



Position Description
EQUIPMENT OPERATOR II

Department: Public Works
Reports To: Streets Supervisor
FLSA: Non-Exempt

Purpose of Position

Intermediate position under general supervision of the Street Supervisor, performs manual labor, semi-skilled and skilled work often involving the operation of light and medium construction and maintenance equipment. Must exhibit average competency in machinery operations.

Essential Duties and Responsibilities

The following duties are normal for this position. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

- Performs all duties of an Equipment Operator I/Laborer.
- Assists with training others in the operation of light and medium construction and maintenance equipment and street department operations.
- Installs and repairs water, storm, and sewer mains, manholes, intakes and hydrants.
- Operates endloader, backhoe, and grader to remove concrete, snow or other materials from streets.
- Operates heavy equipment during training program and in emergency circumstances.
- Operates trucks, tractors, and other relevant equipment to construct, maintain and repair streets; performs routine maintenance and repair of equipment.
- Performs duties relating to finishing concrete and leveling asphalt.
- Assists with One Call utility locates.
- Takes phone messages. Listens to public concerns and forwards to proper authorities.
- Assists other City departments as directed.

Additional Tasks and Responsibilities

While the following tasks are necessary for the work of the unit, they are not an essential part of the purpose of this position and may also be performed by other unit members.

- Performs other duties as apparent or assigned.

Minimum Education or Experience Required

Two to three years related experience or training, or associate's degree or equivalent from a two year-college or technical school and one year of experience; or equivalent combination of education and experience. Experience in public works, construction, mechanical, or work with medium and heavy equipment.

Preferred Education or Experience Required

Four to five years related experience and/or training, or bachelor's degree from a four-year college or university; or equivalent combination of education and experience.

Other Requirements – Certificates/Licensures

- Class B Commercial Driver's License with tanker and air brakes endorsements.
- Valid Herbicide and Pesticide core category 6 and 7D Certification.
- Reside within 45 minutes in normal driving conditions within first six months.
- Available for off-hour emergencies.

Knowledge, Skills, Abilities

- Ability to follow written, verbal or diagrammatic instructions.
- Ability to perform simple addition and subtraction, copy figures, count, and record numbers.
- Ability to read and write identifying information, and request supplies verbally or in writing.
- Ability to apply common sense understanding to carry out instructions furnished in written, oral, or diagram form. Ability to deal with problems involving several concrete variables in standardized situations.
- Ability to utilize a wide variety of descriptive data and information such as safety regulations, equipment maintenance records, maps, construction sheets, and equipment operating and maintenance manuals.
- Ability to perform manual labor for extended periods of time, often in inclement weather.
- Ability to use a mobile radio and a telephone.
- Knowledge of traffic laws and regulations involved in equipment operation.
- Knowledge of occupational hazards and safety precautions associated with the operation of tools and equipment.
- Ability to work well independently and take responsibility for following previously outlined procedures to their logical end.
- Ability to operate equipment and materials required for position.
- Ability to pass drug screening.
- Ability to reliably and predictably carry out duties.

Equipment and Materials Used

Truck and attachments, tractor, mower, loader, air compressor, electrical welding equipment, combustible gas meter, pumps, sewer cleaning equipment, drill press, saws, grinder, ladder, generator, chains, extension cords, measuring equipment, jackhammer, sledgehammer, pick-axe, winch, hoses, oils, forklift, concrete and asphalt tools, hydraulic tools, traffic control equipment, calculator, telephone, mobile radio, MSDS documentation, Code of Iowa, heavy equipment (grader, street sweeper, backhoe-no excavation with buried utilities except during emergency situations) during training or emergency circumstances.

Supervision

None.

Physical Demands

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly required to stand; walk; use hands to finger, handle, or feel, and reach with hands and arms. The employee is occasionally required to sit; climb or balance; stoop, kneel, crouch, or crawl, and talk or hear. The employee regularly lifts and/or move up 25 pounds, and will occasionally lift and/or move up to 50 pounds with or without assistance. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception, and ability to adjust focus.

Work Environment

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly exposed to toxic or caustic chemicals. The employee is regularly exposed to moving mechanical parts and fumes, or airborne particles. The employee is regularly exposed to outside weather conditions; risk of electrical shock, dampness, direct sunlight, dust, pollen, insect stings, and animals. The noise level in the work environment is usually loud. The worker is also exposed to awkward or confining workspaces, darkness or poor lighting, working on uneven ground, mechanical hazards, chemical hazards, and traffic hazards. Position responds to emergencies after hours and weekends.

The City of Nevada is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act as Amended, the City will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.

I have read and understand the duties of this job description and, by signing below, I agree that I can perform the duties of this position with or without reasonable accommodation.

Employee

Department Head

City Administrator

Date

Date

Date
