnevadaiaowa.org

City Telephone Number  
 (515) 382-5466

Iowa Department of Management	Current Year Certified Property Tax 2025 - 2026	Budget Year Effective Property Tax 2026 - 2027	Budget Year Proposed Property Tax 2026 - 2027
Taxable Valuations for Non-Debt Service	323,571,198	331,331,967	331,331,967
Consolidated General Fund	2,619,432	2,619,432	2,683,789
Operation & Maintenance of Public Transit	0	0	0
Aviation Authority	0	0	0
Liability, Property & Self Insurance	296,534	296,534	288,945
Support of Local Emergency Mgmt. Comm.	0	0	0
Unified Law Enforcement	0	0	0
Police & Fire Retirement	0	0	0
FICA & IPERS (If at General Fund Limit)	497,154	497,154	446,619
Other Employee Benefits	525,010	525,010	506,858
Capital Projects (Capital Improv. Reserve)	177,644	177,644	82,833
Taxable Value for Debt Service	364,539,747	384,234,688	384,234,688
Debt Service	688,849	688,849	954,047
<b>CITY REGULAR TOTAL PROPERTY TAX</b>	<b>4,804,623</b>	<b>4,804,623</b>	<b>4,963,091</b>
<b>CITY REGULAR TAX RATE</b>	<b>14.60948</b>	<b>13.67853</b>	<b>14.58276</b>
Taxable Value for City Ag Land	1,772,063	1,817,735	1,817,735
Ag Land	5,323	5,323	5,323
<b>CITY AG LAND TAX RATE</b>	<b>3.00375</b>	<b>2.92837</b>	<b>2.92837</b>
<b>Tax Rate Comparison-Current VS. Proposed</b>			
Residential property with an Actual/Assessed Valuation of \$100,000/\$110,000	<b>Current Year Certified 2025/2026</b>	<b>Budget Year Proposed 2026/2027</b>	<b>Percent Change</b>
City Regular Residential	693	714	3.03
Commercial property with an Actual/Assessed Valuation of \$300,000/\$330,000	<b>Current Year Certified 2025/2026</b>	<b>Budget Year Proposed 2026/2027</b>	<b>Percent Change</b>
City Regular Commercial	3,012	3,337	10.79

Note: Actual/Assessed Valuation is multiplied by a Rollback Percentage to get to the Taxable Valuation to calculate Property Taxes. Residential and commercial properties have the same rollback percentage through \$150,000 of actual/assessed valuation.

**Reasons for tax increase if proposed exceeds the current:**

Increased costs in supplies, insurance, utilities, repairs, projects, and equipment.

**FUND BALANCE**

City Name: NEVADA  
 Fiscal Year July 1, 2026 - June 30, 2027

	GENERAL	SPECIAL REVENUES	TIF SPECIAL REVENUES	DEBT SERVICE	CAPITAL PROJECTS	PERMANENT	TOTAL GOVERNMENT	PROPRIETARY	GRAND TOTAL
<b>Annual Report FY 2025</b>									
Beginning Fund Balance July 1	7,481,895	5,224,638	1,340,158	412,189	1,129,348	180,882	15,769,110	14,652,582	30,421,692
Actual Revenues Except Beg Balance	5,611,664	4,450,171	1,749,935	1,906,393	5,651,569	2,932	19,372,664	15,550,254	34,922,918
Actual Expenditures Except End Balance	7,037,545	5,532,735	1,701,986	1,870,690	3,583,554	0	19,726,510	14,331,173	34,057,683
Ending Fund Balance June 30	6,056,014	4,142,074	1,388,107	447,892	3,197,363	183,814	15,415,264	15,871,663	31,286,927
<b>Re-Estimated FY 2026</b>									
Beginning Fund Balance	6,056,014	4,142,074	1,388,107	447,892	3,197,363	183,814	15,415,264	15,871,663	31,286,927
Re-Est Revenues	5,804,381	4,382,311	1,336,119	2,003,504	6,566,526	5,000	20,097,841	14,524,610	34,622,451
Re-Est Expenditures	5,885,246	5,009,843	1,063,649	1,983,543	7,160,693	0	21,102,974	4,017,517	25,120,491
Ending Fund Balance	5,975,149	3,514,542	1,660,577	467,833	2,603,196	188,814	14,410,131	26,378,756	40,788,887
<b>Budget FY 2027</b>									
Beginning Fund Balance	5,975,149	3,514,542	1,660,577	467,853	2,603,196	188,814	14,410,131	26,378,756	40,788,887
Revenues	6,128,644	4,093,150	1,834,131	2,277,164	5,465,072	5,000	19,803,161	14,761,544	34,564,705
Expenditures	6,047,661	4,941,924	1,892,779	2,253,400	4,830,000	0	19,965,764	14,562,195	34,527,959
Ending Fund Balance	6,056,132	2,665,768	1,601,929	491,617	3,238,268	193,814	14,247,528	26,578,105	40,825,633

**LOCAL EMC SUPPORT**

City Name: NEVADA  
 Fiscal Year July 1, 2026 - June 30, 2027

As provided in Iowa Code Section 384.12, subsection 22, a city may levy the amount necessary in support of a local Emergency Management Commission. In addition to this individual levy, Emergency Management Commission support may also be included as part of the General Fund Levy. Iowa Code Section 29C.17, subsection 6 states that any support from cities or counties must be separately reported on tax statements issued by the county treasurer. Input the amount of General Fund Levy request to be used for support of an Emergency Management Commission. The total below will reflect the total amount of Emergency Management Commission support provided by the City.

	Request with Utility Replacement	Property Taxes Levied
Portion of General Fund Levy Used for Emerg. Mgmt. Comm.	0	0
Support of a Local Emerg. Mgmt. Comm.	0	0
<b>TOTAL FOR FY 2027</b>	<b>0</b>	<b>0</b>

RE-ESTIMATED EXPENDITURES SCHEDULE PAGE 1

City Name: NEVADA  
Fiscal Year July 1, 2025 - June 30, 2026

GOVERNMENT ACTIVITIES CONT.	GENERAL	SPECIAL REVENUE	TIF SPECIAL REVENUES	DEBT SERVICE	CAPITAL PROJECTS	PERMANENT	PROPRIETARY	RE-ESTIMATED 2026	ACTUAL 2025
<b>PUBLIC SAFETY</b>									
Police Department/Crime Prevention	1	1,607,649	84,000					1,691,649	1,506,816
Jail	2							0	0
Emergency Management	3	1,500						1,500	1,095
Flood Control	4		27,400					27,400	27,222
Fire Department	5	618,800						618,800	834,140
Ambulance	6	17,153						17,153	47,060
Building Inspections	7	64,487						64,487	47,983
Miscellaneous Protective Services	8							0	0
Animal Control	9	5,000						5,000	2,889
Other Public Safety	10							0	0
TOTAL (lines 1 - 10)	11	2,314,589	111,400			0		2,425,989	2,467,205
<b>PUBLIC WORKS</b>									
Roads, Bridges, & Sidewalks	12	500	1,335,990					1,336,490	680,265
Parking - Meter and Off-Street	13							0	0
Street Lighting	14		164,000					164,000	103,433
Traffic Control and Safety	15		10,000					10,000	818
Snow Removal	16		92,482					92,482	59,414
Highway Engineering	17							0	0
Street Cleaning	18							0	0
Airport (if not Enterprise)	19							0	0
Garbage (if not Enterprise)	20							0	0
Other Public Works	21		20,000					20,000	43,552
TOTAL (lines 12 - 21)	22	500	1,622,472			0		1,622,972	887,482
<b>HEALTH &amp; SOCIAL SERVICES</b>									
Welfare Assistance	23							0	0
City Hospital	24							0	0
Payments to Private Hospitals	25							0	0
Health Regulation and Inspection	26							0	0
Water, Air, and Mosquito Control	27		15,000					15,000	0
Community Mental Health	28							0	0
Other Health and Social Services	29		35,000					35,000	33,450
TOTAL (lines 23 - 29)	30	0	50,000			0		50,000	33,450
<b>CULTURE &amp; RECREATION</b>									
Library Services	31	605,711	52,500					658,211	577,033
Museum, Band and Theater	32		1,500					1,500	1,381
Parks	33	921,152	42,000					963,152	762,683
Recreation	34	155,127	13,750					168,877	149,292
Cemetery	35	179,117	8,000					187,117	165,923
Community Center, Zoo, & Marina	36	296,746	6,200					302,946	249,739
Other Culture and Recreation	37							0	0
TOTAL (lines 31 - 37)	38	2,157,853	123,950			0		2,281,803	1,905,451

RE-ESTIMATED EXPENDITURES SCHEDULE PAGE 2

City Name: NEVADA  
Fiscal Year July 1, 2025 - June 30, 2026

GOVERNMENT ACTIVITIES CONT.	GENERAL	SPECIAL REVENUE	TIF SPECIAL REVENUES	DEBT SERVICE	CAPITAL PROJECTS	PERMANENT	PROPRIETARY	RE-ESTIMATED 2026	ACTUAL 2025
<b>COMMUNITY &amp; ECONOMIC DEVELOPMENT</b>									
Community Beautification	39	5,000						5,000	0
Economic Development	40	340,000	427,229					774,729	802,298
Housing and Urban Renewal	41	90,000	140,000					230,000	138,929
Planning & Zoning	42	165,570	275,000					440,570	242,517
Other Com & Econ Development	43	5,000	9,000					14,000	12,931
TIF Rebates	44							0	0
<b>TOTAL (lines 39 - 44)</b>	45	719,000	567,229			0		1,464,299	1,196,675
<b>GENERAL GOVERNMENT</b>									
Mayor, Council, & City Manager	46	40,204						80,204	57,272
Clerk, Treasurer, & Finance Adm.	47	600,722						600,722	526,751
Elections	48	6,000						6,000	6,120
Legal Services & City Attorney	49	176,000	2,000					178,000	67,560
City Hall & General Buildings	50	132,148						132,148	110,407
Tort Liability	51	79,160						79,160	53,385
Other General Government	52	20,000						20,000	17,027
<b>TOTAL (lines 46 - 52)</b>	53	1,034,234	62,000	0		0		1,096,234	838,522
<b>DEBT SERVICE</b>									
Gov Capital Projects	54			1,983,543	6,270,000			6,270,000	1,870,690
TIF Capital Projects	55								3,475,238
TOTAL CAPITAL PROJECTS	56		0		6,270,000			6,270,000	3,475,238
<b>TOTAL GOVERNMENTAL ACTIVITIES EXPENDITURES (lines 11+22+30+38+44+52+53+54)</b>	58	5,685,246	2,688,822	1,983,543	6,270,000	0		17,194,840	12,674,713
<b>BUSINESS TYPE ACTIVITIES</b>									
Proprietary: Enterprise & Budgeted ISF									
Water Utility	59								1,289,520
Sewer Utility	60								1,055,892
Electric Utility	61								0
Gas Utility	62								0
Airport	63								73,381
Landfill/Garbage	64								0
Transit	65								0
Cable TV, Internet & Telephone	66								0
Housing Authority	67								0
Storm Water Utility	68								49,144
Other Business Type (city hosp., ISF, parking, etc.)	69								23
Enterprise DEBT SERVICE	70								3,271,867
Enterprise CAPITAL PROJECTS	71								3,047,020
Enterprise TIF CAPITAL PROJECTS	72								0
<b>TOTAL BUSINESS TYPE EXPENDITURES (lines 59+72)</b>	74	5,685,246	2,688,822	1,983,543	6,270,000	0		17,194,840	21,461,560
<b>TOTAL ALL EXPENDITURES (lines 58+73)</b>	75	200,000	2,321,021	567,229	890,693		4,017,517	7,429,231	11,400,131
Regular Transfers Out	76		496,420					496,420	1,195,992
Internal TIF Loan Transfers Out	77	200,000	2,321,021	0	890,693		4,017,517	7,925,651	12,596,123
Total ALL Transfers Out	78	5,885,246	5,009,843	1,983,543	7,160,693		4,017,517	25,120,491	34,057,683
<b>Total Expenditures and Other Fin Uses (lines 74+77)</b>	79	5,975,149	3,514,542	467,853	2,603,196	188,814	26,378,756	40,788,887	31,286,927
<b>Ending Fund Balance June 30</b>									

RE-ESTIMATED REVENUES DETAIL

City Name: NEVADA  
Fiscal Year July 1, 2025 - June 30, 2026

REVENUES & OTHER FINANCING SOURCES	GENERAL	SPECIAL REVENUE	TIF/SPECIAL REVENUES	DEBT SERVICE	CAPITAL PROJECTS	PERMANENT	PROPRIETARY	RE-ESTIMATED 2026	ACTUAL 2025
Taxes Levied on Property	1 2,921,289	1,022,164		688,849	177,644			4,809,946	4,468,607
Less: Uncollected Property Taxes - Levy Year	2							0	0
Net Current Property Taxes (line 1 minus line 2)	3 2,921,289	1,022,164		688,849	177,644			4,809,946	4,468,607
Delinquent Property Taxes	4							0	0
TIF Revenues	5		1,240,499					1,240,499	1,592,900
Other City Taxes:									
Utility Tax Replacement Excise Taxes	6 22,412	7,857		4,701	1,364			36,334	37,010
Utility franchise tax (Iowa Code Chapter 364.2)	7							0	0
Paint/mural/wage tax	8							0	0
Gaming/wager tax	9							0	0
Mobile Home Taxes	10 21,500	4,200		5,400	30			31,130	30,099
Hotel/Motel Taxes	11 6,000							6,000	8,243
Other Local Option Taxes	12	1,200,000						1,200,000	1,330,040
Subtotal - Other City Taxes (lines 6 thru 12)	13 49,912	1,212,057		10,101	1,394			1,273,464	1,405,392
Licenses & Permits	14 88,650	500						89,150	54,158
Use of Money & Property	15 322,600	135,450	25,000		16,500		192,000	691,550	1,123,572
Intergovernmental:									
Federal Grants & Reimbursements	16 27,000	100,000			405,000			532,000	302,016
Road Use Taxes	17	985,000						985,000	983,483
Other State Grants & Reimbursements	18 83,000	313,809		14,561	988			412,358	499,084
Local Grants & Reimbursements	19 200,000							200,000	204,871
Subtotal - Intergovernmental (lines 16 thru 19)	20 310,000	1,398,809	0	14,561	405,988		0	2,129,358	1,989,454
Charges for Fees & Services:									
Water Utility	21						2,907,193	2,907,193	3,232,373
Sewer Utility	22						5,626,000	5,626,000	4,098,688
Electric Utility	23							0	0
Gas Utility	24							0	0
Parking	25							0	0
Airport	26						82,800	82,800	73,323
Landfill/Garbage	27							0	0
Hospital	28							0	0
Transit	29							0	0
Cable TV, Internet & Telephone	30							0	0
Housing Authority	31							0	0
Storm Water Utility	32						170,900	170,900	183,146
Other Fees & Charges for Service	33 168,570			0		5,000		173,570	438,817
Subtotal - Charges for Service (lines 21 thru 33)	34 168,570	0		0	0	5,000	8,786,893	8,960,463	8,026,347
Special Assessments	35							0	0
Miscellaneous	36 412,650	36,520			5,525,000		28,200	6,002,370	1,633,221
Other Financing Sources:									
Regular Operating Transfers In	37 1,514,210	576,811		890,693	430,000		4,017,517	7,429,231	11,400,131
Internal TIF Loan Transfers In	38 16,500		70,620	399,300	10,000			496,420	1,195,992
Subtotal ALL Operating Transfers In	39 1,530,710	576,811	70,620	1,289,993	440,000		4,017,517	7,925,651	12,596,123
Proceeds of Debt (Excluding TIF Internal Borrowing)	40						1,500,000	1,500,000	2,033,144
Proceeds of Capital Asset Sales	41							0	0
Subtotal-Other Financing Sources (lines 36 thru 38)	42 1,530,710	576,811	70,620	1,289,993	440,000	0	5,517,517	9,425,651	14,629,267
Total Revenues except for beginning fund balance (lines 3, 4, 5, 12, 13, 14, 19, 33, 34, 35, & 39)	43 5,804,381	4,382,311	1,336,119	2,003,504	6,566,526	5,000	14,524,610	34,622,451	34,922,918
Beginning Fund Balance July 1	44 6,056,014	4,142,074	1,388,107	447,892	3,197,363	183,814	15,871,663	31,286,927	30,421,692
TOTAL REVENUES & BEGIN BALANCE (lines 41-42)	45 11,860,395	8,524,385	2,724,226	2,451,396	9,763,889	188,814	30,396,273	65,909,378	65,344,610

EXPENDITURES SCHEDULE PAGE 1

City Name: NEVADA  
Fiscal Year July 1, 2026 - June 30, 2027

GOVERNMENT ACTIVITIES	GENERAL	SPECIAL REVENUES	TIF/SPECIAL REVENUES	DEBT SERVICE	CAPITAL PROJECTS	PERMANENT	PROPRIETARY	BUDGET 2027	RE-ESTIMATED 2026	ACTUAL 2025
<b>PUBLIC SAFETY</b>										
Police Department/Crime Prevention	1,713,721	80,000						1,793,721	1,691,649	1,506,816
Jail								0	0	0
Emergency Management	1,700							1,700	1,500	1,095
Flood Control		27,400						27,400	27,400	27,222
Fire Department	415,836							415,836	618,800	834,140
Ambulance	15,300							15,300	17,153	47,060
Building Inspections	69,923							69,923	64,487	47,983
Miscellaneous Protective Services	6,000							6,000	5,000	2,889
Animal Control								0	0	0
Other Public Safety								0	0	0
TOTAL (lines 1 - 10)	2,222,480	107,400			0			2,329,880	2,425,989	2,467,205
<b>PUBLIC WORKS</b>										
Roads, Bridges, & Sidewalks		1,194,343						1,194,343	1,336,490	680,265
Parking - Meter and Off-Street								0	0	0
Street Lighting		126,000						126,000	164,000	103,433
Traffic Control and Safety		10,000						10,000	10,000	818
Snow Removal		92,482						92,482	92,482	59,414
Highway Engineering								0	0	0
Street Cleaning								0	0	0
Airport								0	0	0
Garbage (if not Enterprise)								0	0	0
Other Public Works		20,000						20,000	20,000	43,552
TOTAL (lines 12 - 21)	0	1,442,825			0			1,442,825	1,622,972	887,482
<b>HEALTH &amp; SOCIAL SERVICES</b>										
Welfare Assistance								0	0	0
City Hospital								0	0	0
Payments to Private Hospitals								0	0	0
Health Regulation and Inspection								0	0	0
Water, Air, and Mosquito Control		10,000						10,000	15,000	0
Community Mental Health								0	0	0
Other Health and Social Services		40,000						40,000	35,000	33,450
TOTAL (lines 23 - 29)	0	50,000			0			50,000	50,000	33,450
<b>CULTURE &amp; RECREATION</b>										
Library Services	670,690	62,500						733,190	658,211	577,033
Museum, Band and Theater		1,400						1,400	1,500	1,381
Parks	1,005,328	62,590						1,067,918	963,152	762,683
Recreation	83,802	5,000						88,802	168,877	149,292
Cemetery	220,525	8,000						228,525	187,117	165,323
Community Center, Zoo, & Marina	9,396	4,500						13,896	302,946	249,739
Other Culture and Recreation	376,339	7,750						384,089	0	0
TOTAL (lines 31 - 37)	2,366,080	151,740			0			2,517,820	2,281,803	1,905,451

EXPENDITURES SCHEDULE PAGE 2

City Name: NEVADA  
Fiscal Year July 1, 2026 - June 30, 2027

GOVERNMENT ACTIVITIES	GENERAL	SPECIAL REVENUES	TIF SPECIAL REVENUES	DEBT SERVICE	CAPITAL PROJECTS	PERMANENT	PROPRIETARY	BUDGET 2027	RE-ESTIMATED 2026	ACTUAL 2025
<b>COMMUNITY &amp; ECONOMIC DEVELOPMENT</b>										
Community Beautification	39	5,000						5,000		0
Economic Development	40	7,000						72,000	774,729	802,298
Housing and Urban Renewal	41	180,000	140,000					320,000	230,000	138,929
Planning & Zoning	42	156,743	60,000					216,743	440,570	242,517
Other Com & Econ Development	43	9,300	9,300					18,800	14,000	12,931
TIF Rebates	44		361,828					361,828	0	0
TOTAL (lines 39 - 44)	45	173,243	319,300	501,828		0		994,371	1,464,299	1,196,675
<b>GENERAL GOVERNMENT</b>										
Mayor, Council, & City Manager	46	47,209						47,209	80,204	57,272
Clerk, Treasurer, & Finance Adm.	47	582,498	40,000					622,498	600,722	526,751
Elections	48							0	6,000	6,120
Legal Services & City Attorney	49	207,000	1,500					208,500	178,000	67,560
City Hall & General Buildings	50	150,719						150,719	132,148	110,407
Tort Liability	51	71,160						71,160	79,160	53,385
Other General Government	52	20,000						20,000	20,000	17,027
TOTAL (lines 46 - 52)	53	1,058,586	61,500	0		0		1,120,086	1,096,234	838,522
<b>DEBT SERVICE</b>										
Gov Capital Projects	54			2,253,400	4,830,000			4,830,000	6,270,000	3,475,238
TIF Capital Projects	55							0	0	0
TOTAL CAPITAL PROJECTS	56	0	0	0	4,830,000			4,830,000	6,270,000	3,475,238
TOTAL Government Activities Expenditures (lines 11+22+30+38+45+53+54+57)	58	5,820,389	2,132,765	501,828	4,830,000	0		15,538,382	17,194,840	12,674,713
<b>BUSINESS TYPE ACTIVITIES</b>										
<b>Proprietary: Enterprise &amp; Budgeted ISF</b>										
Water Utility	59						1,908,171	1,908,171	0	1,289,520
Sewer Utility	60						2,196,483	2,196,483	0	1,055,892
Electric Utility	61						0	0	0	0
Gas Utility	62						0	0	0	0
Airport	63						80,700	80,700	0	73,381
Landfill/Garbage	64						0	0	0	0
Transit	65						75,000	75,000	0	49,144
Cable TV, Internet & Telephone	66						0	0	0	0
Housing Authority	67						0	0	0	0
Storm Water Utility	68						0	0	0	23
Other Business Type (city hosp., ISF, parking, etc.)	69						3,173,618	3,173,618	0	3,271,867
Enterprise DEBT SERVICE	70						2,131,500	2,131,500	0	3,047,020
Enterprise CAPITAL PROJECTS	71						0	0	0	0
Enterprise TIF CAPITAL PROJECTS	72						0	0	0	0
TOTAL Business Type Expenditures (lines 59 - 72)	73						9,565,472	9,565,472	0	8,786,847
TOTAL ALL EXPENDITURES (lines 58 + 73)	74	5,820,389	2,132,765	501,828	4,830,000	0	9,565,472	25,103,854	17,194,840	21,461,560
Regular Transfers Out	75	227,272	2,809,159				4,996,723	8,033,154	7,429,231	11,400,131
Internal TIF Loan / Repayment Transfers Out	76			1,390,951				1,390,951	496,420	1,195,992
Total ALL Transfers Out	77	227,272	2,809,159	1,390,951	0	0	4,996,723	9,424,105	7,925,651	12,596,123
Total Expenditures & Fund Transfers Out (lines 74+77)	78	6,047,661	4,941,924	1,892,779	4,830,000	0	14,562,195	34,527,959	25,120,491	34,057,683
Ending Fund Balance June 30	79	6,056,132	2,665,768	1,601,929	3,238,268	193,814	26,578,105	40,825,633	40,788,887	31,286,927

City Name: NEVADA  
Fiscal Year July 1, 2026 - June 30, 2027

REVENUES DETAIL

	GENERAL	SPECIAL REVENUES	TIF SPECIAL REVENUES	DEBT SERVICE	CAPITAL PROJECTS	PERMANENT	PROPRIETARY	BUDGET 2027	RE-ESTIMATED 2026	ACTUAL 2025
<b>REVENUES &amp; OTHER FINANCING SOURCES</b>										
Taxes Levied on Property	1 2,978,057	953,477		954,047	82,833			4,968,414	4,809,946	4,468,607
Less: Uncollected Property Taxes - Levy Year	2							0	0	0
Net Current Property Taxes (line 1 minus line 2)	3 2,978,057	953,477		954,047	82,833			4,968,414	4,809,946	4,468,607
Delinquent Property Taxes	4							0	0	0
TIF Revenues	5			1,752,779				1,752,779	1,240,499	1,592,900
Other City Taxes:										
Utility Tax Replacement Excise Taxes	6 23,132	7,420		6,403	645			37,600	36,334	37,010
Utility franchise tax (Iowa Code Chapter 364.2)	7							0	0	0
Parish/interim wage tax	8							0	0	0
Gaming wage tax	9							0	0	0
Mobile Home Taxes	10 22,200	6,000		4,000	500			32,700	31,130	30,099
Hotel/Motel Taxes	11 9,000							9,000	6,000	8,243
Other Local Option Taxes	12	1,250,000						1,250,000	1,200,000	1,330,940
Subtotal - Other City Taxes (lines 6 thru 12)	13 54,332	1,263,420		10,403	1,145			1,329,300	1,273,464	1,405,392
Licenses & Permits	14 123,550	500						124,050	89,150	54,158
Use of Money & Property	15 396,400	67,200		1,000			241,000	705,600	691,550	1,123,372
Intergovernmental:										
Federal Grants & Reimbursements	16 30,750	0						30,750	532,000	302,016
Road Use Taxes	17	990,000						990,000	985,000	983,483
Other State Grants & Reimbursements	18 81,416	205,906		19,764				307,086	412,558	499,084
Local Grants & Reimbursements	19 209,000							209,000	200,000	204,871
Subtotal - Intergovernmental (lines 16 thru 19)	20 321,166	1,195,906		19,764	0		0	1,536,836	2,129,558	1,989,454
Charges for Fees & Service:										
Water Utility	21						3,303,221	3,303,221	2,907,193	3,232,373
Sewer Utility	22						5,834,500	5,834,500	5,626,000	4,098,688
Electric Utility	23						0	0	0	0
Gas Utility	24						0	0	0	0
Parking	25						0	0	0	0
Airport	26						82,700	82,700	82,800	73,323
Landfill/Garbage	27						0	0	0	0
Hospital	28						0	0	0	0
Transit	29						0	0	0	0
Cable TV, Internet & Telephone	30						0	0	0	0
Housing Authority	31						182,200	182,200	170,900	183,146
Storm Water Utility	32					5,000	0	169,150	173,570	438,817
Other Fees & Charges for Service	33 164,150	0		0	0	5,000	9,402,621	9,571,771	8,960,465	8,026,347
Subtotal - Charges for Service (lines 21 thru 33)	34 164,150	0		0	0	5,000	9,402,621	9,571,771	8,960,465	8,026,347
Special Assessments	35						0	0	0	0
Miscellaneous	36 440,150	40,500			100,000		21,200	601,850	6,002,370	1,633,221
Other Financing Sources:										
Regular Operating Transfers In	37 1,633,190	572,147			1,781,094		4,046,723	8,033,154	7,429,231	11,400,131
Internal TIF Loan Transfers In	38 17,649			1,292,950				1,390,951	496,420	1,195,992
Subtotal ALL Operating Transfers In	39 1,650,839	572,147		1,292,950	1,781,094	0	4,046,723	9,424,105	7,925,651	12,596,123
Proceeds of Debt (Excluding TIF Internal Borrowing)	40				3,500,000		1,050,000	4,550,000	1,500,000	2,033,144
Proceeds of Capital Asset Sales	41							0	0	0
Subtotal-Other Financing Sources (lines 38 thru 40)	42 1,650,839	572,147		1,292,950	5,281,094	0	5,096,723	13,974,105	9,425,651	14,629,267
Total Revenues except for beginning fund balance (lines 3, 4, 5, 13, 14, 15, 20, 34, 35, 36, & 41)	43 6,128,644	4,095,150		1,834,131	5,465,072	5,000	14,761,544	34,564,705	34,672,451	34,972,918
Beginning Fund Balance July 1	44 5,975,149	3,514,542		1,660,577	2,603,196	188,814	26,378,756	40,788,887	31,286,927	30,421,692
<b>TOTAL REVENUES &amp; BEGIN BALANCE (lines 42+43)</b>	45 12,103,793	7,607,692		3,494,708	8,068,268	193,814	41,140,300	75,353,592	65,969,378	65,394,610

ADOPTED BUDGET SUMMARY

City Name: NEVADA  
Fiscal Year July 1, 2026 - June 30, 2027

	GENERAL	SPECIAL REVENUES	TIF/SPECIAL REVENUES	DEBT SERVICE	CAPITAL PROJECTS	PERMANENT	PROPRIETARY	BUDGET 2027	RE-ESTIMATED 2026	ACTUAL 2025
<b>Revenues &amp; Other Financing Sources</b>										
Taxes Levied on Property	1 2,978,057	953,477		954,047	82,833			4,968,414	4,809,946	4,468,607
Less: Uncollected Property Taxes-Levy Year	2 0	0		0	0			0	0	0
Net Current Property Taxes	3 2,978,057	953,477		954,047	82,833			4,968,414	4,809,946	4,468,607
Delinquent Property Taxes	4 0	0		0	0			0	0	0
TIF Revenues	5 1,752,779		1,752,779					1,752,779	1,240,499	1,592,900
Other City Taxes	6 54,332	1,263,420		10,403	1,145			1,329,300	1,273,464	1,405,392
Licenses & Permits	7 123,550	500						124,050	89,150	54,158
Use of Money and Property	8 396,400	67,200	1,000	0	0	0	241,000	705,600	691,550	1,123,572
Intergovernmental	9 321,166	1,195,906	0	19,764	0	0	1,536,836	2,129,358	1,989,454	
Charges for Fees & Service	10 164,150	0	0	0	0	5,000	9,402,621	9,571,771	8,960,463	8,026,347
Special Assessments	11 0	0	0	0	0	0	0	0	0	0
Miscellaneous	12 440,150	40,500			100,000	0	21,200	601,850	6,002,370	1,633,221
Sub-Total Revenues	13 4,477,805	3,521,063	1,753,779	984,214	183,978	5,000	9,664,821	20,590,600	25,196,800	20,293,651
<b>Other Financing Sources:</b>										
Total Transfers In	14 1,650,839	572,147	80,352	1,292,950	1,781,094	0	4,046,723	9,424,105	7,925,651	12,596,123
Proceeds of Capital Asset Sales	15 0	0	0	0	3,500,000	0	1,050,000	4,550,000	1,500,000	2,033,144
Total Revenues and Other Sources	17 6,128,644	4,093,150	1,834,131	2,277,164	5,465,072	5,000	14,761,544	34,564,705	34,622,451	34,922,918
<b>Expenditures &amp; Other Financing Uses</b>										
Public Safety	18 2,222,480	107,400	0	0	0	0	0	2,329,880	2,425,989	2,467,205
Public Works	19 0	1,442,825	0	0	0	0	0	1,442,825	1,622,972	887,482
Health and Social Services	20 0	50,000	0	0	0	0	0	50,000	50,000	33,450
Culture and Recreation	21 2,366,080	151,740	0	0	0	0	0	2,517,820	2,281,803	1,905,451
Community and Economic Development	22 175,243	319,300	501,828	0	0	0	0	994,371	1,464,299	1,196,675
General Government	23 1,058,586	61,500	0	0	0	0	0	1,120,086	1,096,234	838,522
Debt Service	24 0	0	0	2,253,400	4,830,000	0	0	2,253,400	1,983,543	1,870,690
Capital Projects	25 0	0	0	0	4,830,000	0	0	4,830,000	6,270,000	3,475,238
Total Government Activities Expenditures	26 5,820,389	2,132,765	501,828	2,253,400	4,830,000	0	0	15,538,382	17,194,840	12,674,713
Business Type Proprietary: Enterprise & ISF	27 0	0	0	0	0	0	0	9,565,472	9,565,472	8,786,847
Total Gov & Bus Type Expenditures	28 5,820,389	2,132,765	501,828	2,253,400	4,830,000	0	0	25,103,854	17,194,840	21,461,560
Total Transfers Out	29 227,272	2,809,159	1,390,951	0	0	0	0	9,424,105	7,925,651	12,596,123
Total ALL Expenditures/Fund Transfers Out	30 6,047,661	4,941,924	1,892,779	2,253,400	4,830,000	0	14,562,195	34,527,959	25,120,491	34,057,683
Excess Revenues & Other Sources Over	31									
(Under) Expenditures/Transfers Out	32 80,983	-848,774	-58,648	23,764	635,072	5,000	199,349	36,746	9,501,960	865,235
Beginning Fund Balance July 1	33 5,975,149	3,514,542	1,660,577	467,853	2,603,196	188,814	26,378,756	40,788,887	31,286,927	30,421,692
Ending Fund Balance June 30	34 6,056,132	2,665,768	1,601,929	491,617	3,238,268	193,814	26,578,105	40,825,633	40,788,887	31,286,927



LONG TERM DEBT SCHEDULE - LT DEBT

GENERAL OBLIGATION BONDS, TIF BONDS, REVENUE BONDS, LOANS, LEASE-PURCHASE PAYMENTS

Debt Name	Amount of Issue	Type of Debt Obligation	Debt Resolution Number	Principal Due FY	Interest Due FY	Total Obligation Due FY	Bond Reg./ Paying Agent Fees Due FY	Reductions due to Refinancing or Prepayment of Certified Debt	Paid from Funds OTHER THAN Current Year Debt Service Taxes	Amount Paid Current Year Debt Service Levy
	31	-				0				0
	32	-				0				0
	33	-				0				0
	34	-				0				0
	35	-				0				0
	36	-				0				0
	37	-				0				0
	38	-				0				0
	39	-				0				0
	40	-				0				0
	41	-				0				0
	42	-				0				0
	43	-				0				0
	44	-				0				0
	45	-				0				0
	46	-				0				0
	47	-				0				0
	48	-				0				0
	49	-				0				0
	50	-				0				0
	51	-				0				0
	52	-				0				0
	53	-				0				0
	54	-				0				0
	55	-				0				0
	56	-				0				0
	57	-				0				0
	58	-				0				0
	59	-				0				0
	60	-				0				0
<b>TOTALS</b>				3,780,000	1,511,400	5,291,400	135,618	0	4,466,568	960,450



LONG TERM DEBT SCHEDULE - LT DEBT4

GENERAL OBLIGATION BONDS, TIF BONDS, REVENUE BONDS, LOANS, LEASE-PURCHASE PAYMENTS

Debt Name	Amount of Issue	Type of Debt Obligation	Debt Resolution Number	Principal Due FY	Interest Due FY	Total Obligation Due FY	Bond Reg./Paying Agent Fees Due FY	Reductions due to Refinancing or Prepayment of Certified Debt	Paid from Funds OTHER THAN Current Year Debt Service Taxes	Amount Paid Current Year Debt Service Levy
	91	-								0
	92	-								0
	93	-								0
	94	-								0
	95	-								0
	96	-								0
	97	-								0
	98	-								0
	99	-								0
	100	-								0
	101	-								0
	102	-								0
	103	-								0
	104	-								0
	105	-								0
	106	-								0
	107	-								0
	108	-								0
	109	-								0
	110	-								0
	111	-								0
	112	-								0
	113	-								0
	114	-								0
	115	-								0
	116	-								0
	117	-								0
	118	-								0
	119	-								0
	120	-								0
<b>TOTALS</b>				3,780,000	1,511,400	5,291,400	135,618	0	4,466,568	960,450

LONG TERM DEBT SCHEDULE - LT DEBTS

GENERAL OBLIGATION BONDS, TIF BONDS, REVENUE BONDS, LOANS, LEASE-PURCHASE PAYMENTS

Debt Name	Amount of Issue	Type of Debt Obligation	Debt Resolution Number	Principal Due FY	Interest Due FY	Total Obligation Due FY	Bond Reg./Paying Agent Fees Due FY	Reductions due to Refinancing or Prepayment of Certified Debt	Paid from Funds OTHER THAN Current Year Debt Service Taxes	Amount Paid Current Year Debt Service Levy
	121	-				0				0
	122	-				0				0
	123	-				0				0
	124	-				0				0
	125	-				0				0
	126	-				0				0
	127	-				0				0
	128	-				0				0
	129	-				0				0
	130	-				0				0
	131	-				0				0
	132	-				0				0
	133	-				0				0
	134	-				0				0
	135	-				0				0
	136	-				0				0
	137	-				0				0
	138	-				0				0
	139	-				0				0
	140	-				0				0
	141	-				0				0
	142	-				0				0
	143	-				0				0
	144	-				0				0
	145	-				0				0
	146	-				0				0
	147	-				0				0
	148	-				0				0
	149	-				0				0
	150	-				0				0
<b>TOTALS</b>				3,780,000	1,511,400	5,291,400	135,618	0	4,466,568	960,430

LONG TERM DEBT SCHEDULE - LT DEBT6

GENERAL OBLIGATION BONDS, TIF BONDS, REVENUE BONDS, LOANS, LEASE-PURCHASE PAYMENTS

Debt Name	Amount of Issue	Type of Debt Obligation	Debt Resolution Number	Principal Due FY	Interest Due FY	Total Obligation Due FY	Bond Reg./Paying Agent Fees Due FY	Reductions due to Refinancing or Prepayment of Certified Debt	Paid from Funds OTHER THAN Current Year Debt Service Taxes	Amount Paid Current Year Debt Service Levy
	151	-				0				0
	152	-				0				0
	153	-				0				0
	154	-				0				0
	155	-				0				0
	156	-				0				0
	157	-				0				0
	158	-				0				0
	159	-				0				0
	160	-				0				0
	161	-				0				0
	162	-				0				0
	163	-				0				0
	164	-				0				0
	165	-				0				0
	166	-				0				0
	167	-				0				0
	168	-				0				0
	169	-				0				0
	170	-				0				0
	171	-				0				0
	172	-				0				0
	173	-				0				0
	174	-				0				0
	175	-				0				0
	176	-				0				0
	177	-				0				0
	178	-				0				0
	179	-				0				0
	180	-				0				0
<b>TOTALS</b>				3,780,000	1,511,400	5,291,400	135,618	0	4,466,568	960,450

LONG TERM DEBT SCHEDULE - LT DEBT 7

GENERAL OBLIGATION BONDS, TIF BONDS, REVENUE BONDS, LOANS, LEASE-PURCHASE PAYMENTS

Debt Name	Amount of Issue	Type of Debt Obligation	Debt Resolution Number	Principal Due FY	Interest Due FY	Total Obligation Due FY	Bond Reg./Paying Agent Fees Due FY	Reductions due to Refinancing or Prepayment of Certified Debt	Paid from Funds OTHER THAN Current Year Debt Service Taxes	Amount Paid Current Year Debt Service Levy
	181	-								0
	182	-								0
	183	-								0
	184	-								0
	185	-								0
	186	-								0
	187	-								0
	188	-								0
	189	-								0
	190	-								0
	191	-								0
	192	-								0
	193	-								0
	194	-								0
	195	-								0
	196	-								0
	197	-								0
	198	-								0
	199	-								0
	200	-								0
	201	-								0
	202	-								0
	203	-								0
	204	-								0
	205	-								0
	206	-								0
	207	-								0
	208	-								0
	209	-								0
	210	-								0
TOTALS				3,780,000	1,511,400	5,291,400	135,618	0	4,466,568	960,450

LONG TERM DEBT SCHEDULE - GRAND TOTALS  
GENERAL OBLIGATION BONDS, TIF BONDS, REVENUE BONDS, LOANS, LEASE-PURCHASE PAYMENTS

	Principal Due FY 2027	Interest Due FY 2027	Total Obligation Due FY 2027	Bond Reg./Paying Agent Fees Due FY 2027	Reductions due to Refinancing or Prepayment of Certified Debt	Paid from Sources OTHER THAN Budget Year Debt Service Levy	Amount Paid Budget Year Debt Service Levy
GO - TOTAL	1,950,000	302,500	2,252,500	900	0	1,292,950	960,450
NON GO - TOTAL	1,830,000	1,208,900	3,038,900	134,718	0	3,173,618	0
GRAND - TOTAL	3,780,000	1,511,400	5,291,400	135,618	0	4,466,568	960,450

**NOTICE OF PUBLIC HEARING – PROPOSED BUDGET**  
 Fiscal Year July 1, 2026 - June 30, 2027

City of: NEVADA

The City Council will conduct a public hearing on the proposed Budget at: Nevada City Hall, 1209 6th Street, Nevada, Iowa 50201 Meeting Date: 4/13/2026 Meeting Time: 06:00 PM

At the public hearing any resident or taxpayer may present objections to, or arguments in favor of, any part of the proposed budget. This notice represents a summary of the supporting detail of revenues and expenditures on file with the City Clerk and County Auditor.

City budgets are subject to protest. If protest petition requirements are met, the State Appeal Board will hold a local hearing. For more information, consult <https://dom.iowa.gov/local-budget-appeals>

The Budget Estimate Summary of proposed receipts and expenditures is shown below. Copies of the the detailed proposed Budget may be obtained or viewed at the offices of the Mayor, City Clerk, and at the Library.	
The estimated Total tax levy rate per \$1000 valuation on regular property	14.58276
The estimated tax levy rate per \$1000 valuation on Agricultural property is	2.92837

At the public hearing, any resident or taxpayer may present objections to, or arguments in favor of, any part of the proposed budget.

Phone Number  
(515) 382-5466

City Clerk/Finance Officer's NAME  
Lucas Battani

		Budget FY 2027	Re-estimated FY 2026	Actual FY 2025
<b>Revenues &amp; Other Financing Sources</b>				
Taxes Levied on Property	1	4,968,414	4,809,946	4,468,607
Less: Uncollected Property Taxes-Levy Year	2	0	0	0
<b>Net Current Property Taxes</b>	3	4,968,414	4,809,946	4,468,607
Delinquent Property Taxes	4	0	0	0
TIF Revenues	5	1,752,779	1,240,499	1,592,900
Other City Taxes	6	1,329,300	1,273,464	1,405,392
Licenses & Permits	7	124,050	89,150	54,158
Use of Money and Property	8	705,600	691,550	1,123,572
Intergovernmental	9	1,536,836	2,129,358	1,989,454
Charges for Fees & Service	10	9,571,771	8,960,463	8,026,347
Special Assessments	11	0	0	0
Miscellaneous	12	601,850	6,002,370	1,633,221
Other Financing Sources	13	4,550,000	1,500,000	2,033,144
Transfers In	14	9,424,105	7,925,651	12,596,123
<b>Total Revenues and Other Sources</b>	15	34,564,705	34,622,451	34,922,918
<b>Expenditures &amp; Other Financing Uses</b>				
Public Safety	16	2,329,880	2,425,989	2,467,205
Public Works	17	1,442,825	1,622,972	887,482
Health and Social Services	18	50,000	50,000	33,450
Culture and Recreation	19	2,517,820	2,281,803	1,905,451
Community and Economic Development	20	994,371	1,464,299	1,196,675
General Government	21	1,120,086	1,096,234	838,522
Debt Service	22	2,253,400	1,983,543	1,870,690
Capital Projects	23	4,830,000	6,270,000	3,475,238
<b>Total Government Activities Expenditures</b>	24	15,538,382	17,194,840	12,674,713
Business Type / Enterprises	25	9,565,472	0	8,786,847
<b>Total ALL Expenditures</b>	26	25,103,854	17,194,840	21,461,560
Transfers Out	27	9,424,105	7,925,651	12,596,123
Total ALL Expenditures/Transfers Out	28	34,527,959	25,120,491	34,057,683
<b>Excess Revenues &amp; Other Sources Over (Under) Expenditures/Transfers Out</b>	29	36,746	9,501,960	865,235
Beginning Fund Balance July 1	30	40,788,887	31,286,927	30,421,692
<b>Ending Fund Balance June 30</b>	31	40,825,633	40,788,887	31,286,927



**FY 2026/27 BUDGETED TRANSFERS**  
 INTERFUND TRANSFERS BY SOURCE — APPROVED BUDGET

BUDGET YEAR FY27

GRAND TOTAL  
**\$9,424,105**

Excludes transfers budgeted at \$0. Grouped by originating fund. The WWT SRF Payment (\$3,282,573) is the largest single transfer — the annual debt service reserve contribution for the Wastewater Treatment Plant SRF loans.

T&A — TAX & ASSESSMENT FUND		Fund 112 — General Fund & RUT
TRANSFER DESCRIPTION		AMOUNT
<b>T&amp;A to General Fund</b>		\$880,190
<i>Actual transfer dependent on expenditures and balance in account</i>		
<b>T&amp;A to Road Use Tax (RUT)</b>		\$194,347
<i>Actual transfer dependent on expenditures and balance in account</i>		
<b>SUBTOTAL</b>		<b>\$1,074,537</b>

GENERAL FUND & HOTEL/MOTEL		Funds 001, 002 — outgoing transfers
TRANSFER DESCRIPTION		AMOUNT
<b>Hotel/Motel to Community Band (186)</b>		\$800
<b>GF to ARPA / NevadaDev Infrastructure (322F)</b>		\$99,160
<i>Nevada Dev LLC — final payment for housing infrastructure</i>		
<b>GF to DOT Flyover Bridge / Trail Project (309F)</b>		\$127,312
<i>S-14 DOT Flyover — City share, Year 2 of 3 payments</i>		
<b>SUBTOTAL</b>		<b>\$227,272</b>

RUT — ROAD USE TAX		Fund 110 — outgoing transfers
TRANSFER DESCRIPTION		AMOUNT
<b>RUT to DOT Flyover Bridge / Trail Project (309F)</b>		\$254,622
<i>S-14 DOT Flyover — City share, Year 2 of 3 payments</i>		
<b>RUT to RUT Equipment Revolving Fund (113)</b>		\$200,000
<b>SUBTOTAL</b>		<b>\$454,622</b>

LOT — LOCAL OPTION TAX		Fund 121 — outgoing transfers
TRANSFER DESCRIPTION		AMOUNT
<b>LOT to General — Public Safety</b>		\$200,000
<i>Includes \$50,000 increase for School Resource Officer (SRO)</i>		
<b>LOT to General — Community Specialist</b>		\$70,000
<b>LOT to ER — Streets (113)</b>		\$150,000
<b>LOT to ER — Police (810)</b>		\$75,000
<b>LOT to ER — Fire / EMS (810)</b>		\$75,000
<b>LOT to ER — Parks &amp; Recreation (810)</b>		\$150,000
<b>LOT to ER — Admin / City Hall / Planning (810)</b>		\$100,000
<i>\$45,000 to Admin; \$45,000 to Computers; \$10,000 to Planning &amp; Zoning</i>		
<b>LOT to ER — Cemetery (810)</b>		\$30,000
<b>LOT to ER — Library (810)</b>		\$30,000
<b>LOT to ER — Fieldhouse (810)</b>		\$20,000
<b>LOT to CDBG Facade Project Account (327)</b>		\$275,000
<b>LOT to Harrington Park Project (319)</b>		\$75,000
<i>Year 1 of 3 for trail and site development</i>		
<b>LOT to Trail Maintenance (181)</b>		\$25,000
<b>LOT to Scholarship Fund — Parks &amp; Recreation</b>		\$2,000
<b>LOT to Public Arts Commission Fund (187)</b>		\$2,000
<b>LOT to Live Healthy Iowa</b>		\$1,000

**SUBTOTAL** **\$1,280,000**

**TIF — TAX INCREMENT FINANCING** Fund 125 — outgoing transfers

TRANSFER DESCRIPTION	AMOUNT
<b>TIF to Debt Service — CBD Project (200)</b>	\$1,292,950
<i>FY27 TIF increment used for debt service payment</i>	
<b>TIF to TIF Reserve — LMI Friedrich (126)</b>	\$74,843
<i>Low-Moderate Income set-aside for Friedrich development</i>	
<b>TIF to TIF Reserve — LMI South Glen (126)</b>	\$5,509
<i>Low-Moderate Income set-aside for South Glen</i>	
<b>TIF to GF Legal — Mid-State</b>	\$7,500
<b>TIF to GF Legal — Workit</b>	\$3,614
<b>TIF to GF Legal — Cutting Edge</b>	\$3,491
<b>TIF to GF Legal — Richards Building</b>	\$3,044
<b>SUBTOTAL</b>	<b>\$1,390,951</b>

**WATER UTILITY** Fund 600 — outgoing transfers

TRANSFER DESCRIPTION	AMOUNT
<b>WTR to Water Capital Fund (607)</b>	\$200,000
<b>WTR O&amp;M to Water Plant Upgrade Reserve (602)</b>	\$200,000
<b>WTR O&amp;M to ARPA / NevadaDev Infrastructure (322F)</b>	\$150,000
<i>Water utility share of Nevada Dev LLC final payment</i>	
<b>WTR O&amp;M to 2026 CIP Project — Water Main Replacement (313F)</b>	\$100,000
<b>WTR to 2012C Revenue Bond Refunding (605)</b>	\$189,150
<b>SUBTOTAL</b>	<b>\$839,150</b>

**WASTEWATER UTILITY** Fund 610 — outgoing transfers

TRANSFER DESCRIPTION	AMOUNT
<b>WWT to SRF Debt Service Reserve (615)</b>	\$3,282,573
<i>Annual transfer to fund the FY26 SRF loan payment; transferred June 2027</i>	
<b>WWT O&amp;M to ARPA / NevadaDev Infrastructure (322F)</b>	\$150,000
<i>Wastewater utility share of Nevada Dev LLC final payment</i>	
<b>WWT O&amp;M to WWT Reserve / Construction (615)</b>	\$100,000
<b>WWT to WWT Capital Fund (617)</b>	\$75,000
<b>WWT to 2026 CIP Project — Sewer Slip Lining (313F)</b>	\$50,000
<i>City share of SE Trunk sewer lining project</i>	
<b>SUBTOTAL</b>	<b>\$3,657,573</b>

**STORM SEWER** Fund 740 — outgoing transfers

TRANSFER DESCRIPTION	AMOUNT
<b>Storm to 2026 CIP Projects (313F)</b>	\$500,000
<i>\$250,000 for E Ave. (8th-11th St.) and \$250,000 for LHW Reconstruction</i>	
<b>SUBTOTAL</b>	<b>\$500,000</b>

**TOTAL FY 2026/27 BUDGETED TRANSFERS** **\$9,424,105**

Source: FY 2026/27 Budgeted Transfers — Budget, Final Council. Excludes \$0-budgeted line items, Equipment Revolving Fund (ER) transfers fund scheduled vehicle and equipment replacements across all departments without bond debt. The WWT SRF Payment (\$3.28M) is the single largest transfer, reflecting the annual reserve contribution for Wastewater Treatment Plant State Revolving Fund loans.

**RESOLUTION NO. 066 (2025/2026)**

**A RESOLUTION ADOPTING THE FISCAL YEAR 2026/2027  
CAPITAL IMPROVEMENTS PROGRAM**

**WHEREAS**, the statutes of the State of Iowa provide that the Capital Improvements Program shall be adopted by the Corporate Authorities of the City of Nevada; and

**WHEREAS**, the City Council of the City of Nevada has held the necessary hearing after having caused to be made the publication and notice required by law; and

**WHEREAS**, the City Council of the City of Nevada has reviewed the capital improvements program Fiscal Year 2026/2027 as presented by the City staff and to be in the best interest of the City of Nevada; and

**NOW THEREFORE BE IT RESOLVED BY THE CITY OF NEVADA CITY COUNCIL, STORY COUNTY, IOWA**, that the Fiscal Year 2026/2027 capital improvements program for the City of Nevada, Iowa, on file in the City Clerk's Office, is hereby adopted and approved.

Passed and approved this 13th day of April, 2026, by the City Council of the City of Nevada, Iowa.

\_\_\_\_\_  
Ryan Condon, Mayor

ATTEST:

\_\_\_\_\_  
Erin Mousel, City Clerk

Moved by Council Member \_\_\_, seconded by Council Member \_\_\_, that Resolution No. 066 (2025/2026) be adopted.

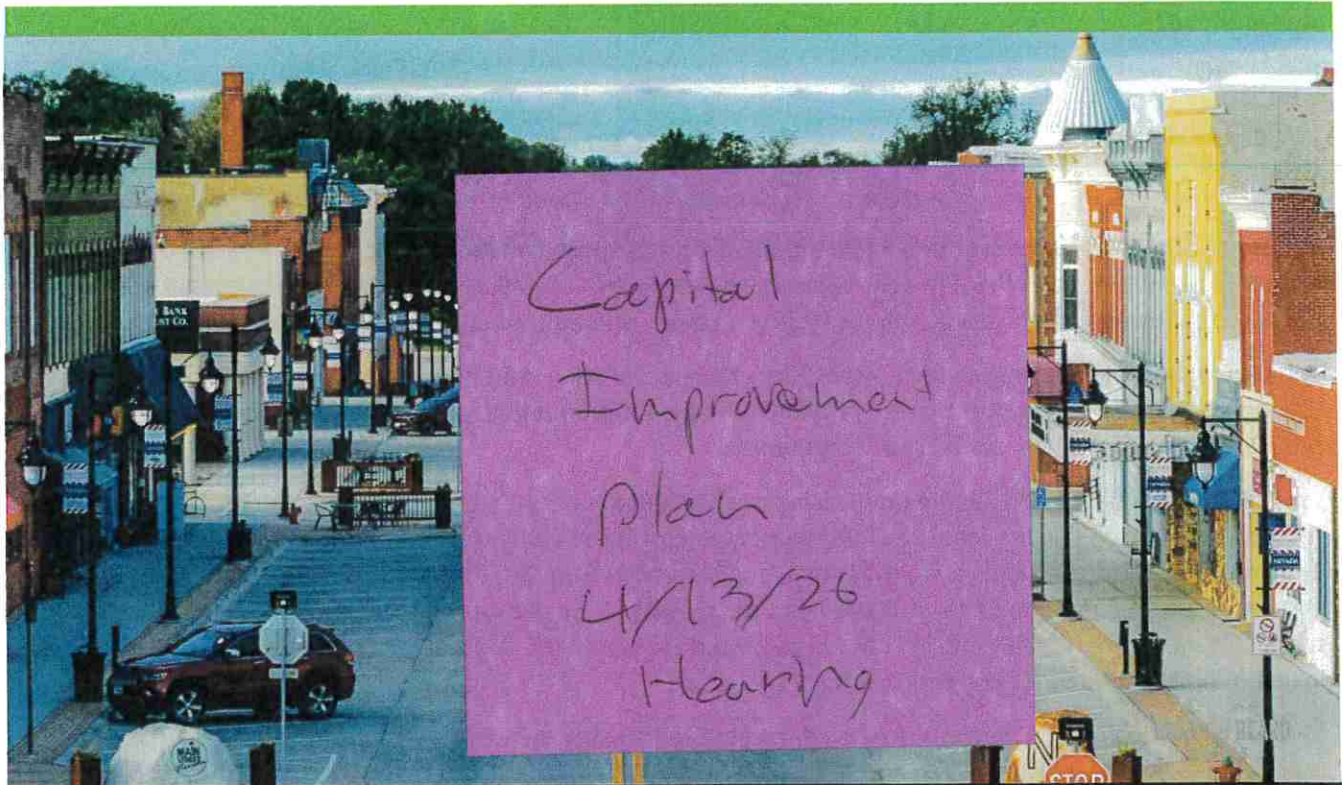
AYES: \_\_\_\_\_  
NAYS: \_\_\_\_\_  
ABSENT: \_\_\_\_\_

The Mayor declared Resolution No. 066 (2025/2026) adopted.

I hereby certify that the foregoing is a true copy of a record of the adoption of Resolution No. 066 (2025/2026) at the regular Council Meeting of the City of Nevada, Iowa, held on the 13th day of April, 2026.

\_\_\_\_\_  
Erin Mousel, City Clerk

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# CITY OF NEVADA, IOWA

## Five-Year Capital Improvements Plan

FY 2026/27 through FY 2030/31



**\$32.3M**

Total 5-Year CIP

**\$3.7M**

FY 2026/27

**5**

Program Areas

**7,000**

Residents Served

## CITY ADMINISTRATOR'S MESSAGE

April 13<sup>th</sup>, 2026

Mayor and Nevada City Council:

Attached is the City Administrator's Recommended Capital Improvements Plan for Fiscal Year 2026/27 through Fiscal Year 2030/31. Over this five-year window, the City plans a total capital investment of \$32,303,000 across our Streets, Sewer and Wastewater, Water, Storm Sewer, and Culture and Recreation programs.

The Capital Improvements Plan documents the financing, location, and timing of permanent improvements to City property and infrastructure. Every project in the plan is intended to extend asset life, improve service reliability, or respond to growth in our community.

In FY 2026/27 and FY 2027/28, the City will invest \$9,620,000 in capital projects. The largest item is a full street reconstruction project covering three interconnected corridors: 11th Street from H Avenue to Lincoln Highway, 2nd Street from Lincoln Highway to N Avenue, and N Avenue from 8th to 5th Street. These segments were chosen based on condition and traffic patterns. At the same time, we continue decommissioning work at the old wastewater treatment plant, begin cured-in-place pipe lining on the southeast sewer trunk, and make lasting investments in culture and recreation projects.

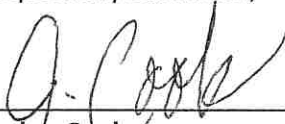
The five-year plan also positions us for bigger projects on the horizon. The US 30 Interchange at Airport Road is scheduled for design in FY 2027/28 and construction in FY 2028/29. Lincoln Highway reconstruction continues in phases through FY 2030/31. A new water well and plant expansion are planned for FY 2028/29 to meet projected demand growth.

An informal piece of our capital improvement includes equipment, which the City of Nevada factors through our departments' Equipment Revolving accounts, which are primarily funded by Local Optional Sales Tax (LOT/LOST), generating approximately \$1.25 million per year. This means Police, Fire, Streets, Parks, Water, Wastewater, and others can plan vehicles and equipment purchases years in advance without emergency appropriations.

Our debt forecast is stable. The wastewater SRF loans from the treatment plant project are the largest obligation on the books. For streets, we plan GO bond issuances roughly every three to five years at around \$3 million each, which keeps annual debt service manageable relative to our property tax base.

Thanks to our department heads, the Finance team, and the Mayor and the City Council for the work that went into identifying and prioritizing these projects.

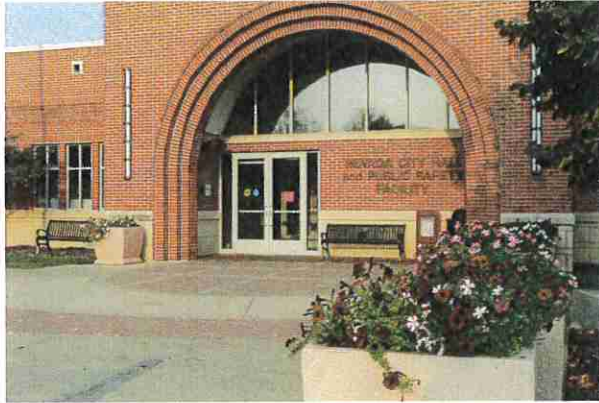
Respectfully submitted,



Jordan Cook  
City Administrator  
City of Nevada, Iowa

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# How to Use This Document

Nevada's fiscal year runs July 1 through June 30. FY 2026/27 starts July 1, 2026. The CIP covers five years, starting with that fiscal year.

Each section covers one program area. Within each section, you will find a summary of what is planned and why, individual project sheets for active projects, and a five-year cost table.

Code	Meaning
GO	General Obligation Bond, backed by property tax levy
SRF	State Revolving Fund loan, low-interest utility financing
O/M	Operations and Maintenance funds from utility revenues
RUT	Road Use Tax, state allocation for street maintenance
LOST / LOT	Local Option Sales Tax, roughly \$1.25 million per year
TIF	Tax Increment Financing from the downtown TIF district
ARPA	American Rescue Plan Act federal relief funds
CIRTPA	Central Iowa Regional Transportation Planning Alliance



**CITY-WIDE PROGRAM SUMMARY**

**Total Expenditures by Program**

Program	FY26/27	FY27/28	FY28/29	FY29/30	FY30/31	5-Yr Scheduled
Streets	\$1.6M	\$1.3M	\$3.5M	\$200K	\$2M	\$8.6M
Wastewater	\$1.1M	\$3.5M	---	\$35K	\$350K	\$5.0M
Water	\$800K	\$400K	\$2.7M	\$5.2M	\$200K	\$9.3M
Storm Sewer	\$100K	\$500K	---	\$38K	---	\$638K
Culture and Recreation	\$100K	\$200K	\$200K	---	---	\$500K
<b>TOTAL</b>	<b>\$3.7M</b>	<b>\$5.9M</b>	<b>\$6.4M</b>	<b>\$5.5M</b>	<b>\$2.5M</b>	<b>\$24.1M</b>

Note: Unscheduled projects total an additional \$8.4M across all programs and are detailed in the final section of this document.

**FY 2026/27 Funding Sources**

Funding Source	Amount	% of Total
General Obligation Bonds	\$1.5M	40.4%
Revenue Bonds / SRF Loans	\$950K	25.6%
Operations and Maintenance (Utility)	\$200K	5.4%
Road Use Tax / CIRTPA	\$60K	1.6%
ARPA / TIF	\$500K	13.5%
Grants and Other	\$500K	13.5%
<b>TOTAL</b>	<b>\$3.7M</b>	<b>100%</b>

## Debt Capacity and Bonding Strategy

Nevada manages its debt conservatively. General Obligation bonds for streets are issued roughly every 3 to 5 years, targeting about \$3 million per issuance. Utility debt is handled separately through State Revolving Fund loans, which carry favorable interest rates and long repayment terms.

The table below shows active GO Bond and SRF loans for the wastewater treatment plant project, one of the largest infrastructure investments in the city's history.

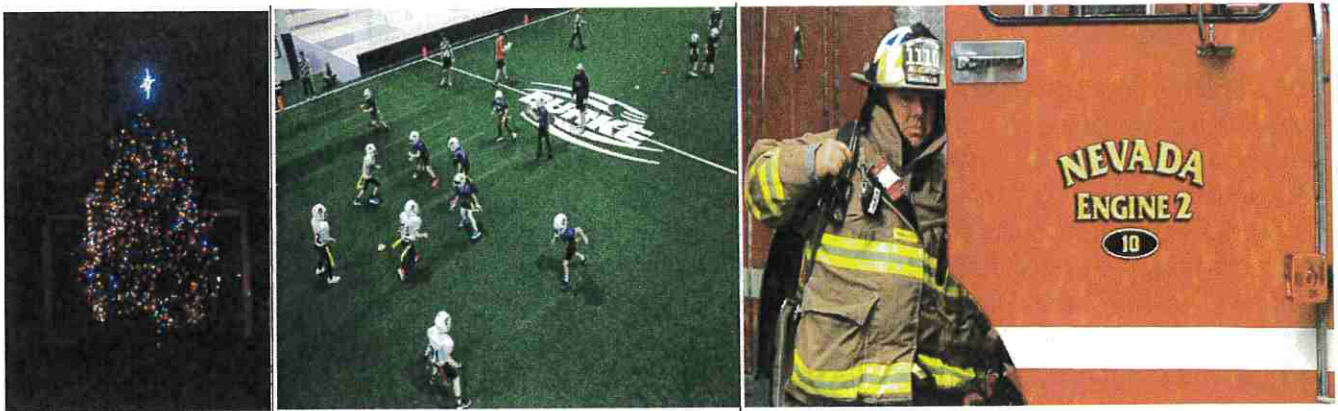
Debt Instrument	Issuance Amount	Principal Starting Balance FY27	Principal Ending Balance FY27	Purpose	Maturity
Series 2020B WTR Rev. Bond	\$2.7M	\$185K	\$0	Refunding the 2012 SRF Bond	FY27
Series 2021 SRF (C1151R)	\$1.3M	\$1.1M	\$1M	WWTP Plant	FY41
Series 2021A SRF (C1180RT)	\$10M	\$8.2M	\$7.7M	WWTP Plant	FY41
Series 2022 SRF (C1252RT)	\$10M	\$8.6	\$8.2	WWTP Plant	FY42
Series 2022A SRF (C1307R)	\$20.8M	\$20.8M	20.8M	WWTP Plant – Kicks in when C1151R, C1180RT, C1252RT, and C1406RT mature in FY42	FY52
Series 2023 SRF (C1406RT)	\$16.1M	\$14.9M	\$14.2M	WWTP Plant – Burke P&I repayment	FY43
Series 2020 CBD Project	\$8.9M	\$7.6M	\$6.4M	Main Street Infrastructure Improv.	FY32
Series 2026 CIP Projects	\$3M	\$3M	\$2.2M	FY27 & FY28 Streets/Trunkline	FY31
<b>TOTALS</b>	<b>\$72M</b>	<b>\$64.3M</b>	<b>\$60.5M</b>		

*Important to note: Of the ~\$60.5M remaining, \$51.9M is in WTR/WWT Revenue Bonds, which doesn't contribute to our GO debt capacity. Please refer to page 7 for information about our debt capacity.*

## Debt Capacity and Legal Limit

Iowa law caps general obligation debt at 5% of a city's 100% assessed valuation. Based on 2024 property valuations, Nevada's legal GO debt limit is \$32.9 million (5% of \$658,878,968 in assessed value). With \$12.8 million in GO bonds currently subject to that limit, the city has \$20.1 million in remaining legal capacity, meaning 61.14% of the legal limit is still available, and the city is utilizing only 38.86% of what state law permits.

For context, Nevada maintains a self-imposed GO debt ceiling of 80% of the legal limit, consistent with prudent fiscal policy. Most growing county-seat communities in Iowa operate within a self-imposed threshold of 80–85% of legal capacity. At 38.86% utilization, Nevada is well below both its own policy ceiling and typical peer benchmarks, reflecting the city's deliberate approach to keeping debt service manageable relative to its tax base. This headroom provides meaningful financial flexibility, both for the projects planned within this CIP and for future infrastructure needs not yet scheduled.



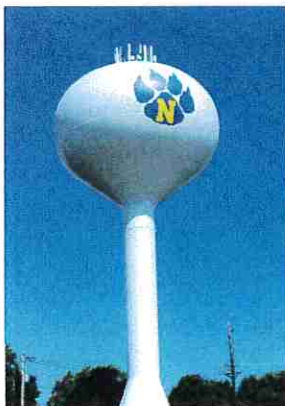
### Bond Credit Rating

Nevada has maintained an ‘AA-’ General Obligation bond rating from S&P Global Ratings continuously since the Series 2010 bonds, a streak now spanning more than 15 years. The most recent affirmation came in February 2026 as part of the Series 2026A issuance. The S&P ‘AA-’ is equivalent to a Moody’s ‘Aa3’ rating and represents the fourth-highest possible rating on a global scale.

The city pursues ratings through S&P rather than Moody’s based on a recommendation from its financial advisor, D.A. Davidson & Co. Over the past decade, S&P has demonstrated measurably more upside for Iowa cities at the ‘AA-’ level: more than a half-dozen Iowa communities have received ‘AA-’ from S&P, while no comparable Iowa city has exceeded ‘A1’ from Moody’s. There is no cost difference between the two rating agencies, but a one-notch improvement in the rating can reduce interest costs by 5–10 basis points or more per bond issuance.

S&P cited Nevada’s historically strong financial management, conservative budgeting, and a robust cash reserve position as the primary drivers of the ‘AA-’ rating. As of fiscal year 2025, available reserves equaled to 116% of general fund revenue, even after a planned deficit to fund major vertical and horizontal projects, saving residents money. The stable outlook reflects S&P’s confidence in the continued growth of the property tax base and sound fiscal practices. Based on the city’s current total assessed valuation, the ‘AA-’ rating is considered the strongest rating realistically attainable.

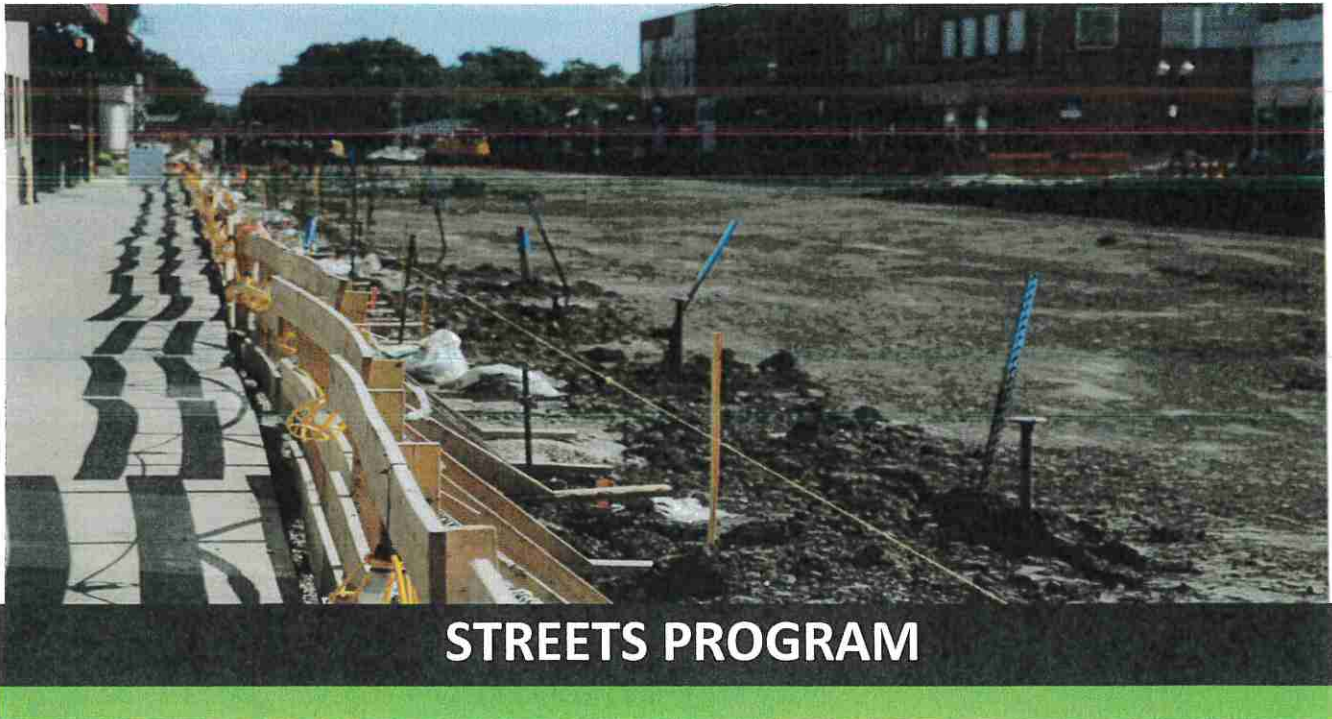
Moody's	S&P
Aaa	AAA
Aa1	AA+
Aa2	AA
Aa3	AA-
A1	A+
A2	A
A3	A-
Baa1	BBB+
Baa2	BBB
Baa3	BBB-
Ba1	BB+
Ba2	BB
Ba3	BB-
B1	B+
B2	B
B3	B-
Caa1	CCC+
Caa2	CCC
Caa3	CCC-
Ca	CC
C	C
C	RD
C	SD
C	D



## Local Option Sales Tax (LOST)

The Local Option Sales Tax brings in roughly \$1.25 million a year and is one of the most flexible tools in the City's financial toolkit. LOST can be directed to operating costs, capital needs, or debt service, and in Nevada's case, it does all three. A significant share of funds is in the Equipment Revolving accounts, which allow Police, Fire, Streets, Parks, Water, Wastewater, and other departments to plan vehicle and equipment purchases years in advance without emergency appropriations. The table below provides an overview of major and/or important allocations for FY 2026/27.

FY 2026/27 LOST Allocation Overview	Amount
General Fund: Public Safety	\$200K
Harrington Park Project	\$75K
Trail Maintenance	\$5K
CDBG Facade Grant Program	\$275K
Live Healthy Iowa / Scholarship / Public Arts	\$6K
Human Services (local area agencies)	\$40K
Our Nevada Newsletter	\$35K
Nevada Economic Development Corporation	\$40K
Street Lighting	\$65K
Equipment Revolving Funds (Public Safety, Water, Library, etc.)	\$650K
Other transfers and reserves	~\$310K
<b>TOTAL LOST REVENUE (budgeted)</b>	<b>~\$1.7M</b>



## Streets: Program Overview

Streets represent the largest share of the five-year CIP at \$14.6M scheduled, plus another \$4M in unscheduled work. Nevada bonds for streets roughly every three to five years, with GO bonds as the primary source, supplemented by Road Use Tax and CIRTPA grants.



### FY 2026/27 Street Projects

#### 26/27 CIP Streets: 11th St. (H Ave. to Lincoln Hwy), 2nd St. (Lincoln Hwy to N Ave.), N Ave. (8th to 5th St.)

Funding	Engineering	Construction	Total
General Obligation Bond	\$400K (FY 2025/26)	\$1.1M	\$1.5M

Full reconstruction of three connected street segments. Construction starts in the summer of 2026. These corridors connect residential neighborhoods to the Lincoln Highway and have been overdue for reconstruction based on pavement condition scores.

#### LHW #1 Reconstruction (15th to 19th St.) and E Ave. to 11<sup>th</sup> Overlay -- Engineering Phase

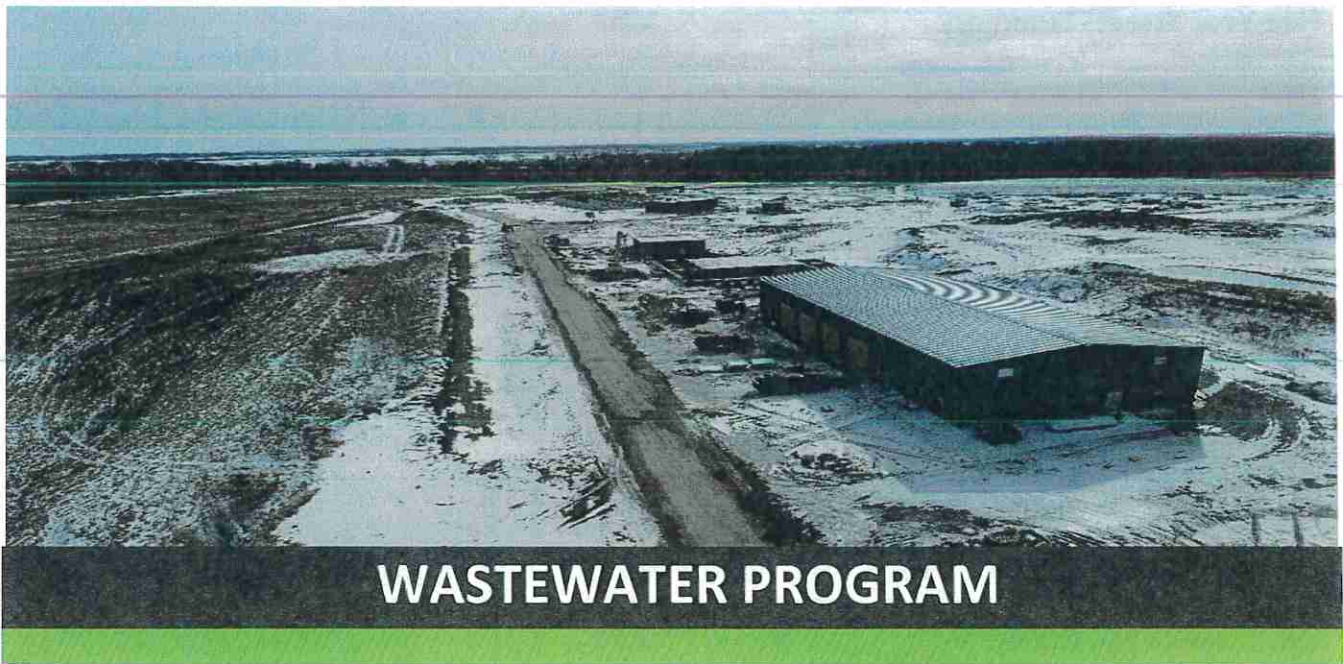
Funding	Engineering FY27	Construction FY28	Total
Road Use Tax / CIRTPA	\$60K	\$600K	\$330K

Engineering only in FY 2026/27. Full overlay construction is set for FY 2027/28. CIRTPA transportation funds will cover a portion of the cost.

### Five-Year Streets Summary

Project	Funding	FY26/27	FY27/28	FY28/29	FY29/30	FY30/31	Unscheduled
11th, 2nd, N Ave. Reconstruction (313F)	GO	\$1.5M	---	---	---	---	---
Bridge Approach and Intakes, E Ave.	RUT/Grant	---	\$360K	---	---	---	---
LHW #1 Overlay, 15th-19th (engineering/construction)	RUT/STP	\$30K	\$300K	---	---	---	---
E Ave. to 11th Overlay (engineering/construction)	RUT/STP	\$30K	\$300K	---	---	---	\$3M
US 30 Interchange / Airport Rd.	GO/STP	---	\$350K	\$3.5M	---	---	---
LHW #2 Reconstruction, 7th to 15th	TIF/GO	---	---	---	\$200K	\$2M	---
LHW #3 Reconstruction, 1st to 5th	TIF/GO	---	---	---	---	---	\$2M
600th Ave. Overlay	STP	---	---	---	---	---	\$1M
<b>TOTAL STREETS</b>		<b>\$1.6M</b>	<b>\$1.3M</b>	<b>\$3.5M</b>	<b>\$200K</b>	<b>\$2M</b>	<b>\$6M</b>





## Wastewater: Program Overview

Nevada constructed a new Wastewater Treatment Plant, financed through a series of State Revolving Fund loans totaling over \$62 million. The five-year CIP reflects that transition: the city is wrapping up multi-year decommissioning of the old plant while shifting focus to ongoing pipe rehabilitation and infrastructure maintenance.



### FY 2026/27 Wastewater Projects

#### Old WWTP Decommission and Underground Storage Conversion

Funding	FY 2026/27	Total Project (all years)
Revenue Bond / SRF	\$350K	Multi-year, ongoing

The city is converting the old treatment plant site for underground storage while removing or decommissioning structures no longer needed. The FY 2026/27 allocation continues that work.

#### (A) SE Trunk Sewer Lining (CIPP) and Manhole Rehabilitation

Funding	FY 2026/27	Total Project
O/M and General Obligation	\$300K	\$300K

Cured-in-place pipe lining rehabilitates the southeast sanitary sewer trunk without full excavation. Paired with manhole repairs. The goal is to reduce groundwater infiltration into the sewer system, which increases treatment costs at the WWTP. This type of lining work extends pipe life by 50 years or more.

#### Public Infrastructure: Nevada Dev LLC (Final Payment)

Funding	FY 2026/27	Total (3 payments)
ARPA / TIF	\$500K	\$1.5M

This is the third and final payment under a cost-sharing agreement with Nevada Dev LLC for the Northview Phase 1/Henry Property residential development. Payments were made in FY 2024/25, FY 2025/26, and FY 2026/27. The city used ARPA and TIF funds to cover its share. The development added housing supply to a market that has been constrained for years.

### Five-Year Wastewater Summary

Project	Funding	FY26/27	FY27/28	FY28/29	FY29/30	FY30/31	Unscheduled
Old WWTP Decommission / Underground Storage	SRF	\$350K	\$3.5M	---	---	---	---
SE Trunk Lining (CIP) / Manhole Rehab	O/M-GO	\$300K	---	---	---	---	---
Nevada Dev LLC Infrastructure (final payment)	ARPA/TIF	\$500K	---	---	---	---	---
LHW #2 Sewer Replacement	O/M-GO	---	---	---	\$35K	\$350K	---
LHW #3 Sewer, 1st to 3rd St.	O/M	---	---	---	---	---	\$250K
<b>TOTAL WASTEWATER</b>		<b>\$1.1M</b>	<b>\$3.5M</b>	<b>---</b>	<b>\$35K</b>	<b>\$350K</b>	<b>\$250K</b>



## WATER PROGRAM

### Water: Program Overview

The water program balances near-term maintenance with planning for significant future capacity. The city replaces water mains annually and transfers funds to the Water Utility Plant Reserve. The larger items on the horizon are a new well (FY 2027/28 to FY 2028/29) and a water plant expansion (FY 2028/29 and beyond) needed to serve projected population and demand growth.



#### FY 2026/27 Water Projects

##### (A) Water Main Replacement: 11th St., 2nd St., N Ave. (coordinated with FY27 street project)

Funding	FY 2026/27	Total
Revenue Bond / SRF / GO	\$600K	\$600K

Water main replacement was done in coordination with the street reconstruction on the same corridors. Combining the two projects saves significant money by eliminating the need to cut and repave new streets later. Lines in these segments are aging and have experienced service issues.

##### Water Plant Improvements

Funding	FY 2026/27
O/M (Water Utility)	\$100K (annually through FY30/31)

Annual transfer to the Water Utility Plant Reserve for ongoing maintenance, repairs, and minor improvements at the Nevada Water Treatment Plant. Continued each year at \$100K.

##### Water Main Replacement Program (Annual)

Funding  
O/M

FY 2026/27  
\$100K (annually through FY30/31)

Ongoing annual program to replace failing water mains throughout the distribution system. Targeted at lines with a history of breaks, low-pressure complaints, or rusty water calls. Continued at \$100K per year.

### Five-Year Water Summary

Project	Funding	FY26/27	FY27/28	FY28/29	FY29/30	FY30/31	Unscheduled
Water Main Replacement, 11th/2nd/N Ave.	SRF/GO	\$600K	---	---	---	---	---
Water Plant Improvements (annual)	O/M	\$100K	\$100K	\$100K	\$100K	\$100K	\$100K
Water Main Replacement Program (annual)	O/M	\$100K	\$100K	\$100K	\$100K	\$100K	\$100K
New Well Development	O/M / Industry	---	\$200K	\$2M	---	---	---
Water Plant Expansion	SRF	---	---	\$500K	\$5M	---	---
WTR Ties, P Ave./Q Ave. at 8th St.	O/M	---	---	---	---	---	\$33K
LHW #2 Water Replacement	O/M	---	---	---	\$42K	---	\$420K
LHW #3 Water	O/M-GO	---	---	---	---	---	\$230K
<b>TOTAL WATER</b>		<b>\$800K</b>	<b>\$400K</b>	<b>\$2.7M</b>	<b>\$5.2M</b>	<b>\$200K</b>	<b>\$883K</b>



# Storm Sewer: Program Overview

Storm sewer work is generally done in conjunction with street reconstruction to avoid cutting back into new pavement. The FY 2026/27 project addresses drainage along N Avenue as part of the larger street project. Future storm work follows the Lincoln Highway reconstruction phases.

<b>\$638K</b> Scheduled (5 yr)	<b>\$100K</b> FY 2026/27	<b>\$1.08M</b> Unscheduled	<b>O+M / GO</b> Primary Funding
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## Five-Year Storm Sewer Summary

Project	Funding	FY26/27	FY27/28	FY28/29	FY29/30	FY30/31	Unscheduled
N Ave. Storm Improvement, 7th to 5th	O/M-GO	\$100K	---	---	---	---	---
E Ave. Storm, 8th to 11th	O/M-Stm	---	\$250K	---	---	---	---
LHW #3 Storm	O/M	---	---	---	---	---	\$200K
LHW #2 Storm	O/M	---	---	---	\$38K	---	\$380K
LHW #1 Storm	O/M	---	\$250K	---	---	---	\$505K
<b>TOTAL STORM SEWER</b>		<b>\$100K</b>	<b>\$500K</b>	<b>---</b>	<b>\$38K</b>	<b>---</b>	<b>\$1.1M</b>



## CULTURE AND RECREATION PROGRAM

### Culture and Recreation: Program Overview

Nevada's parks and recreation facilities serve all ages. The city opened the Nevada Field House, which includes the ALMACO basketball courts, a running track, an indoor turf field, and a kids' play area. The outdoor pool, SCORE Athletic Complex, and city trail system are all active and well-used. The CIP continues investment in the park network with projects at Hattery Park and Harrington Park.

<b>\$500K</b> Scheduled (5 yr)	<b>\$100K</b> FY 2026/27	<b>Grants</b> Key Funding Source	<b>2 Parks</b> Active in FY27
-----------------------------------	-----------------------------	-------------------------------------	----------------------------------

#### FY 2026/27 Parks Projects

##### Hattery Park Improvements

Funding	FY 2026/27
O/M and Grants	\$50K

Improvements to facilities at Hattery Park are funded through a combination of operational funds and grant sources.

##### Harrington Park: Trail and Site Development (Year 1 of 3)

Funding	FY 2026/27	Total (3 years)
Grants / Donations / LOST	\$50K	\$450K

Harrington Park development begins in FY 2026/27 and runs through FY 2028/29. The project includes trail construction and general site improvements. The bulk of funding comes from grants and private donations. LOST provides supplemental support.

### Five-Year Culture and Recreation Summary

Project	Funding	FY26/27	FY27/28	FY28/29	FY29/30	FY30/31	Unscheduled
Hattery Park Improvements	O/M-Grants	\$50K	---	---	---	---	---
Harrington Park, Trail and Site Dev.	Grants/LOT	\$50K	\$200K	\$200K	---	---	---
<b>TOTAL CULTURE AND RECREATION</b>		<b>\$100K</b>	<b>\$200K</b>	<b>\$200K</b>	<b>---</b>	<b>---</b>	<b>---</b>





## EQUIPMENT REVOLVING FUNDS

### Equipment Revolving Funds -- Five-Year Outlook

Each city department maintains an Equipment Revolving Fund (ERF) that collects annual contributions from the Local Option Sales Tax or utility O&M transfers, and draws from those savings when it is time to replace vehicles, equipment, and major building systems. For purposes of this plan, LOST revenue is held flat at approximately \$1.25 million per year, a conservative assumption that reflects current collections without projecting growth. If LOST revenue holds steady or increases over the next two to four years, the City will have the opportunity to revisit ERF contribution levels and shore up accounts that are drawing down. The tables below show the projected beginning balance, annual revenue, planned purchases, and ending balance for each fund across the five-year plan window. You will notice that several fund balances decline over the period; this reflects the planned, deliberate use of accumulated savings for scheduled replacements rather than a sign of financial strain. Keeping these funds healthy over time reduces reliance on emergency appropriations and keeps property tax impacts predictable.

<b>Parks and Recreation -- Fund 1139</b>					
	<b>FY 26/27</b>	<b>FY 27/28</b>	<b>FY 28/29</b>	<b>FY 29/30</b>	<b>FY 30/31</b>
<b>Beginning Balance</b>	<b>\$130K</b>	<b>\$148K</b>	<b>\$148K</b>	<b>\$202K</b>	<b>\$230K</b>
<b>Annual Revenue (LOT)</b>	<b>\$150K</b>	<b>\$95K</b>	<b>\$95K</b>	<b>\$95K</b>	<b>\$75K</b>
UTV with Plow (12-yr replacement)	\$30K	--	--	--	--
Wide Area Mower -- Pmt #2 of 3	\$17K	--	--	--	--
Tractor Broom	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000
Mulch / Infield Mix	\$12K	\$12K	\$12K	\$12K	\$12K
Power Equipment	\$2,500	--	\$2,500	\$2,500	\$3,000
Truck Replacement (2004 3/4-ton)	--	\$45K	--	--	--

	FY 26/27	FY 27/28	FY 28/29	FY 29/30	FY 30/31
Wide Area Mower -- Pmt #3 of 3	--	\$17K	--	--	--
Snow Plow Edges	--	\$3,000	--	--	--
Zero Turn Mower #1	--	--	\$12K	--	--
Computers	--	--	\$4,000	--	--
Zero Turn Mower #2	--	--	--	\$12K	--
Explorer Replacement	--	--	--	\$30K	--
F-150 Replacement	--	--	--	--	\$30K
Zero Turn Mower #3	--	--	--	--	\$13K
Wide Area Mower -- Pmt #1	--	--	--	--	\$18K
<b>Ending Balance</b>	<b>\$148K</b>	<b>\$148K</b>	<b>\$202K</b>	<b>\$230K</b>	<b>\$224K</b>

<b>Library -- Fund 1140</b>					
	FY 26/27	FY 27/28	FY 28/29	FY 29/30	FY 30/31
<b>Beginning Balance</b>	<b>\$81K</b>	<b>\$76K</b>	<b>\$76K</b>	<b>\$66K</b>	<b>\$51K</b>
Annual Revenue (LOT)	\$30K	\$30K	\$20K	\$15K	\$10K
Computer Replacement	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000
Security Camera System	\$10K	--	--	--	--
Roof -- Original Building	\$20K	--	--	--	--
Main Library Carpeting	--	\$25K	--	--	--
Youth Department Furniture	--	--	\$25K	--	--
Furnace / AC Replacement	--	--	--	\$25K	--
Adult Furniture	--	--	--	--	\$25K
<b>Ending Balance</b>	<b>\$76K</b>	<b>\$76K</b>	<b>\$66K</b>	<b>\$51K</b>	<b>\$31K</b>

<b>Cemetery -- Fund 1141</b>					
	FY 26/27	FY 27/28	FY 28/29	FY 29/30	FY 30/31
<b>Beginning Balance</b>	<b>\$161K</b>	<b>\$142K</b>	<b>\$127K</b>	<b>\$112K</b>	<b>\$68K</b>
Annual Revenue (LOT)	\$30K	\$30K	\$30K	\$30K	\$35K
Small Columbarium	\$20K	--	--	--	--
Tractor Lease (annual)	\$6,500	\$6,500	\$6,500	\$7,000	\$7,000
Zero Turn Mower	\$15K	--	\$15K	--	--
Power Equipment	\$2,500	\$2,500	\$2,500	\$2,500	\$3,000
Snow Plow Edges	\$3,000	--	\$3,000	--	\$3,000
GIS iPad	\$1,500	--	--	--	--
Stone Repair / Restoration	--	\$6,000	\$6,000	--	--
Utility Vehicle with Plow	--	\$30K	--	--	--
Ride-on Sprayer	--	--	\$12K	--	--
1-Ton Pickup / Plow Replacement	--	--	--	\$60K	--
Stone Repair	--	--	--	\$5,000	\$6,000
<b>Ending Balance</b>	<b>\$142K</b>	<b>\$127K</b>	<b>\$112K</b>	<b>\$68K</b>	<b>\$84K</b>

<b>Fire / EMS -- Fund 1143</b>					
	FY 26/27	FY 27/28	FY 28/29	FY 29/30	FY 30/31
<b>Beginning Balance</b>	\$371K	\$211K	\$221K	(\$116K)	\$23K
Annual Revenue (LOT \$75K + Rural \$65K)	\$140K	\$140K	\$165K	\$140K	\$139K
Ambulance / Medical Vehicle	\$300K	--	--	--	--
Attack Vehicle #710 Replacement	--	\$130K	--	--	--
Tanker / Pumper #410	--	--	\$400K	--	--
Airpacks (2/year)	--	--	\$13K	--	\$13K
Fire Hose -- 4-inch (5-yr cycle)	--	--	--	--	\$4,000
Fire Hose -- 1.75 and 2.5-inch	--	--	--	--	\$2,244
<b>Ending Balance</b>	\$211K	\$221K	(\$116K)	\$23K	\$143K

<b>Police -- Fund 1144</b>					
	FY 26/27	FY 27/28	FY 28/29	FY 29/30	FY 30/31
<b>Beginning Balance</b>	\$201K	\$187K	\$173K	\$200K	\$208K
Annual Revenue (LOT)	\$75K	\$75K	\$100K	\$75K	\$75K
Mobile Computer Replacement (1)	\$6,000	--	--	--	--
NPSD Computers (2)	\$7,000	\$7,000	--	\$7,000	\$7,000
Vehicle #55 Replacement	\$70K	--	--	--	--
Shotgun Upgrades	\$6,000	--	--	--	--
Mobile Computer Replacement (2)	--	\$12K	--	\$12K	--
Vehicle #23 Replacement	--	\$70K	--	--	--
Mobile Computer Replacement (3)	--	--	\$18K	--	--
CSO Vehicle Replacement	--	--	\$55K	--	--
Radio System Updates	--	--	--	\$28K	--
Body Camera Upgrades	--	--	--	\$20K	--
Records Mgmt System Update	--	--	--	--	\$150K
<b>Ending Balance</b>	\$187K	\$173K	\$200K	\$208K	\$126K

<b>Planning and Zoning -- Fund 1146</b>					
	FY 26/27	FY 27/28	FY 28/29	FY 29/30	FY 30/31
<b>Beginning Balance</b>	\$54K	\$52K	\$55K	\$33K	\$21K
Annual Revenue (LOT)	\$10K	\$10K	\$10K	\$10K	\$10K
Computers	\$5,000	--	--	--	--
Software	\$5,000	\$5,000	--	--	--
ArcView Maintenance	\$2,000	\$2,000	\$2,000	\$2,000	\$2,000
Vehicle Replacement (15-yr cycle)	--	--	\$30K	--	--
GPS Unit (10-yr cycle)	--	--	--	\$20K	--
<b>Ending Balance</b>	\$52K	\$55K	\$33K	\$21K	\$29K

**Fieldhouse -- Fund 1147**

	FY 26/27	FY 27/28	FY 28/29	FY 29/30	FY 30/31
<b>Beginning Balance</b>	\$90K	\$93K	\$94K	\$99K	\$81K
Annual Revenue (LOT)	\$10K	\$10K	\$10K	\$10K	\$10K
General Maintenance	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000
Misc. Equipment	\$2,500	\$3,500	--	\$3,500	\$3,500
Interior Painting	--	--	--	\$20K	--
Computers	--	--	--	--	\$5,000
<b>Ending Balance</b>	\$93K	\$94K	\$99K	\$81K	\$77K

<b>Administration / City Hall -- Fund 1142</b>					
	FY 26/27	FY 27/28	FY 28/29	FY 29/30	FY 30/31
<b>Beginning Balance</b>	\$160K	\$175K	\$70K	\$50K	\$75K
Annual Revenue (LOT)	\$35K	\$35K	\$35K	\$35K	\$50K
Desk Chairs	\$3,000	--	--	--	--
Ejector Pumps	\$5,000	--	--	\$5,000	--
Vacuum	\$2,000	--	--	--	--
Elevator Panel Upgrade	\$10K	--	--	--	--
Flooring	--	\$10K	--	--	--
Boilers (2)	--	\$30K	--	--	--
Roof Repair	--	\$80K	--	--	--
Postage Meter	--	\$5,000	--	--	--
Office Chairs	--	\$10K	--	--	--
Sr. Center Items	--	\$5,000	--	--	--
Pumps	--	--	\$20K	--	--
Rooftop AC Units (4)	--	--	\$20K	--	--
Generator	--	--	\$15K	--	--
Office Furniture	--	--	--	\$5,000	--
Water Heater	--	--	--	--	\$7,000
Tuckpointing	--	--	--	--	\$10K
<b>Ending Balance</b>	\$175K	\$70K	\$50K	\$75K	\$108K

<b>Technology / IT -- Fund 1148</b>					
	FY 26/27	FY 27/28	FY 28/29	FY 29/30	FY 30/31
<b>Beginning Balance</b>	\$62K	\$83K	\$105K	\$80K	\$77K
Annual Revenue (LOT)	\$55K	\$55K	\$55K	\$30K	\$30K
Front Window / Comm Computer	\$4,500	--	--	--	--
Email / Internet Service	\$30K	\$30K	\$30K	\$30K	\$30K
CA / Deputy CC Computer	--	\$3,000	--	--	--
Financial Software Upgrade	--	--	\$50K	--	--
Acct / Mayor Computer	--	--	--	\$3,000	--
CC / UB Clerk Computers	--	--	--	--	\$4,000
<b>Ending Balance</b>	\$83K	\$105K	\$80K	\$77K	\$73K

<b>Streets -- Fund 1145</b>					
	FY 26/27	FY 27/28	FY 28/29	FY 29/30	FY 30/31
<b>Beginning Balance</b>	\$234K	\$74K	\$189K	\$243K	\$472K
<b>Annual Revenue (LOT \$150K + RUT \$150K)</b>	\$300K	\$350K	\$350K	\$275K	\$250K
Street Sweeper	\$450K	--	--	--	--
Tractor / Mower Lease	\$10K	\$10K	\$10K	\$10K	\$10K
Plow Truck #14 Trade (1996 Intl)	--	\$225K	--	--	--
Plow Truck #6	--	--	\$225K	--	--
2013 Flatbed	--	--	\$30K	--	--
2014 Pickup	--	--	\$30K	--	--
2017 Chevy Pickup	--	--	--	\$35K	--
#44 4x4 Pickup and Plow	--	--	--	--	\$50K
<b>Ending Balance</b>	\$74K	\$189K	\$243K	\$472K	\$662K

<b>Water Department -- Fund 607</b>					
	FY 26/27	FY 27/28	FY 28/29	FY 29/30	FY 30/31
<b>Beginning Balance</b>	\$278K	\$188K	\$112K	\$52K	\$190K
<b>Annual Revenue (O&amp;M Transfer)</b>	\$200K	\$200K	\$200K	\$200K	\$200K
New Computers	\$25K	\$30K	--	--	--
Well Rehabilitation	\$30K	\$30K	\$30K	--	--
Tower Maint. Contracts (2)	\$55K	\$55K	\$55K	\$61K	\$61K
New Filter Media	\$100K	--	--	--	--
Paint Softener	\$80K	--	--	--	--
2005 Dodge Ram Replacement	--	\$40K	--	--	--
Lagoon Dredging	--	\$120K	\$140K	--	\$130K
Vehicle Replacement	--	--	\$35K	--	--
<b>Ending Balance</b>	\$188K	\$112K	\$52K	\$190K	\$199K

<b>Wastewater Department -- Fund 617</b>					
	FY 26/27	FY 27/28	FY 28/29	FY 29/30	FY 30/31
<b>Beginning Balance</b>	\$473K	\$508K	\$148K	\$159K	\$198K
<b>Annual Revenue (O&amp;M Transfer)</b>	\$75K	\$75K	\$75K	\$75K	\$75K
Mower	\$4,700	\$5,000	\$5,000	\$5,500	\$5,500
Pumps	\$30K	\$30K	\$30K	\$30K	\$30K
Sewer Jet #46	--	\$400K	--	--	--
Ford Transit Replacement	--	--	\$28K	--	--
Computer	--	--	\$1,500	--	--
2015 Chevy PU Replacement	--	--	--	--	\$28K
<b>Ending Balance</b>	\$508K	\$148K	\$159K	\$198K	\$210K

## Future and Unscheduled Projects

The projects listed below are identified and planned, but have not been assigned to a specific fiscal year within the five-year window. Total unscheduled investment across all programs is approximately \$8.3 million. Most of these are tied to Lincoln Highway reconstruction phases or utility work that follows those phases.

Project	Program	Funding	Est. Amount
LHW #3 Reconstruction, 1st to 5th (streets)	Streets	TIF/GO	\$2M
600th Ave. Overlay	Streets	CIRTPA	\$1M
E Ave./LHW Overlay (full project)	Streets	RUT/CIRTPA	\$3M
LHW #3 Sewer	Wastewater	O/M	\$250K
LHW #2 Water Replacement	Water	O/M	\$420K
LHW #3 Water	Water	O/M-GO	\$230K
WTR Ties, P/Q Ave.	Water	O/M	\$33K
LHW #2 Storm	Storm	O/M	\$380K
LHW #1 Storm	Storm	O/M	\$200K
LHW #3 Storm	Storm	O/M	\$505K
Water Main (annual, beyond FY31)	Water	O/M	\$300K
Water Plant Improvements (beyond FY31)	Water	O/M	\$100K
<b>TOTAL UNSCHEDULED</b>			<b>\$8.4M</b>

The largest driver of unscheduled costs is the Lincoln Highway. Phase 1 (15th to 19th) has started engineering. Phase 2 (7th to 15th) is scheduled in FY 2029/30 and FY 2030/31. Phase 3 (1st to 5th) is unscheduled at \$2 million for streets alone, plus utility work.

Budget

Item # 4C  
Date: 4-13-26

**RESOLUTION NO. 067 (2025/2026)**  
**A RESOLUTION APPROVING FISCAL YEAR 2025/2026 BUDGET AMENDMENT #1**

WHEREAS, the City of Nevada, Iowa, has prepared Amendment #1 to the Annual Budget for Fiscal Year 2025/2026; and

WHEREAS, a Public Hearing was held regarding this proposed Budget Amendment #1 on April 13, 2026 at 6:00 p.m. at the Nevada City Hall Council Chambers, 1209 6<sup>th</sup> Street, Nevada, Iowa; and

NOW, THEREFORE, BE IT RESOLVED, that the Nevada City Council of the City of Nevada, Iowa, approves of the Fiscal Year 2025/2026 Budget Amendment #1 and that the Mayor and City Clerk are hereby authorized and directed to execute said resolution and file the proper paperwork.

Passed and approved this 13<sup>th</sup> day of April, 2026.

\_\_\_\_\_  
Ryan Condon, Mayor

ATTEST:

\_\_\_\_\_  
Erin Mousel, City Clerk

Moved by Council Member \_\_\_\_\_, seconded by Council Member \_\_\_\_\_, that Resolution No. 067 (2025/2026) be adopted.

AYES: \_\_\_\_\_  
NAYS: \_\_\_\_\_  
ABSENT: \_\_\_\_\_

The Mayor declared Resolution No. 067 (2025/2026) adopted.

I hereby certify that the foregoing is a true copy of a record of the adoption of Resolution No. 067 (2025/2026) at the regular Council Meeting of the City of Nevada, Iowa, held on the 13th day of April, 2026.

---

Erin Mousel, City Clerk

F:\Office\Council\Resolutions\2025-2026\067 - FY26 Budget Amendment #1 - 4.13.26 Hearing and Approval.doc

EXPENSES	2025/2026 Budget Amendment #1	Notes	100 PS	200 PW	300 H/H/ISS	400 Cuff/Rec	500 Comm/ED	600 Gen Cvt	700 DS	800 Cap Prof	900 Prop	950 Transf
001-110-6504	PD Equipment and Tools	Lidar Device; Duty Shotguns	10,000.00									
001-150-6499	House Fire Insurance Reimbursement	Insurance reimbursement for 1115 M Ave house fire	40,700.00									
001-170-6499	Safe Building Fire Code Consulting	Building inspections	25,000.00									
001-435-6398	Pool Maintenance	Pool light repairs, pool pipe repair (shared cost with contractor), annual winterization				17,000.00						
001-450-6331	Cemetery Fuel					500.00						
001-460-6371	Field House Gas/Electric					10,000.00						
001-460-6373	Field House Internet - Moved to Colo for Greater Service					4,180.00						
001-460-6499	Field House Contractor Services (e.g., Elevator, Alarms)					7,100.00						
001-470-6413	Baseball/Softball - Payments to Olier Agencies	Tournament fees and coach reimbursements for youth softball programs				8,500.00						
001-470-6599	Baseball/Softball - Miscellaneous Supplies	Baseball/softball uniforms, Fundraising, sponsor, and registration dollars covered the expense.										
001-640-6411	City Attorney							10,000.00				
810-620-6423	City Hardware and Software (e.g., CivicSystems, New Hire Equipment)									20,000.00		
110-140-6010	Stormwater into Sanitary Sewer Testing - Veges	Smoke testing is needed to locate stormwater leaking into the sanitary system		5,000.00								
110-210-6407	Engineering for Road Improvements			15,000.00								
110-245-6468	Street Pavement Marking			5,000.00								
160-520-6461	Donated Burke Building Demo	JEDA Grant and NEDC will be covering full demo costs					100,000.00					
172-431-8599	SCORE - William Electrical	SCORE parking lot lights										
178-431-6729	Hattery Park Improvements					6,000.00						
322-817-6767	Oak Park Trail Improvements					30,000.00						
600-811-6332	Kadin Properties, Sewer Line Expansion					10,000.00				400,000.00		
600-811-6345	Water Department - Vehicle Repairs										5,000.00	
600-811-6347	Water Line Maintenance/Repair										5,000.00	
600-811-6347	Water Department - Generator Repairs										3,000.00	
600-811-6371	Water Department - Electric/Gas										30,000.00	



This amendment adjusts the FY2026 budget to reflect additional revenues and expenditures not included in the original budget. Major items include grant funding and local contributions related to the Emergency Housing Catalyst Program and demolition of a donated building, loan proceeds, and reimbursements for capital infrastructure improvements, including road improvement projects, the S14 Water Main Relocation project, and the W. 18th Street stormwater project, as well as transfers between funds supporting these capital improvements. The amendment also reflects park donations and other adjustments received during the fiscal year.

FY26 Excess Revenues & Other Sources Over Expenditures/Transfers Out w/Budget Amendment	\$ 826,882.00
---	---------------

Amended Difference Total	(46,074.92)
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**AFFIDAVIT OF PUBLICATION**

Lucas Battani  
CITY CLERK'S OFFICE  
City Of Nevada  
1209 6Th ST

Nevada IA 50201-1536

STATE OF WISCONSIN, COUNTY OF BROWN

The Nevada Journal, a weekly newspaper printed and published at Ames, Story County, Iowa, and personal knowledge of the facts herein state and that the notice hereto annexed was Published in said newspaper in the issues dated:

AMS Nevada Journal 03/26/2026

and that the fees charged are legal.

Sworn to and subscribed before on 03/26/2026

\_\_\_\_\_  
Legal Clerk

*[Signature]*

\_\_\_\_\_  
Notary, State of WI, County of Brown

*[Signature]*

\_\_\_\_\_  
My commission expires

Publication Cost: \$126.72  
 Tax Amount: \$0.00  
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 Order No: 12150486 # of Copies:  
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 PO #: FY26 Budget Amendment Hearing  
 4/13/26

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AMY KOKOTT  
Notary Public  
State of Wisconsin

**NOTICE OF PUBLIC HEARING - AMENDMENT OF CURRENT BUDGET**  
 City of NEVADA  
 Fiscal Year July 1, 2025 - June 30, 2026

The City of NEVADA will conduct a public hearing for the purpose of amending the current budget for fiscal year ending June 30, 2026

**Meeting Date/Time:** 4/13/2026 06:00 PM **Contact:** Lucas J Battani **Phone:** (515) 382-5466 ext: 225

**Meeting Location:** 1209 6th St, Nevada, IA 50201

There will be no increase in taxes. Any residents or taxpayers will be heard for or against the proposed amendment at the time and place specified above. A detailed statement of additional receipts, cash balances on hand at the close of the preceding fiscal year, and proposed disbursements, both past and anticipated, will be available at the hearing. Budget amendments are subject to protest. If protest petition requirements are met, the State Appeal Board will hold a local hearing. For more information, consult <https://dom.iowa.gov/local-gov-appeals>.

REVENUES & OTHER FINANCING SOURCES		Total Budget as Certified or Last Amended	Current Amendment	Total Budget After Current Amendment
Taxes Levied on Property	1	4,809,946	0	4,809,946
Less: Uncollected Delinquent Taxes - Levy Year	2	0	0	0
Net Current Property Tax	3	4,809,946	0	4,809,946
Delinquent Property Tax Revenue	4	0	0	0
TIF Revenues	5	1,240,499	0	1,240,499
Other City Taxes	6	1,273,464	0	1,273,464
Licenses & Permits	7	89,150	0	89,150
Use of Money & Property	8	691,550	0	691,550
Intergovernmental	9	2,129,358	250,000	2,379,358
Charges for Service	10	8,960,463	0	8,960,463
Special Assessments	11	0	0	0
Miscellaneous	12	6,002,370	80,415	6,082,785
Other Financing Sources	13	1,500,000	4,900,000	6,400,000
Transfers In	14	7,925,651	406,000	8,331,651
<b>Total Revenues &amp; Other Sources</b>	<b>15</b>	<b>34,622,451</b>	<b>5,636,415</b>	<b>40,258,866</b>
EXPENDITURES & OTHER FINANCING USES				
Public Safety	16	2,427,589	75,700	2,503,289
Public Works	17	1,622,972	186,000	1,808,972
Health and Social Services	18	65,000	0	65,000
Culture and Recreation	19	2,281,803	101,290	2,383,093
Community and Economic Development	20	1,464,299	101,000	1,565,299
General Government	21	1,096,234	10,000	1,106,234
Debt Service	22	1,983,543	0	1,983,543
Capital Projects	23	6,270,000	636,500	6,906,500
Total Government Activities Expenditures	24	17,211,440	1,110,490	18,321,930
Business Type/Enterprise	25	8,612,403	4,166,000	12,778,403
<b>Total Gov Activities &amp; Business Expenditures</b>	<b>26</b>	<b>25,823,843</b>	<b>5,276,490</b>	<b>31,100,333</b>
Transfers Out	27	7,925,651	406,000	8,331,651
<b>Total Expenditures/Transfers Out</b>	<b>28</b>	<b>33,749,494</b>	<b>5,682,490</b>	<b>39,431,984</b>
Excess Revenues & Other Sources Over (Under) Expenditures/Transfers Out	29	872,957	-46,076	826,882
Beginning Fund Balance July 1, 2025	30	27,634,360	0	27,634,360
<b>Ending Fund Balance June 30, 2026</b>	<b>31</b>	<b>28,507,317</b>	<b>-46,075</b>	<b>28,461,242</b>

**Explanation of Changes:** This amendment adjusts the FY2026 budget to reflect additional revenues and expenditures not included in the original budget. Major items include grant funding and local contributions related to the Emergency Housing Catalyst Program and demolition of a donated building, loan proceeds, and reimbursements for capital infrastructure improvements including road improvement projects, the S14 Water Main Relocation project, and the W. 18th Street stormwater project, as well as transfers between funds supporting these capital improvements. The amendment also reflects park donations and other adjustments received during the fiscal year.

AT-43827785

**RESOLUTION NO. 068 (2025/2026)**

**A RESOLUTION ANNEXING CERTAIN PROPERTY OWNED BY THE CITY OF  
NEVADA INTO THE CITY OF NEVADA, IOWA**

---

**WHEREAS**, the City of Nevada filed an application requesting voluntary annexation of certain real estate to the City of Nevada, Iowa:

**LEGAL DESCRIPTION:**

That part of Lots 13 and 14 in the Southeast Quarter of Section 1, Township 83 North, Range 23 West of the 5th P.M., Story County, Iowa, being more particularly described as follows: Commencing at the Center of said Section 1; thence S88°31'41"E, 530.36 feet along the north line of said Southeast Quarter to the Northwest Corner of the East 40 Acres of the North 50 Acres of said Southeast Quarter and the point of beginning; thence continuing S88°31'41"E, 412.53 feet; thence S00°19'05"E, 800.00 feet; thence S88°31'41"E, 275.00 feet; thence S00°19'05"E, 604.68 feet to the north line of the Chicago & Northwestern Railroad (U.P.R.R.); thence following said line N85°53'48"W, 362.93 feet; thence N16°19'05"W, 53.35 feet; thence N85°53'48"W, 843.25 feet to the west line of said Southeast Quarter; thence N00°19'05"W, 476.77 feet along said line to the Southwest Corner of said North 50 Acres; thence S88°31'03"E, 530.36 feet along said line to the Southwest Corner of said East 40 Acres of the North 50 Acres; thence N00°19'05"W, 821.78 feet to the point of beginning, containing 22.45 acres, which includes 0.31 acres of existing public right of way. The foregoing is Parcel L on that certain Plat of Survey recorded with the Recorder in and for Story County, Iowa on August 13, 2024, as Instrument Number 2024-05745.

(the "Property")

**WHEREAS**, the City recently acquired the Property from West Indian Research Acres, LLC, formerly owned by Clem Acres, LLC, and wishes to annex the Property into the City; and

**WHEREAS**, such Property adjoins the City as required by Iowa Code Chapter 368; and

**WHEREAS**, the City conducted a public hearing, upon proper notice and publication, regarding said application and the proposed annexation on April 13, 2026; and

**WHEREAS**, it is in the best interests of the City and public that said Property be annexed into the City of Nevada, Iowa at this time.

**NOW THEREFORE, BE IT RESOLVED** by the City Council of the City Nevada, Iowa, that the above-described Property should be annexed and is hereby annexed to and made a part of the City of Nevada, Iowa.

**BE IT FURTHER RESOLVED** by the City Council of the City of Nevada, Iowa that the Annexation application is hereby approved.

**BE IT FURTHER RESOLVED** by the City Council of the City of Nevada, Iowa, that the City Clerk be and is hereby authorized to file a copy of this resolution, the map and the legal description of the territory involved with the Iowa Secretary of State, the Story County Board of Supervisors, each affected utility, and the state department of transportation. The City Clerk is hereby authorized and directed to certify, upon the completion of such acts, the filing of the copies of the legal description, map and resolution with the Story County Recorder, all as provided in the Code of Iowa.

**DATED** at Nevada, Iowa, this 13<sup>th</sup> day of April 2026.

\_\_\_\_\_  
Ryan Condon, Mayor

ATTEST:

\_\_\_\_\_  
Erin Mousel, City Clerk

# USA TODAY CO.

PO Box 631851 Cincinnati, OH 45263-1851



## AFFIDAVIT OF PUBLICATION

CITY CLERK'S OFFICE  
City Of Nevada  
1209 6Th ST

Nevada IA 50201-1536

STATE OF WISCONSIN, COUNTY OF BROWN

The Nevada Journal, a weekly newspaper printed and published at Ames, Story County, Iowa, and personal knowledge of the facts herein state and that the notice hereto annexed was Published in said newspaper in the issues dated:

AMS amestrib.com 03/26/2026  
AMS Nevada Journal 03/26/2026

and that the fees charged are legal.

Sworn to and subscribed before on 03/26/2026

Legal Clerk

Notary, State of WI, County of Brown

My commission expires

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AMY KOKOTT  
Notary Public  
State of Wisconsin

NOTICE OF PUBLIC HEARING ON PROPOSED ANNEXATION PETITION OF  
TERRITORY OWNED BY THE CITY OF NEVADA INTO THE CITY OF NEVADA,  
IOWA

YOU ARE HEREBY NOTIFIED that a proposed 100% voluntary annexation application has been submitted for land owned by the City of Nevada, Iowa, and it is recommended that the City Council of Nevada, Iowa annex the following described real estate, situated in Story County, Iowa, be annexed into the City of Nevada, Iowa:

*That part of Lots 13 and 14 in the Southeast Quarter of Section 1, Township 83 North, Range 23 West of the 5th P.M., Story County, Iowa, being more particularly described as follows: Commencing at the Center of said Section 1; thence S88°31'41"E, 530.36 feet along the north line of said Southeast Quarter to the Northwest Corner of the East 40 Acres of the North 50 Acres of said Southeast Quarter and the point of beginning; thence continuing S88°31'41"E, 412.53 feet; thence S00°19'05"E, 200.00 feet; thence S88°31'41"E, 275.00 feet; thence S00°19'05"E, 604.68 feet to the north line of the Chicago & Northwestern Railroad (U.P.R.R.); thence following said line N85°53'48"W, 362.93 feet; thence N16°19'05"W, 53.35 feet; thence N85°53'48"W, 843.25 feet to the west line of said Southeast Quarter; thence N00°19'05"W, 476.77 feet along said line to the Southwest Corner of said North 50 Acres; thence S88°31'03"E, 530.36 feet along said line to the Southwest Corner of said East 40 Acres of the North 50 Acres; thence N00°19'05"W, 821.78 feet to the point of beginning, containing 22.45 acres, which includes 0.31 acres of existing public right of way. The foregoing is Parcel L on that certain Plat of Survey recorded with the Recorder in and for Story County, Iowa on August 13, 2024, as Instrument Number 2024-05745.*

Notice is further given that the City Council of Nevada, Iowa will conduct a hearing and consider the petition for annexation at a meeting beginning at 8:00 P.M. on Monday, April 13, 2026, in the Council Chambers of City Hall located at 1209 6th Street, Nevada, Iowa 50201, at which time all interested parties are invited to comment. The petition for annexation is on file in the office of the City Clerk. Any interested person may appear at the hearing. This notice is published and mailed as required by sections 362.2 and 368.7 of the Code of Iowa by order of the City Council.

Erin Mousel, City Clerk  
March 26 2026  
LIOW0479615

**DO NOT WRITE IN THE SPACE ABOVE. RESERVED FOR RECORDER**

Prepared by Leanne Harter, Story County Planning and Development, 900 6th St., Nevada, Iowa 50201 515-382-7245  
Return to Planning & Development

**STORY COUNTY IOWA  
RESOLUTION OF THE BOARD OF SUPERVISORS  
RESOLUTION #26-76**

WHEREAS, there has been submitted to the Board of Supervisors of Story County, Iowa, a copy of a petition for voluntary annexation into the City of Nevada; and

WHEREAS, said annexation petition includes a parcel of land consisting of 22.45 acres of real property including right-of-way along West T Avenue, located in Section 1, Grant Township, Story County, Iowa, in the unincorporated area of Story County, owned by the City of Nevada as shown on Attachment A; and

WHEREAS, the subject property is adjacent to the existing corporate limits of the City of Nevada and designated as Natural Resource Areas and Agricultural Conservation Area on the Story County Cornerstone to Capstone (C2C) Comprehensive Plan Future Land Use Map; and

WHEREAS, a consultation on the proposed annexation was held on March 18, 2026, where the Story County Board of Supervisors were invited; and

WHEREAS, it appears that all conditions and requirements prescribed by Chapter 368, City Development, Code of Iowa, have been complied with and met;

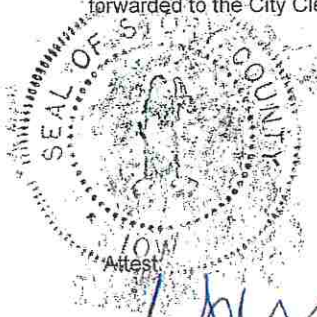
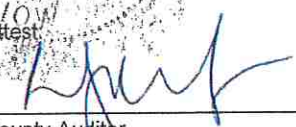
AND WHEREAS, it is the opinion of the Board of Supervisors of Story County, Iowa, that it is advisable and in the best interests of Story County, Iowa, and all persons concerned, that the Board of Supervisors support the proposed annexation.

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of Story County, Iowa, support the annexation of land hereinafter described and shown on Attachment A into the City of Nevada.

IT IS FURTHER RESOLVED that the Chair of the Board of Supervisors and the County Auditor are authorized and they are hereby directed to certify a copy of this Resolution to be forwarded to the City Clerk of the City of Nevada, Iowa.

Dated this 24<sup>th</sup> day of March 2026

  
\_\_\_\_\_  
Chairperson, Board of Supervisors

  
Attest  
  
\_\_\_\_\_  
County Auditor

ROLL CALL FOR ALLOWANCE  
Latifah Faisal Yea  Nay  Absent   
Lisa Heddens Yea  Nay  Absent   
Linda Murken Yea  Nay  Absent

ALLOWED BY  
VOTE OF BOARD

Yea 3 Nay 0 Absent 0

  
CHAIRPERSON

Above tabulation made by SB

ATTACHMENT A

\* City of Nevada sent 2 of these, 1 was certified



City Hall | 1209 6<sup>th</sup> Street | Nevada, IA 50201-0530  
p. (515) 382-5466 | f. (515) 382-4502

RECEIVED

FEB 26 2026

STORY COUNTY  
BOARD OF SUPERVISORS

February 24th, 2026

Notice of Consultation Regarding Annexation

Enclosed please find copies of a voluntary annexation application, legal description and a map of the territories in relationship to the City.

In accordance with Iowa Code §368.7, the City invites the Board and Trustees to a consultation to discuss any concerns with this annexation. The meeting will be held on Wednesday, March 18th, 2026 at 9:00 A.M. in the Council Chambers of Nevada City Hall, 1209 6th Street to review any concerns of the governing bodies affected by this annexation.

The Board and Trustees may make written recommendations for modification to the proposed annexation no later than seven business days following the date of consultation. If the Board or Trustees have no desire to participate in the consultation and do not object to the annexation, please let the City know and enter a resolution indicating the same.

Jordan Cook  
City Administrator

A handwritten signature in black ink, appearing to read "J. Cook".

cc: Story County Planning & Zoning

**Mayor**  
*Ryan Condon*  
**City Administrator**  
*Jordan Cook*  
**City Clerk**  
*Erin Mousel*




**Council Members**  
*Luke Spence*  
*Andy Kelly*  
*Charlie Good*  
*Sandy Ehrig*  
*Jason Sampson*  
*Henry Corbin*

February 18, 2026

RE: Proposed Annexation

The Nevada City Council has been actively discussing potential locations for a designated site where the City and its residents may dispose of tree limbs, leaves, and other yard debris. To help meet this community need, the City has been generously donated an approximately 22.49-acre parcel of land intended for this purpose. The property is currently located within Story County but lies directly contiguous to the City of Nevada's corporate limits. The parcel is now entirely owned by the City of Nevada, and because the annexation involves 100% City-owned property, the proposed annexation is fully voluntary. Additionally, the property is not subject to any existing moratorium agreement. In order to fully utilize the land for municipal operations and ensure appropriate oversight and service delivery, the City is evaluating annexation of the parcel into the city limits.

Respectfully,

  
 Jordan Cook  
City Administrator

# CITY OF NEVADA

## VOLUNTARY ANNEXATION PETITION

### APPLICATION FORM

(This form must be filled out completely before your application will be accepted)

**1. Property Address** for this Voluntary Annexation or a description of the General Location if an Address has not been assigned:

Parcel L, being a part of Lots 13 and 14 in the Southeast Quarter of Section 1, Township 83 North, Range 23 West of the 5th P.M., Story County, Iowa, as further shown and described on a Plat of Survey filed of record in the Office of the Story County Recorder as Instrument No. 2024-05745.

**Legal Description (attach, if lengthy):**

2. That part of Lots 13 and 14 in the Southeast Quarter of Section 1, Township 83 North, Range 23 West of the 5th P.M., Story County, Iowa, being more particularly described as follows: Commencing at the Center of said Section 1; thence S88°31'41"E, 530.36 feet along the north line of said Southeast Quarter to the Northwest Corner of the East 40 Acres of the North 50 Acres of said Southeast Quarter and the point of beginning; thence continuing S88°31'41"E, 412.53 feet; thence S00°19'05"E, 800.00 feet; thence S88°31'41"E, 275.00 feet; thence S00°19'05"E, 604.68 feet to the north line of the Chicago & Northwestern Railroad (U.P.R.R.); thence following said line N85°53'48"W, 362.93 feet; thence N16°19'05"W, 53.35 feet; thence N85°53'48"W, 843.25 feet to the west line of said Southeast Quarter; thence N00°19'05"W, 476.77 feet along said line to the Southwest Corner of said North 50 Acres; thence S88°31'03"E, 530.36 feet along said line to the Southwest Corner of said East 40 Acres of the North 50 Acres; thence N00°19'05"W, 821.78 feet to the point of beginning, containing 22.45 acres, which includes 0.31 acres of existing public right of way. The foregoing is Parcel L on that certain Plat of Survey recorded with the Recorder in and for Story County, Iowa on August 13, 2024, as Instrument Number 2024-05745.

**3. Property Owner: City of Nevada**

Address: <u>1209 6<sup>th</sup> Street</u>	<u>Nevada,</u>	<u>Iowa</u>	<u>50201</u>
(Street)	(City)	(State)	(Zip)
Telephone: <u>515-382-5466</u>	<u>515-382-5466</u>	<u>515-877-4502</u>	
(Home)	(Business)	(Fax)	

**4. Applicant: City of Nevada**

Address: <u>1209 6<sup>th</sup> Street</u>	<u>Nevada,</u>	<u>Iowa</u>	<u>50201</u>
(Street)	(City)	(State)	(Zip)
Telephone: <u>515-382-5466</u>	<u>515-382-5466</u>	<u>515-877-4502</u>	
(Home)	(Business)	(Fax)	

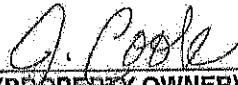
5. Contact Person: Jordan Cook, City Administrator

Address: 1209 6<sup>th</sup> Street                  Nevada                  Iowa                  50201  
(Street)    (City)    (State)    (Zip)

Telephone: 515-382-5466                  515-382-5466                  515-877-4502  
(Home)    (Business)    (Fax)

Obtaining approval of this Voluntary Annexation does not absolve the applicant from obtaining all other applicable permits, such as Building Permits, IDOT access permits, et cetera.

*I (We) certify that I (We) am (are) familiar with applicable state and local codes and ordinances, the procedural requirements of the City of Nevada and have submitted all the required information.*

Signed by:                   Date: February 24, 2026  
(PROPERTY OWNER)

(Note: No other signature may be substituted for the Property Owner's Signature.)

and:                   Date: 02/24/26  
(APPLICANT)

and: Jordan Cook -                   Date: 02/24/26  
(Contact Person)

This Annexation Petition must include signatures by the owners of 50% of the area of all real estate included within the boundaries of said tract as described in said petition, and in addition, duly signed by the owners of 50% of the area of all real estate lying outside of said tract but within 200 feet of the boundaries thereof, and intervening streets and alleys not to be included in computing such 200 feet.



City Hall | 1209 6<sup>th</sup> Street | Nevada, IA 50201-0530  
p. (515) 382-5466 | f. (515) 382-4502

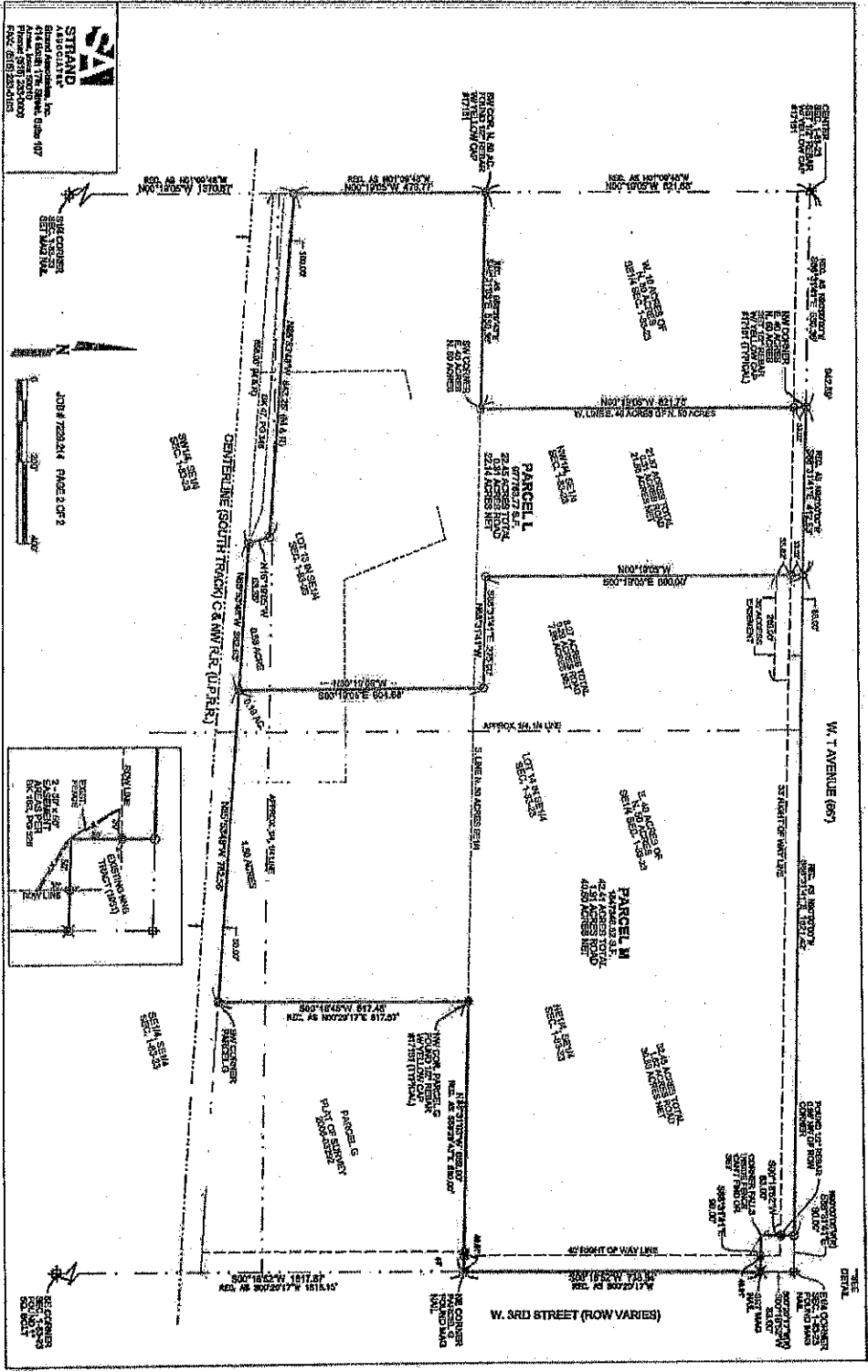
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February 24th, 2026

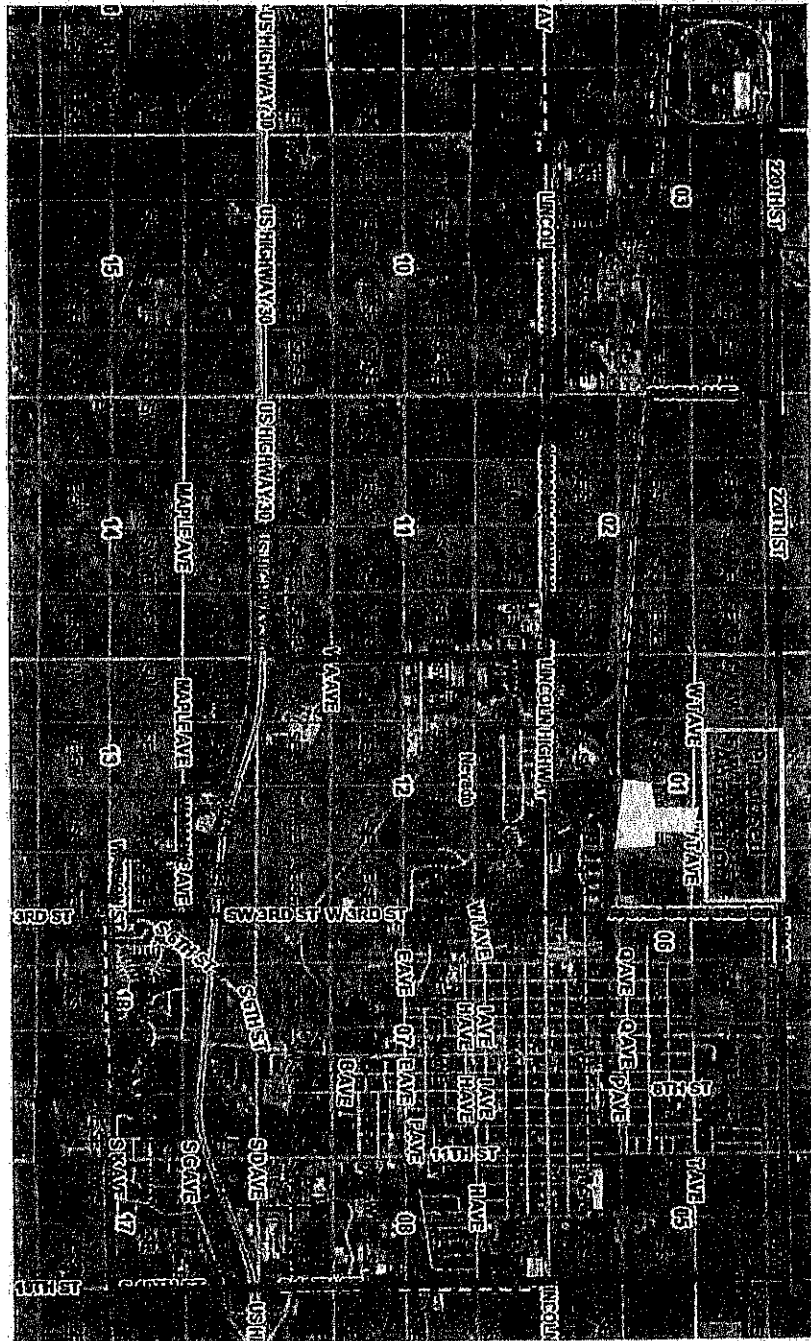
## Legal Description

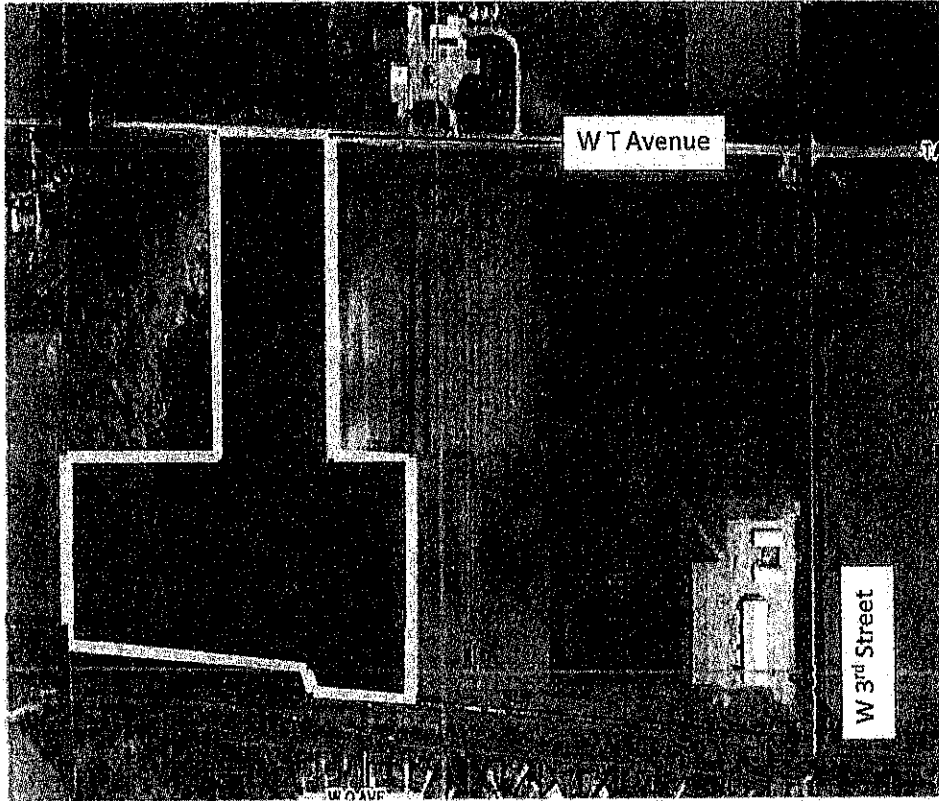
Parcel L as recorded in the Office of the Story County Recorder, Story County Iowa on 08/13/2024 as Instrument #2024-05745.





# Proposed Annexation





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NEVADA CITY COUNCIL – MONDAY, MARCH 23, 2026 6:00 P.M.

---

1. CALL TO ORDER

The City Council of the City of Nevada, Iowa, met for a special meeting for proposed property tax levy in the Council Chambers of Nevada City Hall located at 1209 6<sup>th</sup> Street, Nevada, Iowa. Mayor Ryan Condon, convened the meeting at 6:00 p.m. on Monday, March 23, 2026, pursuant to the rules of the Council. The agenda was posted on the official bulletin board in compliance with the open meeting law.

2. ROLL CALL

The roll was called indicating the following named Council Members present and absent. Present: Luke Spence, Henry Corbin, Charlie Good, Jason Sampson, Sandy Ehrig. Absent: Andy Kelly.

Staff Present: Erin Clanton, Jordan Cook, Lucas Battani, Erin Mousel, Chris Brandes, Joe Mousel, Marlys Barker, Devin Cornish, Amanda Brewer, Rhonda Maier, Derek Thomas.

Also in attendance were: Marilyn Condon, Michael Fulker, Jan Gammon, Cass Brower, Tim Robinson, Ray Beatty, Mike Sauer, Shane Heintz, Christine Heintz, Samantha Mori, Zach Landhuis.

3. APPROVAL OF AGENDA

Motion by Sandy Ehrig, seconded by Henry Corbin, to approve the agenda. After due consideration and discussion the roll was called. Aye: Ehrig, Corbin, Good, Sampson, Spence. Nay: None. The Mayor declared the motion carried.

4. PUBLIC HEARING(S)

A. Proposed Property Tax Levy for the FY2026/2027 Budget

1. Public Hearing –

At 6:02 p.m. Mayor Condon announced that this is the time and place set for a public hearing as advertised in the Nevada Journal on March 12, 2026. The public hearing is regarding Proposed Property Tax Levy for the FY2026/2027 Budget.

There were no written or oral objections to the aforementioned recommendation. Public hearing closed at 6:03 p.m.

No action by council was taken during or after the public hearing.

5. ADJOURNMENT

There being no further business to come before the meeting, motion by Henry Corbin, seconded by Charlie Good, to adjourn the meeting. Following voice vote, the Mayor declared the motion carried at 6:03 p.m. the meeting adjourned.

\_\_\_\_\_  
Ryan Condon, Mayor

ATTEST:

\_\_\_\_\_  
Erin Mousel, City Clerk

Published: \_\_\_\_\_  
Council Approved: \_\_\_\_\_

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NEVADA CITY COUNCIL – MONDAY, MARCH 23, 2026 6:15 P.M.

---

1. CALL TO ORDER

The City Council of the City of Nevada, Iowa, met for a meeting in the Council Chambers of Nevada City Hall located at 1209 6<sup>th</sup> Street, Nevada, Iowa. Mayor Ryan Condon, convened the meeting at 6:15 p.m. on Monday, March 23, 2026, pursuant to the rules of the Council. The agenda was posted on the official bulletin board in compliance with the open meeting law.

2. ROLL CALL

The roll was called indicating the following named Council Members present and absent. Present: Luke Spence, Henry Corbin, Charlie Good, Jason Sampson, Sandy Ehrig. Absent: Andy Kelly.

Staff Present: Erin Clanton, Jordan Cook, Lucas Battani, Erin Mousel, Chris Brandes, Joe Mousel, Marlys Barker, Devin Cornish, Amanda Brewer, Rhonda Maier, Derek Thomas.

Also in attendance were: Marilyn Condon, Michael Fulker, Jan Gammon, Cass Brower, Tim Robinson, Ray Beatty, Mike Sauer, Shane Heintz, Christine Heintz, Samantha Mori, Zach Landhuis, Melissa Muschick.

3. APPROVAL OF AGENDA

Motion by Luke Spence, seconded by Sandy Ehrig, to approve the agenda. After due consideration and discussion the roll was called. Aye: Spence, Ehrig, Corbin, Good, Sampson. Nay: None. The Mayor declared the motion carried.

4. Approval of CONSENT AGENDA (Any item on the Consent Agenda may be removed for separate consideration.)

Motion by Jason Sampson, seconded by Henry Corbin, to approve the following consent agenda items:

- A. Approve Minutes of the Regular Meeting held on March 9, 2026
- B. Approve Minutes of the Work Session held on March 9, 2026
- C. Approve Payment of Cash Disbursements, including Check Numbers 89889-89947 and Electronic Numbers 5076-5147 (Inclusive) Totaling \$325,072.79 (See attached list)
- D. Approve Financial Reports for Month of February, 2026
- E. Schedule Public Hearing on Fiscal Year 2026/2027 Budget for April 13, 2026 at 6:00 p.m. and Authorize Publication of Notice
- F. Schedule Public Hearing on Fiscal Year 2026/2027 Capital Improvements Program for April 13, 2026 at 6:00 p.m. and Authorize Publication of Notice
- G. Schedule Public Hearing on Fiscal Year 2025/2026 Amendment of Current Budget for April 13, 2026 at 6:00 p.m. and Authorize Publication of Notice
- H. Resolution No. 060 (2025/2026): Resolution Approving Authorization to Make Payment for Real Charitable Donation
- I. Approve Tax Abatement
  - a. BP2025-105: 1104 Cubs Drive, New Home

After due consideration and discussion the roll was called. Aye: Sampson, Corbin, Good, Ehrig, Spence. Nay: None. The Mayor declared the motion carried.

5. PUBLIC FORUM:

Christine Heintz, Planning and Zoning Commission member, spoke on behalf of herself on concerns she has with the process of site plan approval.

6. Ordinance No. 1076 (2025/2026): An Ordinance Amending Chapter 69 (Parking Regulations) of the City Code by adding Language Pertaining to No Parking Zones, third and final reading

Motion by Jason Sampson, seconded by Charlie Good, to **approve Ordinance No. 1076 (2025/2026), third and final reading.** After due consideration and discussion the roll was called. Aye: Sampson, Good, Ehrig, Spence, Corbin. Nay: None. The Mayor declared the motion carried.

7. Ordinance No. 1077 (2025/2026): An Ordinance Amending Chapter 65 (Stop or Yield Required) of the City Code to Require Stops in Additional Intersections, third and final reading

Motion by Henry Corbin, seconded by Luke Spence, to **approve Ordinance No. 1077 (2025/2026), third and final reading.** After due consideration and discussion the roll was called. Aye: Corbin, Spence, Good, Sampson, Ehrig. Nay: None. The Mayor declared the motion carried.

8. Approve Request for payment to show Horatio's Drive at Camelot Theater for 250<sup>th</sup> July 4<sup>th</sup> Celebration.

Motion by Jason Sampson, seconded by Sandy Ehrig, to **approve request for payment of \$1,000 to show movie Horatio's Drive for 250<sup>th</sup> July 4<sup>th</sup> Celebration.** After due consideration and discussion the roll was called. Aye: Sampson, Ehrig, Spence, Good. Nay: None. Abstain: Corbin. The Mayor declared the motion carried.

9. Approve Pay Request for CDBG Façade Project Historian from Eocene Environmental Group in the amount of \$5000

Motion by Luke Spence, seconded by Henry Corbin, to **approve Pay Request for CDBG Façade Project Historian from Eocene Environmental Group in the amount of \$5000.** After due consideration and discussion the roll was called. Aye: Spence, Corbin, Good, Sampson, Ehrig. Nay: None. The Mayor declared the motion carried.

10. Approve Class "E" Retail Alcohol License for Caseys Marketing Company d/b/a/ Casey's #5143, 519 Lincoln Highway, Effective March 17, 2026

Motion by Jason Sampson, seconded by Sandy Ehrig, to **approve Class "E" Retail Alcohol License for Caseys Marketing Company d/b/a/ Casey's #5143, 519 Lincoln Highway, Effective March 17, 2026.** After due consideration and discussion the roll was called. Aye: Sampson, Ehrig, Spence, Corbin, Good. Nay: None. The Mayor declared the motion carried.

11. Approve NEW Fiscal Year 2025/2026 Retail Tobacco Sales and Use Permit for Casey's #5143, Effective March 16, 2026 through June 30, 2026

Motion by Jason Sampson, seconded by Luke Spence, to **approve NEW Fiscal Year 2025/2026 Retail Tobacco Sales and Use Permit for Casey's #5143, Effective March 16, 2026 through June 30, 2026.** After due consideration and discussion the roll was called. Aye: Sampson, Spence, Corbin, Good, Ehrig. Nay: None. The Mayor declared the motion carried.

12. Resolution No. 061 (2025/2026): Resolution to Provide for a Notice of Hearing on Proposed Plans, Specifications, Form of Contract and Estimate of Cost for the Nevada Trunkline Manhole Rehabilitation, and the taking of bids therefor

Motion by Sandy Ehrig, seconded by Henry Corbin, to **adopt Resolution No. 061 (2025/2026).** After due consideration and discussion the roll was called. Aye: Ehrig, Corbin, Good, Sampson, Spence. Nay: None. The Mayor declared the motion carried.

13. Resolution No. 062 (2025/2026): Resolution to Provide for a Notice of Hearing on Proposed Plans, Specifications, Form of Contract and Estimate of Cost for the 2026/27 Street Reconstruction Program – N Avenue from 5<sup>th</sup> St to 8<sup>th</sup> St, and the taking of bids therefor

Motion by Jason Sampson, seconded by Henry Corbin, to **adopt Resolution No. 062 (2025/2026).** After due consideration and discussion the roll was called. Aye: Sampson, Corbin, Good, Ehrig, Spence. Nay: None. The Mayor declared the motion carried.

14. Resolution No. 063 (2025/2026): A Resolution Accepting Easement Amendment for Highway 30 Pipeline Relocation Project Between the City of Nevada, Iowa and KPL Northern States, LLC

Motion by Luke Spence, seconded by Jason Sampson, to **adopt Resolution No. 063 (2025/2026).** After due consideration and discussion the roll was called. Aye: Spence, Sampson, Ehrig, Corbin, Good. Nay: None. The Mayor declared the motion carried.

15. Resolution No. 064 (2025/2026): A Resolution Accepting and Approving the Plat of Survey for Outlot A in South Glen Subdivision, First Addition to the City of Nevada, Story County, Iowa

Motion by Henry Corbin, seconded by Luke Spence, to **adopt Resolution No. 064 (2025/2026).** After due consideration and discussion the roll was called. Aye: Corbin, Spence, Good, Sampson, Ehrig. Nay: None. The Mayor declared the motion carried.

16. Approve Recommendation from the Planning and Zoning Commission Regarding the Site Plan for 630 6<sup>th</sup> Street

Motion by Jason Sampson, seconded by Sandy Ehrig, to **approve Recommendation from the Planning and Zoning Commission Regarding the Site Plan for 630 6<sup>th</sup> Street.** After due consideration and discussion the roll was called. Aye: Sampson, Ehrig, Spence, Corbin, Good. Nay: None. The Mayor declared the motion carried.

17. Approve Replacement of HVAC units in Study Rooms at Library by AKD

Motion by Jason Sampson, seconded by Luke Spence, to approve proposal from AKD for \$5,960 for installation of ductwork for four (4) study rooms at Library. After due consideration and discussion the roll was called. Aye: Sampson, Spence, Corbin, Good, Ehrig. Nay: None. The Mayor declared the motion carried.

18. **CLOSED SESSION:** Closed Session pursuant to Iowa Code Section 21.5(1)(c) to discuss strategy with counsel in matters that are presently in litigation or where litigation is imminent where its disclosure would be likely to prejudice or disadvantage the position of the governmental body in that litigation.

At 7:05 p.m. motion by Jason Sampson, seconded by Sandy Ehrig, to approve going INTO closed session. After due consideration and discussion the roll was called. Aye: Sampson, Ehrig, Spence, Corbin, Good. Nay: None. The Mayor declared the motion carried.

At 7:13 p.m. motion by Jason Sampson, seconded by Charlie Good, to approve going OUT OF closed session. After due consideration and discussion the roll was called. Aye: Sampson, Good, Ehrig, Spence, Corbin. Nay: None. The Mayor declared the motion carried.

19. Discussion and appropriate follow-up on Closed Session pursuant to Iowa Code Section 21.5(1)(c) to discuss strategy with counsel in matters that are presently in litigation or where litigation is imminent where its disclosure would be likely to prejudice or disadvantage the position of the governmental body in that litigation.

No action of council was taken coming out of closed session.

## 20. ADJOURNMENT

There being no further business to come before the meeting, motion by Jason Sampson, seconded by Henry Corbin, to adjourn the meeting. Following voice vote, the Mayor declared the motion carried at 7:13 p.m. the meeting adjourned.

\_\_\_\_\_  
Ryan Condon, Mayor

ATTEST:

\_\_\_\_\_  
Erin Mousel, City Clerk

Published: \_\_\_\_\_

Council Approved: \_\_\_\_\_

Item # 50  
 Date: 4-13-26

CITY OF NEVADA CLAIMS 4/13/26

PAYEE	DESCRIPTION	CHECK AMOUNT	CHECK #
WAGeworks/HEALTH EQUITY	FSA 2025 PMTS	219.01	5148
EMPLOYEE BENEFIT SYSTEMS	BENEFITS PAID	80.00	5149
WALLESER, NICHOLAS	PD- REIMB EXP	20.74	5150
WALLESER, NICHOLAS	WTR-DEPOSIT-REFUND	12.82	5150
TREASURER STATE OF IOWA	CEM-PERPETUAL CARE 2025	167.50	5151
WAGeworks/HEALTH EQUITY	FSA 2025 PMTS	3,863.61	5152
EFTPS	FEDERAL WITHHOLDING TAX Pay Period: 03/29/26	88,261.21	5221
CORNISH, DEVIN	HSA HSA Pay Period: 03/29/2026	50.00	5222
HUTTON, RYAN	HSA HSA Pay Period: 03/29/2026	355.42	5223
WAGeworks/HEALTH EQUITY	FSA 2025 PMTS	1,442.63	5224
TREASURER STATE OF IA	SALES TAX 3/2026	16,516.66	5225
TREASURER STATE OF IA	WET 3/2026	9,723.71	5226
EMPLOYEE BENEFIT SYSTEMS	SELF FUNDING FEES	299.88	5227
EMPLOYEE BENEFIT SYSTEMS	BENEFITS PAID	9,823.81	5228
VOID	VOID	VOID	89948
VOID	VOID	VOID	89949
ALLIANT UTILITIES	ALL-UTILITIES	5,003.35	89950
EOCENE ENVIRONMENTAL GRP	CDBG FACADE PROJ HISTORIAN	5,000.00	89951
HACH	WTR-LAB SUPPLIES	933.39	89952
RECDESK LLC	FH-RECDESK SUBSCRIPTION	6,500.00	89953
DELTA DENTAL OF IA	DENTAL 4/2026	4,098.54	89954
FIDELITY SECURITY LIFE	VISION 4/2026	1,048.21	89955
WELLMARK BLUE CROSS BLUE	HEALTH 4/2026	44,425.76	89956
ALLIANT	ALL-UTILITIES	6,067.20	89957
COPPER CROW INDUSTRIES LLC	LIB-ADA COUNTER HEIGHT	2,250.00	89958
FIRSTNET	PD-CAR COMPUTERS	385.93	89959
LINCOLN HIGHWAY DAYS COMMITTEE	LHD-TOURISM DOLLARS	2,500.00	89960
WINDSTREAM CORPORATION	ALL-UTILITIES	281.69	89961
PAYROLL	PAYROLL	132.98	89962
PAYROLL	PAYROLL	322.90	89963
PAYROLL	PAYROLL	230.87	89964
PAYROLL	PAYROLL	27.02	89965
COLLECTION SERVICES CENTER	CHILD SUPPORT Pay Period: 03/29/2026	122.02	89966
LINN COUNTY SHERIFF	GARNISH 624 Pay Period: 03/29/2026	907.64	89967
MISSION SQUARE 303097	DEFERRED COMPENSATION Pay Period: 03/29/26	565.00	89968
A-1 CARPET CLEANING LLC	FH-STEAM CLEANING	631.50	89969
ACCESS SYSTEMS INC	MXC407P CITY CLERK	683.94	89970
AIR FILTER SALES/SERVICE	WTR-FILTERS	1,345.96	89971
ALLIANT UTILITIES	ALL - UTILITIES	22,744.36	89972
AMAZON CAPITAL SERVICES	ADM/PKM-SUPPLIES	486.21	89973
ARNOLD MOTOR SUPPLY	STS/PD/PZ-SUPPLIES	312.39	89974
BRICK GENTRY PC	WWT PROJ-LEGAL	9,120.00	89975
BROWNELLS, INC	PD-GUN SUPPLIES	785.99	89976
BYTESPEED	WTR-ACCESS CONTROLS	17,000.00	89977
CAPITAL SANITARY SUPPLY	FH/PKM-JANITORIAL	283.32	89978
CASELLE, LLC	WWT-PYMT OF SOFTWARE	5,625.00	89979
CENTRAL IOWA BROADBAND	FH-INTERNET	375.00	89980
CIT SEWER SOLUTIONS	WWT SPON SRF PROJE	2,970.00	89981
COPELAND, KIMBERLY	WTR-REFUND	14.07	89982
CRAIG MCCLANAHAN	WWT IT CONSULT	9,031.20	89983
DAKOTA SUPPLY GROUP	WTR/STS-SUPPLIES	531.37	89984
DICKS FIRE EXTINGUISHER	PD-EXT REFILL	99.45	89985
ELECTRIC PUMP	WTR-SCADA CONTROLS REPAIR/LIFT STATION	13,941.89	89986
FAREWAY	4PLX-MISC SUPPLIES	23.97	89987
FBI-LEEDA	PD-SEYMOUR FBI-ILEEDA	795.00	89988

FERGUSON WATERWORKS	WTR-CASEYS IRRIGATION METER	598.14	89989
GOODWIN TUCKER GROUP	FD-ICE MACHINE MAINTENANCE	380.00	89990
GRAINGER	WWT- CHEMICAL SAFETY/FILTER	255.00	89991
GRIMCO INC	STS-SIGNS	332.07	89992
GUARDIAN ALLIANCE TECH	PD-SCREENING RPT	102.00	89993
HAWKEYE ENVIRONMENTAL	WWT-DECOMM	3,535.00	89994
HAWKINS INC	WTR/WWT-AZONE 15/CHEMICALS	4,226.03	89995
HOKEL	PKM/STS-HARDWARE	137.44	89996
HOMES, SAGE	WTR-REFUND	22.36	89997
HR GREEN	ENGINEERING	23,949.27	89998
IA DOT	STS-SIGNS	1,615.25	89999
IA PRISON INDUSTRIES	STS-STOP SIGNS NORTH	294.36	90000
IMFOA CERTIFICATION REVIEW COMMITTEE	CC-MOUSEL CLERK CERTIFICATION	150.00	90001
JETCO, INC.	WWT-FLUME CALIBRATED/FLOW CNTL	867.00	90002
KIESLERS POLICE SUPPLY	PD-AMMO	1,963.16	90003
LEAMAN, KELLY	REC-CIRL SBSCORES	22.19	90004
LOGOED APPAREL & PROMO	FD-POLOS	250.12	90005
MACQUEEN EQUIPMENT	FD-FIRE HOSE AFG PROJECT/SCBA MASKS	1,519.07	90006
MADISON NATIONAL LIFE INS	ALL-LIFE INS	489.17	90007
MCEMSA	EMS- TRAINING CONFERENCE	90.00	90008
MENARDS - AMES	WWT- SUPPLIES	18.38	90009
METRONET	ALL-INTERNET SVC	294.90	90010
MISSISSIPPI LIME COMPANY LLC	WTR-LIME	11,937.68	90011
MUNICIPAL SUPPLY	W 18TH ST STRM PRJ	570.47	90012
NATIONAL SIGN CO	STS-SIGN HARDWARE	884.10	90013
NEVADA COMMUNITY SCHOOL	WWT-FUEL	4,109.58	90014
NEVADA SENIORS	WTR/WWT-UTILITY BILLS	225.00	90015
NUCARA PHARMACY	EMS-MEDICAL SUPPLIES	178.97	90016
ONE HOUR HEATING & COOLING	PZ-SAUER TRNG REIMB	415.00	90017
PFANTZ, JAMIE	WTR-REFUND	22.50	90018
PLUMB SUPPLY CO	WTR-COUPPING	94.10	90019
PRATT SANITATION INC	WWT-GRBG	980.98	90020
PRINT GRAPHICS	PD-OFFICER LOGS	566.40	90021
RADARSIGN	PD-RADARSIGN	4,202.00	90022
RINKER MATERIALS	W18TH PROJECT	1,840.00	90023
SAFE BUILDING LLC	P&Z-INSPECTION SVCS	800.00	90024
SAUER, MIKE	PZ-TRAINING REIMB	160.00	90025
SHAFFER'S AUTO BODY CO., INC	PD - #3/77 REPAIR	5,194.13	90026
SHRED-IT	P&Z-SHREDDING	1,754.90	90027
SIGLER COMPANIES, INC.	OUR NEVADA	2,711.89	90028
STAR EQUIPMENT LTD	STS-ALLEYS	555.00	90029
STATE HYGIENIC LAB	WWT-LAB ANALYSIS	4,450.50	90030
STORY CO TREASURER	WWT-DSPTCH-QTR4	12,257.25	90031
TK GRADING & SEEDING LLC	STRM-SWR RPR	25,394.55	90032
T-MOBILE	ALL-GEO TABS	125.10	90033
TOOT, WYATT	PKM-APPLICATOR LICENSE	60.00	90034
VAN ENGELBORG, CALLAN	WTR-REFUND/REISSUE	22.87	90035
VAN WALL EQUIP	PKM/WTR-RPRS	96.94	90036
VANDIEST	PKM-POND/WEED CONT	2,102.86	90037
VESSCO INC	WTR-TUBING/PUMPHEAD	804.04	90038
WHKS & CO.	ENGINEERING	29,695.17	90039
WILHITE, GORDANA	WTR-REFUND	196.63	90040
WINDSTREAM	SC/PD-PHONES	142.15	90041
ZIMCO SUPPLY CO	PKM/STS/CEM-SUPPLIES	3,859.00	90042
	PAYROLL (EFT 5153-5220)	110,483.58	
GRAND TOTALS:		516,444.37	

Vendor # 1170

20260401

Electronic Pymt #

FIRST INTERSTATE PURCHASING "P" CARD TRANSACTIONS PRESENTED AT COUNCIL MEETING 4/13/2026 W/CLAIMS

Tran Date	Merchant Name	Description	Amount	Invoice #	ACCOUNT
3/11/2026	Bases Loaded	REC, Equipment	1,190.68	1374084	001-470-6599
3/11/2026	Bases Loaded	REC, Equipment	2,374.20	1374084	174-470-6599
3/18/2026	IACMA - Credit	CA, Conf Registration - Jordan	-400.00		001-613-6240
3/18/2026	la League of Cities - Credit	CA, Local Leaders Day - Refund	-50.00	3831-7994	001-613-6240
3/4/2026	Grimco Inc.	STS, Signs	3,473.55	35223573	110-210-6509
3/17/2026	Twilio	ADM, Notifications	11.23	BLFVGB-2026-02	121-613-6431
2/25/2026	USPS	LIB, Postage	7.45		001-410-6508
3/1/2026	Facebook	LIB, Ads	9.92		001-410-6402
2/27/2026	USPS	LIB, Postage	14.88		001-410-6508
3/2/2026	People 2 People	LIB, Summer Programming	200.00		001-410-6508
3/3/2026	USPS	LIB, Postage	12.75		001-410-6508
3/5/2026	USPS	LIB, Postage	9.21		001-410-6594
3/11/2026	Microsoft	LIB, Software	38.46		001-410-6508
3/11/2026	Imprint	LIB, Supplies	106.31		001-410-6508
3/24/2026	USPS	LIB, Postage	7.95		001-410-6508
2/24/2026	Connecteam.com	REC, Subscription	588.00	1259090	001-435-6413
2/24/2026	Connecteam.com	REC, Subscription	588.00	1259090	001-460-6413
3/5/2026	American Red Cross		68.79		
3/12/2026	Ames Girls Softball	REC, Softball	378.00	10453767	001-470-6413
3/13/2026	Ames Girls Softball	REC, Softball	945.00	10452051	001-470-6413
3/13/2026	Ames Girls Softball	REC, Softball	2,079.00	10451968 & 10451969	001-470-6413
3/18/2026	Canva	ADM, Business Cards	48.15	04824-40658754	001-620-6599
2/25/2026	IMFOA	ADM, Conf. Registration - Emousel	200.00	1368-4363	001-620-6240
2/25/2026	IMFOA	ADM, Conf. Registration - Bellsworth	200.00	1027-4353	001-620-6240
3/1/2026	Go Daddy	ADM, Website/Emails	26.97	4028137892	121-613-6431
3/2/2026	AWWA	WTR, Regional Mtg	55.00	184-95901	600-811-6210
3/7/2026	APWA	STS, Conf Registration - Mouse, Pratt, Pratt	825.00	0000176356	110-210-6240
3/9/2026	la League of Cities	MAY, Leadership Academy	80.00	69447dd649cbc	001-610-6240
3/9/2026	IMFOA - Credit	ADM, Conf. Reg Refund - Bellsworth	-200.00	3564-5167	001-620-6240
3/13/2026	Sangoma	Water Plant	31.18	0931195	600-811-6373
		Wastewater Pl	31.18		610-816-6373
		Library	31.18		001-410-6373
		Fire Dept	31.18		001-150-6373
		Police Dept	31.18		001-110-6373
		ST Dept	31.18		110-210-6373
		City Hall	31.18		001-620-6373
		Cemetery	31.18		001-450-6373
		Parks Mnt	31.17		001-431-6373
3/13/2026	American Water Works	WTR, Annual Membership/Dues	462.00	50283630	600-811-6210
3/19/2026	Zoom	ADM, Website	76.78	INV346421920	121-613-6431
3/19/2026	IMFOA	ADM, Conf. Registration - Bellsworth	200.00	1370-4750	001-620-6240
3/23/2026	IA DNR Fees & Payments	WWT-Certification	63.04	23539846	610-816-6479
3/23/2026	IA DNR Fees & Payments	WWT-Certification	32.29	23539212	610-816-6479
3/23/2026	IA DNR Fees & Payments	WWT-Certification	32.29	23540406	610-816-6479
3/11/2026	Jones & Bartlett	FD, Ed Materials	195.28	1275108	001-150-6240

14,230.79

POSTING & PAYMENT DATE:

April 19, 2026

City Administrator

Vendor #1403

2026406

Electronic Pymt #

SAMS CLUB PURCHASING "P" CARD TRANSACTIONS PRESENTED AT COUNCIL MEETING 4/13/2026 W/CLAIMS

Tran Date

3/31/2026 ADM, wtr

Amount

16.56

Invoice #

P928000F100CHGDDA

ACCOUNT

001-620-6491

16.56

**POSTING & PAYMENT DATE:**

**April 22, 2026**

City Administrator

W:\Office\Finance\AccountsPayable\Vendors\Sam's Club

Item # 5D  
A Date: 4-13-26

**RESOLUTION NO. 069 (2025/2026)**

**A RESOLUTION APPROVING APPLICATION AND AGREEMENT FOR USE OF  
HIGHWAY RIGHT-OF-WAY FOR UTILITIES ACCOMMODATION WITH IOWA  
DEPARTMENT OF TRANSPORTATION**

WHEREAS, the Iowa Department of Transportation has prepared the Application and Agreement for use of Highway Right-of-Way for Utilities Accommodation; and

WHEREAS, it is in the best interests of the City of Nevada to approve the Application and Agreement.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Nevada, Iowa that:

1. The Application and Agreement for use of Highway Right-of-Way for Utilities Accommodation is hereby approved.
2. The Mayor and City Clerk are hereby authorized to execute the agreement on behalf of the City.

PASSED AND APPROVED this 13<sup>th</sup> day of April, 2026.

\_\_\_\_\_  
Ryan Condon, Mayor

ATTEST:

\_\_\_\_\_  
Erin Mousel, City Clerk

**APPLICATION AND AGREEMENT FOR USE OF  
HIGHWAY RIGHT-OF-WAY FOR UTILITIES ACCOMMODATION**

<b>FOR DEPARTMENT USE ONLY</b>		
Permit Number	Highway Number	County Story
DOT Project Number		Expiration/Completion Date

<b>APPLICANT (INDIVIDUAL OR COMPANY)</b>						
First Name	Elizabeth	Middle Initial	Last Name	Bartley	Phone Number	Ext.
					651-481-7341	
Company Name	KPL Northern States, LLC				Phone Number	Ext.
					316-828-4073	
Street Address	4111 EAST 37TH STREET NORTH		City/Town	WICHITA	State	ZIP Code
					KS	67220
e-Mail Address	Elizabeth.Bartley@FHR.com		Secondary e-Mail Address			
			Gregory.Anderson@FHR.com			

**INSTALLATION TO BE ACCOMMODATED**  
Approval is hereby requested to enter within the state highway right-of-way for the accommodation of a utility installation as detailed on the attachments and further described as follows.

The installation shall consist of:

One (1) 24-inch API 5L PS2 X65 0.500 wall thickness carbon steel pipe that is coated with 14-16 mils of fusion bonded epoxy and 30-40 mils of abrasion resistant overlay. The pipe will be installed via horizontal directional drill (HDD). The HDD will span the entire proposed DOT ROW crossing and the pipe will be at a depth of approximately 60 feet when crossing under the Highway 30 roadway.

and shall be located as shown on the detailed plan attached hereto. (See current Iowa Department of Transportation Utility Accommodation Policy for submittal of detailed plan requirements. See Section 115.8 (3).) <https://iowadot.gov/rightofway/pdfs/UtilityPolicy.pdf>

**WORK SITE LOCATION**

The proposed work as described above is located in Section 12 & 13, Twp. 183N, Range 23W on Highway No. 30 generally located 0.05 (miles) East (direction) from 610th Avenue & W 18th St (city, county line, or other landmark). Work proposed is more specifically located as being from MM 155.98 (Milepost #) and 2002+40 (Highway Station) to MM 155.98 (Milepost #) and 2002+40 (Highway Station) on the Crossing Highway side of highway.

**Disclosure Statement:** The information furnished on this form will be used by the Department of Transportation to determine approval or denial of the application. Failure to provide all pertinent information will result in denial of the application. Information furnished is public information and copies may be provided to the public upon request.

The utility company, corporation, applicant, permit holder or licensee, (hereinafter referred to as the Permit applicant) agrees with the Iowa Department of Transportation (hereafter referred to as the Department) that the following stipulations and those special requirements as listed on this document shall govern under this permit after it is approved by the Department.

- A. General**
- The installation shall meet the requirements of local municipal, county, state, and federal franchise rules and regulations, regulations and directives of the Iowa State Commerce Commission; the Iowa Department of Natural Resources, all rules and regulations of the Department and any other laws or regulations applicable.
  - ~~The Permit Holder shall be fully responsible for any future adjustments of the facilities within the established highway right-of-way caused by highway construction or maintenance operations.~~
  - As per Section 115.8(8) of the Utility Accommodation Policy, As-Built plans are due within 90 days after completion of construction, the utility owner shall submit to the district representative an as-built plan.
  - The work described in this permit shall be completed as proposed in compliance with the stipulations and special requirements within one year from the date Department approval is received for said request. Failure on the part of the Permit Holder to abide by the stipulations or in constructing the work described as stipulated and within the time frame stated shall render this agreement and request null and void. The Permit Holder also agrees to save the State of Iowa and the Department harmless of any damages or losses that may be sustained by any person, or persons, on account of the conditions and requirements of this agreement.
  - Non-compliance with any of the terms of the Department's policy, permit, or agreement, may be considered cause for shut-down of construction operations, revocation of the permit, or withholding of relocation reimbursement and/or withholding of future application approvals until compliance is confirmed. The cost of any work deemed necessary to be performed by the State in removal of non-complying construction will be assessed against the Permit Holder.

## **B. Construction and Maintenance**

1. The location, construction and maintenance of the utility installation covered by this application shall be in accordance with the current Department's Utility Accommodation Policy. <https://iowadot.gov/rightofway/pdfs/UtilityPolicy.pdf>
2. Before beginning any work in the highway right-of-way, it is the responsibility of the Permit Holder to obtain an easement from the drainage district if necessary. The Department assumes no responsibility for advising the Permit Holder of each location of a drainage district crossing. It is the Permit Holder's responsibility to locate these crossings and obtain any necessary easements or permission from the drainage district. See Code of Iowa, Chapter 468 for additional information.
3. A copy of the approved permit shall be available on the job site at all times for examination by Department personnel.
4. Operations in the construction and maintenance of this utility installation shall be carried on in such a manner as to cause minimum interference to or distraction of traffic on said highway.
5. Traffic protection shall minimally be in accordance with Part VI of the current Manual on Uniform Traffic Control Devices for Streets and Highways. The applicant shall be responsible for correctly using traffic control devices including signs, warning lights, and channelizing devices as needed while work is in progress or the clear zone is impacted. Flagging operations are the responsibility of the applicant. The Department's TC XXX Series Standards are the preferred traffic control specification plans. [http://www.iowadot.gov/design/stdplne\\_tc.htm](http://www.iowadot.gov/design/stdplne_tc.htm)
6. The applicant shall seed and mulch all disturbed areas within the highway right-of-way and shall be responsible for the vegetative cover until it becomes well established. Any surfaced areas such as driveways or shoulders and sodded waterways and plantings which are disturbed shall be restored to their original condition. Any damage to any other underground facilities during installation shall be repaired at the permit holder's expense.
7. All personnel in the highway right-of-way shall wear ANSI 107 Class 2 apparel at all times when exposed to traffic or construction equipment.
8. As per Policy Section 115.4(9) parking or storage in the clear zone is prohibited. When not in actual use, vehicles, equipment and materials shall not be parked or stored within the clear zone or median.
9. Unless specifically noted in Special Requirements section, all work performed within the right-of-way shall be restricted to 30 minutes after sunrise to 30 minutes before sunset.
10. Pedestals shall be placed within 12 inches of the right-of-way line.
11. All above and below ground appurtenances (pedestals, hydrants, drains, accesses, etc.) shall be marked with high visibility posts and signs. The minimum height requirement for the signs shall be 5 foot. Urban Roadway Sections may be exempted with department approval.

## **C. Liability**

1. To the extent allowable by law, the Permit Holder agrees to indemnify, defend, and hold the Department harmless from any action or liability arising out of the design, construction, maintenance, placement of traffic control devices, inspection, or use of the Permit Holder's facilities. This agreement to indemnify, defend, and hold harmless applies to all aspects of the Department's application review and approval process, plan and construction reviews, and funding participation.
2. The Permit Holder shall indemnify and save harmless the State of Iowa, its agencies and employees, from any and all causes of action, suits at law or in equity, for losses, damages, claims or demands, and from any and all liability and expense of whatsoever nature, arising out of or in connection with the Permit Holder's use or occupancy of the public highway.
3. The State of Iowa and the Department assume no responsibility for damages to the Permit Holder's property occasioned by any construction or maintenance operations on said highway if the facilities are not located in accordance with this permit.
4. The State of Iowa, its agencies or employees, will be liable for expense incurred by the Permit Holder in its use and occupancy of the highway right-of-way only when negligence of the State, its agencies or employees, is the sole proximate cause of such expense. Whether in contract, tort or otherwise, the liability of the State, its agencies and employees, is limited to the reasonable, direct expense to repair damaged utilities, and in no event will such liability extend to loss of profits or business, indirect, special, consequential or incidental damages.

## **D. Notification**

1. The Permit Holder is responsible for contacting **Iowa One-Call (1-800-292-8989)** and request the location of all underground utilities forty-eight (48) hours before excavation. Before beginning work in the highway right-of-way, the Permit Holder shall also contact any other known utility located in the area of the proposed work.
2. The Permit Holder agrees to give the Department forty-eight (48) hour notice of its intention to start construction or to perform routine maintenance on the highway right-of-way. Said notice shall be made to the local DOT contact person whose name is shown on Page 3.
3. **511 Notification** - The Permit Holder or their contractor **may not obstruct or close** primary highways or primary highway extensions (state highways within city limits) **without prior consent of the department**, except in emergency situations. Before setting up a lane closure or vertical/horizontal restriction of any kind on a primary highway, call the local DOT Maintenance Garage **AND** the Traffic Management Center per attached documents. Except in emergency situations, a 10-day advance notice is required. <http://www.iowadot.gov/traffic/utility/pdfs/511UtilityNotification.pdf>

## **E. Buy America**

Buy America applies to relocations of utility facilities that must move due to highway projects under certain specific conditions that include reimbursable locations and relocations due to interstate projects. Please contact the Department's District Engineering Operation Technician (EOT) for more information on Buy America requirements or visit the following link: <https://iowadot.gov/rightofway/Utility-Accommodation-and-Coordination#533652456-buy-america>

Permit Number: \_\_\_\_\_

**FOR DEPARTMENT USE ONLY**

**Special Requirements** - in addition to the stipulations above, the following special requirements shall apply to this permit:

The term of this permit shall be perpetual pursuant to Section 115.7 (10) of the Iowa Code. The Permit Holder and the Department agree that stipulation General A.2 is null and void for this permit. The Permit Holder shall remain entitled to reimbursement for eligible costs related to any future adjustments or relocations of the utility facilities referenced in this permit which are necessary for future construction or maintenance operations by the Department. This stipulation applies to only this permit. The Department agrees that Permit Holder shall not be required to use casings for the project under this permit. In the event that this permit conflicts with Department policies, this permit will govern.

**Applicant Signature and Agreement**

The undersigned have read the stipulations of this permit agreement as stated, as well as attachments which may be included, and by signing this application agree to abide by all stipulations and to complete the work as proposed in compliance with the stipulations and attachments within one year from the date Department approval is granted for said request. Failure on the part of the applicant to abide by the stipulations or to construct the work desired as stipulated and within the time frame stated shall render this agreement and request null and void. The undersigned also agrees to save harmless the State of Iowa and the Iowa Department of Transportation from any damage or losses that may be sustained by any person or persons on account of the conditions and requirements of this agreement.

Name of Agent (Print or Type) Elizabeth Ebert (Bartley)	Agent/Owner (Signature) <i>Elizabeth Ebert</i>	Title Sr. Right of Way Agent
Name of Owner (Print or Type) KPL Northern States, LLC	Date March 26, 2026	
e-Mail Address Elizabeth.Bartley@fhr.com		

**CITY ACTION (IF PROPOSED WORK IS WITHIN AN INCORPORATED CITY, CITY ACTION IS REQUIRED)**

"The undersigned city joins in the grants embodied in the above permit executed by the Iowa Department of Transportation on condition that all of the covenants and undertakings therein running to the Iowa Department of Transportation shall inure to the benefit of the undersigned city and recommends action on said permit application as noted below by the delegated city official".

Recommend Approval       Do Not Recommend Approval       None Required

Signature	Title	Date
Type or Print Name	Authorized Official for the City of	
e-Mail Address		

**COUNTY ACTION (IF PROPOSED WORK CROSSES COUNTY RIGHT OF WAY, COUNTY ACTION IS REQUIRED)**

"The undersigned county joins in the grants embodied in the above permit executed by the Iowa Department of Transportation on condition that all of the covenants and undertakings therein running to the Iowa Department of Transportation shall inure to the benefit of the undersigned county and recommends action on said permit application as noted below by the delegated county official".

Recommend Approval       Do Not Recommend Approval       None Required

Signature	Title	Date
Type or Print Name	Authorized Official for the County of	
e-Mail Address		

**FEDERAL HIGHWAY ADMINISTRATION ACTION (WHEN REQUIRED)**

Recommend Approval       Do Not Recommend Approval       None Required

Authorized FHWA Representative Signature	Date
--	------

**DEPARTMENT OF TRANSPORTATION FINAL ACTION**

Application Approved       Application Denied      Permit Number:

Authorized Highway District Representative	Signature	Date
e-Mail Address		

Notice of intention to commence activities on the highway right-of-way shall be submitted by the applicant a minimum of 48 hours prior to actually commencing the activities as herein defined by this approval application. Notice is to be given to the following Iowa Department of Transportation representative. Except in emergencies, 30 day advance notice is required for final situations on-r/w and

Local DOT Contact Person (Type or Print Name)	Phone Number		
Street Address	City/Town	State IA	ZIP Code
e-Mail Address		Permit Number:	

## Site Plan & Attachments Checklist for Utilities Accommodation Permit

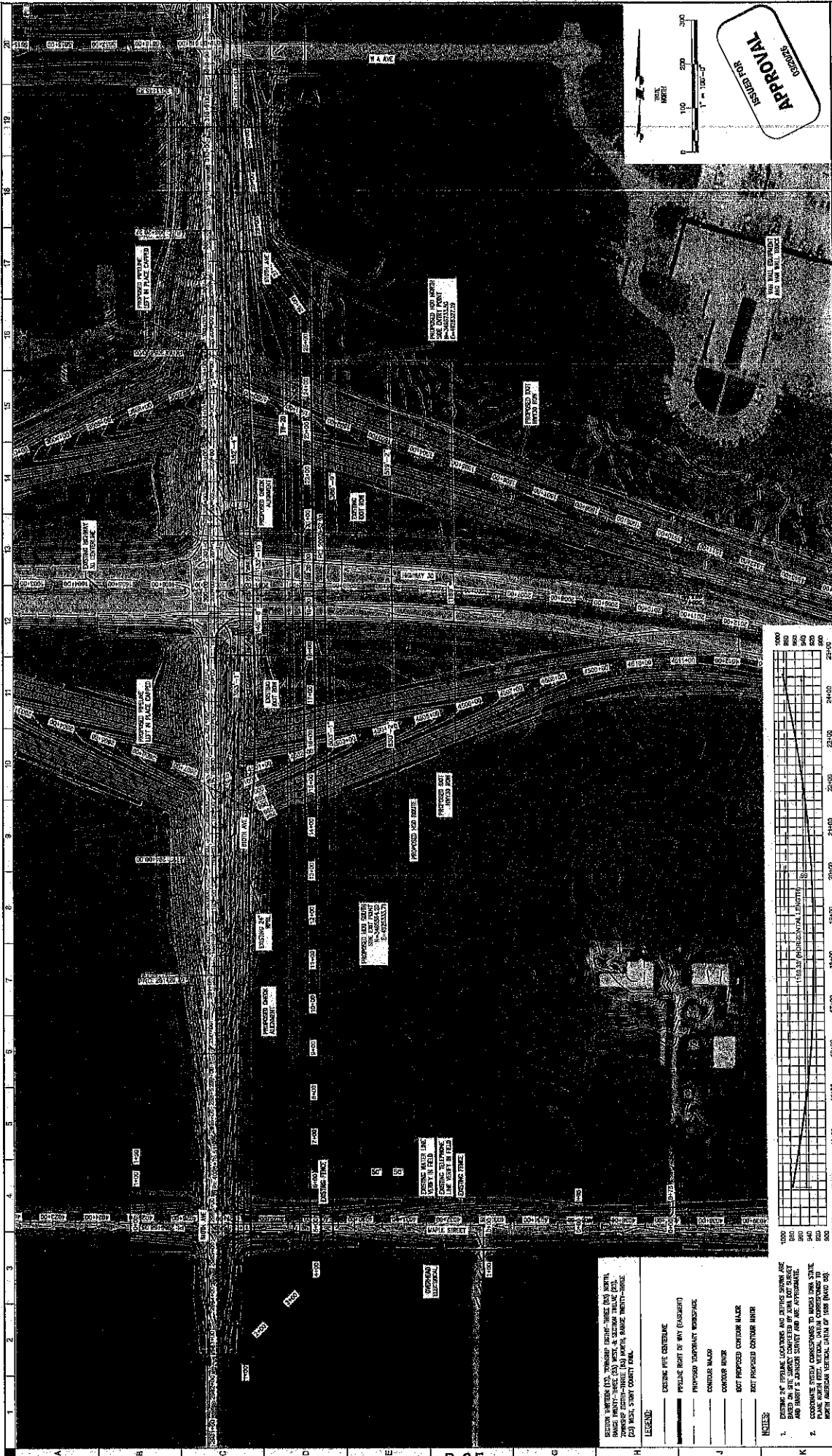
Last updated 10-30-2023

- Plans showing highway centerline, route number, stationing and milepost.
- Visible orientation (north arrow) and identifying landmarks.
- Clearly identify right-of-way (ROW) lines and include with horizontal distance from highway centerline shown, including all breakpoints and changes in the ROW distances.
- Provide Iowa One Call design request information (minimally the list of utility owners).
- List all the existing utilities in the installation area. Describe how your installation will address existing utilities that are in conflict, and show all observable existing features, such as power poles, pedestals, markers, handholes, trees, etc.
- Show all construction features/bore pits with the running line and horizontal distance from roadway edge or centerline (showing clear zone compliance). <https://iowadot.gov/rightofway/pdfs/UtilityPolicy.pdf>
- Show the start/stop stationing and depths or elevations for all bores, longitudinal and transverse.
- Show the start/stop stationing and depths or elevations for all plowing locations.
- Show casing start/stop locations, lengths, diameter, and material if casings are used.
- Show all facilities that are to be installed on the site plan including but not limited to pedestals, wire conduit, poles, guy anchors, junction boxes, handholes and manholes. ALL MUST BE REFERENCED BY highway stationing and distance from centerline.
- Show where installation starts and stops, leave the ROW, stops at existing pedestal, pole, etc. Use highway stationing and distance from centerline of the start and stops.
- Identify any physical focal points, posts, pedestals, shutoffs, overflow valves, hydrants, etc.
- Describe any other work to accomplish installation before, during or after installation, including but not limited to removal of brush/trees, removal of underbuild, construction of access, fence removal, fence replacement, etc.
- Identify unusual issues to be pointed out on the site plan. CLARITY IS THE KEY. It will not be assumed to be included in the permit or that the permit holder will perform certain work if it is not included in the plan.

### Attachments

- Proper Traffic Control Standards (Iowa DOT TCxxx Series Standard plans preferred)  
Available at: [http://iowadot.gov/design/stdplne\\_tc.htm](http://iowadot.gov/design/stdplne_tc.htm)
- Required Height / Depth Typical (supplied by the department)
- Tile Repair Guide (rural locations) (supplied by the department)
- Special Seeding Requirements and Erosion Control (supplied by the department)
- 511 Lane Restriction Requirements (if any lane restriction is anticipated) (supplied by the department)

**ALL ITEMS MUST BE LEGIBLE FOR REVIEW BY THE DEPARTMENT**



**APPROVAL**  
 ISSUED FOR  
 05/20/2018

WOOD RIVER PIPELINE HWY 30 HDD  
 IOWA 24" PIPELINE  
 HWY30 MILEPOST 35.295

DESIGNER	FLINT HILLS
DATE	05/20/2018
SCALE	AS SHOWN
PROJECT NO.	000
DATE	05/20/2018
PERMIT NO.	A

**FLINT HILLS**  
 resources  
 NEVADA  
 IOWA

REFERENCE DRAWINGS  
 1000  
 800  
 600  
 400  
 200

THIS DRAWING HAS NOT BEEN REVISIONED AND IS NOT TO BE USED FOR CONSTRUCTION. ANY CHANGES TO THIS DRAWING MUST BE MADE BY A REGISTERED PROFESSIONAL ENGINEER. THE USER OF THIS DRAWING IS RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS. THE USER OF THIS DRAWING IS RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS. THE USER OF THIS DRAWING IS RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS.

NO.	DATE	BY	CHK	REF	PREVIOUS REVISIONS
1	05/20/2018	ATL	JLS		

NO.	DATE	BY	CHK	REF	PREVIOUS REVISIONS
1	05/20/2018	ATL	JLS		

NO.	DATE	BY	CHK	REF	PREVIOUS REVISIONS
1	05/20/2018	ATL	JLS		

NO.	DATE	BY	CHK	REF	PREVIOUS REVISIONS
1	05/20/2018	ATL	JLS		

**LEGEND:**  
 DASHED LINE CENTERLINE  
 SOLID LINE RIGHT OF WAY (EASEMENT)  
 DOTTED LINE PROPOSED TEMPORARY ROADWAY  
 DASHED LINE CENTERLINE  
 SOLID LINE PROPOSED CENTERLINE  
 DOTTED LINE PROPOSED CENTERLINE

**NOTES:**  
 1. EXISTING 24" PIPELINE LOCATIONS AND DEPTHS SHOWN AS NOT TO SCALE. ALL DEPTHS ARE APPROXIMATE.  
 2. ALL DIMENSIONS ARE IN FEET AND INCHES. DIMENSIONS TO CENTERLINE OF PIPELINE ARE TO BE USED FOR CONSTRUCTION. DIMENSIONS TO CENTERLINE OF PIPELINE ARE TO BE USED FOR CONSTRUCTION. DIMENSIONS TO CENTERLINE OF PIPELINE ARE TO BE USED FOR CONSTRUCTION.

Do not allow work to interfere with the flow of traffic.

When parked, locate vehicles as far from the open traffic lane as possible. Entrances and driveways should be used whenever appropriate.

Equip all vehicles with an amber revolving light or amber strobe light.

① For work lasting longer than one hour, refer to TC-202 or TC-402.



① VEHICLE STOPPED ON SHOULDER FOR LESS THAN ONE HOUR



SLOW-MOVING OPERATION

Possible Contract Item:  
Traffic Control

<b>IOWA DOT</b>	REVISION	3	10-15-19
	<b>TC-1</b>		
<b>STANDARD ROAD PLAN</b>		SHEET 1 OF 1	
REVISIONS: New Logo			
APPROVED BY DESIGN METHOD ENGINEER <i>Allyson M. Miller</i>			
WORK NOT AFFECTING TRAFFIC (TWO-LANE OR MULTI-LANE)			

**LEGEND**

↑ Traffic Sign

→ Direction of Traffic

BEER AND/OR LIQUOR RENEWAL CERTIFICATE OF INSPECTION

This application will be on the 4/13/26 Council Agenda

Business Name Caseys #3319 Phone Number \_\_\_\_\_

Address 1800 South B Ave

Manager's Name \_\_\_\_\_ Phone Number \_\_\_\_\_

Address \_\_\_\_\_

Owners Name \_\_\_\_\_ Phone Number \_\_\_\_\_

Address \_\_\_\_\_

I hereby certify that the premises where the above applicant intends to operate pursuant to a beer or liquor license has been inspected by the undersigned and that on the date of the inspection the premises (conforms/did not conform) to all applicable fire regulations of the City of Nevada and the State of Iowa.

The Fire Department recommends  approval  denial of a beer or liquor license to this business.

3-27-26  
Date

RAI  
FIRE INSPECTOR AND/OR BUILDING INSPECTOR

COMMENTS/OR REASONS IF DENIED: (Write on back or another sheet if needed)

① Boxes stored in front of elect. panels - no 3ft clearance

② Towel hamper blocking back door - moved.

**CLASS "E" RETAIL ALCOHOL LICENSE RENEWAL**

**Business Information**

Name of Legal Entity: CASEYS MARKETING COMPANY

FEIN: XX-XXX5913

Business Type: Corporation

This business is registered with the Secretary of State.

Business Number of Secretary of State: 184278

**Premises Information**

Premises DBA: CASEY'S #3319

Premises Address: 1800 S B AVE NEVADA IA 50201-2803

Premises Type: Convenience Store

Number of Floors: 1

Control of Premises: Own

The total square footage of the entire retail sales area plus any alcoholic beverage storage areas of the business. This includes areas of walk-in alcoholic beverage coolers that are accessible to the public.  
1768

Does your premises conform to all local and state health, fire and building laws and regulations?  
Yes

Does or will your licensed location wholesale alcoholic beverages to on-premises retail alcohol licensees?  
No

Has the number of floors of the premises changed?  
No

Have there been any changes to the premises in the last 12 months? This includes any changes that affect where alcohol is manufactured, stored, sold or consumed, such as adding, deleting, or changing permanent outdoor service areas.  
No

Has there been a change in the control of property over the last 12 months? This includes a renewed/updated lease agreement, or changing from a deed to a lease, or a lease to a deed.  
No

Has the square footage of the premises changed?  
No

**License Information**

Effective Date: 30-Apr-2026

Length of License Requested: 12MONTH

BEER AND/OR LIQUOR RENEWAL CERTIFICATE OF INSPECTION

This application will be on the 4/13/26 Council Agenda

Business Name Cubbies on Main Phone Number \_\_\_\_\_

Address \_\_\_\_\_

Manager's Name \_\_\_\_\_ Phone Number \_\_\_\_\_

Address \_\_\_\_\_

Owners Name \_\_\_\_\_ Phone Number \_\_\_\_\_

Address \_\_\_\_\_

I hereby certify that the premises where the above applicant intends to operate pursuant to a beer or liquor license has been inspected by the undersigned and that on the date of the inspection the premises (conforms/did not conform) to all applicable fire regulations of the City of Nevada and the State of Iowa.

The Fire Department recommends  approval  denial of a beer or liquor license to this business.

3-30-26

Date

FIRE INSPECTOR AND/OR BUILDING INSPECTOR

COMMENTS/OR REASONS IF DENIED: (Write on back or another sheet if needed)

see attached list of violations

To be completed by owner.

**CLASS "C" RETAIL ALCOHOL LICENSE RENEWAL**

**Business Information**

Name of Legal Entity: STOHAKER LLC

FEIN: XX-XXX4196

Business Type: Limited Liability Company

This business is registered with the Secretary of State.

Business Number of Secretary of State: 739987

**Premises Information**

Premises DBA: CUBBIES ON MAIN

Premises Address: 1220 6TH STREET NEVADA IA 50201

Premises Type: Restaurant

Number of Floors: 1

Control of Premises: Own

Is your premises equipped with at least one adequate, conveniently located indoor or outdoor toilet facility for use by patrons?

Yes

Does your premises conform to all local and state health, fire and building laws and regulations?

Yes

Is your establishment equipped with tables and seats to accommodate a minimum of 25?

Yes

Has the number of floors of the premises changed?

No

Have there been any changes to the premises in the last 12 months? This includes any changes that affect where alcohol is manufactured, stored, sold or consumed, such as adding, deleting, or changing permanent outdoor service areas.

No

Has there been a change in the control of property over the last 12 months? This includes a renewed/updated lease agreement, or changing from a deed to a lease, or a lease to a deed.

No

**License Information**

Effective Date: 25-Apr-2026

Length of License Requested: 12MONTH

Provided description of the Outdoor Service Area:

*None*



# NEVADA PUBLIC SAFETY DEPARTMENT

1209 6<sup>th</sup> Street – P.O. Box 530 Nevada, Iowa 50201 Tele: 515-382-4593



*Chris Brandes*  
Public Safety Director  
Chief of Police

## **FIRE DEPARTMENT ORDER**

**CITY OF NEVADA**  
**NEVADA PUBLIC SAFETY**  
1209 6th Street  
Nevada, Iowa 50201  
(515) 382-4593

**DATE: March 30, 2026 TIME: 4 P.M. OFFICER: R.A. Reynolds 1110**  
**OWNER: Cubbies on Main ADDRESS: 1220 6<sup>th</sup> Street CITY: Nevada**  
**OWNER/RESPONSIBLE PARTY: Kris Stoeffler PHONE: 712-574-9679**  
**TYPE OF OCCUPANCY: A-2 Alcohol Establishment**  
**FIRE CODE EDITION: International Fire Code (2024 Ed.)**  
**VIOLATIONS/ORDERS:**

- 1) Fire Extinguishers were not inspected annually (2/25 last inspection) Staff will schedule
- 2) Hood exhaust system missing a stainless steel filter. Staff have it ordered on Amazon
- 3) The K type fire extinguisher was not mounted and was sitting under a table. Staff will mount to wall.
- 4) Fire Extinguisher sitting on fridge needs mounted to wall. Staff will mount
- 5) The CO cylinders in the dough room need chained to prevent falling. Staff will purchase chain to secure tanks.
- 6) The fire alarm is over due for it's annual inspection. Midwest alarm last inspected on 3/18/25. Staff will contact Midwest and get scheduled and assure the report is submitted by the service provider to IROL.
- 7) The combined exit sign/emergency light battery is dead near the bar closet and does not function properly when the test button is depressed. Staff will look into replacing internal battery
- 8) The CO cylinders in the Ice Room were not secured with a chain to prevent tipping. Staff will purchase chain to secure the cylinders.
- 9) Several outlet switches and multi-switch electrical boxes were missing the coverplates in the Ice Room showing exposed electrical wiring. Install coverplates to these electrical boxes. Staff will look into this.

The following orders listed above are a violation of the adopted fire codes for the State of Iowa and the City of Nevada. Submit a plan of correction within 30 days of how these violations will be corrected. Evidence of corrections can be submitted to [reynolds@cityofnevadaiaowa.org](mailto:reynolds@cityofnevadaiaowa.org) Failure to complete the corrections will negatively impact your liquor license.

**CORRECT VIOLATION/PLAN OF CORRECTION BY: April 30, 2026 5:00 pm.**

**ISSUING OFFICER: Raymond A. Reynolds BADGE #: 1110**

**SIGNATURE:** 

Item # 5G  
Date: 4-13-21

# Tax Abatement List

<u>Last Name</u>	<u>First</u>	<u>Permit#</u>	<u>Address</u>
Hess	Steven & Michele	BP2025-253	757 Academy Cir (New Home)



## Proclamation

### “NATIONAL LIBRARY WEEK”

**WHEREAS**, libraries offer the opportunity for everyone to connect with others, learn new skills, and pursue their passions, no matter where they are on life’s journey;

**WHEREAS**, libraries have long served as trusted institutions, striving to ensure equitable access to information and services for all members of the community regardless of race, ethnicity, creed, ability, sexual orientation, gender identity, or socio-economic status;

**WHEREAS**, libraries adapt to the ever-changing needs of their communities, developing and expanding collections, programs, and services that are as diverse as the populations they serve;

**WHEREAS**, libraries are accessible and inclusive places that promote a sense of local connection, advancing understanding, civic engagement, and shared community goals;

**WHEREAS**, libraries play a pivotal role in economic development by providing resources and support for job seekers, entrepreneurs, and small businesses, thus contributing to local prosperity and growth;

**WHEREAS**, libraries make choices that are good for the environment and make sense economically, creating thriving communities for a better tomorrow;

**WHEREAS**, libraries are treasured institutions that preserve our collective heritage and knowledge, safeguarding both physical and digital resources for present and future generations;

**WHEREAS**, libraries are an essential public good and fundamental institutions in democratic societies, working to improve society, protect the right to education and literacy, and promote the free exchange of information and ideas for all;

**WHEREAS**, libraries, librarians, and library workers are joining library supporters and advocates across the nation to celebrate National Library Week;

**NOW, THEREFORE**, be it resolved that I, Mayor Ryan Condon, proclaim National Library Week, April 19-25, 2026. During this week, I encourage all residents to visit their library and celebrate the adventures and opportunities they unlock for us every day. Ready, Set, Library!

Signed this 13<sup>th</sup> day of April, 2026.



---

Ryan Condon, Mayor



## PROCLAMATION WEEK OF THE YOUNG CHILD

**WHEREAS**, the first years of a child's life are the period of the most rapid brain development and lay the foundation for all future learning, and

**WHEREAS**, children are born with a genetic blueprint, but it is the interactions with caring adults, peers, and their environment that shape their language and literacy, cognitive, social-emotional, and physical development, and

**WHEREAS**, parents and caregivers are children's first teachers, and

**WHEREAS**, high-quality early childhood programs prepare children to succeed in school, to earn higher wages, and to live healthier lives, and

**WHEREAS**, communities share the responsibility, along with parents and educators, for nurturing and educating children, and

**WHEREAS**, Story County policies and investments that support families, caregivers, and early childhood programs are essential to help transform young children's lives.

**NOW, THEREFORE, BE IT PROCLAIMED**, that I, Ryan Condon, Mayor of the City of Nevada, on behalf of the City Council, do hereby proclaim April 11-17, 2026, as the WEEK OF THE YOUNG CHILD and do hereby urge all citizens to recognize that, by investing in our children today, we are securing the collective future of our community.

**IN WITNESS WHEREOF**, I have hereunto set my hand and cause the Great Seal of the City of Nevada, Iowa to be affixed this 13<sup>th</sup> day of April, 2026.



\_\_\_\_\_  
Ryan Condon, Mayor

Item # 7  
Date: 4-13-26

**RESOLUTION NO. 070 (2025/2026)**

**A RESOLUTION APPROVING 2026 EMPLOYEE HANDBOOK  
FOR THE CITY OF NEVADA EMPLOYEES**

WHEREAS, the City of Nevada, Iowa previously adopted the Employee Handbook by Resolution No. 063 (2017/2018); and

WHEREAS, Staff and City Attorney have reviewed the entire Handbook and updated changes that were needed per state law and previous union negotiations; and

WHEREAS, the Council would like to adopt the 2026 Employee Handbook as presented; and

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Nevada, Iowa, that the Employee Handbook is adopted.

PASSED AND APPROVED this 13<sup>th</sup> day of April, 2026.

\_\_\_\_\_  
Ryan Condon, Mayor

ATTEST:

\_\_\_\_\_  
Erin Mousel, City Clerk



# **CITY OF NEVADA**

## ***EMPLOYEE & VOLUNTEER HANDBOOK***

| Approved by Resolution No. jjj (20254/20265) on \_\_, 20265

f:\office\personnel\manual\2025 employee handbook, 2.12.25.doc



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## **SECTION I - INTRODUCTION**

### **OVERVIEW**

This Handbook establishes personnel policies for all employees of, and volunteers for, the City of Nevada, Iowa, (hereinafter City or Employer) except elected officials, members of citizens' boards and commissions and, anyone providing services on a contracted basis. Employees covered by a collective bargaining agreement will be covered by these policies, except where there is a conflict between the policies and an Agreement, in which case the Agreement will apply.

Department heads shall be covered by the policies outlined in this Handbook, except for specific exceptions of these policies granted by an individual contract or agreement with the City Council, either in writing or by resolution.

Standard operating procedures of the City of Nevada may vary somewhat between departments. This is necessary because of various duties and hours required of some departments, and various state and federal regulations that must be followed.

Each department head may establish separate policies for the purpose of handling matters applicable to their specific department. Such policies shall not conflict with the policies established by the City and must be approved by the City Administrator.

This Handbook is not an employment contract. It is intended solely to give employees and a volunteer a short description of the benefits and working conditions of the City. Any representations made by a City official that are contrary to this Handbook shall have no force or effect. The City is an employment-at-will employer. If at any time there should be conflict between a policy in this Handbook and a collective bargaining agreement or an applicable state or federal statute, or both, the terms of the Agreement or statute will govern. Personnel policies are at the discretion of the City and may be withdrawn, applied, or amended at any time.

## EQUAL EMPLOYMENT OPPORTUNITY

The City of Nevada supports equal employment opportunity for all individuals without regard to race, color, religion, sex, sexual orientation, ~~gender identity~~, age, national origin, marital status, disability, status as a veteran and any other category protected by any applicable local, state or federal law; and adheres to any affirmative action requirement for grant recipients or imposed by any local, state or federal law. This policy extends to all terms, conditions and privileges of employment, as well as the use of all Employer facilities and participation in all Employer-sponsored activities as follows:

1. Recruitment, advertising and job application procedures;
2. Hiring, promotion, demotion, transfer, layoff, termination, right of return from layoff and rehiring;
3. Rates of pay or any other form of compensation and changes in compensation;
4. Job assignments, job classifications, organizational structure, position descriptions, lines of progression, and seniority lists;
5. Leaves of absence, sick leave or any other leave;
6. Fringe benefits available by virtue of employment, whether or not administered by the City;
7. Selection and financial support for training, including apprenticeships, professional meetings, conferences and other related activities and selection for leaves of absence to pursue training;
8. Activities sponsored by a covered entity including social and recreational programs; and
9. Any other term, condition or privilege of employment.

Harassment, retaliation, coercion, interference or intimidation of any employee or volunteer is strictly forbidden and any employee or volunteer who experiences such behavior should report it immediately to his or her supervisor, department head, or the City Administrator.

## **DEFINITIONS**

### **Regular Full-time Employee**

An employee who is normally scheduled to work at least forty (40) hours per week on a regularly scheduled basis and has successfully completed their six (6) month probationary period. Regular full-time employees are eligible to receive all benefits provided in this Handbook.

### **Regular Part-time Employee**

An employee who is normally scheduled to work less than forty (40) hours per week on a regularly scheduled basis and has successfully completed their six (6) month probationary period. Regular part-time employees are not eligible for any benefits due regular full-time employees, unless otherwise indicated.

### **Part-time Students**

An employee who is normally scheduled to work less than forty (40) hours per week who is enrolled as a high school student and whose primary occupation is a student. Part-time students are not eligible for any benefits (including IPERS).

### **Temporary Employee**

An employee hired for a stated term of employment as determined by a specific job assignment(s). Temporary employees may work either full-time or part-time work schedules. Temporary employees are hired for a short period of time on a seasonal, short-term, or emergency basis, generally for less than a twelve-month period. They are not entitled to the fringe benefits received by other employees. Temporary employees are at-will employees and can be terminated from employment at anytime.

### **Probationary Employee**

A probationary employee is an employee who has not successfully completed six (6) months of continuous service.

### **Volunteer**

Somebody who Volunteers their time, or who does charitable or helpful work without being legally bound to do so, and without expecting to be paid.

Volunteers are not entitled to the fringe benefits received by employees. Volunteers are at-will and their service can be terminated at anytime.

### **Exempt Employee**

An exempt employee is a salaried employee who is not covered by the overtime provisions of the Fair Labor Standards Act and is not eligible to receive overtime compensation in the form of time off (compensatory time) or cash.

**Non-exempt Employee**

A non-exempt employee is one who is covered by the overtime provisions of the Fair Labor Standards Act and is eligible to receive overtime compensation.

**Anniversary Date**

The date(s) from which salary and leave benefits are calculated. For salary purposes, the anniversary date shall be calculated as follows:

For all employees, the salary review and adjustment anniversary date will be July 1 of every year. New Hires may receive an Offer Letter that may adjust this schedule. ~~the employee's initial date of regular full-time employment. An employee promoted, transferred, or demoted to another position with the City shall have a new salary review and adjustment anniversary date which will be the effective date of the promotion, transfer, or demotion.~~

For leave purposes, the anniversary date shall be the date of initial regular employment. No credit shall be given for service as a temporary employee when determining an employee's anniversary date.

Part-time employees are eligible for salary review and adjustment on ~~his/her anniversary date or~~ July 1, as determined by the department head.

## **SECTION II - EMPLOYMENT**

### **LAYOFF AND RECALL**

In the event the work force is to be reduced, the Employer agrees to provide affected employees as much advance notice as is administratively practical. Layoff of employees will be accomplished with due consideration to status, qualifications length of service, and performance evaluations. Employees laid off shall have recall rights to the job classification they were laid off from for up to one (1) year. On recall from layoff, employees will be returned to work in the reverse order in which they were laid off, if they are qualified to perform the work available.

### **PHYSICAL EXAMINATION**

At the City's expense, all new prospective regular full-time and regular part-time employees must satisfactorily pass a medical examination before hiring is finalized. A pre-employment drug screening will also be conducted as part of this physical examination.

### **REASONABLE ACCOMMODATION**

It is the policy of the City to comply with the provisions of the Americans with Disabilities Act (ADA). A qualified individual with a disability may request a reasonable accommodation from his/her department head. On receipt of an accommodation request, the department head will meet with the requesting individual to discuss and identify the precise limitations resulting from the disability and the potential accommodation that the City might make.

The department head, ADA Coordinator, City Administrator and physician, counselor or other appropriate professional will determine the feasibility of the requested accommodation, considering factors, including, but not limited to, the nature and cost of the accommodation requested, the availability of outside funding, the City's overall financial resources and the accommodation's impact on the operation of the City, including its impact on the ability of other employees to perform their duties.

The department head will inform the employee of the City's decision on the accommodation request or on how to proceed with the accommodation. If the accommodation request is denied, the employee will be advised of his/her right to appeal the City's decision to the City AdministratorCouncil by submitting a written statement to the ADA Coordinator City Administrator along with the reasons for the request.

The City Administrator Council will review all employee appeals. After reviewing an employee's appeal, the ADA Coordinator Council will notify the individual making the appeal of the City Administrator's Council's decision.

## **VETERANS' PREFERENCE**

Any honorably discharged veteran, as defined in Chapter 35C of the Code of Iowa, shall be entitled to preference in appointment, employment, and promotion over other applicants of no greater qualifications.

## **RESIDENCY REQUIREMENTS**

All critical personnel (~~police~~, fire, water, wastewater, street personnel except fire and rescue volunteers) shall live within a drive time of forty-five minutes under normal driving conditions within six months of employment. The City Administrator, Public Safety Director, Police Chief, Fire Chief and Director of Fire/EMS shall reside within five miles of the City limits within six months of employment. ~~[Amended by Resolution No. 69 (2007/2008)] [Amended by Resolution No. 081 (2013/2014)]~~

## **EMPLOYMENT AT-WILL**

Employment or being a Volunteer with the City of Nevada is for an indefinite period of time and is terminable at any time by you or the City, with or without reason and with or without notice, or at the completion of a special grant or project. The only exception to this provision is in the event of the existence of a written contract with an employee that provides to the contrary. Nothing in these policies or in other rules or policies adopted by the City Council shall in any way be construed as creating an employment contract, either expressed or implied.

## **EMPLOYEE EVALUATION**

Department heads and supervisors are responsible for conducting a formal performance evaluation of each of their employees once a year and at the completion of an employee's probationary period.

## **SECTION III - HOURS OF WORK**

### **HOURS**

The purpose of this Section is to define the normal hours of work and shall not be construed as a guarantee of hours of work per day or days of work per week. The Employer shall make the determination of daily and weekly hours of work. The scheduled hours of work for employees may vary between departments because of operational demands. The workweek starts on Monday at 12:01 A.M. and ends on Sunday at midnight.

### **WORKWEEK**

The normal workweek for most regular full-time employees shall consist of five (5) eight (8) hour days, with either a one-hour or one-half hour unpaid lunch period, which will normally be taken at or near the middle of the shift. If the schedule allows, employees may normally have a fifteen (15) minute paid break during each one-half (1/2) shift. The times and arrangements for lunch and break periods may vary, depending on the nature of the work being performed, and will be scheduled at the discretion of the department head.

Workweek schedules which differ from the normal workweek may be approved by an employee's department head. An adjustment to the workweek schedule does not reduce the total number of hours worked in a given workweek. Adjustments to an employee's workweek is discretionary based upon the operational needs of the department, and the employee must have prior approval by the Department Head.

### **COMPENSATORY TIME AND OVERTIME PAY**

Overtime shall be defined as any time properly authorized or approved by the Employer in excess of the employee's normal forty (40) hour work week. An employee shall be required to work such overtime, as the Employer requires.

No employee shall be paid or otherwise compensated more than once for work performed, nor shall pay compensation or benefits be pyramided.

Overtime shall not be used to punish or reward employees.

In determining whether an employee is entitled to overtime, only hours actually worked shall be counted. All paid time off is counted as hours actually worked except for compensatory time off.

All non-exempt employees shall be granted compensatory time off at the rate of one and one-half (1 1/2) hours off for each hour of overtime worked or paid at the rate of

one and one-half (1 1/2) times the employee's straight time hourly rate for all hours worked in excess of forty (40) hours in a workweek.

An employee may accrue a maximum of eighty (80) hours of compensatory time off during the period of July 1 through December 31 of the contract year, and a maximum of eighty (80) hours of compensatory time off during the period January 1 through June 30 of the contract year. Any compensatory time off accumulated prior to December 1 of the contract year shall be paid on the second paycheck in December provided that the employee may elect to carry over not to exceed forty (40) hours of compensatory time. Any compensatory time off accumulated prior to June 1 of the contract year shall be paid on the second paycheck in June provided that the employee may elect to carry over not to exceed sixty (60) hours of compensatory time. Any compensatory time which the employee elects to have carried over to the next six-month period, will count toward the maximum which may be accrued during that six-month period. It is the policy of the Employer to require the compensatory time off be used as soon as is reasonably possible after it has accrued.

An employee may not work voluntary overtime within the same twenty-four (24) hours as they use sick leave.

## **TIME RECORDS**

Each employee is responsible for completing a time record for hours worked and submitting it to his/her department head or supervisor. Department heads shall review time records to verify hours, department and function numbers, and appropriate signatures and thereafter sign approval. Approved time records are then to be submitted to the City Clerk's office.

## **INCLEMENT WEATHER**

In the event of inclement weather or any disaster, any non-essential employee (as determined by the City Administrator) who wishes to remain home and not come into work or to return home from work may do so without pay or must take vacation time or compensatory time so that they may be paid.

## SECTION IV - TIME OFF

### **HOLIDAYS**

Regular full-time and regular part-time<sup>1</sup> employees are eligible for the following paid holidays:

---

New Year's Day	Presidents' Day
Memorial Day	Fourth of July
Labor Day	Veteran's Day
Thanksgiving Day	Day after Thanksgiving
Christmas Eve Day	Christmas Day
<u>Martin Luther King Day Floating Holiday</u>	

---

A regular full-time non-exempt employee required to work on any recognized paid holiday shall be paid one and one-half (1 ½) times the employee's straight time hourly rate for all hours worked (or compensatory time off at 1-1/2 times the hours worked, at the employer's choice), plus the paid holiday at his/her straight time rate. To be eligible for holiday pay, an employee must have worked the last full scheduled workday immediately before and the first full scheduled workday immediately after each holiday, unless prior approval is given for such absence.

An employee on layoff or unpaid leave of absence is not eligible for holiday pay.

If a holiday falls on a regular day off, a regular full-time employee shall receive an additional eight (8) hour wages or compensatory time.

Certain holidays may vary from year-to-year; based on the dates they fall. Because of this variation, the City Administrator council may determine which day will be observed as the holiday. Normally, if a holiday enumerated in this section falls on Saturday, the preceding Friday shall be granted, and if a holiday enumerated in this section falls on Sunday, the following Monday shall be granted.

The Library Board will designate the holidays to be taken to accommodate Library hours.

For Police Officers, the above-listed holidays (~~a total of 88 hours~~) shall all be considered Floating Holidays to be accrued at the beginning of each calendar year. New police officers shall receive prorated Floating Holiday hours based upon their date of hire. These Floating Holidays are to be scheduled and used as all other paid time off hours. Refer to the Union Agreement for details. ~~[Amended by Resolution~~

---

<sup>1</sup> A regular part-time employee is eligible for paid holiday leave in proportion to his/her percentage of time worked.

| **No. 063 (2017/2018)]**

## VACATION

All regular full-time employees and regular part-time employees shall receive vacation as follows:

Upon Hire, employee will have a BANK of 40 hours, which can be used within the first year, however, accrual will not begin until after Year 2.

Upon Completion of:	Vacation Earned (Hours)	Per Biweekly Pay Period
One (1) Year	40 Hours	4.54 Hours
Two (2) Years	80 Hours	3.08 Hours
Three (3) Years	80 Hours	3.08 Hours
Four (4) Years	88 Hours	3.38 Hours
Five (5) Years	96 Hours	3.69 Hours
Six (6) Years	104 Hours	4.00 Hours
Seven (7) Years	120 <sup>12</sup> Hours	4.62 <sup>31</sup> Hours
Eight (8) Years	120 Hours	4.62 Hours
Nine (9) Years	120 Hours	4.62 Hours
Ten (10) Years	120 Hours	4.62 Hours
Eleven (11) Years	128 Hours	4.92 Hours
Twelve (12) Years	136 Hours	5.23 Hours
Thirteen (13) Years	160 <sup>44</sup> Hours	6.16 <sup>5.54</sup> Hours
Fourteen (14) Years	152 Hours	5.85 Hours
Fifteen (15) Years	160 Hours	6.15 Hours
Twenty-five (20 <sup>5</sup> ) Years & More	200 Hours	7.69 Hours

[Amended by Resolution No. 063 (2017/2018)]

Regular part-time employees will earn vacation on a pro-rata basis.

Vacation will be based on length of service on anniversary date per the above schedule. Vacation will accrue each pay period at a rate of 1/26<sup>th</sup> of the amount due on the upcoming anniversary date and becomes earned on the anniversary date upon completion of year Two (2) Years. ~~One (1) year of continuous service is required before an employee may take vacation leave, unless authorized by the City Administrator.~~

The scheduling of vacation leave is dependent upon the judgment and discretion of your direct Department Head supervisor. Department Head with final approval being granted by the City Administrator. Three (3) days advance notification of vacation

leave shall be given by the employee to the supervisor or, in the absence of the supervisor/department head, the City Administrator. The advanced notification requirement may be waived by the City Administrator. For Police Officers see the current Union Agreement. ~~[Amended by Resolution No. 063 (2017/2018)]~~  
~~Vacations will normally be taken in five-day increments unless otherwise approved by the department head.~~ Vacation leave may not be taken in less than one (1) hour increments.

Any vacation earned must be taken by the employee prior to the employee's next anniversary date. Up to forty (40) hours of vacation may be carried over to the next anniversary year with the written approval of the City Administrator.

Vacation pay will be at the employee's normal pay for the day or week for which he/she would have been regularly scheduled to work.

Upon resignation or termination, an employee shall be paid for all unused accrued vacation time, provided the employee has completed one (1) year of service and given a two (2) week notice.

## **SICK LEAVE**

To be eligible for sick leave payment, an employee shall notify the Employer as soon as possible, but in any event, not later than one (1) hour prior to the starting time of the employee's workday, unless the employee is unable to notify the Employer because of an emergency. ~~[Amended by Resolution No. 037 (2014/2015)]~~

Regular full-time employees will earn sick leave at the rate of eight (8) hours per month to a total of ninety-six (96) hours per year, a maximum accumulation of 1600 hours. ~~[Amended by Resolution No. 063 (2017/2018)]~~ Regular part-time employees accrue sick leave on a pro rata basis. Sick leave will accrue but may not be used until an employee has successfully completed ninety (90) days of employment.

Up to 40 ~~[Amended by Resolution No. 063 (2017/2018)]~~ hours of sick leave may be used per fiscal year when a member of your immediate family requires care or attention due to illness or injury. "Immediate Family" means and is limited to your spouse, child(ren), or stepchild(ren) and parents. In addition, an employee may use up to twenty-four (24) hours of sick leave per fiscal year for the birth or adoption of an employee's child. ~~[Amended by Resolution No. 037 (2014/2015)]~~

The Administration office shall receive a doctor's certificate from any employee who has both: (a) three or more occurrences (of sick leave) during a year, and also, (b) used forty (40) or more hours of sick leave in a calendar year. An employee shall also provide the aforementioned doctor's certificate for each additional absence due to illness or injury during the remainder of the calendar year. If an employee is absent for three or more continuous days, the employee shall be required to provide the doctor's certification. A medical appointment to review a condition which

resulted in an employee's being charged with a sick leave occurrence shall not constitute an additional occurrence. A medical doctor's written verification of illness or injury may be required by the supervisor for substantiation of an illness or injury.

In the event an employee, due to an illness/injury, entirely uses his/her sick leave, vacation time, and compensatory time, other employees will be allowed to donate portions of their accrued vacation leave to the employee. Such remuneration will be at the receiving employee's wage rate.

All employees who retire and apply for retirement benefits (IPERS or other similar retirement programs) may have their sick leave balance paid to them, up to a maximum of \$2,000/1,500.00. Upon death of an employee, the employee's accumulated sick leave, up to a maximum of \$2,000/1,500.00, will be paid to the estate. In either case, the payment due will be calculated at the employee's current hourly rate of pay.

### DONATED LEAVE POLICY

In the event an employee who has been employed for at least twelve (12) months, due to an illness/injury, entirely uses his/her sick leave, vacation time, and compensatory time, other employees will be allowed to donate portions of their accrued vacation leave to the employee. Donation of compensatory time, medical leave bank or sick time is not allowed. Such remuneration will be at the receiving employee's wage rate. This policy is strictly voluntary and for the sole purpose to assist employees who have a personal or immediate family member catastrophic illness or injury.

An employee requesting donated leave must submit the request to the City Clerk. The request should explain the nature and extent of the catastrophic illness or injury. The City will review the information and notify the employee of the approval or disapproval within 10 working days after receipt. If the request is approved, a notice will be sent by the City Clerk to all employees stating that a fellow employee is in need of assistance and all employees will be given a chance to make a donation. To protect the privacy of the requesting employee's medical condition, only the employee's name and a statement that the employee has been approved to receive donated time will be released.

An employee may not receive donated leave in excess of 480 hours within a rolling twelve-month period. Donated leave cannot be used retroactively for a previous unpaid absence. Donated leave may not be used to extend a date of retirement. Donated leave is subject to the recipient employee's normal payroll deductions and are subject to all taxes as required by law.

Donated leave may be given in one (1) hour increments. Donated leave will be deducted from the donating employee's accrued leave bank at the next payroll process. Once the leave is transferred it is irrevocable. Donations are not tax deductible for the donating employee. In the event an eligible employee is no longer

in need of donated leave (due to returning to work, retirement, termination of employment), the unused pool of funds will be returned to those employees who had donated time. Returned hours will be calculated based on the percentage of dollars contributed by the donating employee to the total donated to recipient.

## **FUNERAL LEAVE**

A regular full-time employee will be granted not to exceed five (5) days of paid leave in order to arrange and attend the funeral of the employee's spouse or child, including adopted child or stepchild.

A regular full-time employee will be granted not to exceed three (3) days of paid leave in order to arrange and attend the funeral of a parent, grandparent, grandchild, sister, brother, mother-in-law, father-in-law, half-brother or sister, or step-brother or sister of the employee.

A regular full-time employee will be granted not to exceed one (1) day of paid leave in order to attend the funeral of an aunt; uncle; and grandparent, brother or sister-in-law of the spouse of the employee. City Administrator may authorize funeral leave for additional family members.

Any such leave above shall be only for the scheduled workdays falling within the period commencing upon the death and extending through the day of the funeral.

A regular full-time employee will be granted one-half (1/2) day with pay in order to attend the funeral of a fellow city employee or former city employee.

Employee includes probationary employee.

## **MILITARY LEAVE**

A regular full-time employee may be granted a military leave of absence for a period of up to thirty (30) working days with pay as described by Section 29A.28 of the Code of Iowa.

The City recognizes an employee's reemployment right in accordance with the Uniform Services Employment and Reemployment Act.

## **JURY DUTY/LEGAL LEAVE**

An employee who is summoned for jury duty shall receive a paid leave of absence for the time the employee spends on such duty. Said employee shall turn over to the Employer jury service fees.

An employee who is summoned for jury duty but who is not selected, shall return to work; an employee who is selected for jury duty shall return to work if released from jury duty within the employee's scheduled work hours.

If an employee is subject to call for jury duty, the employee shall promptly notify the Department Head.

Employee includes probationary employee.

## **FAMILY AND MEDICAL LEAVE**

### **Uses of FMLA Leave**

In accordance with the Family and Medical Leave Act, the City grants leave to eligible employees for up to 12 weeks in a 12-month period. The employer will normally require an employee to exhaust all appropriate accrued paid leave prior to the approval of the use of unpaid leave. Employees who use paid leave to cover an FMLA leave period receive their usual compensation and benefits, as they do whenever they take vacation, paid sick leave, or other paid leave. Employees can request or use FMLA leave to cover the time they need to be away from work for any of the following purposes:

1. To care for a newborn child or a newly adopted or newly placed foster care child, as long as the leave is taken in the year following the child's birth or placement;
2. to care for a child, spouse, or parent who has a serious health condition; or
3. to provide employees time to attend to their own serious health condition that leaves them unable to perform their job.

### **Eligibility**

To be eligible for FMLA leave, an employee must have worked for the City for at least one year and performed at least 1,250 hours of work during the previous 12 months.

### **Requesting Leave**

Employees who know they need FMLA leave a month before the leave begins **MUST** give their supervisors 30 calendar days' advance notice. However, employees drawing on paid sick leave or vacation leave do not have to give any more notice than is required under those policies. Employees who are not certain they have enough paid leave available to last for their entire absence need to complete a "Request for FMLA Leave" form and submit it to their department head. Employees who cannot foresee the need for FMLA leave 30 days in advance must give as much notice as they can. This generally means notifying the City within one or two workdays of the time an employee first learns of the need for leave, unless extenuating circumstances exist.

### **Health Care Provider Certification**

Employees who request FMLA leave because of a serious health condition, whether their own or a family member's, also must submit a completed "Certification of Health Care Provider" to the City before the leave can be approved. The City uses the Department of Labor's standard form for certification purposes.

### **Amount of Leave**

Employees can take up to 12 weeks of FMLA leave in a 12-month period. However, where a husband and wife both work for the City, the two employees are limited to a combined total of 12 weeks of family leave to cover the time off they need after the birth or placement of a child or to care for a seriously ill parent. However, each employee is eligible to take any unused portion of the 12 weeks for his or her own serious health condition, the care of a seriously ill child, or the care of the other spouse.

### **Intermittent Leave**

Employees taking leave because of their own or a relative's serious health condition can take their allotment of FMLA leave intermittently or in accordance with a reduced work schedule if this is medically necessary. Where employees have some control over the timing of their leave, they are expected to consult with their supervisors to try to arrange a mutually acceptable time. Employees taking leave to care for a newly born or newly placed child do not have a legal right to take intermittent leave and can do so only with their supervisor's consent.

### **Privacy and Leave Requests**

Employees must inform their supervisors that they need family or medical leave and when they expect to be absent. However, supervisors should not ask or inquire about the reasons for the employee's leave request. Instead, to ensure the worker's privacy, the City makes any necessary inquiries and evaluates whether there is a medical need for the leave. The City also is responsible for ensuring that all medical information provided by employees is maintained in the strictest confidence.

### **Compensation and Benefits during Leave**

FMLA leave is unpaid unless it is taken together with accrued paid leave. However, employees on FMLA leave continue to be covered by the City's group health benefits plan on the same terms that are applicable for active employees. FMLA leave does not cause employees to lose any previously accrued employment benefits.

For the duration of FMLA leave, the City will maintain the employee's single health coverage under the group health plan. In some cases, the City may recover premiums paid for maintaining an employee's health coverage if the employee fails to return to work from FMLA leave. Employees on extended leave, upon payment of the appropriate premiums, may continue as members of the City's life insurance programs. Upon return to work, the employee will be placed back into their original or equivalent position with equivalent pay, benefits, and other employment terms.

### **Reinstatement Following Leave**

On returning from an FMLA leave of absence, employees normally are restored to their original or equivalent positions with equivalent pay, benefits, and other employment terms. The only exceptions to this restoration procedure are for certain key employees, who are notified of their status when they first request FMLA leave. Key employees who take FMLA leave are reinstated to their former or equivalent positions only if their reinstatement does not cause the City substantial and grievous economic injury.

### **Post-FMLA Unpaid Leave**

In some circumstances, the City might allow employees who have exhausted the leave available to them under FMLA to take additional unpaid leave. The City does not guarantee that it will be able to reemploy individuals who take post-FMLA leave. Further, during a period of post-FMLA leave, an employee's health care benefits do not continue in force, unless the worker elects to pay the full cost of COBRA coverage. Employees should be aware that a lapse in benefits coverage or plan participation during a period of post-FMLA leave might affect a worker's coverage after the employee returns to work.

## **UNPAID LEAVE**

The employer will normally require an employee to exhaust all appropriate accrued paid leave and/or compensatory time, prior to the approval of the use of unpaid leaves. Full-time employees may upon written request, be granted an unpaid leave of absence. The request for unpaid leave shall be submitted no later than ten (10) days prior to the date of the anticipated absence whenever possible. Such unpaid leaves may be granted at the discretion of the City Administrator. Generally, an unpaid leave of absence shall not exceed ninety (90) days in duration. In unique circumstances, the City Manager may also approve an unpaid leave of absence on an intermittent basis. The employee must return from such leave on the agreed upon date to be reinstated to his/her former or a similar position, if available. Failure of an employee to return on the agreed upon date will be considered a voluntary resignation.

While on unpaid leave, an employee's seniority is frozen; no benefits will be provided, and the employee will not accrue vacation leave or sick leave.

While on unpaid leave, an employee may continue their health insurance at their own expense, if allowed by the carrier, and in accordance with the applicable laws. Premiums must be paid directly to the City Clerk's office. Arrangements for time of payment must be made with the City Clerk prior to the employee taking the leave.

## **SECTION V - BENEFITS**

### **HEALTH INSURANCE**

All regular full-time employees and any other required employees regular employees who average at least thirty (30) hours per week are eligible to apply for health insurance coverage, and the plan becomes effective the first of the month after date of hire. The Employer will pay a portion of the premium for each eligible regular full-time employee toward a Health and Major Medical group program chosen by the City. A copy of the group program will be provided to each employee. The employee will pay an amount per month, as determined by the Council Budget Committee and Employee Insurance Committee City Council each fiscal year, toward the monthly health insurance premium for either single or family coverage.

The insurance program referred to in this handbook shall be subject to all terms and conditions of the contract with the insurance carrier(s) selected by the Employer.

### **HEALTH INSURANCE CONTINUATION**

Health insurance may continue after separation from employment with the City. The Consolidated Omnibus Budget Reconciliation Act (COBRA) permits the employee to continue health insurance coverage through the City at the employee's expense for the time limit specified in COBRA.

### **CONTINUATION COVERAGE UNDER IOWA CODE CHAPTER 509A**

Employees who retire from City employment before age 65 are eligible to continue in the City's group health insurance plan up to age 65. Coverage must be continuous, that is the employee must elect the same coverage at retirement, and the retired employee must pay the full cost of the premium. For purposes of this section, a retired employee is one who has applied for and is receiving a retirement allowance.

### **LIFE INSURANCE**

The City will pay the premium toward a \$10,000 life insurance policy for each regular full-time employee up to age 65. At age 65, life insurance policy will be reduced per carrier in accordance with the current policy.

### **IPERS**

The Iowa Public Employees' Retirement System (IPERS) is a **defined benefit plan** and has a "*qualified plan*" status under federal Internal Revenue Code § 401(a). The principal purpose of IPERS is to provide an adequate retirement plan for public employees. Contributions are made to IPERS for an employee's public service by

both the member and employer. Employees are required to contribute to IPERS through payroll deductions. An employee's position or job classification determines the contribution rate applied to the member's covered wage. Part-time students are not eligible for IPERS.

## TUITION AND TRAINING PROCEDURES AND REIMBURSEMENT TUITION REIMBURSEMENT

The City may will provide, to the extent permitted by the current budget, each regular full-time employee with tuition and training assistance under the following conditions and guidelines. Prior approval for tuition reimbursement and training must be given by the Department Head, and/or City Administrator. Any training outside the State of Iowa requires prior approval by the City Administrator. City vehicles shall be used when available upon verification from department head, to take coursework mandated by the City or required for certification. If no vehicles are available, the employee will be reimbursed for the use of their vehicle. No reimbursement will be given for personal transportation, meals or lost time from the job, for voluntarily taking a non-required course or training.

### TUITION REIMBURSEMENT.

- A. — Courses must be relevant to the employee's current job responsibilities.
- B. — Courses must be offered by an accredited educational or trade institution and taken for credit.
- C. — Prior approval must be given by the Department Head, and/or City Administrator.
- D. — Expenses to be reimbursed are: tuition, registration, books, fees, and other items charged by the educational institution incidental to the course.
- E. — Expenses will be reimbursed upon completion of the course or with a grade of "C" or better, if it is a graded course. Receipts are required and must be submitted with the regular accounts payable run.
- F. — No reimbursement will be given for educational efforts financed by any other source, i.e. V.A., the State, County and/or Federal grants, etc.
- G. — No reimbursement will be given for personal transportation, meals or lost time from the job, for voluntarily taking a non-required course.
- H. — City vehicles shall may be used when available upon verification from department head, to take coursework mandated by the City or required for certification. If no vehicles are available, the employee will be reimbursed for the use of their vehicle.

**Developmental training** - Each employee is encouraged to participate in continuing education courses that are relevant to his/her job responsibilities. All requests should be in writing and given to the employee's Department Head. Evaluation of requests will include relevancy to the employee's duties, the amount

of recent training the employee has received in comparison to other employees in the department, budget, and staffing levels.

**Professional training** - For training required by the City, State or Federal governments, the City will pay: wages and other expenses including regular pay for time in attendance and time traveling, tuition, registration, books, fees, room and board, transportation and other items charged by the educational institution incidental to the course.

**Commercial Drivers Licenses** - If possession of a commercial driver's license (CDL) is a specific requirement for a given position, the City will reimburse the employee for the cost of the required CDL.

## **SECTION VI - COMPENSATION**

### **PAY PERIOD**

All employees will be paid on a bi-weekly basis. Direct deposit is the standard and preferred way of paying employees.

Direct deposit is the standard method by which new employees, full and part time, are paid. All new employees are given a direct deposit authorization form that must be filled out prior to being paid for the first time.

Paydays are every other Friday.

### **DEDUCTIONS FROM PAYCHECKS**

Payroll deductions will include federal and state taxes, social security (FICA), Medicare, IPERS, and elected benefits, ~~and any other deductions~~ authorized by the employee. Other legally required deductions may be made upon notice to the affected employee.

### **SALARY SCHEDULE**

The City Council shall annually establish the minimum and maximum rates of pay (salary scale) for each position. ~~Once a year~~ the City Council shall review and modify, if necessary, the salary scale and the percentage scale used to determine the percent of salary increase for employees. The City Administrator shall be responsible for administering job evaluations and salary adjustments.

### **SUPPLEMENTAL PAY** (Added per union negotiations)

~~Any current employee who has completed EMT training and passed all required testing to be an EMT shall be entitled to receive a \$100 per month stipend, which is in addition to any other wages. Employees hired after July 1, 2018 shall not be entitled to the EMT stipend. [Amended by Resolution No. 037 (2014/2015)] [Amended by Resolution No. 063 (2017/2018)]~~

### **UNIFORMS AND SAFETY GLASSES**

If an employee is required to wear a uniform or safety glasses as a condition of employment, the uniform ~~Uniforms~~ and safety glasses will be provided to designated employees at no cost to the employee. The employee is not responsible for reasonable wear and tear to the uniform or safety glasses. The employee is responsible for any damage to or loss of any uniform or safety glasses which is

caused by their own negligence or violation of work rules, and will be responsible for the replacement cost.

Designated employees are encouraged to wear logo apparel daily, while others are encouraged to wear logo apparel weekly.

Apparel clothing is the property of the City of Nevada; therefore employees are only allowed to wear the apparel clothing during regular business hours, including over-time hours, and must return all items upon severance from employment with the City of Nevada.

## **SECTION VII - MISCELLANEOUS**

### **LIGHT DUTY**

#### **Eligibility**

Temporary light duty assignments may be made for employees with work-related injuries or illnesses that are covered by Workers' Compensation. Eligibility for light duty is limited to employees for whom the assignment would be a progressive step in their return to work.

The Employer does not guarantee the availability of light duty work. In addition, employees on light duty are not guaranteed the rate of pay they received for the position they held at the time they sustained their work-related injury or illness. The pay rate for a light-duty assignment shall be based on the knowledge, skills, and abilities required for the job, as well as general labor market conditions. Employees who return to work in light-duty positions before they have reached maximum medical improvement may be eligible for temporary partial disability benefits under Workers' Compensation if they earn less than they earned in the position held at the time they sustained the work-related accident or illness. Employees in light-duty positions are not permitted to supplement their Workers' Compensation benefits by using their accrued vacation, personal, or medical/sick leave.

An employee with a job-related injury or illness who refuses a light duty assignment may lose Workers' Compensation payments.

#### **Duration of Light Duty**

Assignment of light duty tasks within an eligible employee's medical restrictions is intended to be for a temporary duration determined by the Employer. Light duty assignments will normally not exceed 12 weeks. Light duty assignments will be documented with a list of the functions assigned and the duration of the assignment. Temporary light duty assignments are not intended to become regular assignments.

#### **Medical Certification**

Before assigning temporary light duty, the Employer will require medical certification from the eligible employee's physician or other health care provider that the eligible employee is unable to perform his or her normal job duties within medical restrictions, and that the eligible employee is able to perform the proposed light duty assignment within medical restrictions. At the conclusion of the light duty assignment, the Employer will require fitness-for-duty medical certification to determine whether the eligible employee is able to return to his or her normal job duties.

### **Return to Work after Light Duty**

If, at the end of the temporary light duty assignment, the eligible employee is able to perform his or her normal job duties without posing significant risk of harm to his or her health or the safety or health of others, the eligible employee may return to his or her normal position. If, at the end of the temporary light duty assignment, the eligible employee is not able to perform his or her normal job duties without posing significant risk of harm to his or her health or the health or safety of others, the Employer will review the employee's medical condition and determine whether the individual is a qualified individual with a disability and whether the eligible employee's work restrictions can be reasonably accommodated to allow the eligible employee to return to work. If no reasonable accommodation is available to return the eligible employee to his or her previous position, the Employer will then consider transferring the eligible employee to a vacant position for which the employee is qualified, pay will be adjusted in accordance with the duties assigned. If nothing suitable is available, the eligible employee may be terminated.

## **PRIVACY**

In collecting, maintaining, and disclosing personnel information, the Employer makes every effort to protect employees' and volunteers' privacy rights and interests and prevent inappropriate or unnecessary disclosures of information from any worker's/volunteer's file or record. Except as otherwise required by law, the Employer treats personal information about employees and volunteers as confidential and respects the need for protecting each employees' and volunteers' privacy by enforcing secure information handling procedures on the part of all personnel whose job duties involve gathering, retaining, using, or releasing personal information about the organization's employees and volunteers.

~~The City collects and retains only such personal information as it needs to effectively conduct business. The City takes steps to make sure that all personal and job-related information about employees and volunteers is accurate, complete, and relevant for its intended purpose.~~

In response to an information request from an outside organization, individual, or entity, the Employer normally verifies only the employment or service status and dates of employment or service of former or present employees and volunteers.

The Employer does not provide any other information unless and until it has received from the employee, volunteer or former employee a written request that it disclose or confirm additional specific information.

Desks, storage areas, work areas, file cabinets, lockers, credenzas, computer systems, office telephones, modems, facsimile machines, duplicating machines and any vehicles or equipment are the Employer's property and must be maintained according to this policy. All such areas and items must be kept clean and are to be used only for work purposes. The Employer reserves the right, at all times, and without prior notice, to inspect and search any and all of the Employer's property for the purpose of determining whether this policy or any other policy has been violated, or whether such inspection and investigation is necessary for purposes of promoting safety in the workplace or compliance with state or federal laws. Such inspections may be conducted during or outside of business hours.

The Employer's computer systems and other technical resources, including any voicemail or e-mail systems, are provided for use in the pursuit of the Employer's business and are to be reviewed, monitored, and used only in that pursuit, except as otherwise provided in this policy. As a result, computer data, voicemail, and e-mail are readily available to numerous persons. During the course of employment, or volunteerism, as you perform or transmit work on computer systems or other technical resources, your work may be subject to investigation, search and review in accordance with this policy. In addition, any electronically stored communications that employees or volunteers either send to, or receive from, others may be retrieved and reviewed whenever the Employer chooses to do so, with or without the employee or volunteer present.

**Employees and volunteers have no right of privacy as to any information or file maintained in or on the Employer's property or transmitted or stored through the Employer's computer systems, voicemail, e-mail or other technical resources.** While e-mail and voicemail may accommodate the use of passwords for security, the reliability of passwords for maintaining confidentiality is not guaranteed. Moreover, all passwords/user ID's must be made known to the City Clerk or designee for access to files. Failure to do so violates this policy and may result in discipline up to and including discharge. Passwords/user ID's not known by the City Clerk or designee will be terminated and further access denied to the end user until a proper, known password is established.

## **ELECTRONIC MEDIA AND INTERNET USE**

### **Basic Policy**

The City currently uses a variety of electronic forms of communications and information exchange. City employees and volunteers have access to one or more forms of electronic media and services such as computers, e-mail, telephones,

voice mail, fax machines, external electronic bulletin boards, on-line services, wire services, and the Internet.

The City encourages the use of these media and associated services because these communications and access to information are very useful in conducting City business. It remains, however, that the electronic media and services provided on or through City devices are City property and their purpose is to facilitate City business.

With the rapidly changing nature of electronic media, this policy cannot establish rules to cover or anticipate every possible situation. This policy is intended to express the City's philosophy and establish general principals to be applied in the use of electronic media and services on City property or with City-owned devices.

The following procedures apply to all electronic media and services that are accessed on or from City premises; accessed using City computer equipment, or via City-paid access methods or facilities; and/or are used in a manner which identifies the individual user with the City.

Only persons presently employed by or serving in an official capacity with the City of Nevada are permitted to use computer resources owned, rented, leased or otherwise under the control of the City with the exception of the computer resources offered to the public by the library. The use of the computer resources offered to the public by the library is controlled by the library's computer use policy.

Unless expressly authorized, installing computer hardware and/or software on the City's computer systems or on City Property is strictly prohibited.

### **Procedures**

Electronic media may not be used for knowingly transmitting, retrieving, or storage of any communications of a discriminatory or harassing nature, or which are derogatory to any individual or group, or which are obscene or X-rated communications, or are of a defamatory or threatening nature, or for "chain letters," or for any other purpose which is illegal or against City policy or contrary to the City's interests.

Electronic media and service are primarily for City business use. Limited, occasional or incidental use of electronic media (sending or receiving) for personal, non-City purposes is understandable and acceptable, as is the case with the occasional receipt or placement of personal phone calls.

Electronic information created and/or received by an employee or volunteer using e-mail, word processing, utility programs, spreadsheets, databases, voice-mail, Internet/BBS access, or any such similar means, is the sole property of, and may be monitored by the City. The following conditions should be noted.

The City routinely monitors usage patterns for both voice and data communications for a variety of purposes including cost analysis/allocation and the management of the connection to the internet.

The City also reserves the right, in its discretion, to review any employee's or volunteer's electronic files and message and usage to the extent necessary to ensure that electronic media services are being used in compliance with the law and with this and other City policies.

Since electronic communications are not secure from possible intentional or inadvertent misdirection and interception, sensitive information about personnel or municipal business should be sent utilizing other, and more secure, forms of communications.

Employees and volunteers must respect the confidentiality of other people's electronic communications and may not attempt to read, access other employee's or volunteer's communications, or breach computer or network security measures, or monitor electronic files or communication of other employees, volunteers or third parties except by explicit direction of the City Administrator or Mayor.

Each employee or volunteer who uses any security measures must provide his/her supervisor with a sealed hard copy record of all his/her passwords and encryption keys, if any, including all log-in names and passwords to access the computer and any internet site which is accessed by the employee, or volunteer using City equipment or services, or from the City's premises.

No e-mail or other electronic communications may be sent which attempts to hide the identity of the sender or represent the sender as someone else or as being from another city or business.

Electronic media and services should not be used in a manner which is likely to cause network congestion or significantly hamper the ability of other people to access and use the system.

Anyone obtaining electronic access to other companies' or individuals' materials must respect all copyrights and may not copy, retrieve, modify or forward copyrighted materials except as permitted by the copyright owner.

Any employee or volunteer who violates this policy or is found to be abusing the privilege of City-facilitated access to electronic media or services will be subject to corrective action including termination and/or may risk having the privilege of access and use of electronic media removed for him/her and possibly other employees or volunteers.

Files downloaded from the Internet or any other device must be scanned with virus detection software before installation or execution.

All appropriate precautions should be taken to detect for a virus and, if necessary, to prevent its spread.

E-Mail may constitute a public record under certain circumstances and may be accessible or obtainable by individuals, agencies and others and may be subject to state law and City policy pertaining to record retention and destruction.

Employees and volunteers are obligated to cooperate with any investigation regarding the use of the City's computer equipment.

This policy is subject to revision from time to time as deemed appropriate by the City.

## **CONTACT WITH THE MEDIA**

To ensure accuracy, a City employee or volunteer shall not give any statements, written or oral, or any City documents or papers to a member of the press or broadcast media without permission of the department head. A department head may give an employee or volunteer permission to speak with the media on certain matters without prior approval.

## **ACCESS TO FILES**

Current Employees ~~or volunteers~~ have the right to review their own personnel files within a reasonable time frame, by contacting the City Clerk. Separate confidential files including employee medical information are maintained by the City Clerk.

Current Employees ~~or volunteers~~ may not see any written employment reference.

If an employee ~~or volunteer~~ disagrees with something in his/her file or wants to add any information to the file, the information should be submitted to the City Administrator in writing. Employees ~~or volunteers~~ may not remove any information from their files or take the file off the premises.

Copies of an current employee's ~~or volunteer's~~ file will be provided to the employee ~~or volunteer~~ within a reasonable period of time after the employee or volunteer requests the information.

## **NEPOTISM**

To alleviate any potential problems with conflicts of interest, staff morale, or perceptions of favoritism, the Employer restricts employing relatives of persons

currently employed when a relative would be working directly for or supervising a relative or would occupy a position in the same line of authority as a relative within the City. In unique circumstances, the City Administrator may approve the hiring of a relative provided they would not be under direct supervision of their relative.

Relatives are defined as spouse or unmarried couples in relationships similar to spouses, parent, parent-in-law, legal guardian, child, brother, brother-in-law, sister, sister-in-law, grandparent, grandchild, stepparent, stepsibling, half sibling, stepchildren, foster children, or any individual whom an employee has a close personal relationship, such as a domestic partner, co-habitant, or significant others.

### **SOLICITATION**

Unless authorized by the City Administrator, all solicitation among City employees and volunteers during working hours for charitable contributions or any other purpose, and selling of tickets, chances, magazines or merchandise of any kind are prohibited.

### **CHANGE OF ADDRESS**

Employees and volunteers must advise the City Clerk's office of any changes in their name, address, telephone number, marital status, number of dependents, or emergency contact information.

## SECTION VIII- SAFETY AND HEALTH

### GENERAL POLICY

It is City policy to provide and maintain a work environment conducive to the safety and health of its employees and volunteers.

### EMPLOYEE OR VOLUNTEER INJURIES OR WORK RELATED ILLNESSES

Employees and/or volunteers should ~~immediately~~ report all work related injuries or illnesses to his/her supervisor or the department head. The department head shall advise employee and/or volunteers to call Company Nurse and in a reasonable time frame ~~immediately~~ report the accident to the City Administrator. Within 24 hours, the employee or volunteer, with the assistance of the City Clerk's Office shall fill out the necessary form/s for reporting the injury or illness. If an employee or volunteer is immediately hospitalized as a result of an accidental injury or illness incurred while on the job/duty, the department head shall notify the City Administrator and the City Clerk as soon as possible. Any employee or volunteer failing to report such an injury or illness as described in this paragraph, shall be subject to disciplinary action.

The Safety Committee shall review accident and injury reports, among other responsibilities established in the Safety Committee Rules attached. ~~[Amended by Resolution No. 037 (2014/2015)]~~

### TRAINING

The City of Nevada will provide all employees and volunteers with ~~the required~~ safety training to perform their job/duties in a safe manner. Employees and volunteers will be required to attend mandatory safety training.

### HEPATITIS B VACCINATION

The City offers Hepatitis B vaccinations at no cost to the employee or volunteer. All new regular employees and volunteers will be required to return the *Hepatitis B Employee/Volunteer Vaccination Decision Form* prior to the completion of their first month of employment with the City. Information pertaining to the disease, the vaccine and side effects, along with the Decision Form are included in the Acknowledgement Forms.

## **SECTION IX- EMPLOYEE AND VOLUNTEER CONDUCT**

### **HARASSMENT**

The City is committed to providing all of its employees and volunteers with a work place free from harassment. The City maintains a strict policy prohibiting sexual harassment and harassment on the basis of race, color, national origin, religion, sex, sexual orientation, gender identity, physical or mental disability, age, marital status, veteran status or any other characteristic protected by applicable laws. This prohibition applies to all employees, volunteers, vendors, residents, or citizens of the City. No employee or volunteer of the City is expected to tolerate any conduct prohibited by this policy from anyone while at work or engaged in City business.

### **SEXUAL HARASSMENT DEFINED**

Sexual harassment prohibited by this policy includes any unwanted sexual advances, requests for sexual favors or visual, verbal or physical conduct of a sexual nature when:

submission to such conduct is made a term or condition of employment or volunteerism; or submission to, or rejection of such conduct is used as a basis for employment or volunteerism decisions affecting the individual; or such conduct has the purpose or effect of unreasonably interfering with an employee's or volunteer's work performance or creating an intimidating, hostile or offensive working environment.

The following is a partial list of conduct that would be considered sexual harassment:

- Unwanted sexual advances.
- Offering employment benefits in exchange for sexual favors.
- Making or threatening retaliation after a negative response to sexual advances.
- Visual conduct such as leering, making sexual gestures, displaying sexually suggestive objects or pictures, cartoons, calendars, or posters.
- Verbal conduct such as making or using derogatory comments, epithets, slurs, sexually explicit jokes, sexual banter or innuendoes, or comments about an employee's or volunteer's body or manner of dress.

- Written communications of a sexual nature distributed in hard copy or via a computer network.
- Verbal sexual advances or propositions.
- Verbal abuse of a sexual nature, graphic verbal commentary about an individual's body, sexually degrading words to describe an individual, suggestive or obscene letters, notes or invitations.
- Physical conduct such as touching, assault, impeding or blocking movements.
- Retaliation for making harassment reports, threatening to report harassment or participating in a harassment investigation.

Sexual harassment can occur between employees or volunteers of the opposite sex or of the same sex. ~~It is violation of the City's policy for males to sexually harass females or other males, and for females to sexually harass males or other females.~~ Sexual harassment can occur between supervisors and subordinates, employees, volunteers, and non-employees and between co-workers.

## **OTHER TYPES OF HARASSMENT**

The City also prohibits other forms of harassment on the basis of race, color, national origin, religion, gender, physical or mental disability, age, marital status, veteran status or any other characteristic protected by applicable laws. Such prohibited harassment includes, but is not limited to, the following:

- Verbal conduct such as threats, epithets, derogatory comments or slurs;
- Visual conduct such as derogatory posters, photographs, cartoons, drawings or gestures.
- Written communications containing statements that may be offensive to individuals in a particular protected group, such as racial or ethnic stereotypes or caricatures.
- Physical conduct such as assault, unwanted touching or blocking normal movement.
- Retaliation for making harassment reports, threatening to report harassment or participating in a harassment investigation.

## HARASSMENT COMPLAINT PROCEDURE

Any employee or volunteer who believes he or she has been subjected to harassment prohibited by this policy should immediately report that behavior to his/her supervisor, the City Administrator, or any department head with whom the employee or volunteer works or reports.

If an employee or volunteer becomes aware of harassing conduct engaged in or suffered by a City employee or volunteer, regardless of whether such harassment directly affects that employee or volunteer, the employee or volunteer should immediately report that information, to his/her supervisor, the City Administrator, or any department head with whom the employee or volunteer works or reports.

Whenever the City is made aware of a situation that may violate this policy, the City will conduct an immediate, thorough and objective investigation of any harassment claims. If the City determines that prohibited harassment has occurred, it will take appropriate action against any person found to have engaged in prohibited harassment. A determination regarding the alleged harassment will be made and communicated to the person claiming harassment as soon as practical. The type of discipline administered will be dependent upon the severity of the conduct, as well as any other factors presented in the particular circumstances. Employees and volunteers violating this policy are subject to discipline up to and including termination.

The City strictly prohibits retaliation against any person who submits a good faith harassment or discrimination complaint or who participates in an investigation relating to such a complaint, by another employee or volunteer, or by the City for using this complaint procedure, reporting harassment, or for filing, testifying, assisting or participating in any manner in any investigation, proceeding or hearing conducted by the City or a governmental enforcement agency. Prohibited retaliation includes, but is not limited to, termination, demotion, suspension, failure to hire or consider for hire, failure to give equal consideration in making employment decisions, failure to make employment recommendations impartially, adversely affecting working conditions or otherwise denying any employment benefit.

The City does not consider conduct in violation of this policy to be within the proper course and scope of employment or volunteerism and does not sanction such conduct on the part of any employee or volunteer, including management employees.

## WORKPLACE VIOLENCE

The City has adopted this Zero Tolerance Policy for workplace violence because it recognizes that workplace violence is a growing nationwide problem that needs to be addressed by all employers. Consistent with this policy, acts or threats of

physical violence, including intimidation, harassment, and/or coercion which involve or affect the City or which occur on City property will not be tolerated.

~~Acts or threats of violence include conduct that is sufficiently severe, offensive, or intimidating to alter the employment/working conditions at the City or to create a hostile, abusive, or intimidating work environment for one or several City employees or volunteers. Examples of workplace violence include, but are not limited to:~~

- All threats or acts of violence occurring on City premises, regardless of the relationship between the City and the parties involved in the incident.
- All threats or acts of violence occurring off the City premises involving someone who is acting in the capacity of a representative of the City.
- All threats or acts of violence occurring off the City premises involving an employee or volunteer of the City if the threats or acts affect the legitimate interest of the City.
- Any acts or threats resulting in the conviction of an employee or agent of the City, or of an individual performing services for the City on a contract or temporary basis, under any criminal code provision relating to violence or threats of violence that adversely affect the legitimate interests of the City.

Specific examples of conduct that may be considered threats or acts of violence include, but are not limited to:

- Hitting or shoving an individual
- Threatening an individual or his/her family, friends, associates, or property
- The intentional destruction or threat of destruction of City property
- Harassing or threatening phone calls or emails
- Harassing surveillance or stalking
- The suggestion or indication that violence is appropriate
- Unauthorized possession or inappropriate use of firearms or weapons

The City's prohibition against threats and acts of violence applies to all persons involved in the City's operation, including, but not limited to, City personnel, contract and temporary workers, volunteers and anyone else on City property, by any individual acting as a representative of the City while off City property, or by an individual acting off of City property when his/her actions affect the City's interests. Violation of this prohibition will lead to disciplinary action, up to and including termination, and/or legal action as appropriate. No provision of this policy shall alter the at-will nature of the employment or volunteer relationship with the City.

Every employee or volunteer, and every person on City property is encouraged to report incidents, threats, or acts of physical violence. The report should be made to his/her supervisor, the City Administrator, or any department head. Nothing in this policy alters any other reporting obligation established in City policies or in state, federal, or other applicable law.

## **DRUG FREE WORKPLACE POLICY**

The use of controlled substances, either on or off the job, is inconsistent with the behavior expected of City employees or volunteers, and subjects all employees, volunteers and the public to unacceptable safety risks, and undermines the City's ability to operate effectively and efficiently. Therefore, the policy of the City is to maintain a drug-free workplace. A drug-free workplace means that alcohol or a controlled substance (drugs in any unauthorized form) as defined in Sections I through V of Section 202 of the Controlled Substances Act (21 U.S.C. 81 and as further defined in regulation 21 C.F.R. 1308.11-1308.15), as well as any applicable Iowa statutes regulating alcohol and controlled substances. The unlawful manufacture, distribution, dispensing, possession, sale or use of a controlled substance in the workplace, or any premise where City business is carried out, is strictly prohibited.

The Drug-Free Workplace Act of 1988 requires employees to report any conviction under a criminal drug statute for violations occurring on the Employer's premises, or off the Employer's premises while conducting official City business. A report of a conviction must be made to your department head within five (5) workdays after conviction. Failure to do so will result in immediate discharge from City employment.

The Employer's complete Substance Abuse and Drug Testing Policy appears separately in this handbook as Section XII.

## **ACCEPTANCE OF GIFTS**

You are required as an employee or volunteer, to adhere to the following City policy covering the acceptance of gifts.

- In accordance with the Code of Iowa, City employees/volunteers shall not, directly or indirectly, solicit, accept or receive any gift that is in any way related to their employment with the City.

## **PERSONAL FINANCIAL INTEREST**

City employees and volunteers must avoid participating financially, directly or indirectly, in any business enterprise that might influence or appear to influence any official decisions or actions as City representatives.

## **WORK RULES AND DISCIPLINARY ACTION**

The following Work Rules address examples of what could be considered unsatisfactory conduct, but are not necessarily the only areas in which disciplinary action may be taken if conduct or instances require. These Rules may be modified as changing conditions warrant. Each case shall be considered on its own merits with due consideration as to the nature of the offense, the cause, the background, the likelihood of repetition, and the attitude of the offender. These rules are only examples and as always, you may terminate your employment, or relationship with the City at any time, with or without cause, and the City retains that same right.

~~Refer to Nevada Code of Ordinance Chapter 21.04 (11) relating to Employee Duties of City Administrator for guidance on disciplinary rules. [Amended by Resolution No. 037 (2014/2015)]~~

### **Involuntary Termination**

The department head may recommend to the City Administrator the termination of an employee or volunteer for violation of Work Rules. The City Administrator will make a determination whether to terminate the employee. ~~[Amended by Resolution No. 037 (2014/2015)]~~

**CLASS I  
WORK RULES**

CLASS I work rules are examples of work rules, which if violated for the first time, will normally not result in discharge.

1. Loafing or lackadaisical performance of job assignments or disturbing others at work.
2. Failure to begin work at starting time.
3. Tardiness, absenteeism, or leaving work early without authorization or good reason.
4. Working unauthorized hours or violation of work hours, rest periods, or lunch periods.
5. Unauthorized extension of breaks and/or lunch periods.
6. Leaving the work place during work hours without authorization.
7. Unnecessary socializing or extended visiting during working hours.
8. Loitering or wasting time during working hours.
9. Unauthorized or unnecessary time spent away from the assigned workstation.
10. Attending to personal business on City time.
11. Gossip or criticism that contributes toward reducing morale of visitors, employees, or the public served.
12. Obscene or abusive language.
13. Conduct or appearance not in keeping with a professional image and/or position.
14. Poor hygiene.
15. Failure to wear prescribed uniform or proper work apparel.
16. Creating or contributing to unsanitary conditions.
17. Minor violations of City policies and/or procedures.
18. Failure to have adequate knowledge of the policies and procedures of the City.
19. Causing minor damage to City property.
20. Failure to observe parking and traffic regulations on the premises.
21. Sleeping during working hours or giving the impression of sleeping.
22. Posting, altering or removing any material on City bulletin boards unless specifically authorized to do so.
23. Pressuring or coercing a city employee to financially or otherwise support any political party or person.

## CLASS II WORK RULES

CLASS II work rules are examples of work rules that are of a more serious nature than CLASS I and, if violated, may result in more serious disciplinary measures, up to and including discharge.

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|---|---|
| <p><del>1.</del> <u>Dishonesty.</u></p> <p><del>2.1.</del> Work performance not up to standards.</p> <p><del>3.2.</del> Failure to perform duties as outlined in the employee's job description or failure to carry out reasonable assignments or instructions.</p> <p><del>4.3.</del> Failure to follow the proper procedures or policies of the City.</p> <p><del>5.4.</del> Refusal to work, without a good reason, when needed due to call-in, disaster, weather emergency, etc.</p> <p><del>6.5.</del> Horseplay.</p> <p><del>7.</del> <u>Fighting, disorderly, subversive, insubordinate, immoral, or indecent conduct.</u></p> <p><del>8.</del> <u>Physical assault of fellow employees.</u></p> <p><del>9.</del> <u>Violation of safety standards that could result in harm to residents, employees, or damage to equipment.</u></p> <p><del>10.6.</del> Excessive absenteeism or tardiness.</p> <p><del>11.7.</del> Failure to notify your supervisor that you will be absent from work.</p> <p><del>12.8.</del> Making untruthful or capricious statements about a fellow employee.</p> | <p><del>13.</del> <u>Threatening, intimidating, or coercing residents, fellow employees, or others.</u></p> <p><del>14.</del> <u>An act of sexual or other form of harassment, either verbal or physical.</u></p> <p><del>15.9.</del> Poor driving record (both on and off the job) for employees required to use a motor vehicle while on City business.</p> <p><del>16.</del> <u>Obtaining employment or promotions under false pretenses.</u></p> <p><del>17.10.</del> Failure to complete City records.</p> <p><del>18.11.</del> Violation of safety and health rules.</p> <p><del>19.12.</del> Transporting unauthorized passengers in City equipment or motor vehicles.</p> <p><del>20.13.</del> Failure to perform routine maintenance on assigned equipment.</p> <p><del>14.</del> Negligence in the operation or care of any equipment or vehicles.</p> <p><del>21.15.</del> <u>Smoking in restricted areas.</u></p> |
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## CLASS III WORK RULES

Class III work rules are examples of such a serious nature that violations may result in immediate discharge.

1. Theft, willful destruction and/or unauthorized use or altering of property or equipment belonging to the City or any employee.
2. Consuming, having unauthorized possession of, or being under the influence of intoxicants, narcotics, controlled substances, or other non-medically prescribed drugs while on the work premises or on work related activities.
- ~~3. Being absent without notifying the supervisor.~~
- 4.3. Disobedience, insubordination, or refusal to comply with reasonable instructions of authorized supervision.
- 5.4. Deliberately falsifying, altering, or supplying false information on City records, including payroll records and time cards.
- 6.5. Falsifying sick leave claims.
- 7.6. Unauthorized copying of confidential City records without permission.
- 8.7. Unauthorized disclosure of confidential information.
- 9.8. Negligence, including leaving duty station without authorization.
- 10.9. Violation of safety and health rules which may endanger the employee, other employees, or the public, including failing to wear seat belts while driving or riding in a City vehicle or a personal vehicle while conducting City business.
- ~~11.10. Failure to report an accident/incident.~~
- 12.11. Working on personal jobs or carrying on secondary employment on City time.
- ~~13. Unauthorized possession of weapons, firearms, knives, or explosives on City premises or on other premises while conducting City business.~~
- 14.12. A guilty plea to, been convicted of, or granted a deferred judgment of a felony offense.
- 15.13. Failure to maintain necessary licenses (including and not limited to driver licenses and CDLs) and/or certifications.
- 16.14. Failure to maintain insurability. Loss of insurability may be the result of moving violations and/or accidents both on the job and on an employee's own personal time.
- ~~17. Smoking in restricted areas.~~
- 18.15. Incompetence.
- 19.16. Operating City equipment or motor vehicles recklessly.
- 20.17. Illegally manufacturing, possessing, using, distributing or transporting alcohol or controlled substances.
18. A positive drug or alcohol test or a refusal to test.
19. Dishonesty.

20. Fighting, disorderly, subversive, insubordinate, immoral, or indecent conduct.

21. Physical assault of fellow employees.

22. Violation of safety standards that could result in harm to residents, employees, or damage to equipment.

23. Threatening, intimidating, or coercing residents, fellow employees, or others.

24. An act of sexual or other form of harassment, either verbal or physical.

24.25. Obtaining employment or promotions under false pretenses.

## SECTION X - GRIEVANCES

### **GRIEVANCE PROCEDURE**

A grievance is defined as any dispute between the Employer and the employee, or a volunteer concerning the application of these rules and policies. All grievances and responses to grievances must be in writing and signed by the affected parties.

The following procedures shall apply to all employees and volunteers, except that subjects covered by a collective bargaining agreement shall be covered by the grievance procedure provided for in the agreement for employees covered by the agreement:

- Step 1 An employee or volunteer shall discuss a complaint or problem orally with his/her supervisor within five (5) workdays following its occurrence in an effort to resolve the problem in an informal manner.
  
- Step 2 Within five (5) work days after the discussion at Step 1, or if no timely decision has been made within five (5) work days following the discussion at Step 1, the employee or volunteer shall then present the written grievance to the City Administrator, who shall respond within five (5) work days. The grievance shall state the nature of the complaint, the facts and witnesses as they are known to be, and the remedy sought. Except, or as otherwise required by law, The City Administrator's decision will be final.

## **SECTION XI - TERMINATION**

### **REMOVAL OF APPOINTEES**

Removal of appointees shall be accomplished in accordance with the requirements of Section 372.15, the Code of Iowa. Prior to the filing of the Notice of Removal with the City Clerk, the employee shall be given notice of proposed action containing a statement of reasons for the proposed action and provided an opportunity for an informal hearing before the officer or body proposing the removal and all issues connected with the removal. Following that hearing, the officer or body may file the written order of removal with the City Clerk. The employee shall be afforded the appellate rights set forth in Section 372.15, the Code of Iowa.

### **EMPLOYEE RESIGNATION**

Any employee wishing to terminate employment for any reason is encouraged to give a minimum of two (2) weeks notice prior to the effective date of the resignation. Three (3) weeks' notice is requested by persons holding the position of department supervisor, department head or above. Resignation notice must be in writing to your supervisor with the reason and the effective date; your supervisor will then notify the City Administrator, if necessary. An employee giving a two week notice of his/her resignation will be given the opportunity to work until the effective date; if his/her work performance is at a competent level, he/she may be allowed to work longer than two weeks at the discretion of the supervisor.

### **FINAL PAYCHECK**

The employee's final paycheck will be available on the normal payday for the last pay period or as required by State Law.

An employee leaving employment with the City, for whatever reason, is responsible for returning all City property in their possession. The property must be returned to the Department from which the employee is terminating.

## TERMINATION

In addition to other grounds for termination set forth in this Employee Handbook, an employee's employment relationship shall be broken and terminated as follows in the following events:

- a) Employee quits or retires.
- b) Employee is discharged.
- c) Employee is engaging in other work while on leave of absence or giving false reason for a leave.
- d) Falsification of employment application.
- e) An employee is absent from work ~~threene~~ (34) days without notice to Employer, which is considered job abandonment.
- f) Failure to report for work at the end of leave of absence.
- g) Failure to report to work within five (5) days after being notified to return to work following layoff, when notice of recall is sent by certified mail to employee's last known address, according to Employer records.
- h) An employee is off work for any reason for six (6) months or the length of the employee's service, whichever is shorter.

**SECTION XII**  
**ACKNOWLEDGMENT FORMS**

## ACKNOWLEDGMENT OF HANDBOOK RECEIPT

~~I have received a copy of the City of Nevada Employee & Volunteer Handbook. I know that I must read the Handbook so that I can understand my responsibilities as an employee of the City of Nevada~~

I understand that this Handbook is not a contract of employment, but rather an explanation of City policies. The City has not solicited my assent or agreement to the policies set forth in this Handbook and my employment is not in consideration of, or in return for, my being bound by this Handbook. I realize that the City may interpret, clarify, revise, and/or deviate from the policies set forth in the Handbook at any time, with or without notice to me.

I also realize that my employment relationship with the City is voluntarily entered into and is subject to termination by me or my employer at-will, with or without reason or notice, at any time either party believes such action to be appropriate, and that nothing in this Handbook creates additional rights or provides a basis for me to believe my employment is not terminable at-will.

I understand I may retain this copy of the Handbook while I am employed by the City or until requested to return it. As changes and additions are made to its content, I understand I will be supplied with copies and will be expected to keep my copy updated and in proper condition.

I understand that if I have any questions, I am to talk with my department head or the City Administrator.

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EMPLOYEE'S SIGNATURE

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DATE

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EMPLOYEE'S NAME (Typed or Printed)

**ACKNOWLEDGMENT OF CHANGE**

I acknowledge that I have received the Handbook changes dated \_\_\_\_\_ by \_\_\_\_\_ covering page(s) \_\_\_\_\_ of the Employee & Volunteer Handbook of the City of Nevada.

Dated: \_\_\_\_\_

\_\_\_\_\_  
Employee's Name (Please Print)

Signed: \_\_\_\_\_

## RECEIPT OF HARASSMENT PREVENTION POLICY

This is to acknowledge that I have received a copy of the City of Nevada Harassment Prevention Policy.

This Policy has been explained to me and I have been encouraged to thoroughly read and to ask any questions that I may have about the Policy. I understand the procedure for reporting a complaint of harassment and I understand that no employee will be subject to any form of retaliation or discipline for making a harassment complaint or assisting in an investigation.

I understand that I am expected to comply with all of the provisions of this Policy.

---

Employee's Name (Please Print)

---

Date

---

Employee's Signature

## INFORMATION ABOUT HEPATITIS B VACCINE

### The Disease

Hepatitis B is a viral infection caused by Hepatitis B virus (HBV) which causes death in 4,000-5,000 persons/year. Most people with Hepatitis B recover completely, but approximately 6-10 percent become chronic carriers of the virus. Most of these persons have no symptoms, but can continue to transmit the disease to others. Some may develop chronic active hepatitis and cirrhosis. HBV also appears to be a causative factor in the development of liver cancer. Thus, immunization against Hepatitis B can prevent acute hepatitis and also reduce sickness and death from chronic active hepatitis, cirrhosis and liver cancer.

### The Vaccine

The vaccine is a synthetic product genetically engineered using recombinant DNA technology. A high percentage of healthy people who receive two doses of vaccine and a booster achieve high levels of surface antibody (anti-HBS) and protection against hepatitis B. Persons with immune-system abnormalities, such as dialysis patients, have less response to the vaccine, but over half of those receiving it do develop antibodies. Full immunization requires three doses of vaccine over a six-month period, although some persons may not develop immunity even after three doses. There is no evidence that the vaccine has ever caused hepatitis B. However, persons who have been recently infected with hepatitis B virus prior to receiving the vaccine may go on to develop clinical hepatitis in spite of immunization. The duration of immunity is unknown at this time.

### Possible Vaccine Side Effects

The vaccine has been tested in over 10,000 persons and the incidence of side effects is very low. A few persons experience soreness and redness at the site of injection (less than 10%). Low-grade fever may occur, rash and malaise, chills, sweating and fatigue has also been reported in less than 1%.

Allergic reactions can occur in patients who are hypersensitive to any component of the vaccine. Also, if the vaccine produced from the recombinant strain of yeast is used, patients allergic to yeast should not receive the vaccine. The vaccine should not be given to a pregnant patient unless absolutely essential. Patients are discouraged from getting pregnant during the six-(6) months of the immunization series, as well as, 2-4 weeks after the last (third) immunization. Caution should be used in administering the vaccine to a nursing mother. The possibility exists that more serious side effects may be identified with more extensive use.

**If you have any questions about Hepatitis B or the Hepatitis B Vaccine,  
please consult your personal physician.**

## HEPATITIS B VACCINATION CONSENT/REFUSAL FORM

I am aware that a yeast-derived (recombinant) Hepatitis B vaccine is available and is the vaccine that is provided.

I have read both statements on this form about Hepatitis B and the Hepatitis B Vaccine. I have had an opportunity to ask questions and understand the benefits and risks of the Hepatitis B vaccination. I understand I must have three doses of vaccine to confer immunity. However, as with all medical treatment, there is no guarantee that I will become immune or that I will not experience an adverse side effect from the vaccine.

Please check one of the following:

I have started the series, but have not completed it.  
 I wish to start the series.

Name: \_\_\_\_\_  
(Please Print) (Occupation/Position)

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

### VACCINE RECORD

Dose #	Date	Lot No.	Site	Person Administering
Dose 1				
Dose 2				
Dose 3				

Return your completed form to your department supervisor if you wish to start the vaccination series, if you have been vaccinated, or are declining to receive the vaccination at this time.

### **Hepatitis B Vaccine Declination:**

I understand that due to my occupational exposure to blood or other potentially infectious materials I may be at risk of acquiring Hepatitis B Virus (HBV) infection. I have been given the opportunity to be vaccinated with Hepatitis B vaccination at this time. I understand that by declining this vaccine, I continue to be at risk of acquiring hepatitis B, a serious disease. If in the future I continue to have occupational exposure to blood or other potentially infectious materials and I want to be vaccinated with Hepatitis B vaccine, I can receive the vaccination series at no charge to me.

Any employee who elects to begin the series of inoculations and fails to complete the series within six (6) months of receiving the first dose, will be suspended without pay until such time as he/she completes the series. The suspension without pay "may" be waived under extremely mitigating circumstances, as determined by the City Administrator. If for any reason employment with the City of Nevada ends before the series of vaccinations is complete, the employee is responsible for completion of the series and any costs involved. Please check the appropriate box(es) below:

I am not interested in receiving the Hepatitis B vaccine at this time.  
 I have completed the three-dose vaccine series.  
 I am not exposed to blood or body fluids.  
 I am already immune to Hepatitis B.

Name: \_\_\_\_\_  
(Please Print) (Occupation/Position)

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## PRIVACY, E-MAIL AND INTERNET POLICY ACKNOWLEDGEMENT FORM

I acknowledge that I have received a copy of the City's Privacy, Electronic Media and Internet Policy. I agree to read it thoroughly, and agree that if there is any policy or provision in the policy I do not understand, I will seek clarification from the City Clerk or City Administrator.

I understand that desks, storage areas, work areas, file cabinets, lockers, credenzas, computer systems, office telephones, modems, facsimile machines, duplicating machines and any vehicles or equipment are the Employer's property and that the Employer reserves the right, at all times, and without prior notice, to inspect and search any and all of the Employer's property for the purpose of determining whether this policy or any other policy has been violated, or whether such inspection and investigation is necessary for purposes of promoting safety in the workplace or compliance with state or federal laws. I understand further that such inspections may be conducted during or outside of business hours.

I understand that my use of Employer's E-mail system constitutes my consent to all the terms and conditions of that policy.

In particular, I understand that: (1) the E-mail system and all information transmitted by, received from, or stored in that system are the property of the Employer, (2) the system is to be used only for business purposes and not for personal purposes, (3) electronic media may not be used for knowingly transmitting, retrieving, or storage of any communications of a discriminatory, defamatory, threatening, or harassing nature, or which are obscene or X-rated communications, and (4) I have no expectation of privacy in connection with the use of the E-mail system or the Internet or with the transmission, receipt, or storage of information in that system.

I agree not to use a code, access a file, or retrieve stored communications unless authorized. I acknowledge and consent to the Employer's monitoring my use of the E-mail system and the Internet at any time at its discretion, including printing and reading all E-mails entering, leaving, or stored in the system.

---

EMPLOYEE'S SIGNATURE

---

EMPLOYEE NAME (PRINT):

---

DATE:

**ACKNOWLEDGMENT OF HANDBOOK RECEIPT**

~~I have received a copy of the City of Nevada Employee & Volunteers' Handbook. I know that I must read the Handbook so that I can understand my responsibilities as a volunteer of the City of Nevada~~

~~I understand that this Handbook is not a contract of employment, but rather an explanation of City policies. The City has not solicited my assent or agreement to the policies set forth in this Handbook and my volunteerism is not in consideration of, or in return for, my being bound by this Handbook. I realize that the City may interpret, clarify, revise, and/or deviate from the policies set forth in the Handbook at any time, with or without notice to me.~~

~~I also realize that my relationship with the City is voluntarily entered into and is subject to termination by me or the City at-will, with or without reason or notice, at any time either party believes such action to be appropriate, and that nothing in this Handbook creates additional rights or provides a basis for me to believe my volunteerism is not terminable at-will.~~

~~I understand I may retain this copy of the Handbook while I volunteer with the City or until requested to return it. As changes and additions are made to its content, I understand I will be supplied with copies and will be expected to keep my copy updated and in proper condition.~~

~~I understand that if I have any questions, I am to talk with my department head.~~

---

VOLUNTEER'S SIGNATURE

---

DATE

---

VOLUNTEER'S NAME (Typed or Printed)

**ACKNOWLEDGMENT OF CHANGE**

I acknowledge that I have received the Handbook changes dated \_\_\_\_\_  
\_\_\_\_\_ covering page(s) \_\_\_\_\_ of the  
Employee & Volunteer Handbook of the City of Nevada.

Dated: \_\_\_\_\_

\_\_\_\_\_  
Volunteer's Name (Please Print)

Signed: \_\_\_\_\_

**RECEIPT OF HARASSMENT PREVENTION POLICY**

This is to acknowledge that I have received a copy of the City of Nevada Harassment Prevention Policy.

This Policy has been explained to me and I have been encouraged to thoroughly read and to ask any questions that I may have about the Policy. I understand the procedure for reporting a complaint of harassment and I understand that no volunteer will be subject to any form of retaliation or discipline for making a harassment complaint or assisting in an investigation.

I understand that I am expected to comply with all of the provisions of this Policy.

---

Volunteer's Name (Please Print)

---

Date

---

Volunteer's Signature

## INFORMATION ABOUT HEPATITIS B VACCINE

### The Disease

Hepatitis B is a viral infection caused by Hepatitis B virus (HBV) which causes death in 4,000-5,000 persons/year. Most people with Hepatitis B recover completely, but approximately 6-10 percent become chronic carriers of the virus. Most of these persons have no symptoms, but can continue to transmit the disease to others. Some may develop chronic active hepatitis and cirrhosis. HBV also appears to be a causative factor in the development of liver cancer. Thus, immunization against Hepatitis B can prevent acute hepatitis and also reduce sickness and death from chronic active hepatitis, cirrhosis and liver cancer.

### The Vaccine

The vaccine is a synthetic product genetically engineered using recombinant DNA technology. A high percentage of healthy people who receive two doses of vaccine and a booster achieve high levels of surface antibody (anti-HBs) and protection against hepatitis B. Persons with immune-system abnormalities, such as dialysis patients, have less response to the vaccine, but over half of those receiving it do develop antibodies. Full immunization requires three doses of vaccine over a six-month period, although some persons may not develop immunity even after three doses. There is no evidence that the vaccine has ever caused hepatitis B. However, persons who have been recently infected with hepatitis B virus prior to receiving the vaccine may go on to develop clinical hepatitis in spite of immunization. The duration of immunity is unknown at this time.

### Possible Vaccine Side Effects

The vaccine has been tested in over 10,000 persons and the incidence of side effects is very low. A few persons experience soreness and redness at the site of injection (less than 10%). Low-grade fever may occur, rash and malaise, chills, sweating and fatigue has also been reported in less than 1%.

Allergic reactions can occur in patients who are hypersensitive to any component of the vaccine. Also, if the vaccine produced from the recombinant strain of yeast is used, patients allergic to yeast should not receive the vaccine. The vaccine should not be given to a pregnant patient unless absolutely essential. Patients are discouraged from getting pregnant during the six-(6) months of the immunization series, as well as, 2-4 weeks after the last (third) immunization. Caution should be used in administering the vaccine to a nursing mother. The possibility exists that more serious side effects may be identified with more extensive use.

If you have any questions about Hepatitis B or the Hepatitis B Vaccine, please consult your personal physician.



## HEPATITIS B VACCINATION CONSENT/REFUSAL FORM

I am aware that a yeast-derived (recombinant) Hepatitis B vaccine is available and is the vaccine that is provided.

I have read both statements on this form about Hepatitis B and the Hepatitis B Vaccine. I have had an opportunity to ask questions and understand the benefits and risks of the Hepatitis B vaccination. I understand I must have three doses of vaccine to confer immunity. However, as with all medical treatment, there is no guarantee that I will become immune or that I will not experience an adverse side effect from the vaccine.

Please check one of the following:

\_\_\_\_\_ I have started the series, but have not completed it.  
 \_\_\_\_\_ I wish to start the series.

Name: \_\_\_\_\_ (Please Print) \_\_\_\_\_ (Occupation/Position)

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

### VACCINE RECORD

Dose #	Date	Lot No.	Site	Person Administering
Dose 1				
Dose 2				
Dose 3				

Return your completed form to your department supervisor if you wish to start the vaccination series, if you have been vaccinated, or are declining to receive the vaccination at this time.

### Hepatitis B Vaccine Declination:

I understand that due to my occupational exposure to blood or other potentially infectious materials I may be at risk of acquiring Hepatitis B Virus (HBV) infection. I have been given the opportunity to be vaccinated with Hepatitis B vaccination at this time. I understand that by declining this vaccine, I continue to be at risk of acquiring hepatitis B, a serious disease. If in the future I continue to have occupational exposure to blood or other potentially infectious materials and I want to be vaccinated with Hepatitis B vaccine, I can receive the vaccination series at no charge to me.

If for any reason your volunteerism with the City of Nevada ends before the series of vaccinations is complete, the volunteer is responsible for completion of the series and any costs involved. Please check the appropriate box(es) below:

\_\_\_\_\_ I am not interested in receiving the Hepatitis B vaccine at this time.  
 \_\_\_\_\_ I have completed the three-dose vaccine series.  
 \_\_\_\_\_ I am not exposed to blood or body fluids.  
 \_\_\_\_\_ I am already immune to Hepatitis B.

Name: \_\_\_\_\_ (Please Print) \_\_\_\_\_ (Occupation/Position)

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## PRIVACY, E-MAIL AND INTERNET POLICY ACKNOWLEDGEMENT FORM

I acknowledge that I have received a copy of the City's Privacy, Electronic Media and Internet Policy. I agree to read it thoroughly, and agree that if there is any policy or provision in the policy I do not understand, I will seek clarification from the City Clerk or City Administrator.

I understand that desks, storage areas, work areas, file cabinets, lockers, credenzas, computer systems, office telephones, modems, facsimile machines, duplicating machines and any vehicles or equipment are the City's property and that the City reserves the right, at all times, and without prior notice, to inspect and search any and all of the City's property for the purpose of determining whether this policy or any other policy has been violated, or whether such inspection and investigation is necessary for purposes of promoting safety in the workplace or compliance with state or federal laws. I understand further that such inspections may be conducted during or outside of business hours.

I understand that my use of City's E-mail system constitutes my consent to all the terms and conditions of that policy.

In particular, I understand that: (1) the E-mail system and all information transmitted by, received from, or stored in that system are the property of the City, (2) the system is to be used only for business purposes and not for personal purposes, (3) electronic media may not be used for knowingly transmitting, retrieving, or storage of any communications of a discriminatory, defamatory, threatening, or harassing nature, or which are obscene or X-rated communications, and (4) I have no expectation of privacy in connection with the use of the E-mail system or the Internet or with the transmission, receipt, or storage of information in that system.

I agree not to use a code, access a file, or retrieve stored communications unless authorized. I acknowledge and consent to the City's monitoring my use of the E-mail system and the Internet at any time at its discretion, including printing and reading all E-mails entering, leaving, or stored in the system.

---

VOLUNTEER'S SIGNATURE

---

VOLUNTEER'S NAME (PRINT):

---

DATE:

Prepared by/Return to: City of Nevada, 1209 6<sup>th</sup> Street, P.O. Box 530, Nevada, Iowa 50201

RESOLUTION NO. 071 (2025/2026)

A RESOLUTION ACCEPTING AND APPROVING THE RETRACEMENT PLAT OF SURVEY FOR RONALD E. AND ARLENE K. JENSEN – A PLAT WITHIN THE CITY’S TWO-MILE CORPORATE LIMITS, STORY COUNTY, IOWA

WHEREAS, there has been submitted to the City Council of the City of Nevada, Iowa, the Retracement Plat of Survey, Story County, Iowa, within the City’s two-mile corporate limits of the City of Nevada, Iowa, which plat involves the following described real estate:

Parcel E in the S1/2, SE1/4 of Sec.4-83-22, Story County, Iowa

WHEREAS, the Retracement Plat was submitted to the City of Nevada as required by law with the recommendation to the City Council to approve the Plat of Survey, and

WHEREAS, it is the opinion of the City Council of the City of Nevada, Iowa, that it is advisable and in the best interests of the City of Nevada, Iowa, and of the citizens thereof that the Retracement Plat of Survey be accepted and approved.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Nevada, Iowa, that the Retracement Plat of Survey for Ronald E. and Arlene K. Jensen, the same being a subdivision of Story County, Iowa, and located within two miles of the corporate limits of the City of Nevada, and consisting of the real estate described above, be and hereby accepted and approved for and on behalf of the City of Nevada, Iowa.

IT IS FURTHER RESOLVED, that the Mayor and the City Clerk are hereby directed to certify a copy of this Resolution to be affixed to said Plat. The City Clerk is directed to forthwith release an original copy of all subdivision platting documents to the owner for recording with the Story County Recorder.

Passed and Approved this 13<sup>th</sup> day of April, 2026.

\_\_\_\_\_  
Ryan Condon, Mayor

Attest:

\_\_\_\_\_  
Erin Mousel, City Clerk

N1/4 CORNER  
SEC. 4-83-22  
FOUND 3/4"  
PIPE

E1/4 CORNER  
SEC. 4-83-22  
FOUND MAG  
NAIL

N00°19'53"W 2270.73'

B=883'00.39'E Ch=832.40'  
R=11755.90' A=832.28' A=4'05'23"

100' RAILROAD RIGHT OF WAY  
S80°58'E 1309.94'

CH. WEST RAILROAD (SOUTH TRACK)  
S80°28'58"E 542.57'

PARCELS  
S1/4 SW 1/4  
1688082.85 S.F.  
29.01 ACRES TOTAL  
2.43 ACRES ROAD  
21.58 ACRES NET

PARCELS  
S1/4 SE 1/4  
1688082.85 S.F.  
43.57 ACRES TOTAL  
1.68 ACRES ROAD  
41.89 ACRES NET

PARCELS  
S1/4 SW 1/4  
1688082.85 S.F.  
43.57 ACRES TOTAL  
1.68 ACRES ROAD  
41.89 ACRES NET

FOUND 1/2" REBAR  
W/ YELLOW CAP  
#17161 (TYPICAL)

60' RIGHT OF WAY LINE

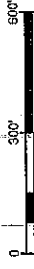
N89°26'23"W 2121.17'

N89°26'23"W 535.10'

SET CORNER  
SEC. 4-83-22  
FOUND MAG  
NAIL

LINCOLN HIGHWAY (ROW VARIES)

650TH AVENUE (ROW VARIES)



Survey Description - Parcel E:  
A part of the South Half of the Southeast Quarter of Section 4, Township 83 North, Range 22 West of the 5th P.M., Story County, Iowa, being more particularly described as follows:  
Commencing at the Southeast Corner of said Section 4; thence N89°26'23"W, 535.10 feet  
along the south line thereof to the point of beginning; thence continuing N89°26'23"W,  
2121.17 feet to the South Quarter Corner of said Section 4; thence N00°19'53"W, 1027.59  
feet to the southerly right of way line of the Union Pacific Railroad; thence southeasterly,  
822.28 feet along a curve having a radius of 11755.90 feet, an angle of 4'05"23", to the  
right of way line of said railroad; thence S80°28'58"E, 542.57 feet, to the  
right of way line of said railroad; thence S80°58'E, 1309.94 feet, to the  
right of way line of said railroad; thence S00°34'02"E, 1993.71 feet, to the  
right of way line of said railroad; thence S00°34'02"E, 691.97 feet, to the  
line point of beginning, containing 43.57 acres, which includes 2.43 acres of existing public  
right of way.

I hereby certify that this land surveying document was prepared by me or under my direct personal supervision and that I am a duly licensed Professional Land Surveyor under the laws of the State of Iowa.

R. BRADLEY STUMBO, PLS  
License number: 17161  
My license renewal date is December 31, 2027.

# RETRACEMENT PLAT OF SURVEY

PROPRIETORS:  
RONALD E. & ARLENE K. JENSEN  
REQUESTED BY: HUNTER NORLAND

PARCELS IN THE S1/2, SE1/4 OF SEC. 4-83-22,  
STORY COUNTY, IOWA  
JOB# 7229.340 DATE: 3/18/26 PAGE 1 OF 1 FIELDWORK COMPLETED: 3/18/26



Prepared by/Return to: City of Nevada, 1209 6<sup>th</sup> Street, P.O. Box 530, Nevada, Iowa 50201

RESOLUTION NO. 072 (2025/2026)

A RESOLUTION ACCEPTING AND APPROVING THE PLAT OF SURVEY FOR JAYSON AND STACEY KINGSBURY – A PLAT WITHIN THE CITY’S TWO-MILE CORPORATE LIMITS, STORY COUNTY, IOWA

WHEREAS, there has been submitted to the City Council of the City of Nevada, Iowa, the Plat of Survey, Story County, Iowa, within the City’s two-mile corporate limits of the City of Nevada, Iowa, which plat involves the following described real estate:

*A Parcel of Land located in the Northeast Quarter of the Northwest Quarter of Section 21, Township 83 North, Range 22 West of the 5<sup>th</sup> p.m., Story County, Iowa*

WHEREAS, the Plat was submitted to the City of Nevada as required by law with the recommendation to the City Council to approve the Plat of Survey, and

WHEREAS, it is the opinion of the City Council of the City of Nevada, Iowa, that it is advisable and in the best interests of the City of Nevada, Iowa, and of the citizens thereof that the Plat of Survey be accepted and approved.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Nevada, Iowa, that the Plat of Survey for Jayson and Stacey Kingsbury, the same being a subdivision of Story County, Iowa, and located within two miles of the corporate limits of the City of Nevada, and consisting of the real estate described above, be and hereby accepted and approved for and on behalf of the City of Nevada, Iowa.

IT IS FURTHER RESOLVED, that the Mayor and the City Clerk are hereby directed to certify a copy of this Resolution to be affixed to said Plat. The City Clerk is directed to forthwith release an original copy of all subdivision platting documents to the owner for recording with the Story County Recorder.

Passed and Approved this 13<sup>th</sup> day of April, 2026.

\_\_\_\_\_  
Ryan Condon, Mayor

Attest:

\_\_\_\_\_  
Erin Mousel, City Clerk

Index Legend	
County:	Story County
Parcel ID:	11-21-100-215
Description:	Parcel "B"
Proprietor:	Jayson & Stacey Kingsbury
Surveyor:	Jeremy P. Leemon
Company:	WHKS & Co.
Return To:	801 Bluff Street, Suite 2C Dubuque, IA 52001

# PLAT OF SURVEY

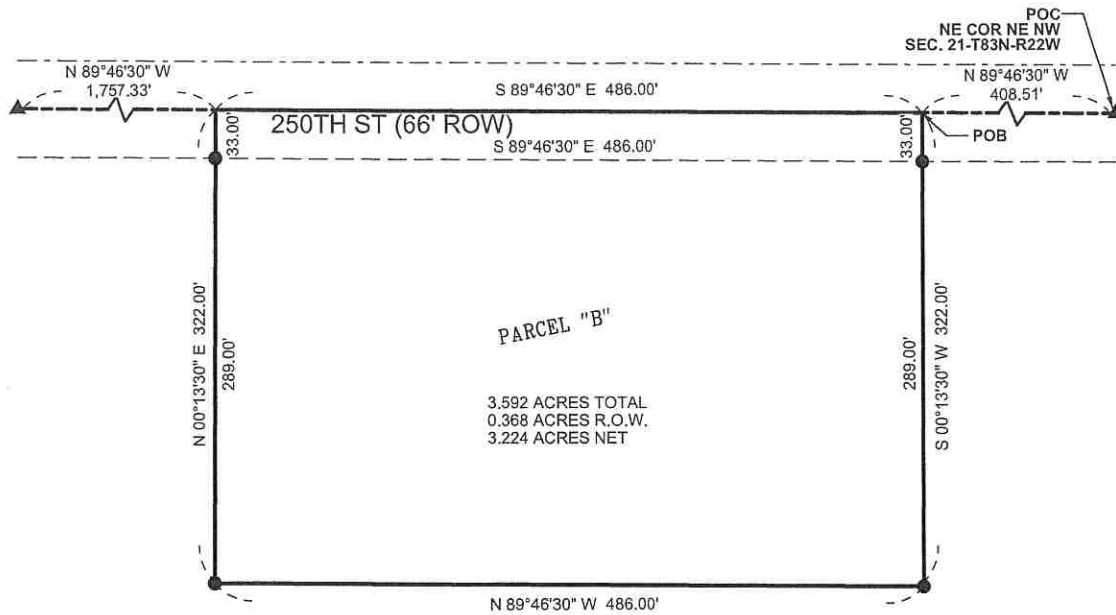
## LEGAL DESCRIPTION:

A PARCEL OF LAND LOCATED IN THE THE NORTHEAST QUARTER OF THE NORTHWEST QUARTER OF SECTION 21, TOWNSHIP 83 NORTH, RANGE 22 WEST OF THE 5TH P.M., STORY COUNTY, IOWA, MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCING AT THE NORTHEAST CORNER OF THE NORTHEAST QUARTER OF THE NORTHWEST QUARTER OF SAID SECTION 21, THENCE NORTH 89°46'30" WEST, 408.51' ALONG THE NORTH LINE OF THE NORTHEAST QUARTER OF THE NORTHWEST QUARTER OF SAID SECTION 21 TO THE POINT OF BEGINNING; THENCE SOUTH 00°13'30" WEST, 322.00'; THENCE NORTH 89°46'30" WEST, 486.00'; THENCE NORTH 00°13'30" EAST, 322.00' TO A POINT ON THE NORTH LINE OF THE NORTHEAST QUARTER OF THE NORTHWEST QUARTER OF SAID SECTION 21; THENCE SOUTH 89°46'30" EAST, 486.00' ALONG THE NORTH LINE OF THE NORTHEAST QUARTER OF THE NORTHWEST QUARTER OF SAID SECTION 21 TO THE POINT OF BEGINNING.

SAID PARCEL CONTAINS 156,492 SQUARE FEET OR 3.59 ACRES MORE OR LESS, SUBJECT TO EASEMENTS AND RESTRICTIONS OF RECORD.

FOR THE PURPOSE OF THIS DESCRIPTION, ALL BEARING AND DISTANCES ARE REFERENCED TO NAD83(2011) IA REGIONAL COORDINATE SYSTEM ZONE 8, US SURVEY FOOT.

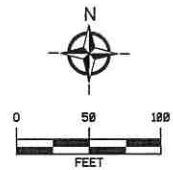


PARCEL "B"  
3.592 ACRES TOTAL  
0.368 ACRES R.O.W.  
3.224 ACRES NET

## LEGEND

- SET 5/8" REBAR W/ YELLOW CAP #22650
- ▲ SECTION CORNER - FOUND 1/2" REBAR
- M MEASURED DIMENSION
- SECTION LINE
- - - EXISTING RIGHT OF WAY LINE
- ▭ SURVEY BOUNDARY

NE 1/4 NW 1/4 SEC. 21  
SEC. 21 T83N R22W



SURVEY FOR:  
JAYSON & STACEY KINGSBURY  
64366 250TH ST.  
NEVADA, IA 50201

WHKS PROJECT NO. 10497 DATE: MARCH 2, 2026



I hereby certify that this land surveying document was prepared and the related survey work was performed by me or under my direct personal supervision and that I am a duly licensed Professional Land Surveyor under the laws of the State of Iowa.

Jeremy P. Leemon, P.L.S. DATE  
License Number: 22650  
My license renewal date is DECEMBER 31, 2026.  
Pages or sheets covered by this seal:

Item # 10A  
Date: 4-13-26



City of Nevada  
Nevada Field House  
1625 Fawcett Parkway  
Nevada, Iowa 50201  
April 6, 2026

City of Nevada – City Council

**RE: Temporary Control of Premises – Pizza Pie Looza**

To Whom It May Concern,

As the Director of the Nevada Field House located at 1625 Fawcett Parkway and SCORE Pavilion/4 Plex located at 1543 Fawcett Parkway. I hereby grant permission to Do You Bowl 2, LC DBA Sports Bowl to utilize the premises for Pizza Pie Looza on May 6, 2026 through May 10, 2026 between the hours of 8:00 a.m. and 11:59 p.m. with Nevada City Council approval.

Do You Bowl 2, LC DBA Sports Bowl will have full operational control over the licensed area, including the serving of alcohol, during this time. A boundary will be maintained by fencing, facilities, and barricades. Staff and volunteers will monitor ingress/egress to ensure all alcohol remains within the designated area.

The applicant has provided proof of liquor liability insurance for this event.

Sincerely,

Rhonda Maier  
[rmaier@cityofnevadaiaowa.org](mailto:rmaier@cityofnevadaiaowa.org)  
515-382-4352

Member:  Facility:

Date Range:  -  Reservation Id:

Actions

<input type="checkbox"/> Usage	Date	Time	#	Member	Fee	Security
Do You Bowl 2, LC DBA Sports Bowl	5/6/2026 - 5/10/2026	12:00 AM - 11:59 PM	3	Scott Walkner		

Reserved Facility: Multiple Facilities

Form Actions

Print Permits

Details v

CRM

Reservation Id: 3016345

Note: Permission to sell alcohol at Pizza Pie Looza if approved by City Council.

Create Date: 4/6/2026

Created By: pipremaier

Private Note:

[Edit Entire Series](#)

• Nevada Field House

Start Date	Day	Setup	Time	Teardown	Group Size	
5/6/2026 (Wed)	Wednesday	0 min	12:00 AM - 11:59 PM	0 min	1	<a href="#">Edit Occurrence</a>

• \*SCORE 4-Plex

Start Date	Day	Setup	Time	Teardown	Group Size	
5/6/2026 (Wed)	Wednesday	0 min	12:00 AM - 11:59 PM	0 min	1	<a href="#">Edit Occurrence</a>

• \*SCORE Pavilion

Start Date	Day	Setup	Time	Teardown	Group Size	
5/6/2026 (Wed)	Wednesday	0 min	12:00 AM - 11:59 PM	0 min	1	<a href="#">Edit Occurrence</a>

Item # 10B  
Date: 4-13-26

BEER AND/OR LIQUOR RENEWAL CERTIFICATE OF INSPECTION

This application will be on the 4/13/26 Council Agenda

Business Name Sports Bowl - Pizza Pie Lozza Phone Number \_\_\_\_\_

Address \_\_\_\_\_

Manager's Name \_\_\_\_\_ Phone Number \_\_\_\_\_

Address \_\_\_\_\_

Owners Name \_\_\_\_\_ Phone Number \_\_\_\_\_

Address \_\_\_\_\_

I hereby certify that the premises where the above applicant intends to operate pursuant to a beer or liquor license has been inspected by the undersigned and that on the date of the inspection the premises (conforms/did not conform) to all applicable fire regulations of the City of Nevada and the State of Iowa.

The Fire Department recommends  approval  denial of a beer or liquor license to this business.

4/9/26  
Date

[Signature]  
FIRE INSPECTOR AND/OR BUILDING INSPECTOR

COMMENTS/OR REASONS IF DENIED: (Write on back or another sheet if needed)

No orders  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**CLASS "C" RETAIL ALCOHOL LICENSE APPLICATION**

**Business Information**

Name of Legal Entity: DOYUBOWL2, LC

FEIN: XX-XXX7454

Business Type: Limited Liability Company

This business is registered with the Secretary of State.

Business Number of Secretary of State: 723637

**Premises Information**

Premises DBA: NEVADA FEILD HOUSE SCORE PARK

Premises Address: 1625 FAWCETT PKWY NEVADA IA 50201-2837

Premises Type: Special Event

Number of Floors: 1

Control of Premises: Other

Other control description: Special event

Is your premises equipped with at least one adequate, conveniently located indoor or outdoor toilet facility for use by patrons?

Yes

Does your premises conform to all local and state health, fire and building laws and regulations?

Yes

Is your establishment equipped with tables and seats to accommodate a minimum of 25?

Yes

**License Information**

Effective Date: 06-May-2026

Length of License Requested: 5DAY

**Privilege(s) Requested**

Outdoor Service - Allows the selling/serving of alcoholic beverages by the license/permit in a designated, adjacent outdoor area.

Provided description of the Outdoor Service Area:

Parking Lot Of Nevada Field House at Score Park



**ORDINANCE NO. 1078 (2025/2026)**  
**AN ORDINANCE AMENDING CHAPTER 165 (LAND DEVELOPMENT-ZONING REGULATIONS) OF THE CITY CODE TO UPDATE SUPPLEMENTAL USE REGULATIONS**

**BE IT ENACTED** by the City Council of the City of Nevada, Iowa, as follows:

**SECTION 1. SECTION MODIFIED.** Chapter 165 (Land Development – Zoning Regulations), Section 165.16 (Supplemental Use Regulations) is hereby amended by updating the **highlighted, bold underlined** language:

**165.16 SUPPLEMENTAL USE REGULATIONS.**

Purpose. The Supplemental Use Regulations set forth additional standards for certain uses located within the various zoning districts. These regulations recognize that certain use types have characteristics that require additional controls in order to protect public health, safety, and welfare. These regulations complement the use regulations contained in Section 165.09 of this chapter. The regulations contained in this section pertain both to uses allowed by right within various zoning districts; and to uses that require approval as special uses by the Board of Adjustment. Nothing contained in this section shall limit the right of the Board of Adjustment to impose additional conditions on developments seeking special use approval.

**3. Supplemental Use Regulations: Residential Uses.**

- A. Zero-Lot Line Single-Family Detached Residential. Within a common development, one interior side yard may be equal to zero for single-family detached residential use, subject to the following additional regulations:
- (1) The side yard opposite to the zero yard must equal at least twice the normal required minimum side yard and must taken by itself comply with all side yard requirements for the zoning district.
  - (2) The normal side yard setback requirement must be maintained adjacent to any lot with an existing structure not within the common development; or not otherwise designated for zero lot line use.
  - (3) An easement for maintenance of the zero lot line facade shall be filed with the Story County Recorder and the City Clerk at the time of application for a building permit.
- B. Single-Family Attached. Whenever single-family attached dwellings are constructed, there shall be recorded restrictive covenants or a common element agreement addressing the following issues:
- (1) Wall in Common. These walls form a common wall between adjacent lots along a common lot boundary. Where such walls exist each owner of a lot shall grant to the adjacent owner sharing a common wall an easement over, across and under the portion of such owner's lot upon which the common is constructed. In addition, the rights and responsibilities for the repair and rebuilding of such walls shall be addressed in the easement document.
  - (2) Roofs. Those structures that share a common wall also share that portion of the roof which lies immediately above the common wall. Each owner of a lot upon which an improvement has been constructed shall keep in good maintenance and repair his or her respective roof so as not to cause damage to the roof of the adjoining lot owner. In addition, the rights and responsibilities for the repair and

rebuilding of such roofs shall be addressed in the easement document referenced in paragraph (1) above.

- (3) **Shared Driveways and Sidewalks.** All shared driveways and sidewalks shall be acknowledged as such and the respective owners of the affected lots shall have the right to use such driveways and sidewalks jointly. Cross easements shall be granted over, across and under that portion of each owner's lot where such shared driveways and/or sidewalks are located. In addition, the rights and responsibilities for the maintenance, repair and rebuilding of such driveways shall be addressed in the cross-easement document.
  - (4) **Materials.** The restrictive covenant or common development agreement shall address the need for the use of the same or similar materials for building elements, driveways and sidewalks when making repairs or when any portion of a group of attached single-family attached dwellings is rebuilt.
- C. **Townhouse Residential.** Where permitted, townhouse residential is subject to the following regulations:
- (1) The minimum width for any townhouse lot sold individually shall be 25 feet, except within an approved creative subdivision.
  - (2) Coverage percentages are computed for the site of the entire townhouse common development.
- D. **Downtown Residential and Group Residential Uses in the DC District.** Downtown Residential and Group Residential uses are permitted in the DC District subject to the following conditions:
- (1) Downtown and Group Residential uses are permitted in the DC District only on levels above street level except that a unit specifically designed for occupancy by disabled residents may be developed at street level, subject to approval by the Board of Adjustment.
  - (2) Residents of units must be informed by the owner of the building that lawful commercial uses have priority over residential uses.
  - (3) All upper level apartments must have two separate means of egress.
  - (4) Two parking spaces marked and reserved for tenants must be provided for each unit. This parking space shall be located within a maximum distance of 300 feet of the unit.
- E. **Group Residential.** Where permitted, Group Residential use must comply with the following requirements:
- (1) Within the AR, RR, R-1, R-2, and R-5 districts, no more than six persons in addition to the family of the owner shall be permitted to reside in an owner-occupied dwelling unit. No more than five persons shall be permitted to reside in a non owner-occupied dwelling unit.
  - (2) Within the R-3 and R-4 districts, no more than ten persons in addition to the family of the owner shall be permitted to reside in an owner-occupied dwelling unit. No more than seven persons shall be permitted to reside in a non owner-occupied dwelling unit.
  - (3) A minimum of 250 square feet must be provided in the dwelling unit for each resident.

- F. Mobile Home Parks. In the R-5 Mobile Home Residential District, which permits mobile home residential use, such use may be configured in a Mobile Home Park or Mobile Home Subdivision. Following the effective date of the Zoning Ordinance, no mobile home shall be located outside of a Mobile Home Park or Mobile Home Subdivision. A Mobile Home Park is subject to compliance with the following regulations:
- (1) Certification. A certification of compliance with all ordinances and regulations regarding mobile home licensing, zoning, health, plumbing, electrical, building, fire protection and any other applicable requirements shall be issued by the Zoning Administrator prior to the occupancy of any new Mobile Home Park or any expansion of an existing Mobile Home Park.
  - (2) Minimum and Maximum Area. A Mobile Home Park shall be considered to be one zoned lot. The contiguous area of a Mobile Home Park shall have a minimum of five (5) acres and a maximum of forty (40) acres.
  - (3) Density Requirements.
    - a. The minimum gross site area per dwelling unit shall be 5,000 square feet.
    - b. The minimum size of an individual mobile home space shall be 4,000 square feet for single-wide mobile home units and 6,000 square feet for double-wide mobile home units.
    - c. Each mobile home space shall have a width of at least 50 feet wide and a length of at least 80 feet.
  - (4) Site Development Standards.
    - a. Setbacks. Each Mobile Home Park shall have a minimum perimeter setback of 30 feet from adjacent nonresidential uses and 50 feet from adjacent residential uses. No space for a dwelling unit or any other structure shall be permitted in the required setback.
    - b. Setback Landscaping: All area contained within the required setbacks except sidewalks and private drives shall be landscaped and screened in conformance with Section 165.18 of this chapter. Screening shall be provided in conformance with Section 165.18 for any common property line with another nonresidential use.
    - c. Impervious Coverage: Impervious coverage for a Mobile Home Park shall not exceed 50 percent of the total site area.
    - d. Open Space: Each Mobile Home Park shall provide a minimum of 400 square feet of open recreational space per unit. Such space shall be provided at a central location accessible from all parts of the park by pedestrians. Required perimeter setbacks or buffers shall not be credited toward the fulfillment of this requirement.
    - e. Separation Between Mobile Home Units: The minimum separation between a mobile home unit and attached accessory structure and any other mobile home units and/or accessory structure shall be 15 feet.
    - f. Separation and Setbacks for Accessory Buildings: An accessory building on a mobile home space shall maintain a minimum rear and side yard setback of five feet. A minimum distance of ten feet shall be provided between any mobile home and an unattached accessory building.

**SECTION 2. REPEALER.** All ordinances and resolutions or parts thereof, in conflict herewith are hereby repealed.

**SECTION 3. SEVERABILITY.** If any section, provision or part of this Ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the Ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

**SECTION 4. WHEN EFFECTIVE.** This ordinance shall be in effect from and after its final passage, approval and publication as provided by law.

Passed and approved 1<sup>st</sup> Reading on this \_\_\_ day of April, 2026.

Passed and approved 2<sup>nd</sup> Reading on this \_\_\_ day of April, 2026.

Passed and approved 3<sup>rd</sup> and final Reading on this \_\_\_ day of May, 2026.

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Ryan Condon, Mayor

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Erin Mousel, City Clerk

# **City Administrators Report**

March 20-April 9, 2026

## **Project E: West Indian Creek**

The City has one final project scheduled along West Indian Creek, which is planned to begin in the late summer. The timing of this project has been intentionally coordinated to occur after the completion of local events in the area, ensuring that there will be no disruptions to scheduled activities or conflicts between construction and community use. This project will serve as a continuation of previous improvements completed along the creek corridor. Specifically, the work will extend further east, building upon the progress made in earlier phases and continuing efforts to enhance infrastructure and overall conditions along West Indian Creek. In preparation for the project, Rhonda has already begun reaching out to affected property owners to keep them informed about the upcoming work and what it will entail. As part of the construction process, temporary easements will be required, and property owners will need to review and sign the necessary agreements to allow access for construction activities.

## **Access Control**

All of the new access control systems have now been successfully installed across the designated locations. Overall, the installation process went smoothly, with minimal disruptions and no significant issues encountered. The systems are now in place and operational.

## **Recycling**

I am currently awaiting additional information regarding recycling services. To explore available options, I have reached out to three companies that either currently offer or are planning to offer recycling services in the area: Pratt, Aspen, and Waste Management. At this point, I have been in communication with two of the three providers and am continuing efforts to connect with the third. The discussions so far have focused primarily on curbside recycling pickup, as this is typically the most convenient option for residents. In addition to that, I am also planning to develop an RFP for a community-wide recycling pickup service. While I anticipate that this approach may not be the City's preferred direction, I believe it is still important to gather information and pricing for this option so that the Council has a comprehensive understanding of all available alternatives. By collecting quotes and details from each provider, we will be able to present the Council with multiple options for consideration, allowing them to make a well-informed decision based on cost, service levels, and overall feasibility.

## **CDBG**

We have resubmitted the full set of project plans to the Iowa Economic Development Authority (IEDA) following their initial review. During that review, IEDA provided several comments and requested revisions to ensure the project aligns with current building codes and program requirements. In response, the project architects made the necessary updates, which primarily included adjustments to the storefront window design and modifications to portions of the layout to bring everything into full compliance. With these revisions now completed and resubmitted, we are awaiting final feedback and approval from IEDA. Assuming everything proceeds as expected, we anticipate receiving the updated documents and any required approvals in time for the last Council meeting in April. This will allow us to begin moving forward with the next phases of the project, including formal approvals and implementation steps.

## **Annexation**

Included on the agenda are the annexation documents for formal approval by the Council. This step represents an important milestone in the annexation process, as Council approval is required

before the request can be forwarded to the next level. Once the documents are approved, the City will submit the full annexation packet to the Iowa City Development Board for their review and consideration. Per their established procedures, the Board must have all required materials in their possession for a minimum of 30 days prior to taking any official action. This review period allows adequate time for evaluation and any necessary public input. Based on this timeline, it is anticipated that the City Development Board will be in a position to vote on the annexation request at their June meeting.

#### **City land on Maple**

The City has been working with Mike Flummerfelt regarding his interest in purchasing a portion of City-owned land directly adjacent to his property along Maple Avenue. This parcel is considered largely surplus from the City's perspective, as it serves no significant standalone purpose beyond accommodating existing utility infrastructure that runs through the area. For several years, Mike has voluntarily maintained this property, including regularly mowing and upkeeping the area, which has been a considerable benefit to the City. Given his ongoing maintenance efforts and the parcel's limited use to the City, he has formally inquired about the possibility of acquiring the property. As part of this potential transaction, Mr. Flummerfelt has agreed to cover all costs associated with the process, including surveying the property and any legal fees required to draft the necessary purchase agreement and documentation. This proposed land sale will be presented to the City Council at an upcoming meeting, where it will be included on the agenda for formal consideration and a vote.

#### **Manufactured homes**

The City has been working with Flummerfelt Homes to review and refine a portion of the municipal ordinance related to manufactured homes. The focus of this discussion has been on the required spacing between manufactured homes and nearby accessory structures, such as garages and outbuildings.

Mike from Flummerfelt Homes reached out to request a modification to the current setback requirement. At present, the ordinance requires a minimum of 15 feet between these structures. He proposed reducing this distance to 7 feet, noting that a smaller setback would provide greater flexibility and practical advantages for homeowners, particularly in terms of lot utilization and site design. In response to this request, I consulted with both Ray and the City Attorney to evaluate any potential concerns, including safety, compliance, and legal implications. After reviewing the proposed change, neither expressed any objections nor identified issues with reducing the setback requirement from 15 feet to 7 feet.

#### **Drainage W. 18<sup>th</sup> Street**

The work on W. 18th Street has now been fully completed. While the project did take slightly longer than initially anticipated, all construction and installation efforts have been completed. Since completion, we have observed a consistent and steady flow of water moving through the line, which confirms that the system is functioning as intended. The next step in the process will be to contact the owner of the pond. We will request that they clean out all intake areas to remove any debris or obstructions. This will help ensure that water can move through the system more efficiently and maintain optimal performance going forward.

#### **\*Bond Rating\***

The City occasionally issues debt through the municipal bond market for its financing and refinancing needs. As part of the City's Capital Improvement Plan (CIP), these are usually spaced every three years or so. When the economics are favorable to pursue a bond rating (assigned to a series of bonds when issued), the City has procured those ratings through S&P

Global Ratings (previously Standard & Poor's). Please see the attached chart of municipal ratings categories/notches. When evaluating a potential rating, cities need to consider a range of potential outcomes. Typically, three metrics can inform the likely rating to within a two-notch range. These metrics are total (100%) assessed valuation, general fund balance, and General Obligation debt burden (% of legal limit). While there are occasional outliers, this is a good guide for a community considering pursuing a rating. Over the last decade, for cities in Iowa, there has been a clear trend that ratings procured from S&P Global Ratings ("S&P") have had more upside as it relates to assigned ratings for similar (or the same) communities. This has primarily been demonstrated at the 'A1'/'A+' vs. 'Aa3'/'AA-' level. In short, there are no outliers for Moody's where comparable ratings exceed the 'A1' level. However, there are now over half a dozen instances for Iowa cities where S&P has assigned a 'AA-' rating. There is no cost difference for the rating between the providers. However, the benefit of the one-notch higher rating can be 5-10 basis points (0.05% - 0.10%) or more of interest cost savings (lower rates). Because of this, we have suggested the securing of ratings from S&P rather than Moody's for Iowa cities because of the potential upside and limited downside risk. City staff and our financial advisor with DA Davidson visited with S&P analysts as part of the Series 2026 bonding process and had a very positive call outlining the City's historical performance, current and planned initiatives, and overall financial and economic development picture for the City. As part of the Series 2026 bonding process, we received feedback from the analysts that the rating assigned for the City's bond issuance was again affirmed to be 'AA-' with a stable outlook. This is the same rating the City has received on its General Obligation (G.O.) bond issues (when procured) since the original rating for the Series 2010 Bonds. The S&P 'AA-' rating is equivalent to a Moody's 'Aa3' rating. This is the fourth highest possible rating (on a global rating scale). To be clear, based on the City's current total (100%) assessed valuation, the 'AA-' rating is likely the strongest rating possible. For more details, please refer to the final S&P rating report that was published as part of the bonding process. I have included the report.

### Monthly Meetings

Mainstreet  
SRF  
NEDC  
Rotary



## **STAFF MEETING AGENDA**

**Monday, April 6, 2026 @ 9:00 A.M**

### **A. Old Business**

- a. City Administrator
  - i. Employee Manual
  - ii. Ragbrai
  - iii. CDBG
  - iv. Annexation

- v. Background Checks
- vi. Bond: Road Projects, Trunkline
- vii. New Hire
- viii. Reimbursements/Taxes
- ix. Fire Alarm/Inspections
- x. Access Control
- xi. DOT/ Flint Hills
- xii. Engineering
- xiii. Invoices
- xiv. Harrington Plan
- xv. W. 18<sup>th</sup> Street drainage
- xvi. Housing Development
- xvii. Recycling

Research Update:

# Nevada, IA Series 2026A GO Corporate Purpose Bonds Assigned 'AA-' Rating; Existing Debt Affirmed; Outlook Stable

February 20, 2026

## Overview

- S&P Global Ratings assigned its 'AA-' long-term rating to the City of [Nevada](#), Iowa's anticipated \$3 million series 2026A general obligation (GO) corporate purpose bonds.
- We also affirmed our 'AA-' rating on the city's existing GO debt.
- The outlook is stable.

## Rationale

### Security

The city's unlimited ad valorem tax GO pledge secures the series 2026A bonds. Proceeds of the bonds will be used to finance street and related improvement projects.

### Credit highlights

The 'AA-' rating reflects Nevada's historically strong financial performance and conservative management, characterized by consistent property tax revenue growth and deliberate maintenance of a robust cash reserve position. These financial strengths have provided budgetary flexibility and allow the city to undertake large one-time capital projects, such as the street and infrastructure improvement projects in fiscal 2025. The projects resulted in a one-time deficit of \$1.4 million, representing 34% of general fund revenue, and available cash reserves were modestly reduced to \$4.9 million from \$6 million in fiscal 2024. Despite this draw, reserves on a cash basis of accounting remain strong, covering 116% of general fund revenue, demonstrating the city's capacity to absorb temporary expenses. City management expects performance to return to historical levels, with fiscal 2026 anticipated to end in a \$400,000 surplus due to continued growth in property tax revenue and conservative budgeting practices. We expect the rating to be steady given the city's lack of plans to significantly draw on available

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cash reserves or issue material GO debt over the next two to three years. Meanwhile, the city's economy, characterized by below-average incomes and a concentrated tax base, and its moderate debt and contingent liability profile limit any upward rating potential.

The rating further reflects our view of the city's:

- Position as an expanding residential community, benefitting from access to Ames, Iowa, where Iowa State University is located. However, the city's economy is constrained by per capita gross county product personal incomes that are lower than the national average and by a concentrated taxbase, with the top 10 taxpayers accounting for over 25% of total taxable valuation.
- Stable financial profile, supported by conservative budgeting practices that enable planned deficits without significantly affecting the maintenance of healthy reserves;
- Prudent management policies and practices, which include basic policies governing investments, a GO debt limit of 80% of the state statute, and a formal fund balance policy of 35% of general fund revenue, which has historically been well exceeded. The city does not have a financial plan and uses standard budget assumptions with monthly reporting to the council on budget-to-actual performance. The city maintains cyber security practices and insurance similar to peers.
- Moderate debt and contingent liability profile, with debt service carrying charges on an adjusted basis to remain above 20% of total governmental revenue with the new issuance. However, we expect the city's debt profile to remain manageable due to the practice of issuing shorter-term debt leading to rapid amortization. The city's involvement in direct placement debt does not, in our view, create a contingent liability due to the absence of nonstandard events of defaults or remedies.
- Limited pressure from pensions and other postemployment benefits (OPEBs) because the Iowa Public Employees' Retirement System (IPERS) is well funded and the city's liability is small on a per capita basis, while OPEB costs are low relative to the budget.
- For information on our institutional framework assessment for Iowa municipalities, see: "[Institutional Framework Assessment: Iowa Local Governments](#)," Sept. 9, 2024.

## Environmental, social, and governance

We reviewed the city's environmental, social, and governance risks and consider them neutral in our credit analysis.

## Outlook

The stable outlook reflects our view that the city's strong operational performance, benefiting from steady property tax base growth, will continue to support the maintenance of a strong cash reserve.

## Downside scenario

We could lower the rating if the city's budgetary performance weakens on a sustained basis, causing a material decline in reserves.

## Upside scenario

We could raise the rating if the city's local economic metrics improve significantly and its tax base becomes less concentrated among the largest payers.

**Nevada, Iowa--credit summary**

Institutional framework (IF)	3
Individual credit profile (ICP)	2.40
Economy	4.5
Financial performance	2
Reserves and liquidity	1
Management	2.00
Debt and liabilities	2.50

**Nevada, Iowa--Key credit metrics**

	Most recent	2025	2024	2023
<b>Economy</b>				
Real GDP per capita % of U.S.	87	--	--	87
County PCPI % of U.S.	78	--	--	78
Market value (\$000s)	658,879	647,998	512,710	495,173
Market value per capita (\$)	91,511	91,499	72,396	70,537
Top 10 taxpayers % of taxable value	29.8	--	--	28.7
County unemployment rate (%)	2.6	2.6	2.3	2.3
Local median household EBI % of U.S.	96	--	96	103
Local per capita EBI % of U.S.	89	--	89	101
Local population	7,200	--	7,082	7,020
<b>Financial performance</b>				
Operating fund revenues (\$000s)	--	4,184	4,060	3,728
Operating fund expenditures (\$000s)	--	5,164	4,338	4,530
Net transfers and other adjustments (\$000s)	--	(433)	935	1,419
Operating result (\$000s)	--	(1,413)	657	617
Operating result % of revenues	--	(33.8)	16.2	16.8
Operating result three-year average %	--	(0.3)	(19.5)	(13.8)
<b>Reserves and liquidity</b>				
Available reserves % of operating revenues	--	116.3	149.7	156.1
Available reserves (\$000s)	--	4,865	6,078	5,819
<b>Debt and liabilities</b>				
Debt service cost % of revenues	--	15.2	19.2	14.0
Net direct debt per capita (\$)	1,725	1,330	1,557	1,792
Net direct debt (\$000s)	12,418	9,418	11,025	12,580
Direct debt 10-year amortization (%)	100	100	100	--
Pension and OPEB cost % of revenues	--	6.0	7.0	7.0
NPLs per capita (\$)	--	58	90	137
Combined NPLs (\$000s)	--	408	639	963

**Nevada, Iowa--Key credit metrics**

	Most recent	2025	2024	2023
--	-------------	------	------	------

Financial data may reflect analytical adjustments and are sourced from issuer audit reports or other annual disclosures. Economic data is generally sourced from S&P Global Market Intelligence, the Bureau of Labor Statistics, Claritas, and issuer audits and other disclosures. Local population is sourced from Claritas. Claritas estimates are point in time and not meant to show year-over-year trends. GCP--Gross county product. PCPI--Per capita personal income. EBI--Effective buying income. OPEB--Other postemployment benefits. NPLs--Net pension liabilities.

**Ratings List**

**New Issue Ratings**

US\$3,000 mil GO corp purp bnds ser 2026A due 6/1/2031

Long Term Rating	AA-/Stable
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**Ratings Affirmed**

**Local Government**

Nevada, IA Unlimited Tax General Obligation	AA-/Stable
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The ratings appearing below the new issues represent an aggregation of debt issues (ASID) associated with related maturities. The maturities similarly reflect our opinion about the creditworthiness of the U.S. Public Finance obligor's legal pledge for payment of the financial obligation. Nevertheless, these maturities may have different credit ratings than the rating presented next to the ASID depending on whether or not additional legal pledge(s) support the specific maturity's payment obligation, such as credit enhancement, as a result of defeasance, or other factors.

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Website: [cityofnevadaiaowa.org](http://cityofnevadaiaowa.org)

## Finance Director / Assistant City Administrator Report – 4.13.26

### Front Office

Since my last report, I have focused on learning the foundational duties of our front office staff. My goal is to serve as a meaningful backup during staff absences and/or busy periods, so team members do not have to schedule time off around critical deadlines, such as payroll, bank reconciliation, or blue card day. This supports City Administrator Jordan Cook's message to Department Heads: we are one organization and one team.

### Finance / Administrative Work

#### Budget Overview Social Media Campaign

We launched a "Budget Overview" campaign to help residents understand Iowa's property tax system and how their dollars are used in FY 2026/27. The campaign highlighted the need for 10- to 20-year thinking in city budgeting. We shared an economic study showing that \$1 of local investment generates about \$96 in community economic activity in Iowa. Residents responded with thoughtful, positive engagement. We will continue to promote transparency and look for more ways to connect residents with the story behind their investment in Nevada.

#### Five-Year Capital Improvements Plan (FY27–FY31)

We prepared the City's Five-Year Capital Improvements Plan, covering Fiscal Years (FY) 2026/27 through FY 2030/31. The plan documents \$32.3 million in capital investment across Streets, Wastewater, Water, Storm Sewer, and Culture and Recreation programs, and includes detailed five-year outlooks for each department's Equipment Revolving Fund (used to purchase and replace major equipment).

#### Grant Applications — Harrington Park

Two grant applications were formally submitted in support of the Harrington Park Trail and Site Development project:

- Prairie Meadows Community Betterment Grant — Prairie Meadows has confirmed the application is under review. Award notification is anticipated in Summer 2026.
- Land and Water Conservation Fund (LWCF) — The Iowa DNR has confirmed the application is under review. Award notification could come later this fall, with grant execution not expected until Summer or Fall 2027.

Sincerely,

A handwritten signature in blue ink, appearing to be 'LB', written over a horizontal line.

LUCAS BATTANI, FINANCE DIRECTOR/ASSISTANT CITY ADMINISTRATOR  
CITY OF NEVADA, IOWA



# NEVADA PUBLIC SAFETY DEPARTMENT

1209 6<sup>th</sup> Street - P.O. Box 530 Nevada, Iowa 50201 Tele: 515-382-4593



**Chris Brandes**  
Public Safety Director  
Chief of Police

**To:** Mayor and City Council  
**From:** Chris Brandes, Public Safety Director/Chief of Police  
**Date:** Tuesday, April 7, 2026  
**Ref:** Report for City Council Meeting for Monday, April 13, 2026

## Staffing

CSO Pritchard remains out of the office on medical leave.

Officer Nicholas Walleser has resigned from NPSD. The current police officer position hiring post closes in May. The hope is to identify someone to attend the fall academy.

## Activity

The police department has either responded to or self-initiated 688 calls for service in the month of March. ***THIS IS 255 CALLS FOR SERVICE MORE THAN 2025.***

*Highest number of calls listed below:*

Traffic Stops: 329  
General Info: 62  
Medical Assists: 37  
Suspicious Person: 37  
Animal Call: 18  
Welfare Check: 16  
Motorist Assists: 15

Respectfully submitted,

Chris Brandes  
Public Safety Director  
Chief of Police



# NEVADA PUBLIC SAFETY DEPARTMENT

1209 6<sup>th</sup> Street - P.O. Box 530 Nevada, Iowa 50201 Tele: 515-382-4593



*Chris Brandes*  
*Public Safety Director*  
*Chief of Police*

TO: Chris Brandes, Public Safety Director  
FROM: Ray Reynolds, Director of Fire and EMS  
DATE: April 1, 2026  
REF: Activity report for Trustees, City Council and Honorable Mayor.

Calls to date in 2026: 173  
Calls to date same time last year (2025): 200

Fires for March 2026: 2  
EMS for March 2026: 36  
Lift assistance for March 2026: 12  
Good intent for March 2026: 8  
Community events for March 2026: 0

**Current roster number of members:** 42

### Membership:

Zach Larsen left the department as a non-resident. He was in town and moved to Hardin County. He was also on a fire department in Hardin County. He worked in Nevada and hoped to be able to respond to calls and training. His attendance did not meet both of our agreed upon requirements for a non-resident member of the department and he choose to step away. Zach was a great firefighter and performed a rescue of a trapped person in a 2022 fatal fire.

Matt Fitch resigned from the department, as he was not meeting our training and call volume requirements. "After doing a lot of thinking, I came to the conclusion that it's probably best to resign from the fire dept. My work life and family life right now is extremely busy. I appreciate everything the fire dept has done for me a second time. Amazing group of officers, medics, and firefighters. Stay safe. Again, from the bottom of my heart thank you."

Non-resident ISU student Julian Garcia has requested a leave of absence from the department due to working 2 jobs and having a full school load for his recent engineering semester. He looks to return in late May or June.

Devin Ikeda is one of 5 ISU students who are non-resident members of the department. Devin has not been meeting his 12 hour per month station hours and has not attended Wednesday eve trainings. As such, he does not meet our non-resident requirements. He was removed from the department roster.

## AFG Grant:

The DHS funding halt for FEMA has negatively affected our ability to receive reimbursement for the AFG grant award we received. The grant award allowed us to purchase fire hose and nozzles for the new fire engine. We have submitted receipts for all purchases already made and hope to get our reimbursement when the government funds DHS. The website was down for a long time but is now up but the staff to process our claims are still on furlough. Once back up, we do not know how long it will take to process our request for the \$19,887.52 grant.

## Tender 510 Returns to Township

The 1996 Freightliner water tender (Unit 510) is being taken out of service after reaching 30 years of service. The vehicle has a steel 2000-gallon water tank. The vehicle has 102,115 miles. Most of those miles were from its previous use as a Coca-Cola delivery truck. The vehicle reverts to the Townships pursuant to the City-Rural agreement. The only other rural-owned vehicle is the 2003 Ford F350 diesel attack truck that may end up transitioning to the rural townships as well. The department hopes by eliminating two fleet vehicles we can purchase a multi-use attack truck designed for wildland fires, minor motor vehicle rescue calls, and our "*smells and bells*" calls where an engine is not needed. This strategy will allow our engines to last longer.



By downsizing our fleet to a multi-purpose fleet, we save wear and tear on our larger expensive fleet vehicles and add more capabilities to smaller vehicles that are easier to drive for our younger members. The vehicle below would be an example of a possible multi-use vehicle. The side sprayers allow one person to operate the vehicle during wildfires in the event of a daytime wildfire when staffing is lowest. The compartments allow safe storage of equipment that our 23 year old attack truck lacks. As we build up our capital, this is something we will look at pursuing in the next fiscal year planning.

Not only are we downsizing the number of vehicles in our fleet, but we are adding significant safety for our members with new apparatus that have improved vehicle safety features required by the National Fire Protection Association (NFPA) 1910: Standard for the Inspection, Maintenance, Testing, and Retirement

of Inservice Emergency Vehicles (2024 Edition). Some of those improved safety provisions are as follows:

**Pre-Collision Assist with Automatic Emergency Braking (AEB):** Standard feature that scans the road ahead, alerts the driver to potential collisions, and can automatically apply brakes.

**Blind Spot Information System (BLIS):** Available system that provides alerts for vehicles in blind spots, aiding in safer lane changes.

**Lane-Keeping Alert:** Warns the driver if the truck drifts out of its lane.

**Rear View Camera:** Standard equipment to enhance visibility for maneuvering.

**Adaptive Cruise Control:** Optional, maintains a set distance from the vehicle ahead.

**Auto High-Beam Headlamps:** Available for improved nighttime visibility.

### Stability, Braking, and Structural Safety

**AdvanceTrac with Roll Stability Control (RSC):** Standard, helping to maintain control in various driving conditions.

**Traction Control:** Standard reduces engine power and applies braking to prevent wheel spin.

**4-Wheel Disc Brakes with ABS:** Vented discs with brake assist and hill hold control are standard.

**Trailer Sway Control:** Standard helps maintain trailer stability.

**Airbag System:** Includes dual-stage front airbags, seat-mounted side airbags, and Safety Canopy curtain airbags.



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April 13<sup>th</sup> / 2026

## Water Pollution Control Council Report

- Regular operation, monitoring & maintenance of the wastewater treatment plant, lift stations, and remote flow basin.
- DNR Form 30 Part B special sampling analysis Final Round scheduled.
- Working with DNR and PMMIC for decommissioning the Underground Storage Tank at the old facility.
  - System is now in Temporary Closure.
- Ongoing Punch list work being logged and completed at Phase 2.
- Ongoing Warranty Work Orders completed as assigned at Phase 3.
- Conducting weekly sewer samples to determine domestic strength in relation to Chloride and Sulfate.
- Staff serviced vehicles on site.
- ORP Probes have been replaced, calibrated, and placed in service. Functionality to the oxidation ditch gates has been restored.
- Completed Chemical Clean in Place training for OVIVO Digester System.
- Annual Flow Meter Calibrations have been completed.
- Annual Storm Water Pollution Prevention Plan inspections for new and old treatment facilities have been completed.

April 6, 2026

To: Mayor and City Council

From: Rhonda Maier, Director of Parks and Recreation

Re: Monthly Information Report



- Completed Work/Accomplishments

- Removal of posts, rope, nets, overgrown vegetation, and unsafe sand play equipment at aquatic center to allow for additional green space and potential equipment updates.
- Purchase of fertilizer, aquatic vegetation management and weed control for spring applications.
- Prairie burn, mow, and spray in preparation of new prairie planting.
- Baseball and softball skills clinics and teams set for upcoming season.
- Hiring of all part-time and temporary seasonal employees for spring/summer.
- Aquatic Center season pass sales and swim lesson registration.
- Dash Sports relationship to provide additional opportunities for youth this summer.
- Park Restrooms open for season.
- Roof repair of green shed at Billy Sunday complete.

- Items Currently Working On/Gathering Information

- Hattery Park restroom renovation has begun.
- Aquatic center improvement research for council presentation.
- SRF Project.
- Still gathering budget information regarding Harrington Park project.
- Pool vacuum purchase.
- Internet dish installation with owned equipment for pump house and possible controller purchase.
- Adopt a flower bed/community beautification program.
- Trail signage updates.
- GIS Mapping for Park and Recreation – rescheduled due to weather and technology issues.
- Special Events: Pizza Pie Looza.
- Removal of drop slide at aquatic center – this is not able to be completed without involving an engineer. Our intention is to not operate the slide this season as it will require two lifeguards. We do plan utilizing the north half of the deep end for swimming. We are currently in the process of updating our staffing plan to reflect these changes.
- Continued work with DNR on stocking of community ponds.
- Eagle Scout planting project.
- Offering Lifeguard Training Class for new and returning lifeguards this summer.
- Cemetery Clean up week of April 20.

If you have any questions, please feel free to contact me directly at 515-382-4352 or by email at [nevadarecreation@gmail.com](mailto:nevadarecreation@gmail.com). Thank you for your continued support of Nevada Parks and Recreation.

For: April 13, 2026 Council Meeting

To: Mayor  
Nevada City Council  
City Administrator

From: Amanda Brewer, Library Director

### Nevada Public Library Council Report

#### MY REPORT

We are gearing up for National Library week which starts on April 19th. This is a week to celebrate public libraries, library staff and library outreach services. We hope to see council members stop by our 150<sup>th</sup> Birthday Celebration on Monday, April 20<sup>th</sup> starting at 5pm and ending at 7pm. The construction on our front circulation desk is set to begin on Sunday, April 19<sup>th</sup> with an anticipated finalization date of April 24<sup>th</sup>. April is also the last month of regular kids program before we gear up for the Summer Reading Program. We will be adding an adult summer reading component this year as well. The HVAC system for our study room has been installed. We will work with the street department to replace the ceiling tiles and some grids.

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#### LIBRARY BOARD OF TRUSTEES MONDAY, MARCH 16, 2026, 5:00 P.M.

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Chairperson Theresa Presley presided and convened the regular meeting of Nevada Library Board of Trustees on Monday, March 16, 2026 at 5:04 p.m. at the Nevada Public Library, 631 K Avenue, Nevada, Iowa. The agenda was posted on the official bulletin board in compliance with the open-meeting law.

The roll was called indicating that the following named Trustees were present and absent. Present: Emma Cassabaum, Derek Grote, Joshau Peschel, and Theresa Presley. Absent: Priscilla Gammon, Allison Severson, and James Woodard.

Others in attendance were Library Director Amanda Brewer, and Donna Mosinski.

Motion by Board Member Emma Cassabaum, seconded by Board Member Joshua Peschel, to approve the agenda as posted. The roll being called, the following named members voted. Ayes: Cassabaum, Peschel, Grote, Presley. Nays: None. Chairperson Theresa Presley declared the motion carried.

There was no one present who wished to address the Board at this time.

Library Director Amanda Brewer reported on:

- April Activities Calendar
- Amanda has sent in the reaccreditation.
- There will be activities at Patton Park during the Farmer's Market this year.
- There is a fun interactive hide and seek activity at the library right now.
- Emma asked if the board could help with the planning of the 150<sup>th</sup> Birthday Open House.

For Continuing Education, Amanda reviewed what she did in a Leadership Nevada class. The activity was called "The 6 types of Working Genius" and she will be having staff go through this activity at a staff development day. Amanda also gave a brief update on the Legislature. The review lasted for 15 minutes.

Motion by Board Member Derek Grote, seconded by Board Member Joshua Peschel, to approve the following consent agenda items as submitted:

- (1) Approve **minutes** of the February 17, 2026 regular meeting
- (2) Approve March 2026 **claims** totaling \$10,866.98 (see attached list)
- (3) Accept and place on file the Director's **memo** dated March 13, 2026
- (4) Accept and place on file February 2026 financial report

The roll being called, the following named board members voted. Ayes: Grote, Peschel, Presley, and Cassabaum. Nays: None. Chairperson Theresa Presley declared the motion carried.

Motion by Board Member Emman Cassabaum, seconded by Board Member Joshua Peschel, to approve the Proctoring Policy. The roll being called, the following named members voted. Ayes: Cassabaum, Peschel, Presley, and Grote. Nays: None. Chairperson Theresa Presley declared the motion carried.

Motion by Board Member Emma Cassabaum, seconded by Board Member Derek Grote, to approve the AKD HVAC bid in the amount of \$5,960.00 for installation of ductwork to the four study rooms. The roll being called, the following named members voted. Ayes: Cassabaum, Grote, Peschel, and Presley. Nays: None. Chairperson Theresa Presley declared the motion carried.

Motion by Board Member Derek Grote, seconded by Board Member Emma Cassabaum, to approve the Great Plains Painting LLC bid in the amount of \$2,032.00 for the painting of the meeting room and kitchenette. The roll being called, the following named members voted. Ayes: Grote, Cassabaum, Peschel, and Presley. Nays: None. Chairperson Theresa Presley declared the motion carried.

Motion by Board Member Emma Cassabaum, seconded by Board Member Derek Grote, to approve the Crow & Timber bid in the amount of \$4,500.00 for changing the height of a section of the circulation desk to sitting height. The roll being called, the following named members voted. Ayes: Cassabaum, Grote, Peschel, Presley. Nays: None. Chairperson Theresa Presley declared the motion carried.

There being no further business to come before the Board, it was moved by Board Member Emma Cassabaum, seconded by Board Member Derek Grote, to adjourn the meeting. The roll being called, the following board members voted. Ayes: Cassabaum, Grote, Peschel, and Presley. Nays: None. Chairperson Theresa Presley declared the motion carried. At 5:48 p.m. she adjourned the meeting.

